



AGENDA

REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS

Monday, 23rd September, 2024 at 6:30 pm

1.0 CALL TO ORDER

2.0 ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Minutes – 9th of September, 2024

4.0 PUBLIC HEARING

4.1 Bylaw No. 951-24 Animal Control Bylaw

5.0 DELEGATION

6.0 REQUESTS FOR DECISION

6.1 Bylaw No. 951-24 Animal Control Bylaw – 2nd and 3rd Reading

6.2 Resident request – Waiver for aggressive dog tag fees

6.3 Tax Arrears Properties not sold at auction

6.4

7.0 MAYOR'S REPORT

8.0 COUNCIL'S REPORT

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

9.1.1 Director of Parks and Recreation Report

10.0 CORRESPONDENCE

10.1 Hon. Joseph Schow – Piyami Lodge

10.2

11.0 INFORMATIONAL ITEMS

11.1 Barons-Eureka-Warner Family & Community Support Services – Board Meeting Minutes – 5th June, 2024

11.2

12.0 CLOSED SESSION

13.0 ADJOURNMENT

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, September 9th, 2024 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

272 2409 09 MOVED by Councillor Neels that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – August 26th, 2024

273 2409 09 MOVED by Councillor Feist that the Regular Council Meeting minutes of August 26th, 2024 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 RCMP – Mike Numan

Staff Sargent Numan presented Council with the first quarter statistics from April – June. There has been an increase in drug enforcement charges, theft over \$5,000 and damage to property. The mental act is also seeing an increase as we have seen in past reports. There has finally been a nurse assigned to work with the task members to assist in mental health calls. They are working out of the Coaldale detachment. This report only covers until June and will not reflect the increase of stolen vehicles seen over the summer months. Officers from the Coaldale detachment have attended 46 events in the community this quarter. These events range from educational events with seniors to attending school events like bike rodeos and impaired driving educational events. Having a session about Online Scams could be something to talk about at Coffee with a Cop.

M. Numan left the meeting at 7:07 p.m.

6.0 REQUESTS FOR DECISION

6.1 Bylaw No. 941-23 Road Closure Bylaw

274 2409 09 MOVED by Deputy Mayor Papworth to approve the second reading of Bylaw No. 941-23 Road Closure Bylaw – Crescent Avenue.
CARRIED

275 2409 09 MOVED by Councillor Feist to approve the third and final reading of Bylaw No. 941-23 Road Closure Bylaw – Crescent Avenue.
CARRIED

6.2 Bylaw No. 952-24 Land Use Bylaw No. 841-15 Amendment –
Manufactured Homes

276 2409 09 MOVED by Councillor de Kok to approve the first reading of Bylaw No. 952-24 Land Use Bylaw No. 841-15 Amendment – Manufactured Homes.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

August 28 Attended CUPE Union Negotiations
September 6 Attended a Mayors and Reeves meeting

277 2409 09 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor Feist advised Council of her recent activities:
September 4 Attended a Family and Community Support Services meeting

Councillor de Kok advised Council of his recent activities:
August 28 Attended CUPE Union Negotiations

Deputy Mayor Papworth advised Council of her recent activities:
August 27 Attended a Green Acres Executive Board meeting

Councillor Neels advised Council that she had no recent activities.

278 2409 09 MOVED by Deputy Mayor Papworth that the Council Reports be accepted
as presented.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

279 2409 09 MOVED by Councillor Neels to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Emergency Services Report

280 2409 09 MOVED by Councillor de Kok to accept the Director of Emergency
Services report as presented.
CARRIED

10.0 CORRESPONDENCE

10.1 Alberta Municipal Affairs – 2025 Fire Services Training Program
Grant

10.2 Alberta Municipalities – Conference and Resolutions

281 2409 09 MOVED by Deputy Mayor Papworth to receive and file Correspondence
Alberta Municipal Affairs – 2025 Fire Services Training Program Grant &
Alberta Municipalities – Conference and Resolutions
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 National Police Federation – Survey Results

282 2409 09 MOVED by Councillor de Kok to receive and file Informational Item National Polic Federation – Survey Results.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Library Carpet and Kitchen Renovation

12.2 FOIP Act Division 2 Section 25 – AHS Ambulance Agreement

283 2409 09 MOVED by Councillor de Kok to close the meeting to the public in accordance with Division 2 Section 16 and 25 of the Freedom of Information and Protection of Privacy Act to discuss Library Carpet and Kitchen Renovation and AHS Ambulance Agreement at 7:26 p.m.
CARRIED

284 2409 09 MOVED by Councillor Feist to open the meeting to the public at 7:47 p.m.
CARRIED

285 2409 09 MOVED by Deputy Mayor Papworth to allow Administration to use the budgeted \$30,000 for the replacement of the carpet in the library plus the installation of cabinets and kitchen area.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for September 25th, 2024 beginning at 6:30 p.m.

286 2409 09 MOVED by Deputy Mayor Papworth that the Regular Council Meeting adjourn at 7:52 p.m.
CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 20 August, 2024

To: Mayor, Council

From: CAO

Re: Bylaw No. 951-24 – Animal Control Bylaw

Background:

Council conducted 1st reading of Bylaw No. 951-24 Animal Control bylaw on the 26th of August. Administration provided a copy of the bylaw to the High School principle, Mark Lowe, for feedback. At time of writing the response we received from Mr. Lowe was:

“Thank you for this. Much appreciated and looking forward to these next steps once it reaches final approval.”

Administration also put the drafted bylaw out to the public via Facebook and on our website. On both platforms the public were directed to a survey where they could respond to three questions.

The results of the survey are outlined in the attached report. This report captures all of the feedback we received.

Recommendation:

1. To approve 2nd and 3rd reading of Bylaw No. 951-24 as presented.

Attachments:

1. Bylaw No. 951-24 Animal Control Bylaw
2. Survey results

Submitted by: Keith Davis, CAO.

Information presented to Council on the 26th of August, 2024.

On the 17th of June Council was presented with some options for an amendment to our Animal Control Bylaw. Administration were directed to make amendments that represented similar rules that Lethbridge County has outlined in their animal control bylaw within hamlets.

*Attached is a drafted Bylaw No. 951-24 Animal Control bylaw, which if passed will rescind the current animal control bylaw. All additions to the bylaw are represented in **red** with deletions ~~struck out~~.*

Next Steps:

Administration can present the proposed Bylaw No. 951-24 Animal Control bylaw with or without amendments to Council for 1st reading on the 26th of August. At this meeting Council can conduct all three readings or only conduct 1st reading and then seek feedback from residents and the high school before proceeding to second and third reading.

Recommendation:

To conduct 1st reading of Bylaw No. 951-24 and then present the proposed bylaw to the public and the high school for feedback prior to conducting 2nd and 3rd reading.

Attachments:

1. Council memo presented on the 17th of June
2. Drafted Bylaw No. 951-24 Animal Control Bylaw

Submitted by:

Keith Davis, CAO

Information presented to Council on the 17th of June.

Background:

Mark Lowe, principal of the Picture Butte high school, made a presentation to Council on the 13th of May requesting Council to consider amending bylaw number 851-16 Animal Regulations bylaw. The request is to allow up to 12 large livestock on their property for the purpose of enhancing their FarmEd program currently being offered at the high school.

On the 27th of May Council directed Administration to make amendments to our animal regulations bylaw to facilitate this request.

I have researched other municipalities bylaws and how they govern educational institutes that have livestock as part of their educational offerings. Some are as simple as “x college is exempt from the regulations of this bylaw” to extensive regulations governing livestock at educational institutions or within their municipality.

To regulate the number of livestock that the High School can have on their site, I am proposing that we use Lethbridge County’s regulations found within their bylaw.

Within a hamlet, Lethbridge County allows no more than 5 animal units for lots greater than 4 acres. One animal unit is equivalent to the following:

- One horse, donkey, or mule over a year old
- Two colts up to one year old One llama/alpaca
- Two ostrich, emu, or other ratite
- One cow or steer over one year old
- Two calves up to one year old
- One elk or bison/buffalo

- *Fifty (50) broiler chickens*
- *Fifteen (15) chickens (layers)*
- *Ten (10) ducks, turkeys, pheasants, geese or other similar fowl or in combination thereof*
- *Three sheep or goats over a year old*
- *Two swine over a year old*
- *Twenty (20) rabbits or other similar rodents*

These numbers are fairly consistent with what the high school has requested. If these numbers were allowed the high school could have up to 10 calves up to one year old or 5 cows over one year old. These numbers however are not consistent with our Urban Hen Bylaw and could allow 250 broiler chickens or 75 chickens (layers). These numbers could be adjusted or omitted to be consistent with our Urban Hen bylaw. However, I like this kind of set up as the high school continues to transition from one idea to another so if this kind of regulation was implemented they could transition between different animals as long as they kept within the total limits.

Within the County bylaw there are different allowances for properties found within subdivisions that have parcels sizes larger than one acre up to seven acres or greater. If these greater numbers were applicable to the school then they would be able to have 16 animal units. This would allow 16 cows over one year old or 32 calves up to one year old. This could be considered an alternate to the numbers outlined above.

If Council is okay with this kind of regulation, I will draft up an animal regulation bylaw that implements regulations around the numbers allowed, where they are allowed and how they are to be regulated.

Attachments:

- 1. Lethbridge County Bylaw No. 22-020*
- 2. Town of Picture Butte Bylaw No. 851-16 Animal Regulations Bylaw*

Submitted by:

Keith Davis, CAO

TOWN OF PICTURE BUTTE
BYLAW NO. 951-24

BEING A BYLAW OF THE TOWN OF PICTURE BUTTE RESPECTING THE REGULATION, LICENCING AND CONTROL OF ANIMALS IN THE TOWN OF PICTURE BUTTE

WHEREAS Section 7 the Municipal Government Act, Statutes of Alberta enables a Council to pass bylaws in regards to the safety, health and welfare of people and the protection of people and property;

AND WHEREAS Section 7 of the Municipal Government Act, Statutes of Alberta enables a Council to pass bylaws to regulate wild and domestic animals and activities in relation to them;

WHEREAS Bylaw No. 885-19 Dog Control Bylaw and Bylaw No. 912-21 Urban Hen Bylaw regulates dogs and chickens in Town;

NOW THEREFORE, the Council of the Town of Picture Butte, in the Province of Alberta duly assembled, thereby enact as follows:

1. CITATION:

1.1. This bylaw may be cited as the Animal Regulations Bylaw.

2. DEFINITIONS

2.1. For the purpose of this Bylaw, the following words mean:

1. "Act" means the MUNICIPAL GOVERNMENT ACT, RSA 2000, c, M-26.1, section 541, as amended.
2. "Administrator" means the Chief Administrative Officer of the Town of Picture Butte.
3. "Animal" means any bird, reptile, amphibian or mammal excluding Humans and wildlife;
4. "Council" means the Municipal Council of the Town of Picture Butte.
5. "Designated Officer" means the Chief Administrative Officer, Bylaw Enforcement Officer, R.C.M.P. Officer, Community and Development Officer and or a Peace Officer
6. "Livestock" includes, but is not limited to:
 1. a horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat;
 2. domestically reared or kept deer, reindeer, moose, elk, or bison;
 3. farm bred fur bearing Animals including foxes or mink;
 4. Animals of the bovine species;
 5. Animals of the avian species including, turkeys, ducks, geese, or pheasants; and
 6. all other Animals that are kept for agricultural purposes, but does not include cats, dogs, exotic birds, fish, reptiles, domesticated rabbits, Guinea pigs, gerbils, hamsters, ferrets or chickens.
7. "Order" means a written order in accordance with subsection 545 of the Act.
8. "Owner" means any natural person or body corporate;
 1. who is the licensed Owner of the Animal;
 2. who has legal title to the Animal;
 3. who has possession or custody of the Animal, either temporarily or permanently; or
 4. who harbours the Animal, or allows the Animal to remain on his premises;
9. "Provincial Court" means The Provincial Court of Alberta;
10. "Town" means the Municipal Corporation of the Town of Picture Butte.

3. LIVESTOCK

- 3.1. No person shall keep Livestock within the Town of Picture Butte except when;
1. Any livestock is kept on a temporary basis in veterinary clinics and the Rodeo grounds or in auction marts, livestock sales yards, slaughter houses or similar establishments where such animals are held temporarily and for short periods of time and are held in pens used exclusively for purposes which are incidental to the business conducted on the premises provided that such pens or other enclosures meet with the approval of the bylaw officer; or
 2. The Livestock is part of the Town's Jamboree Days annual parade and celebrations.
 3. The Livestock is kept at the Picture Butte High School for educational purposes and the number of Livestock does not exceed five (5) Animal Units.

3.2. For the purpose of Section 3.1.3 "one animal unit" equals the following:

1. One horse, donkey, or mule over a year old
2. Two colts up to one year old
3. One llama/alpaca
4. Two ostrich, emu or other ratite
5. One cow or steer over one year old
6. Two calves up to one year old
7. One elk or bison/buffalo
8. Ten ducks, turkeys, pheasants, geese or other similar fowl or in combination thereof
9. Three sheep or goats over a year old
10. Two swine over a year old
11. Twenty rabbits or hares

Urban Hens as governed under the Town's Urban Hen Bylaw will not count to the five (5) allowable number of animal units for the Picture Butte High School.

3.3. Owners are responsible for ensuring the following are complied with:

1. Feces or manure must not be stockpiled, must be properly managed and contained on premise, and regularly disposed of in a healthy, safe manner and shall not run-off, contaminate or cause a nuisance to other lands or water sources;
2. Dead animals must be promptly and properly removed or disposed of immediately after death to minimise odours, flies and transmission of disease to other animals or humans.
3. No animal bedding, feed, feathers, or fur shall be permitted to blow onto other properties or create a nuisance in any way.
4. Livestock are to be fenced in a secure area that prevents free roaming and is constructed in accordance with any laws or regulations for livestock containment and to the satisfaction of Council.

4. PENALTIES AND ENFORCEMENT

- 4.1. Where a Bylaw Enforcement Officer or a Peace Officer believes that a person has contravened any provision of this Bylaw, they may commence proceedings by issuing a summons by means of a violation ticket in accordance with Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34.
- 4.2. When the person responsible fails to comply with a written notice issued by a Designated Officer of the Town, the Town may remedy the violation at the expense of the Owner. Any unpaid expenses and cost incurred by the Town will be added to the Tax Roll if they remain unpaid 90 days after the fine has been issued.

- 4.3. Any person violating any of the provisions of this Bylaw shall be subject to a fine as outlined in Schedule A.
- 4.4. A Designated Officer is hereby authorized and empowered to issue a violation ticket pursuant to Part 2 of the Provincial Offences Procedure Act of the Statutes of Alberta 1988, being Chapter P-21.5 and as amended.

5. COMING INTO EFFECT

- 5.1. **This bylaw rescinds Bylaw No. 926-22 Animal Regulation Bylaw and any amendments to that bylaw.**
- 5.2. This Bylaw shall come into effect on the date of the third reading.

READ A FIRST TIME THIS 26th DAY OF AUGUST, 2024.
READ A SECOND TIME, THIS DAY OF , 2024.
READ A THIRD TIME AND PASSED THIS DAY OF , 2024.

TOWN OF PICTURE BUTTE

Cathy Moore
Mayor

Keith Davis
CAO

SCHEDULE A

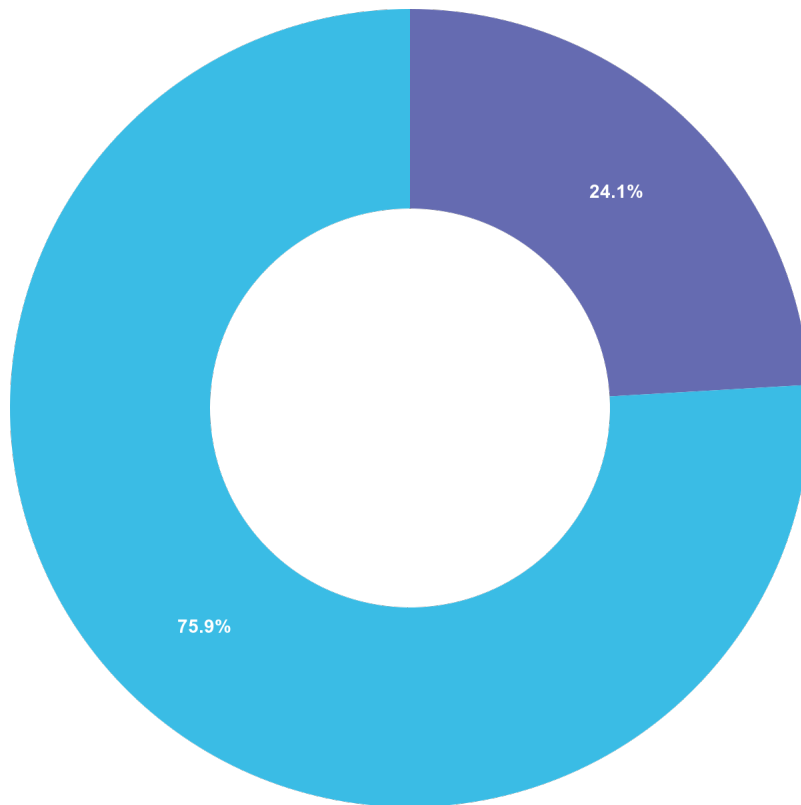
Violation Fine (per offence) \$250.00

Animal Regulations Bylaw

Picture Butte High School approached Picture Butte Town Council in 2023 about expanding their agricultural program to include housing sheep and calves in addition to their current program if raising urban hens. Council have made some amendments to the existing Animal Regulations Bylaw. The amendments allow Picture Butte High School only, to have livestock, in Town, as part of their educational programming. The allowable numbers of livestock for the Picture Butte high School are similar to what the Lethbridge County Animal Control bylaw allows for livestock in hamlets. Give us your feedback on the amendments to the Animal Regulations Bylaw. A copy of this proposed bylaw can be found on the Town website: www.picturebutte.ca

Q1 The Animal Regulations Bylaw will allow only the Picture Butte High School to house up to five (5) animal units on their property. One animal unit equals the following: Do you have any concerns with the Picture Butte High School housing livestock for educational purposes?

Multiple Choice



	Choice	Totals
●	Yes	13
●	No	41

Responses 54 Answered 54 Unanswered 0

Q2 If you have any concerns, what are they?

Essay

Date	Response
September 19, 2024 2:03 AM	The students don't take good care of them plus the noise they make.
September 19, 2024 1:19 AM	I have none.
September 18, 2024 9:17 PM	No concerns
September 18, 2024 5:46 PM	I have no concerns
September 18, 2024 5:24 PM	They should be allowed more than what your suggesting
September 18, 2024 3:45 PM	None
September 18, 2024 3:38 PM	No Concerns
September 18, 2024 3:36 PM	None
September 18, 2024 2:59 PM	No concern this is a great opportunity for the school!
September 17, 2024 8:33 PM	No concerns. I think it is great educational opportunity.
September 17, 2024 2:25 PM	Fencing and ensuring all health and safety procedures are being adhered to. Also the animal welfare practices are thought and practiced
September 17, 2024 1:54 PM	None
September 13, 2024 3:39 AM	None
September 12, 2024 11:37 PM	No concerns, this is a great opportunity for the students!!
September 11, 2024 10:47 PM	We have no concerns, we feel this is a positive move for a agricultural area . The high school students will benefit by these program.
September 11, 2024 5:28 PM	none
September 11, 2024 3:41 PM	Why only the high school?
September 11, 2024 12:50 PM	There may be some concerns regarding the noise (moo's etc) in Northridge, we regularly hear mooing from the cattle close to town outside, but we don't hear it indoors - and only certain times of day - I think the benefits of the program outweigh the negatives, and places like diamond city seem to have more animals with little impact
September 11, 2024 4:04 AM	No
September 10, 2024 9:10 PM	None, it's a good learning opportunity
September 10, 2024 8:10 PM	n/a

Date	Response
September 10, 2024 6:25 PM	None
September 10, 2024 1:35 PM	No concerns. I agree that the school should be able to offer this type of education given our demographics. The number of animals appear to be considerate of the surrounding community.
September 10, 2024 1:21 PM	No concerns
September 10, 2024 12:27 PM	Concerns of animals escaping manure and attracting flies Manure runoff getting into water sources, especially since it's already a problem of water collecting on the corner of Rogers Avenue and in the ditches on three A Street S
September 10, 2024 5:56 AM	No concerns
September 10, 2024 3:52 AM	Animal safety would be my primary concern. There would be nobody tending to animals evenings and weekends. What about holiday breaks. Secondary concern would be excess noise and odor.
September 10, 2024 3:21 AM	None
September 10, 2024 2:04 AM	I think this is a great idea for students to learn hands on.
September 10, 2024 1:09 AM	No concerns- a great learning opportunity
September 10, 2024 12:27 AM	I think it's great. The animals obviously won't be negatively effecting anyone around the school, and will be a great learning opportunity
September 10, 2024 12:12 AM	Who will be responsible to look after the animals after school hours? If the school wants livestock they should make an arrangement with a farmer.
September 9, 2024 11:55 PM	N/A
September 9, 2024 11:35 PM	Just the amount of livestock and manure management issues such as flies and odor.
September 9, 2024 11:29 PM	Animals like listed should not be allowed within town limits. I also don't think it's acceptable during the summer, although I'm sure they have a plan in place for animal care during those months. I don't want them there as I live very close to the school.
September 9, 2024 10:48 PM	Why is it that the high school can have animals in town limits while farmers containing land adjacent to the town but outside of city limits can't have cows on their own land, seems a little hypocritical to me
September 9, 2024 10:41 PM	You want to make a exemption because it's the High School but a farmer with land adjacent to town can't rum animals on HIS own land!!
September 9, 2024 10:17 PM	None

Date	Response
September 9, 2024 9:27 PM	None
September 9, 2024 9:08 PM	I have zero concerns. It is a great opportunity for our students and the school especially given we are in feedlot alley.
September 9, 2024 9:00 PM	I think the teachers should show the students how to kill and butcher the animals as well
September 9, 2024 8:59 PM	None! I think this is a great idea for the school and all its current and future students.
September 9, 2024 8:59 PM	If the schools aloud to have cattle in town then everyone should be
September 9, 2024 8:58 PM	I don't want my kids near those nasty things
September 9, 2024 8:09 PM	As long as the animals are cared for and provided a great life during and after the time at the program.
September 9, 2024 7:32 PM	No concern
September 9, 2024 7:16 PM	None provided animals are treated well and enclosed properly.
September 9, 2024 7:01 PM	No concerns
September 9, 2024 6:45 PM	None
September 9, 2024 6:43 PM	N/A
September 9, 2024 6:35 PM	None
September 9, 2024 6:34 PM	No concerns just wish the rest of the town could also have chickens
September 9, 2024 6:32 PM	No questions. I think it's a great idea to teach children and young adults about animals. Real life instead of things from the past! This should be done more in all areas as they need to know what life is and how to be a great part of society when they enter adulthood
September 9, 2024 6:28 PM	The animals won't be taken care of properly because it's only a 5 day a week schedule. Housing animals is an everyday job. School won't be able to afford the feed and vaccinations for the animals

Responses 54 Answered 54 Unanswered 0

Q3 The Picture Butte High School will need to ensure the following is complied with: Do you have any other feedback that should be considered?

Essay

Date	Response
September 19, 2024 2:03 AM	No
September 19, 2024 1:19 AM	None
September 18, 2024 9:17 PM	No
September 18, 2024 5:46 PM	I have no other feedback
September 18, 2024 5:24 PM	no
September 18, 2024 3:45 PM	No
September 18, 2024 3:38 PM	No
September 18, 2024 3:36 PM	No
September 18, 2024 2:59 PM	None
September 17, 2024 8:33 PM	No
September 17, 2024 2:25 PM	Health and safety of students and staff and animal welfare practices are adhered to
September 17, 2024 1:54 PM	No
September 13, 2024 3:39 AM	No
September 12, 2024 11:37 PM	No
September 11, 2024 10:47 PM	None
September 11, 2024 5:28 PM	no
September 11, 2024 3:41 PM	None
September 11, 2024 12:50 PM	No
September 11, 2024 4:04 AM	No
September 10, 2024 9:10 PM	No, the rules seem to lay all information out.
September 10, 2024 8:10 PM	none
September 10, 2024 6:25 PM	None
September 10, 2024 1:35 PM	Glad to see this program is well thought through.
September 10, 2024 1:21 PM	No
September 10, 2024 12:27 PM	The rain water that pools on the corner of Rogers Avenue and 3 A St. S. as well as the water the pools in the ditches on three a st south should be addressed first before they collect manure and produce health risk
September 10, 2024 5:56 AM	None. I think this is great!

Date	Response
September 10, 2024 3:52 AM	It is really hard to guarantee many of these things when there is nobody around. This is a big step from chickens.
September 10, 2024 3:21 AM	None. Let them have the animals. It is for educational purposes and is an excellent program.
September 10, 2024 2:04 AM	Depending on where they will be housed but vandalism could take place especially when younger ppl know there is livestock without supervision at nights.
September 10, 2024 1:09 AM	None
September 10, 2024 12:27 AM	Just that there be a way to ensure there are no vandals able to harm the animals or their enclosure
September 10, 2024 12:12 AM	Who is responsible to monitor this? The bylaw officer? What a joke.
September 9, 2024 11:55 PM	N/
September 9, 2024 11:35 PM	No
September 9, 2024 11:29 PM	This is not necessary, no animals should be allowed. Most of the students who go to the school have these animals on their home farms.
September 9, 2024 10:48 PM	1. If it is being contained on premises is it not being stockpiled? 2. You say you will be minimizing odors but manure is still be kept on premises and that is a much stronger smell... again hypocritical 3. If this rule is broken who gets in trouble, because it's not the schools fault if their bedding and fur get blown onto other properties this is like charging people when their tree sheds leaves onto other property 4. Once again farmers can't have livestock on their own land with them being fenced in and in accordance with all regulations so why should the school
September 9, 2024 10:41 PM	There is already a fly issue in town this will only add to that problem!!
September 9, 2024 10:17 PM	No
September 9, 2024 9:27 PM	No
September 9, 2024 9:08 PM	No feedback
September 9, 2024 9:00 PM	More skills
September 9, 2024 8:59 PM	I think it's a great idea
September 9, 2024 8:59 PM	I want a cow
September 9, 2024 8:58 PM	They stink and carry diseases
September 9, 2024 8:09 PM	No

Date	Response
September 9, 2024 7:32 PM	They should be allowed to do it. It may increase enrollment and retention. It also provides the students a chance to get some real world knowledge
September 9, 2024 7:16 PM	Animals should be subject to an annual welfare check to ensure they are being cared for appropriately
September 9, 2024 7:01 PM	No
September 9, 2024 6:45 PM	None
September 9, 2024 6:43 PM	N/A
September 9, 2024 6:35 PM	No
September 9, 2024 6:34 PM	Maybe lock the fence from the outside also to prevent any unauthorized personnel to open the fences.
September 9, 2024 6:32 PM	Nope
September 9, 2024 6:28 PM	These animals can spread more diseases and sicknesses around the school

Responses 54 Answered 54 Unanswered 0



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 19 August, 2024
To: Mayor, Council
From: CAO

Re: Aggressive Dog license Fee Appeal

Background:

Multiple complaints have been received regarding Monty CAHOONS dog MILO showing aggressive behavior. Bylaw Officer MOSBY felt that with number of complaints received that MILO shows a pattern of aggressive behavior and felt it necessary to issue an Aggressive Dog Order. CAHOON has been ordered by the Town to acquire an aggressive dog license as part of the Aggressive Dog Order issued to him on September 12th 2024. CAHOON is requesting the \$150 fee be waived and that no fee be incurred on his existing dog license

- Cahoon is a senior and as such he is not currently being charged for his annual dog license, a condition of the Aggressive Dog Order states the he acquire a \$150 aggressive dog license.
 - (Bylaw #885-19 Sec. 4.3.2.1) “The payment of an annual aggressive dog licence fee pursuant to the Services, Fees, Rates and Charges Bylaw as passed by Council is received by the Town”

Financial Implications:

Cahoon states in the attached letter that he is unable to pay the fee due to financial restraints.

Recommendation: I believe the Town could pursue any of the following recommendations:

1. Require CAHOON to pay the annual \$150 fee
2. Pro-rate the license fee for this year and have CAHOON pay \$150 from 2025 forward
3. Reduce the fee to \$75 annual fee

Reasoning:

1. The order requires CAHOON to pay \$150
2. CAHOON states he has financial restrictions; this would lower the fee and give him time to have the money ready come January 2025
3. CAHOON states he has financial restrictions; this may ease those restrictions for this year and future renewals.

Alternate Options: Waive the \$150 fee. I do not believe this is an appropriate course of action as Bylaw Officer MOSBY has already made concessions on other conditions in the order and there needs to be some sort of penalty/fee in this order.

Attachments: Monty Cahoon’s letter

Submitted by: Ryan Mosby, Bylaw Officer

Reviewed by: Keith Davis, CAO

RE: Appeal of the DOG TAG FEES

To whom it may concern,

September 13, 2024

Today, September 13, 2024, the town's Bylaw officer brought me a letter stating I would need to purchase a dog tag for 150.00 to declare that my dog was aggressive. As a senior with limited income, I simply cannot afford this and request NO LICENCE increase as my dog has NEVER HURT ANYONE (he is just protective). *Protective and aggressive dogs are two different things.*

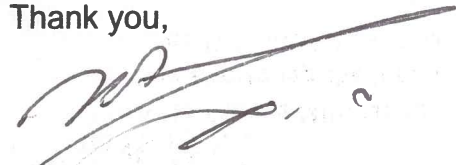
We have always kept our dog on a leash while taking him for his daily walks. He is neutered, vaccinated, and tagged as per the town's bylaw rules. He does bark when people pass our yard, and he gets excited when people ride bikes past us on the walkway, but to say he is aggressive is overdoing it. He also has NEVER bitten anyone.

I HAVE TALKED TO THE BYLAW OFFICER AND AGREED TO ALL OF HIS REQUIREMENTS.

1. I do NOT leave Milo alone when tied to the scooter.
2. I have shortened the leash to control Milo better.
3. No one BUT me takes Milo for walks.

The price of the tag is simply too expensive and unnecessary as I know my dog, a Schnauzer, is NOT an aggressive dog nor is his breed on any aggressive dog list.

Thank you,



Monty Cahoon

For Reference only from: www.lawinsider.com

Aggressive Dog means a dog that has, without provocation, has displayed aggressive behavior toward a person or domestic animal while on property, other than property owned or occupied by the person responsible for the dog, **which may result in the dog inflicting minor injury or secondary injury.**

From: www.vetexplainpets.com

Dog reacts to people that are afraid of them. He then also becomes afraid and reacts by barking loudly. That is why some people are barked at and others are not.



Memorandum

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 20th September, 2024

To: Mayor, Council

From: CAO

Re: Tax Arrears Property Sale

Background:

We had a tax arrears auction at 10:00 a.m. the 20th of September, 2024. We had three people attend from the same company. Once they knew the reserve price of \$111,000 they left. Therefore, we held the auction and received no bids for the property.

If the property does not sell at auction the Town has two options as outlined below:

1. Become the owner of the property:
 - a. This is done by requesting land titles to issue a new certificate of title to the Town that has a "Tax Forfeiture" registration.
 - b. Once the Town receives the new title the Town can rent, license, lease or dispose of the property as close to market value as possible.
2. Do Nothing
 - a. The property remains the owners, and taxes continue to accrue.

Disposing of the property if the Town becomes the owner.

If the Town becomes the owner of the property:

1. It can dispose of the property in two ways:
 - a. Sell the property at a price that is close as reasonable to the market value of the property with the "Tax Forfeiture" registration on title: OR
 - b. Deposit in a separate account an amount of money equal to the price at which the municipality would be willing to sell the property.
 - c. The Town then receives a clear title (with no "Tax Forfeiture" on title) and can then do what it likes with the property.
2. We will have to secure the property with new locks and keys.
3. I would recommend hiring a real estate agent to try to sell the property as is.

Other considerations:

During the time that it takes to receive a new title with a "Tax Forfeiture" registration and the disposal of the property, the previous owner of the property can pay the tax arrears owing. If the tax arrears are paid then the property will be returned to the previous owner.

Recommendation:

1. To become the owner of the property;
2. To dispose of the property with a Tax Forfeiture registration on title; and
3. To hire Leon Hage to sell the property as close to market value as possible.

Submitted by: Keith Davis, CAO



CAO Report

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency*

Date: 20th September, 2024

To: Mayor, Council

From: CAO

Wastewater Project

We have not heard anything from the ministers that we sent letters to.

Phase 3 Sanitary Main Install (4th Street from Hwy 25 to Crescent Ave.)

Work is slowly progressing with concrete work being completed. Paving has been delayed due to the rain we have had in the last week. This should be occurring in the next week or two.

Dr. Recruitment

I was able to connect with Dr. Edegbe. He would like to begin the process of hiring a medical office assistant in the end of September. He is currently planning on being in Town mid November to begin his practice.

Fire Services Agreement renewal with Lethbridge County

Lethbridge County is drafting up a fire services agreement update that Administration will go through and then present to Council.

Miscellaneous Items since last Council meeting

- I met with the CAO's of Coalhurst and Nobleford to discuss the fire services agreement negotiations.
- I drove up to St. Paul and had an all day strategic planning meeting for LGAA on the 12th and 13th of September.
- I met with the County in regards to 2023 fire response billing discrepancies and were able to get consensus on an outstanding amount owing to the Town.
- I spent time training Tim on some of the requirements of our wastewater sampling records.
- Rocky Mountain Equipment is hoping to strip and grade their lot for an industrial lot subdivision before winter. I have been working through this process with them.
- I have also been working with the Oak Point developers and engineers as we are working to finalising the development agreement. I have sought legal assistance to ensure our development agreement is consistent, accurate and represents everything the Town needs.

HOLIDAY STATUS

Days in lieu used 70 hrs out of 70 hrs

Accrued Holidays 37 days

Submitted by: Keith Davis, CAO



Town of Picture Butte

Our Vision: Providing sustainable growth that results in a safe, vibrant and inclusive community while embracing our heritage.
Our Mission: By serving Picture Butte, Town Council will continually strive to ensure a thriving and vibrant community that improves the lives of Town Residents

Director of Recreation Monthly Report

September, 2024

Current Parks & Recreation Activity

- **Parks Maintenance-** Mowing, weed whipping and watering trees. Chain and post have been installed along 4th street bordering Lions park. Irrigation shut off as directed by the LNID is October 11th and lines will be begin to be blown out October 14th. Trees on Highway Avenue at the six plex are scheduled to be pruned the week of September 23rd.
- **Sunset Park-** Grass seed has been purchased and will be fall seeding all Town lots. Contractors have been contacted to begin design and quotes for entrance sign and landscaping.
- **New Trees-** New trees are being purchased for planting in fall, location and quantity will depend on quotes from suppliers.
- **North County Recreation Complex** – Ice has been installed and opening date is September 23rd. Training of staff on the new Olympia has begun. Hot water issues for the showers and concession have been fixed, installed new piping and mixing valve. Weekly shinny hockey has been added to the schedule every Friday 2-3pm.
- **Cor Van Raay Aquatic Centre-** Pool closed September 2nd and winterization of the pool has begun. Currently working on Pool End of Year Report.

RECOMMENDATION:

That Council receives, for information, the Director of Recreation report for September, 2024

Prepared by: Curtis Van Dorp
Respectfully presented to Council

Date: September 20, 2024
Date: September 23, 2024

Keith Davis

From: Cathy Moore
Sent: Monday, September 16, 2024 8:53 PM
To: Keith Davis
Subject: Fwd: MLA Joseph Schow RE: Piyami

Cathy Moore
Mayor
Town of Picture Butte

Begin forwarded message:

From: Cardston-Siksika <cardston.siksika@assembly.ab.ca>
Date: September 13, 2024 at 6:14:22 PM MDT
To: Cathy Moore <cmoore@picturebutte.ca>
Subject: MLA Joseph Schow RE: Piyami

Dear Mayor Moore, Cathy

I want to personally thank you for attending the recent town hall meeting to discuss the future of Piyami Lodge. Your presence and input clearly show how much you care about ensuring that our seniors have access to safe, secure, and welcoming housing. The strength of Picture Butte's community spirit truly shines through in your engagement.

I fully understand the concerns you've raised about the future of Piyami Lodge. It's a crucial part of our community, but it's getting older and to meet the needs of residents it will need to be updated or replaced. The Alberta government is committed to maintaining facilities like Piyami Lodge, especially in our rural communities. As your MLA, I will be fully advocating for this project.

Minister Jason Nixon has reiterated our government's dedication to supporting affordable housing for seniors throughout Alberta. As part of this, the Stronger Foundations strategy, a 10-year plan, is already in motion to expand and improve affordable housing across the province. This strategy includes a focus on modernizing and upgrading seniors' lodges to meet the evolving needs of Alberta's aging population.

We know that allowing our seniors the ability to age with dignity, in a place that they know and love, close to family, is critical to our future. Taking care of those generations that have done so much to build our community and our province is a priority for me and the government of Alberta.

Once again, thank you for your participation and the dedication you've shown to the well-being of our seniors. Together, we can ensure that Piyami Lodge continues to be a safe, welcoming, and vibrant home for our community's seniors.

If you have any further questions or ideas, please feel free to reach out. I'm here to listen and work with you to build a strong future for our seniors and our community.

Kind regards,

Hon. Joseph Schow
MLA, Cardston-Siksika
Minister of Tourism & Sport
Government House Leader



Patti Klain
Constituency Assistant
for the **Hon. Joseph Schow, ECA**
MLA Cardston-Siksika
Toll free 1-833-249-2424
1-403-653-5070
Cardston.siksika@assembly.ab.ca

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Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, June 5, 2024
Coaldale Hub (2107-13th Street)
In-person and Online

Attendance (in-person)

Board Members:

Caldwell, Heather – Town of Coalhurst
Bekkering, Garth – Town of Taber
Doell, Daniel – Village of Barons
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner
Hickey, Lorne – Lethbridge County
Jensen, Kelly – Town of Raymond
Nilsson, Larry – Village of Stirling

Attendance (on-line):

Jensen, Melissa – Town of Nobleford
Payne, Megan – Village of Coutts

Absent

Degenstein, Dave – Town of Milk River, Chair
Chapman, Bill - Town of Coaldale, Vice-Chair
Feist, Teresa - Town of Picture Butte
Foster, Missy – Village of Barnwell
Kirby, Martin – Village of Warner
Norris, Russell – Town of Vauxhall

Staff (in-person):

DeBow, Petra – Manager
Florence-Greene, Evelyn – Accounting Assistant
Penner, Eva – Administrative Assistant

Call to Order

P. DeBow indicated that in the absence of D. Degenstein, Chair and B. Chapman, Vice-Chair, the Board will require a motion to appoint an acting Chair for the meeting.

M. Harris moved in the absence of D. Degenstein, Chair and B. Chapman, Vice-Chair the Board appointed H. Caldwell as Acting Chair for the meeting.

Carried

H. Caldwell called the meeting to order at 4:00 p.m.

Approval of Agenda

J. Heggie moved the Board approve the agenda as presented.

Carried

A handwritten signature in black ink, appearing to be 'J. Heggie', is located in the bottom right corner of the page.

Minutes

L. Nilsson moved the minutes of the April 3, 2024, FCSS Board meeting be approved as presented.

Carried

Delegation

Circle of Healing Drumming Activity

The Board participated in a Circle of Healing drumming activity led by Trevor Gilbert, Counsellor

Trevor Gilbert left the meeting at 4:25 pm.

Report to Municipalities – Counselling Services 2024

Michael Fedunec, Counselling Services Supervisor presented the draft Report to Municipalities – Counselling Services 2024.

The Board discussed the information provided.

G. Bekkering moved the Board approve the Report to Municipalities – Counselling Services 2024 as presented and requested Administration distribute the report to our Municipalities and Alberta Government funders.

Carried

Business Arising from Minutes

Coaldale Seniors Monthly Coffee & Cookie Chat – Venue

P. DeBow shared the Coaldale Seniors Coffee & Cookie chat will now be held at the Coaldale Seniors Centre.

Correspondence

The following correspondence was presented for information:

- 2024-03-22 - FCSSAA Board Meeting Highlights March 22, 2024
- 2024-04 - FCSSAA News
- 2024-05 – FCSSAA News
- 2024-05-07 - Town of Vauxhall – Councillor Russell Norris appointed to the Barons-Eureka-Warner FCSS Board
- 2024-05-21 – Cheryl Hatten, Chair, School of Human Services, Lethbridge Community College – Thank you letter.

J. Heggie moved the Board to receive the correspondence presented for information.

Carried

Reports

Executive Director

Petra DeBow, Manager reviewed the Executive Director's report.

The following was highlighted:



- Senior’s Week is June 3rd – 9th, 2024. Monthly Message was circulated to all municipalities. For more information visit <https://fcss.ca/monthly-message/celebrating-seniors-week/>

L. Nilsson moved the Board to approve the Executive Director’s Report as presented.

Carried

Financial Report

P. DeBow reviewed the Financial Report.

P. DeBow shared with the Board that all 2024 Municipal Requisitions have been paid in full.

The Board discussed the Financial Report.

G. Bekkering moved the Board approve the June 2024 Financial Report including:

- Financial statement for April 30, 2024;
- Monthly accounts for March 31, 2024;
- Monthly accounts for April 30, 2024;
- ATB Mastercard statement March 13, 2024 to April 10, 2024
- ATB Mastercard statement April 11 to May 10, 2024.

Carried

New Business

Proposed Budget 2024

Petra DeBow reviewed the proposed budget for 2024.

**Barons-Eureka-Warner FCSS
Proposed Budget 2024**

REVENUE

Provincial FCSS funding	1,493,196
Municipal Requisitions	440,328
Carry Forward	3,231
Interest Income	45,000
Revenue Other	36,508
Family Resource Network (Children's Services)	676,155
Farm Family Outreach	95,949
Youth Services (ESDC)	30,388
Project Grant Funding	7,735
TOTAL	2,828,490

EXPENDITURES

Counselling Services	662,962
Family Services	705,535
Program Support	283,429
Senior Services	213,255

Youth Services	153,083
Youth Services (ESDC)	30,388
Family Resource Network (Children's Services)	676,155
Farm Family Outreach	95,949
Project Grant Funding	7,735
TOTAL	<u>2,828,490</u>

The Board discussed the proposed 2024 Budget for Barons-Eureka-Warner FCSS.

M. Harris moved the Board approve the proposed 2024 Barons-Eureka-Warner FCSS Budget as presented.

Carried

FCSSAA South Region Meeting

Kelly Jensen, Heather Caldwell and Daniel Doell attended the FCSSAA South Region meeting and provided an update.

Executive Director Annual Evaluation – Evaluation Committee

H. Caldwell noted it is time for the Executive Director's annual evaluation. The evaluation committee requires the Board Chair and three Board members to form a committee.

G. Bekkering moved the Board to appoint D. Degenstein Board Chair, M. Harris, L. Hickey and J. Heggie to the Executive Director Evaluation Committee.

Carried

The Executive Director Evaluation Committee will meet on Wednesday September 4, 2024, at 2:00 p.m. prior to the regular Board meeting.

H. Caldwell notes that D. Degenstein will send out the information to the Committee prior to the meeting.

Round Table:

L. Nilsson shared on May 5, 2024 the Village of Stirling celebrated 125 years.

M. Harris shared the MD of Taber is celebrating 70 years.

H. Caldwell shared the Town of Coalhurst plans for Youth Leadership programs and also celebrating the Community Paths program.

L. Hickey shared Lethbridge County is celebrating 60 years. He invited the Board to the celebrations being held and will send out invitations.

D. Doell shared the Village of Barons is waiting on funding for a sewage system.

K. Jensen shared Raymond started building a new High School



P. DeBow highlighted 500 tax returns have been processed to date by FCSS.

M. Payne shared Coutts Days will be held June 15 and invited the Board Members to attend.

H. Caldwell noted all Board members had a chance to read the emails from B. Chapman as below.

- B. Chapman via email extends on behalf of the Town of Coaldale and District Handi Ride Association: Thank you to the FCSS Board for writing a letter of support for the Grant application to Healthy Aging Alberta.
- B. Chapman via email wanted to extend his congratulations to Executive Director Zakk Morrison upon receiving the LEADS Inspired Leadership Program certificate. "Well done Zakk!"

Closed Session

J. Heggie moved the Board move in-camera, based on the Governance Policies-Board Meeting in Absence of the Public, at 5:25 p.m.

Carried

Evelyn Florence-Greene and Eva Penner left the meeting at 5:25 p.m.

L. Nilsson moved the Board back to regular session at 5:30 p.m.

Carried

Date of Next Meeting

The date of the next regular Board meeting will be September 4, 2024, at the Coaldale Hub (2107-13th Street) in-person and online (via Teams) starting at 4:00 p.m.

Adjournment

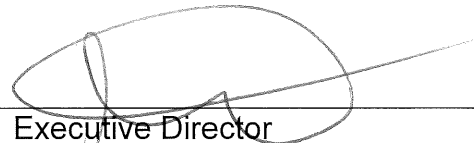
J. Heggie moved the meeting adjourn at 5:35 p.m.

Carried



Chairperson

04 SEP 24



Executive Director

Sept 9/2024

