

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Tuesday, November 12th, 2024 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels (Zoom)

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

353 2411 12 MOVED by Councillor Feist that the agenda be approved as amended:
ADD: 6.7 Decorate Christmas Tree
6.8 Visit with Seniors at Piyami
12.3 Wastewater Project Funding

CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – October 28th, 2024

354 2411 12 MOVED by Deputy Mayor Papworth that the Regular Council Meeting minutes of October 28th, 2024 be approved as presented.

CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION – None for this meeting

6.0 REQUESTS FOR DECISION

6.1 Town Centennial Celebration

355 2411 12 MOVED by Deputy Mayor Papworth to have Councillor Feist meet with an informal Town History Committee to research when to celebrate the Town's Centennial.

CARRIED

6.2 Council Committee Appointments

356 2411 12 MOVED by Deputy Mayor Papworth to appoint Councillor Feist to the Community Futures Committee board.

CARRIED

6.3 External Organizational Committee Reimbursements

357 2411 12 MOVED by Councillor de Kok to direct Administration to review and update Policy 108 Council Honorariums & Per Diems.

CARRIED

358 2411 12 MOVED by Deputy Mayor Papworth to authorize Councillor Neels to attend Chinook Arch Extravaganza on November 16, 2024.

CARRIED

6.4 Green Acres Financial Support

359 2411 12 MOVED by Councillor de Kok to send a letter of support to Green Acres for the Rebuild of Piyami Lodge.
CARRIED

360 2411 12 MOVED by Councillor Feist to receive and file Green Acres Financial Support for information.
CARRIED

6.5 CAO Performance Evaluation

Moved to Closed Session

6.6 3rd Quarter Variance Report

361 2411 12 MOVED by Councillor Neels to approve the 3rd Quarter 2024 Operating and Capital Budget Variance reports as presented.
CARRIED

6.7 Decorate the Christmas Tree

Council will decorate the Christmas tree after the Committee of the Whole meeting to have it ready for Midnight Madness.

6.8 Visit Seniors at Piyami Lodge

Mayor Moore will contact Roberta at Piyami to set up dates for Councillors to visit seniors at Piyami Lodge.

7.0 MAYOR’S REPORT

7.1 Mayor’s Report

- November 1 Attended a Mayors and Reeves meeting
- November 4 Met with Dr. Edegbe at the Medical Clinic
- November 8 Attended the Remembrance Day Ceremony at Picture Butte High School
- November 11 Attended Remembrance Day Ceremony at the Cenotaph

362 2411 12 MOVED by Mayor Moore that the Mayor’s Report be accepted as presented.
CARRIED

8.0 COUNCIL’S REPORT

8.1 Council’s Report

Councillor Feist advised Council of her recent activities:

- November 6 Attended a Family and Community Support Services meeting
- November 7 Attended the Job Fair by Chamber of Commerce

Councillor de Kok advised Council of his recent activities:

- October 30 Attended an Economic Development Committee meeting
- November 11 Attended Remembrance Day Ceremony at the Cenotaph

Deputy Mayor Papworth advised Council of her recent activities:

- October 30 Attended a Green Acres Board meeting
- November 4 Met with Dr. Edegbe at the Medical Clinic
- November 11 Attended Remembrance Day Ceremony at the Cenotaph

Councillor Neels advised Council of her recent activities:

- November 8 Attended the Remembrance Day Ceremony at Picture Butte High School
- November 11 Attended Remembrance Day Ceremony at the Cenotaph

363 2411 12 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

364 2411 12 MOVED by Councillor de Kok to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Emergency Services Report

365 2411 12 MOVED by Councillor Feist to accept the Director of Emergency Services Report as presented.
CARRIED

10.0 CORRESPONDENCE

10.1 Picture Butte and District Chamber of Commerce - Midnight Madness request for donations

366 2411 12 MOVED by Councillor de Kok to donate a gift certificate for one hour of ice rental for the Midnight Madness Community Gift basket.
CARRIED

10.2 Natural Resources Conservation Board – Referral – Lagoon Expansion

367 2411 12 MOVED by Councillor de Kok to respond to the Natural Resources Conservation Board that the Town of Picture Butte has no concerns with Application LA24038 – Lagoon Expansion.
CARRIED

10.3 Oldman River Regional Services Commission – Annual Membership Contribution Fee Increase

368 2411 12 MOVED by Councillor Neels to receive and file Oldman River Regional Services Commission – Annual Membership Contribution Fee Increase.
CARRIED

10.4 Picture Butte Fire Department – Awards Ceremony & Christmas Dinner Invitation

369 2411 12 MOVED by Councillor Feist to receive and file Picture Butte Fire Department – Awards Ceremony & Christmas Dinner Invitation.
CARRIED

10.5 Southern Alberta Energy from Waste Association – Project Update

370 2411 12 MOVED by Councillor Neels to receive and file Southern Alberta Energy from Waste Association – Project Update.
CARRIED

10.6 Alberta Municipalities – Outstanding Resolutions

371 2411 12 MOVED by Deputy Mayor Papworth to receive and file Alberta Municipalities – Outstanding Resolutions.
CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 Chinook Arch Regional Library System – Board Report – August 2024
- 11.2 Regional Emergency Partnership News Release
- 11.3 Alberta Interim Police Advisory Board Communique
- 11.4 Barons-Eureka-Warner Family & Community Support Services – Board Meeting Minutes – October, 2024

372 2411 12 MOVED by Councillor de Kok to receive and file Informational Items 11.1 - 11.4.

CARRIED

12.0 CLOSED SESSION

- 12.1 FOIP Act Division 2 Section 19 – CAO Performance Evaluation and Contract
- 12.2 FOIP Act Division 2 Section 21 – Alberta Environment Investigation
- 12.3 FOIP Act Division 2 Section 21 - Wastewater Project Funding

373 2411 12 MOVED by Deputy Mayor Papworth to close the meeting to the public in accordance with Division 2 Section 19 & 22 of the Freedom of Information and Protection of Privacy Act to discuss CAO Performance Evaluation and Contract, Alberta Environment Investigation, and Wastewater Project Funding at 7:41 p.m.

CARRIED

374 2411 12 MOVED by Councillor de Kok to open the meeting to the public at 8:04 p.m.

CARRIED

375 2411 12 MOVED by Deputy Mayor Papworth to approve the CAO's performance evaluation and to increase his salary as recommended in the performance evaluation for 2024.

CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for November 26th, 2024 beginning at 6:30 p.m.

376 2411 12 MOVED by Councillor de Kok that the Regular Council Meeting adjourn at 8:05 p.m.

CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer