

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Tuesday, October 15<sup>th</sup>, 2024 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor C. Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Director Emergency Services – F. West  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

301 2410 15 MOVED by Councillor de Kok that the agenda be approved as amended:  
ADD: 6.4 Requests from Remembrance Day Committee  
12.4 CAO Evaluation  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – September 23<sup>rd</sup>, 2024

302 2410 15 MOVED by Councillor Feist that the Regular Council Meeting minutes of  
September 23<sup>rd</sup>, 2024 be approved as amended:  
CHANGE:  
Councillor Neels – September 17 - Picture Butte Library Board Meeting  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION**

5.1 Monty Cahoon – Aggressive Dog Complaint / Information

Mr. Cahoon and Karen Hann attended the meeting to share their side of the story regarding the aggressive dog complaints. They shared their research into the definition of an Aggressive dog and how it compared to our municipality's definitions. Ms. Hann agreed that our definition is consistent and correct. Mr. Cahoon and Ms. Hann went over in detail the events that lead to the three complaints that lead to the aggressive dog classification. They reiterated that the dog was scared and has a loud, shrill bark that can scare people. The dog has not bitten anyone and should not be listed as aggressive. Mr. Cahoon has abided by the Bylaw Officer's orders of not leaving the dog unattended outside the home and shortening the lead. Mr. Cahoon had a complaint that prior to receiving the letter regarding the dog becoming classified as aggressive, he did not speak to the Bylaw Officer regarding any formal complaints. This came as a shock. Council will look into whether Mr. Cahoon received notification about the complaints before the classification. Mr. Cahoon and Ms. Hann are aware that they should be appealing this case to the Aggressive Dog Committee and paying the fee, however they wanted to make sure Council was made aware of the issue and did not know who was on the committee.

303 2410 15 MOVED by Councillor Feist to direct Administration to send a letter to Mr. Cahoon outlining the aggressive dog appeal process and explain that the fee will be returned if he is successful in the appeal; if the fee is a financial hardship, a waiver can be requested but no guarantee of it being granted.  
CARRIED

## 6.0 REQUESTS FOR DECISION

### 6.1 Emergency Services Department Commendation Policy

304 2410 15 MOVED by Councillor de Kok to accept the Department Commendations Policy as presented.

CARRIED

### 6.2 Economic Development Committee Application – Evert Van Essen

305 2410 15 MOVED by Councillor de Kok to appoint Evert Van Essen as a member of the Economic Development Committee.

CARRIED

### 6.3 Traffic Bylaw No. 927-22

306 2410 15 MOVED by Councillor Neels to approve the first reading of Traffic Bylaw No. 927-22.

CARRIED

### 6.4 Requests from Remembrance Day Committee

307 2410 15 MOVED by Deputy Mayor Papworth to allow the Remembrance Day Committee to use the portable stage at the Community Centre for the Remembrance Day Service.

CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

September 24-27 Attended Alberta Municipalities Conference  
October 4 Attended a Mayors and Reeves meeting  
October 7 Attended a Health Professional Attraction and Retention meeting  
October 8,10,11 Attended CUPE Negotiations

308 2410 15 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Councillor Feist advised Council of her recent activities:

September 24-27 Attended Alberta Municipalities Conference  
October 7 Attended a Health Professional Attraction and Retention meeting

Councillor de Kok advised Council of his recent activities:

October 3 Attended a SouthGrow meeting  
October 4 Attended a Southern Alberta Energy from Waste Association meeting  
October 8,10,11 Attended CUPE negotiations

Deputy Mayor Papworth advised Council of her recent activities:

September 24-27 Attended Alberta Municipalities Conference  
September 25 Attended a Green Acres Board meeting  
October 2 Attended a Remembrance Day Committee meeting  
October 15 Attended a North County Health Foundation meeting

Councillor Neels advised Council of her recent activities:

September 24-27 Attended Alberta Municipalities Conference  
October 9 Attended a Chinook Arch Marketing meeting  
October 9 Attended a Friends of Chinook Arch AGM

309 2410 15            MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.  
CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

310 2410 15            MOVED by Deputy Mayor Papworth to accept the CAO Report as presented.  
CARRIED

#### 9.1.1 Director of Emergency Services Report

311 2410 15            MOVED by Councillor de Kok to accept the Director of Emergency Services Report as presented.  
CARRIED

## 10.0 CORRESPONDENCE

### 10.1 City of Lethbridge Mayor Blaine Hyggen – Physician Recruitment and Retention

312 2410 15            MOVED by Deputy Mayor Papworth to approve the signing of the Physician Recruitment and Retention Advocacy letter and return to the City of Lethbridge to be forwarded to the Minister of Health.  
CARRIED

### 10.2 Lethbridge Northern Irrigation District Operational update

313 2410 15            MOVED By Councillor de Kok to receive and file correspondence Lethbridge Northern Irrigation District Operational update.  
CARRIED

### 10.3 Resident Feedback re: Speed bumps on 9<sup>th</sup> Street North

314 2410 15            MOVED by Councillor Neels to direct Administration to send a letter to the resident stating that the speed bumps will be staying on 9<sup>th</sup> Street.  
CARRIED

### 10.4 Minister of Municipal Affairs, Ric McIver – Carbon Tax Impacts

315 2410 15            MOVED by Councillor de Kok to receive and file correspondence Minister of Municipal Affairs, Ric McIver – Carbon Tax Impacts.  
CARRIED

### 10.5 Letter re: Cat Cruelty

316 2410 15            MOVED by Councillor Feist to direct Administration to follow up with Cat Task Force to see if they have any capacity in their stray cat program for 2025.  
CARRIED

## 11.0 INFORMATIONAL ITEMS

### 11.1 Picture Butte Municipal Library – Wine and Cheese Treasure Hunt Invitation

317 2410 15            MOVED by Councillor de Kok to allow any Council members to attend the Picture Butte Municipal Library Wine and Cheese Treasure Hunt.  
CARRIED

- 11.2 Barons-Eureka-Warner Family & Community Support Services – Board Meeting Minutes – September 4<sup>th</sup>, 2024
- 11.3 Oldman River regional Services Commission Periodical – Home Occupations

318 2410 15            MOVED by Councillor de Kok to receive and file Informational Items 11.2 & 11.3.  
CARRIED

**12.0 CLOSED SESSION**

- 12.1 FOIP Act Division 2 Section 16 – Southern Alberta Energy from Waste Association – Vender Proposals
- 12.2 FOIP Act Division 2 Section 21 – Regional Emergency Management Agreement
- 12.3 FOIP Act Division 2 Section 22 – Green and Inclusive Community Building Application
- 12.4 FOIP Act Division 2 Section 19 – CAO Evaluation

319 2410 15            MOVED by Councillor Neels to close the meeting to the public in accordance with Division 2 Section 16, 21 and 22 of the Freedom of Information and Protection of Privacy Act to discuss Southern Alberta Energy from Waste Association Veder Proposals, Regional emergency Management Agreement, and Green and Inclusive Community Building Application at 8:32 p.m.  
CARRIED

320 2410 15            MOVED by Councillor Feist to open the meeting to the public at 8:57 p.m.  
CARRIED

321 2410 15            MOVED by Deputy Mayor Papworth to approve the signing of the updated Regional Emergency Management Partnership Agreement.  
CARRIED

322 2410 15            MOVED by Councillor de Kok to approve the GICB application as prepared by Administration.  
CARRIED

K. Davis and C. Johnson left the meeting at 8:58 p.m.

323 2410 15            MOVED by Deputy Mayor Papworth to close the meeting to the public in accordance with Division 2 Section 19 of the Freedom of Information and Protection of Privacy Act to discuss CAO Evaluation at 8:58 p.m.  
CARRIED

324 2410 15            MOVED by Councillor Neels to open the meeting to the public at 9:30 p.m.  
CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for October 28<sup>th</sup>, 2024 beginning at 6:30 p.m.

325 2410 15            MOVED by Councillor de Kok that the Regular Council Meeting adjourn at 9:30 p.m.  
CARRIED

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 Cathy Moore  
 Mayor

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 Keith Davis  
 Chief Administrative Officer