



Picture Butte

Picture Perfect!

EMPLOYMENT OPPORTUNITY

The Town of Picture Butte is currently hiring Seasonal Summer Staff

PUBLIC WORKS

EMPLOYMENT TERM MAY 05 TO AUGUST 29, 2025

POSITION TITLE:

Seasonal Parks Labourers (Students)

REPORTS TO:

Director of Parks & Recreation

POSITION SUMMARY:

This position is responsible for the daily maintenance and operation of the municipality's parks and recreation facilities.

- Following a maintenance schedule of the Town's parks, open areas, contracted sites that would include;
 - Mowing & grass trimming
 - Fertilizing
 - Watering
- Construction, repair, maintenance, and cleaning of recreational facilities, camping facilities, park buildings, pump houses, and irrigation systems
- Assist with the planting, watering, and grooming of the Town's flowers, shrubs, and tree arrangements.
- Work with crews on site
- Operation of hand tools – manual and powered
- Operation and service of a variety of equipment such as mowers, grass trimmers, fertilizer spreaders, pumps, irrigation systems, underground sprinkler systems, utility tractors, loaders and trucks
- Report and documentation of all misuse, vandalism, damage, sustained to parks and recreational facilities
- Follow the Town's the Health & Safety Procedures Manual
- Performance of duties of similar complexity as assigned from time to time by the Director of Parks & Recreation.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to successfully complete general labourer duties.
- Ability to operate equipment used for maintaining the Town's parks and open areas.
- Ability to respond to various tasks as per requested or required.
- Ability to establish and maintain effective working relationships with other employees and the public.
- Ability to handle multiple priorities effectively and meet deadlines.
- Attention to detail, good communication skills, ability to work without close supervision.
- Valid Alberta class 5 driver's license
- Basic first aid and WHIMIS training
- Must be able to lift 20 kg

*****THIS POSITION MAY BE FUNDED THROUGH THE CANADA SUMMER JOBS GRANT AND AS SUCH REQUIRES CANDIDATES TO BE CURRENTLY ENROLLED AS A STUDENT RETURNING TO STUDIES IN FALL 2025.*****

COMPENSATION:

Range from 17.70 – 18.70 depending on experience

PLEASE SEND APPLICATIONS VIA EMAIL IN **PDF FORMAT** TO michelle@picturebutte.ca
OR IN PERSON AT THE TOWN OFFICE BEFORE
March 28, 2025 AT 3:00 p.m.

PLEASE INCLUDE A COVER LETTER, RESUME and COPY OF QUALIFICATIONS.

Thank-you for your interest, only selected candidates will be contacted for interviews.