

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, January 13th, 2025 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K Davis
Director of Corporate Services – M. Overbeeke
Director of Parks and Recreation – C. Van Dorp

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

001 2501 13 MOVED by Councillor Feist that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – December 16th, 2024

002 2501 13 MOVED by Councillor Neels that the Regular Council Meeting minutes of
December 16th, 2024 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 Dr. Alexandar Darku – Associate Director, Prentice Institute, FCSS
research

Dr. Darku informed Council that the Prentice Institute have been hired by Barons-Eureka-Warner Family and Community Support Services (FCSS) to conduct a study on the needs of the community; How the programs FCSS currently operate address those needs; and to identify where there may be needed resources to address other needs in the community. The first step in the study is to ask community leaders their opinions on needed services in their communities. Dr. Darku asked Council to participate in one on one interviews that ascertain their opinions on needed services in the community. Council requested that the interview questions be sent prior to the interviews and that they would sign up for the interviews in order for FCSS's study to be successful.

6.0 REQUESTS FOR DECISION – None for this meeting

7.0 MAYOR’S REPORT

7.1 Mayor’s Report

- December 17 Attended a Lethbridge Regional Waste Management Commission board meeting
- December 19 Attended a meeting with the RCMP
- December 20 Attended a Council and Staff Christmas lunch
- January 6 Attended a Health Professional Attraction and Retention Committee meeting
- January 9 Attended a Picture Butte and District Chamber of Commerce board meeting
- January 9 Attended a meeting with the Green Acres Foundation chair, CEO, community members and Town CAO.

003 2501 13 MOVED by Mayor Moore that the Mayor’s Report be accepted as presented.
CARRIED

8.0 COUNCIL’S REPORT

8.1 Council’s Report

- Councillor Neels advised Council of her recent activities:
- December 17 Attended a Lethbridge Regional Waste Management Commission board meeting
 - December 20 Attended a Council and Staff Christmas lunch
- Councillor Feist advised Council of her recent activities:
- December 18 Attended a Lethbridge Southgrow board meeting
 - January 6 Attended a Health Professional Attraction and Retention Committee meeting
- Councillor de Kok advised Council of his recent activities:
- December 20 Attended a Council and Staff Christmas lunch
- Deputy Mayor Papworth advised Council of her recent activities:
- December 20 Attended a Council and Staff Christmas lunch
 - January 6 Attended a Health Professional Attraction and Retention Committee meeting
 - January 9 Attended a meeting with the Green Acres Foundation chair, CEO, community members and Town CAO.

004 2501 13 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION’S REPORT

9.1 CAO Report

005 2501 13 MOVED by Councillor de Kok to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Corporate Services Report

006 2501 13 MOVED by Deputy Mayor Papworth to accept the Director of Corporate Services Report.
CARRIED

9.1.2 Director of Parks and Recreation Report

007 2501 13 MOVED by Councillor Feist to accept the Director of Corporate Services Report.
CARRIED

10.0 CORRESPONDENCE – None for this meeting

11.0 INFORMATIONAL ITEMS

11.1 Chinook Arch Regional Library System – Board Report
December 2024

008 2501 13 MOVED by Councillor Feist to receive and file Informational Item 11.1
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Sunset Park Entrance Landscaping
Quote

12.2 FOIP Act Division 2 Section 21 – Memorandum of Understanding –
Recreation Agreement Extension

12.3 FOIP Act Division 2 Section 16 – Southern Alberta Energy from
Waste – Contract Drafts

12.4 FOIP Act Division 2 Section 21 – Green Acres – Piyami Lodge
Funding

12.5 FOIP Act Division 2 Section 16 – Tax Roll No. 718001

009 2501 13 MOVED by Councillor Neels to close the meeting to the public in
accordance with Division 2 Section 16, 21 & 27 of the Freedom of
Information and Protection of Privacy Act to discuss Sunset Park Entrance
Landscaping quote, Recreation Funding Agreement Memorandum of
Understanding, Southern Alberta Energy from Waste's Memorandum of
Understanding, Green Acres Piyami Lodge funding and Tax Roll No. 718001
at 7:14 p.m.

CARRIED

010 2501 13 MOVED by Councillor Neels to open the meeting to the public at 8:26 p.m.
CARRIED

011 2501 13 MOVED by Councillor Neels to cancel the Sunset Park Entrance
Landscaping project and instead direct Administration to plant grass seed in
the spring and to look at putting a park bench on Tax Roll No. 718001.
CARRIED

012 2501 13 MOVED by Deputy Mayor Papworth to approve the Recreation Funding
Agreement Memorandum of Understanding with Lethbridge County.
CARRIED

013 2501 13 MOVED by Councillor de Kok to direct Administration to respond to Local
Rentals that their proposal for Tax Roll No. 718001 was not accepted.
CARRIED

014 2501 13 MOVED by Councillor de Kok to direct Administration to write a letter to
Alberta Transportation requesting the speed limit on Highway 25 from 5th
Street North to 2nd Street North be reduced to 30 km/h.
CARRIED

015 2501 13 MOVED by Mayor Moore to direct Administration to write a letter to
Shantone Vermeulen in response to their submitted letter.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for January 27th, 2025 beginning at 6:30 p.m.

016 2501 13 MOVED by Councillor de Kok that the Regular Council Meeting adjourn at 8:32 p.m.

CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer