

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, June 24th, 2024 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

226 2406 24 MOVED by Deputy Mayor Papworth that the agenda be approved as amended:
ADD: 6.3 Jamboree Days
12.2 Staffing

CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – June 10th, 2024

227 2406 24 MOVED by Councillor Neels that the Regular Council Meeting minutes of June 10th, 2024 be approved as presented.

CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 Library Board – Cheryl Garratt

Cheryl discussed an incident that happened that resulted in an employee filing an incident report. In the process of demolition the library's lunch room a drain pipe was not capped off and resulted in sewer gas escaping and causing an employee to feel ill. When identified the drain pipe was capped off. Cheryl stated that when the toilet was reinstalled after the flooring was replaced that it was not reinstalled properly.

Cheryl applied for the Community Foundation Grant for a renovation of the kitchen in the Library. The grant was denied. She is now looking to see what is the process for getting the kitchen completed. She had a quote from Ikea for \$5,000 for new kitchen cupboards. They need a kitchen sink and are currently washing their dishes in the bathroom sink.

6.0 REQUESTS FOR DECISION

6.1 Chamber of Commerce Requests

228 2406 24 MOVED by Councillor de Kok to direct Administration to communicate to the Picture Butte & District Chamber of Commerce that the Town:
a. Will provide an individual to chair the Jamboree Days Organising Committee and to coordinate the events of the 2025 Jamboree Days conditional upon the Ag. Society also agreeing to this request;
b. Will apply for the highway closures with Alberta Transportation;
c. Will assist in the cost of providing flag people, if required by Alberta Transportation for the 2024 parade.
d. Will overtake the organising of the parade in 2025 as requested by the Chamber of Commerce.

- e. Will appoint a member of Council to be apart of the Chamber's Executive Committee at Council's 2024 Organisational meeting held in October;
- f. Does not have additional office space that can be used on a permanent basis; and
- g. Does not have any storage space where the Chamber can store or access their documents.

CARRIED

6.2 Office Lunch Hour

229 2406 24 MOVED by Deputy Mayor Papworth to approve the closure of the Town Office from 12:30 – 1:30 p.m. for lunch for a 6-month trial.

CARRIED

6.3 Jamboree Days

230 2406 24 MOVED by Councillor de Kok to approve the regular requests for Jamboree Days for the remainder of the Council Term:

- a. Allow use of the Arena and Curling Rink free of charge for the Pancake Breakfast and Stop n' Shop
- b. Allow use of the Arena free of charge for Movie in the Park, in case of inclement weather

CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

- June 17 Attended a Committee of the Whole meeting
- June 17 Attended a Municipal Planning Commission meeting
- June 21 Attended a Mayors & Reeves meeting

231 2406 24 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.

CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor Feist advised Council of her recent activities:

- June 17 Attended a Committee of the Whole meeting
- June 17 Attended a Municipal Planning Commission meeting

Councillor de Kok advised Council of his recent activities:

- June 17 Attended a Committee of the Whole meeting
- June 17 Attended a Municipal Planning Commission meeting
- June 20 Attended a SouthGrow meeting

Deputy Mayor Papworth advised Council of her recent activities:

- June 13 Attended a Picture Butte & District Chamber of Commerce meeting
- June 17 Attended a Committee of the Whole meeting
- June 17 Attended a Municipal Planning Commission meeting
- June 20 Attended a tour of a Green Acres facility
- June 24 Attended a Jamboree Days Committee meeting

232 2406 24 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.

CARRIED

233 2406 24 MOVED by Councillor Neels to direct Administration to bring back quotes for the library kitchen and for the Town to complete the renovation.

CARRIED

9.0 ADMINISTRATION'S REPORT – None for this meeting

10.0 CORRESPONDENCE

- 10.1 Lethbridge County – Discretionary Development Permit Application in Urban Fringe District
- 234 2406 24 MOVED by Councillor de Kok to respond to Lethbridge County that the Town of Picture Butte has no concerns with Development Permit Application Number: 2024-105.
CARRIED
- 10.2 Municipal Affairs – Meet with the Minister
- 235 2406 24 MOVED by Councillor Feist to receive and file correspondence 10.2 Municipal Affairs – Meet with the Minister.
CARRIED
- 10.3 Lethbridge County – Invitation to 60th Anniversary Celebrations
- 236 2406 24 MOVED by Councillor Neels to receive and file correspondence 10.3 Lethbridge County – Invitation to 60th Anniversary Celebrations.
CARRIED
- 10.4 Alberta Municipalities – Alberta Day Funding
- 237 2406 24 MOVED by Councillor de Kok to receive and file correspondence 10.4 Alberta Municipalities – Alberta Day Funding.
CARRIED
- 10.5 Picture Butte & District Chamber of Commerce – Jamboree Days Parade Invite
- 238 2406 24 MOVED by Deputy Mayor Papworth to direct Administration to register the Town float for Jamboree Days.
CARRIED
- 10.6 Carmangay Annual Parade Invite
- 239 2406 24 MOVED by Councillor Neels to receive and file correspondence 10.6 Carmangay Annual Parade Invite.
CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 Municipal Affairs – Canada Community Building Fund
- 11.2 Barons Eureka Warner Family & Community Support Services – Board Meeting Minutes – April, 2024
- 11.3 Family & Community Support Services – Report to Municipalities
- 11.4 Oldman River Regional Services Commission Board Meeting Minutes – December 7, 2023
- 240 2406 24 MOVED by Councillor Feist to receive and file Informational Items 11.1 – 11.4.
CARRIED

12.0 CLOSED SESSION

- 12.1 FOIP Act Division 2 Section 16(1) – Doctor Recruitment
- 12.2 FOIP Act Division 2 Section 16(1) – Staffing
- 241 2406 24 MOVED by Councillor Neels to close the meeting to the public in accordance with Division 2 Section 16(1) of the Freedom of Information and Protection of Privacy Act to discuss Doctor Recruitment and Staffing at 7:19 p.m.
CARRIED

242 2406 24 MOVED by Deputy Mayor Papworth to open the meeting to the public at
7:37 p.m. CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for August 26th, 2024
beginning at 6:30 p.m.

243 2406 24 MOVED by Councillor de Kok that the Regular Council Meeting adjourn at
7:37 p.m. CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer