

**MINUTES**  
OF THE  
**PICTURE BUTTE TOWN COUNCIL MEETING**  
HELD IN  
**COUNCIL CHAMBERS**  
**Monday, May 27<sup>th</sup>, 2024 AT 6:30 PM**

**PRESENT:** Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist  
Councillor H. de Kok Councillor C. Neels

**ALSO PRESENT:** Chief Administrative Officer – K. Davis  
Director of Corporate Services – M. Overbeeke  
Administrative Assistant – C. Johnson

**1.0 CALL TO ORDER**

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

**2.0 ADOPTION OF THE AGENDA**

191 2405 27 MOVED by Councillor de Kok that the agenda be approved as presented.  
CARRIED

**3.0 ADOPTION OF THE MINUTES**

3.1 Regular Council Meeting – May 13<sup>th</sup>, 2024

192 2405 27 MOVED by Deputy Mayor Papworth that the Regular Council Meeting  
minutes of May 13<sup>th</sup>, 2024 be approved as presented.  
CARRIED

**4.0 PUBLIC HEARING – None for this meeting**

**5.0 DELEGATION**

5.1 Green Acres Foundation – Dawna Coslovi & Don McDowell

Dawna Coslovi followed up the 2023 Green Acres Annual Report with a presentation that reiterated the work Green Acres does in our Community and around us. They are constantly breaking boundaries with innovative and groundbreaking ideas that allow residents to “age in their community”. Green Acres is still lobbying the Government of Alberta for funds to have the Piyami Lodge rebuilt. The Alberta government either needs to help with the funds or give the land title over to Green Acres to allow them to go ahead with the plans. Green Acres also does affordable housing with the newest facility being Abbey Road Terrace. This facility has one or two bedrooms and is not just for seniors but anyone that is low income and has trouble affording housing.

T. Feist entered the meeting at 7:10 p.m.

D. Coslovi and D. McDowell left the meeting at 7:12 p.m.

5.2 STARS – Jackie Seely

Jackie is the new Municipal Relations representative for STARS. They have accomplished over 60,000 missions throughout Alberta and Saskatchewan and now have a fleet of 10 helicopters. Lethbridge Hospital is in the top three hospitals of Alberta that uses STARS. In Lethbridge County STARS does an average of 72 missions a year. Jackie updated Council on some of the new services added to their helicopters including a reverse anticoagulation drug that prevents blood clotting in severe trauma patients and the ability for hospitals to video call a STARS emergency professional that deals with trauma patients.

## 6.0 REQUESTS FOR DECISION

### 6.1 Bylaw No. 950-24 Amending Bylaw for Bylaw No. 872-18 Utility Bylaw

193 2405 27 MOVED by Deputy Mayor Papworth to approve second reading of Bylaw No. 950-24 Amending Bylaw for Bylaw No. 872-18 Utility Bylaw.  
CARRIED

194 2405 27 MOVED by Councillor Neels to approve the third and final reading of Bylaw No. 950-24 Amending Bylaw for Bylaw No. 872-18 Utility Bylaw.  
CARRIED

195 2405 27 MOVED by Councillor de Kok that refunds will not be given if water restrictions are implemented for raw water users in Town.  
CARRIED

### 6.2 Picture Butte Minor Hockey Early Ice Request

196 2405 27 MOVED by Councillor Feist to direct Administration to prepare the arena to open for the 23<sup>rd</sup> of September with the understanding that:  
a. Minor Hockey will pay for the dates and times requested for the 2024-2025 season during this week as offered in their letter; and  
b. Administration will present an amended ice user policy to Council that eliminates or shortens the grace period of non payment, during the month of October, that exists in the current policy.  
CARRIED

### 6.3 Council Summer Meeting Schedule

197 2405 27 MOVED by Deputy Mayor Papworth:  
To direct Administration to cancel the Regular Council meetings and Committee of the Whole meeting in July;  
To cancel the Regular Council meeting scheduled for the 8<sup>th</sup> of July; and  
If any Special Council meetings are required during July and August that Council remuneration will only occur if there are more than three meetings of Council in the month.  
CARRIED

### 6.4 Seniors Dinner

Council discussed the details of the Seniors Dinner.

### 6.5 Animal Control Bylaw – High School

198 2405 27 MOVED by Councillor Feist to direct Administration to draft up some amendments to Bylaw No. 851-16 Animal Regulation bylaw in order to allow Picture Butte High School to have livestock on their property.  
CARRIED

### 6.6 2024 1<sup>st</sup> Quarter Operating and Capital Variance Report

199 2405 27 MOVED by Councillor de Kok to approve the 1<sup>st</sup> Quarter 2024 Operating and Capital Budget Variance reports as presented.  
CARRIED

## 7.0 MAYOR'S REPORT

### 7.1 Mayor's Report

May 21 Attended a Municipal Planning Commission meeting  
May 21 Attended a Committee of the Whole meeting  
May 25 Attended Picture Butte High School Convocation  
200 2405 27 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.  
CARRIED

## 8.0 COUNCIL'S REPORT

### 8.1 Council's Report

Councillor Feist advised Council of her recent activities:

May 21 Attended a Municipal Planning Commission meeting  
May 21 Attended a Committee of the Whole meeting

Councillor de Kok advised Council of his recent activities:

May 21 Attended a Municipal Planning Commission meeting  
May 21 Attended a Committee of the Whole meeting

Councillor Neels advised Council of her recent activities:

May 17 Participated in recruitment for the Economic Development  
Committee  
May 21 Attended a Municipal Planning Commission meeting  
May 21 Attended a Committee of the Whole meeting  
May 22 Attended a Chinook Arch Library Board meeting  
May 22 Attended a Friends of the Picture Butte Library meeting

Deputy Mayor Papworth advised Council of her recent activities:

May 21 Attended a Municipal Planning Commission meeting  
May 21 Attended a Committee of the Whole meeting  
May 22 Attended a Green Acres Executive Board meeting

201 2405 27 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.

CARRIED

## 9.0 ADMINISTRATION'S REPORT

### 9.1 CAO Report

202 2405 27 MOVED by Councillor Neels to accept the CAO Report as presented.

CARRIED

#### 9.1.1 Director of Emergency Services Report

203 2405 27 MOVED by Deputy Mayor Papworth to accept the Director of Emergency Services Report.

CARRIED

## 10.0 CORRESPONDENCE

### 10.1 Chinook Arch Library Board – 2023 Impact Report and Audited Financial Statements

### 10.2 Environment and Protected Areas – Water Restrictions Requests

204 2405 27 MOVED by Councillor Neels to receive and file Correspondence 10.1 and 10.2.

CARRIED

### 10.3 Municipal Affairs – Local Government Fiscal Framework Funding

205 2405 27 MOVED by Councillor de Kok to receive and file Correspondence 10.3.

CARRIED

### 10.4 Municipal Affairs – Bill 20 Amendments

206 2405 27 MOVED by Councillor Feist to receive and file Correspondence 10.4.

CARRIED

**11.0 INFORMATIONAL ITEMS**

11.1 Nobleford Heritage Day Invitation

207 2405 27            MOVED by Councillor Neels to receive and file Informational Item 11.1.  
CARRIED

**12.0 CLOSED SESSION**

12.1 FOIP Act Division 2 Section 16(1) – Doctor Recruitment

208 2405 27            MOVED by Councillor Feist to close the meeting to the public in accordance  
with Division 2 Section 16(1) of the Freedom of Information and Protection of  
Privacy Act to doctor recruitment at 8:04 p.m.  
CARRIED

209 2405 27            MOVED by Councillor Neels to open the meeting to the public at 8:11 p.m.  
CARRIED

**13.0 ADJOURNMENT**

The next Regular Council Meeting is scheduled for June 10<sup>th</sup>, 2024  
beginning at 6:30 p.m.

210 2405 27            MOVED by Deputy Mayor Papworth that the Regular Council Meeting  
adjourn at 8:11 p.m.  
CARRIED

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Cathy Moore  
Mayor

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Keith Davis  
Chief Administrative Officer