



AGENDA

REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS

Monday June 10, 2024 at 6:30 pm

1.0 CALL TO ORDER

2.0 ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Minutes – 27th May, 2024

4.0 PUBLIC HEARING

5.0 DELEGATION

6.0 REQUESTS FOR DECISION

6.1 Remuneration Policy

6.2

7.0 MAYOR'S REPORT

8.0 COUNCIL'S REPORT

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

9.1.1 DOO report

9.1.2 DES report

10.0 CORRESPONDENCE

10.1 Happy Old Timers Request – Defibrillator in the Community Centre

11.0 INFORMATIONAL ITEMS

11.1 Alberta Advantage Immigration Program – June statistics

11.2 EMS Foundation – Memorial Invitation

11.3

12.0 CLOSED SESSION

- 12.1 FOIP Act Division 2 Section 21 – Regional Emergency Management Agreement
- 12.2 FOIP Act Division 2 Section 21 – Wastewater upgrade funding
- 12.3

13.0 ADJOURNMENT

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, May 27th, 2024 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

191 2405 27 MOVED by Councillor de Kok that the agenda be approved as presented.
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – May 13th, 2024

192 2405 27 MOVED by Deputy Mayor Papworth that the Regular Council Meeting
minutes of May 13th, 2024 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 Green Acres Foundation – Dawna Coslovi & Don McDowell

Dawna Coslovi followed up the 2023 Green Acres Annual Report with a presentation that reiterated the work Green Acres does in our Community and around us. They are constantly breaking boundaries with innovative and groundbreaking ideas that allow residents to “age in their community”. Green Acres is still lobbying the Government of Alberta for funds to have the Piyami Lodge rebuilt. The Alberta government either needs to help with the funds or give the land title over to Green Acres to allow them to go ahead with the plans. Green Acres also does affordable housing with the newest facility being Abbey Road Terrace. This facility has one or two bedrooms and is not just for seniors but anyone that is low income and has trouble affording housing.

T. Feist entered the meeting at 7:10 p.m.

D. Coslovi and D. McDowell left the meeting at 7:12 p.m.

5.2 STARS – Jackie Seely

Jackie is the new Municipal Relations representative for STARS. They have accomplished over 60,000 missions throughout Alberta and Saskatchewan and now have a fleet of 10 helicopters. Lethbridge Hospital is in the top three hospitals of Alberta that uses STARS. In Lethbridge County STARS does an average of 72 missions a year. Jackie updated Council on some of the new services added to their helicopters including a reverse anticoagulation drug that prevents blood clotting in severe trauma patients and the ability for hospitals to video call a STARS emergency professional that deals with trauma patients.

6.0 REQUESTS FOR DECISION

6.1 Bylaw No. 950-24 Amending Bylaw for Bylaw No. 872-18 Utility Bylaw

193 2405 27 MOVED by Deputy Mayor Papworth to approve second reading of Bylaw No. 950-24 Amending Bylaw for Bylaw No. 872-18 Utility Bylaw.
CARRIED

194 2405 27 MOVED by Councillor Neels to approve the third and final reading of Bylaw No. 950-24 Amending Bylaw for Bylaw No. 872-18 Utility Bylaw.
CARRIED

195 2405 27 MOVED by Councillor de Kok that refunds will not be given if water restrictions are implemented for raw water users in Town.
CARRIED

6.2 Picture Butte Minor Hockey Early Ice Request

196 2405 27 MOVED by Councillor Feist to direct Administration to prepare the arena to open for the 23rd of September with the understanding that:
a. Minor Hockey will pay for the dates and times requested for the 2024-2025 season during this week as offered in their letter; and
b. Administration will present an amended ice user policy to Council that eliminates or shortens the grace period of non payment, during the month of October, that exists in the current policy.
CARRIED

6.3 Council Summer Meeting Schedule

197 2405 27 MOVED by Deputy Mayor Papworth:
To direct Administration to cancel the Regular Council meetings and Committee of the Whole meeting in July;
To cancel the Regular Council meeting scheduled for the 8th of July; and
If any Special Council meetings are required during July and August that Council remuneration will only occur if there are more than three meetings of Council in the month.
CARRIED

6.4 Seniors Dinner

Council discussed the details of the Seniors Dinner.

6.5 Animal Control Bylaw – High School

198 2405 27 MOVED by Councillor Feist to direct Administration to draft up some amendments to Bylaw No. 851-16 Animal Regulation bylaw in order to allow Picture Butte High School to have livestock on their property.
CARRIED

6.6 2024 1st Quarter Operating and Capital Variance Report

199 2405 27 MOVED by Councillor de Kok to approve the 1st Quarter 2024 Operating and Capital Budget Variance reports as presented.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

May 21 Attended a Municipal Planning Commission meeting
May 21 Attended a Committee of the Whole meeting
May 25 Attended Picture Butte High School Convocation
200 2405 27 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor Feist advised Council of her recent activities:

May 21 Attended a Municipal Planning Commission meeting
May 21 Attended a Committee of the Whole meeting

Councillor de Kok advised Council of his recent activities:

May 21 Attended a Municipal Planning Commission meeting
May 21 Attended a Committee of the Whole meeting

Councillor Neels advised Council of her recent activities:

May 17 Participated in recruitment for the Economic Development
Committee
May 21 Attended a Municipal Planning Commission meeting
May 21 Attended a Committee of the Whole meeting
May 22 Attended a Chinook Arch Library Board meeting
May 22 Attended a Friends of the Picture Butte Library meeting

Deputy Mayor Papworth advised Council of her recent activities:

May 21 Attended a Municipal Planning Commission meeting
May 21 Attended a Committee of the Whole meeting
May 22 Attended a Green Acres Executive Board meeting

201 2405 27 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

202 2405 27 MOVED by Councillor Neels to accept the CAO Report as presented.

CARRIED

9.1.1 Director of Emergency Services Report

203 2405 27 MOVED by Deputy Mayor Papworth to accept the Director of Emergency Services Report.

CARRIED

10.0 CORRESPONDENCE

10.1 Chinook Arch Library Board – 2023 Impact Report and Audited Financial Statements

10.2 Environment and Protected Areas – Water Restrictions Requests

204 2405 27 MOVED by Councillor Neels to receive and file Correspondence 10.1 and 10.2.

CARRIED

10.3 Municipal Affairs – Local Government Fiscal Framework Funding

205 2405 27 MOVED by Councillor de Kok to receive and file Correspondence 10.3.

CARRIED

10.4 Municipal Affairs – Bill 20 Amendments

206 2405 27 MOVED by Councillor Feist to receive and file Correspondence 10.4.

CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Nobleford Heritage Day Invitation

207 2405 27 MOVED by Councillor Neels to receive and file Informational Item 11.1.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16(1) – Doctor Recruitment

208 2405 27 MOVED by Councillor Feist to close the meeting to the public in accordance
with Division 2 Section 16(1) of the Freedom of Information and Protection of
Privacy Act to doctor recruitment at 8:04 p.m.
CARRIED

209 2405 27 MOVED by Councillor Neels to open the meeting to the public at 8:11 p.m.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for June 10th, 2024
beginning at 6:30 p.m.

210 2405 27 MOVED by Deputy Mayor Papworth that the Regular Council Meeting
adjourn at 8:11 p.m.
CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer



Memorandum

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 28 May, 2024
To: Mayor, Council
From: CAO

Re: Policy No. 114 – Expense Reimbursement Policy

Background:

Council at their regular meeting held on the 14th of May, 2024 directed Administration to bring Policy No. 114 Expense Reimbursement Policy back to Council for review.

This policy was last reviewed in November 2021 with some significant changes implemented.

Attached to this memorandum is the current expense reimbursement policy with some proposed amendments that include:

1. To base meal reimbursement rates according to the Alberta Government's Expense Policy.
 - a. Currently these rates are:
 - i. Breakfast \$13
 - ii. Lunch \$17
 - iii. Dinner \$27 + taxes and GST.
2. Adds a daily vehicle allowance rate in accordance with the Alberta Government's Expense Policy.
 - a. This rate is \$10.25 per day
3. Keeps the mileage rate in accordance with the Alberta Government's Expense Policy.
 - a. The current mileage rate is \$0.555 per km.
 - b. Other municipalities are using the Canadian Revenue Agency rate which is the maximum allowable rate before the CRA considers the reimbursement taxable. This rate is currently \$0.70.

Recommendation:

1. To approve the amendments to Expense Reimbursement Policy as presented.

Rationale:

1. Keeping reimbursement rates the same as what is outlined in the Alberta Government's Expense Policy is consistent, justifiable and economically prudent.
 - a. It is also easy to manage year over year for Administration.
 - b. Removes the need to constantly compare other municipalities rates and then choose which has the best rates.
2. Apart of Council's mission states that we will serve our people through fiscal responsibility and transparency.

Attachments:

1. Limited research summarised on neighbouring municipalities reimbursement rates

Submitted by:

Keith Davis, CAO



Municipal Policy Manual

NAME: Expense Reimbursement Policy

SECTION: 100 No: 114

COUNCIL MOTION NUMBER: 234 2111 08

UPDATED: November 2021

1. PURPOSE

- 1.1. To establish a policy that provides reimbursement to members of Council and employees regarding expenses incurred on behalf of the Town of Picture Butte.

2. ACCOMMODATION

- 2.1. The actual cost of single accommodation as supported by proper receipts, will be paid when travelling on Town business and when the distance to and the time of the meeting or function requires an overnight stay(s).
 1. An overnight stay can be approved when attendance is required at a meeting or function that starts before 8:30 a.m. and more than two hours of travel is required.
 2. An overnight stay can be approved when a meeting or function ends after 4:00 p.m. and more than three hours of travel is required to return home.
 3. An overnight stay can be approved when there is a weather warning or travel advisory is issued by Environment Canada for the planned travel day.
- 2.2. If private accommodation is arranged, \$50.00 per night may be claimed without providing a receipt.

3. MEALS

- 3.1. **When travelling on Town business meals will be reimbursed according to the Alberta Government Expenses Policy rates** ~~The following will be reimbursed for meals when travelling on Town business, and when the meeting or function attended does not provide meals:~~
 1. ~~Breakfast — \$ 10.00 when travel is commenced before 8:00 a.m.~~
 2. ~~Lunch — \$ 15.00 when business is continued after 12:00 p.m.~~
 3. ~~Dinner — \$ 25.00 when return to home is not completed before 6:00 p.m.~~
- 3.2. The reimbursements outlined in section 3.1. will be provided regardless of whether a receipt is submitted or not and excludes an allowed 15% gratuity and GST.
- 3.3. When the Chief Elected Official or designate and management provide good will meals to visitors, developers and/or dignitaries as part of their role:
 1. The actual cost of their guest's meals will be reimbursed with the provision of a receipt. Alcohol costs will not be reimbursed.
 2. The Town of Picture Butte's representative will be reimbursed for their meal cost in accordance with Section 3.1.



Municipal Policy Manual

4. TRANSPORTATION

- 4.1. Employees must obtain permission from the appropriate Department Head or Chief Administrative Officer to travel by personal car.
- 4.2. Compensation for travel via a personal car will be paid based on the total kilometres travelled at the compensation rate equal to that established by the **Government of Alberta Expense Policy** ~~Province of Alberta~~ on the date of travel.
 - 1. Total kilometres will only be calculated from the member of Council's or employee's home to the place of the meeting, function or accommodation.
 - 2. **A daily vehicle allowance will be paid at the rate established in the Government of Alberta Expense Policy.**
- 4.3. Parking expenses will be reimbursed for the actual cost incurred, with a copy of the receipt.
- 4.4. If the cost for a rental car is calculated to be less than paying mileage, the use of a rental car may be approved by the appropriate departmental head.
- 4.5. Car pooling with more than one member of Council or employee is encouraged.
 - 1. If more than one member of Council or employee attends the same meeting or event that is over 45 minutes away from Picture Butte, in separate vehicles, then only half mileage will be paid.
- 4.6. Employees travelling to and from meetings or events will not be paid overtime.

Commented [k1]: The Current GOA rates are 0.555 per km and \$10.25 per day for personal vehicle use. A few municipalities are using the Canadian Revenue Agency allowable rate before the reimbursement is considered income. This rate is currently 0.70 per km.

5. CONFERENCES, WORKSHOPS AND OTHER EVENTS

- 5.1. When conferences, workshops or other events include a specific formal entertainment function (for example the AUMA conference banquet), the cost for attendance only to such a function may be covered for one companion in addition to the individual attending on behalf of the Town of Picture Butte, up to a maximum of \$100.00 per person per year.

6. CLAIM APPROVAL

- 6.1. Claims will be processed for payment only when signed by the individual submitting the claim and approved by signature as follows:

Submitted by:

- Mayor
- Deputy Mayor
- Councillor
- CAO
- Director
- All other staff

Approved by:

- Deputy Mayor or designate
- Mayor or designate
- Mayor or designate
- Mayor or designate
- CAO or designate
- Director

Expense Reimbursement Policy Research								
	Breakfast	Lunch	Dinner	Personal Exp.	Accommodation	Mileage per/km	Daily Vehicle Allowance	Notes
Alberta Government	\$ 13.00	\$ 17.00	\$ 27.00	\$ 7.35	Actual Cost	\$ 0.555	\$ 10.25	Personal expense is for each consecutive twenty-four hour period spent travelling on gov. business
Town of Picture Butte	\$ 10.00	\$ 15.00	\$ 25.00		Actual Cost	\$ 0.555		Gratuity paid over and above amount. No receipt required.
Town of Cardston	At cost	At Cost	At Cost		Actual Cost	Canada Revenue Agency rate		With receipt and at a "reasonable cost"
Town of Claresholm	\$ 10.00	\$ 15.00	\$ 20.00		Actual Cost	Canada Revenue Agency rate		Meals reimbursed at actual cost with receipt up to \$70 per day, if no receipt given then documented rates apply
Town of Raymond	\$ 15.00	\$ 20.00	\$ 30.00		Actual Cost	0.53 or revenue canadas allowable amount		Bylaw 937-07 - Updated in 2012
Town of Nobleford				\$ 300.00				per day expense for everything including hotels \$300 per day prorated for half days
Town of Coalhurst	\$ 9.20	\$ 11.60	\$ 20.75		Actual Cost	Canada Revenue Agency rate		Alternate is \$41.55 per day
Town of Coaldale	\$ 15.00	\$ 20.00	\$ 25.00		Actual Cost			Meal costs include GST and Gratuity - \$50 per night for private accommodation
Village of Barons	\$ 20.00	\$ 25.00	\$ 25.00		Actual Cost up to \$300	Canada Revenue Agency rate		Gratitudes included in meal cost. Can claim \$200 for private accommodation



CAO Report

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

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Date: 7 June, 2024
To: Mayor, Council
From: CAO

North County Recreation Complex study

I received an updated report on the 5th of June. At time of writing I have not yet gone through the report to ensure it meets the expected outcomes. Hopefully I can present this to Council before the summer break.

Wastewater Project

As per the Council agenda. WSP are continuing the process of getting utility right of ways and the appropriate approvals from Alberta Environment.

Phase 3 Sanitary Main Install (4th Street from Hwy 25 to Crescent Ave.)

As per the Director of Operations report. Work should be beginning on the 10th of June.

Sunset Park Phase 2

Removing the power lines going through lots in Phase 2 of Sunset Park should be completed by the 10th of June. We are still going through the formal process of getting the part of Crescent Avenue that is already closed, officially closed.

Dr. Recruitment

The lawyer did not deliver the amended agreement as stated and went on holidays. This was not communicated to me so I am currently working with the lawyers assistant so that we can get the final amendments completed and sent to Dr. Edegbe. I have communicated this to Dr. Edegbe.

Miscellaneous Items since last Council meeting

- Curtis and I conducted interviews for a Parks and Facilities operator.
- A new employee Matt Odland began working with the Town on the 5th of June. He is being orientated and is working in the public works department.
- Helped organise and prepare for the Seniors dinner.
- Participated in reviewing and recommending awards for the Minister's Awards for Municipal and Public Library Excellence.
- The Town has subscribed to BrightHR. Michelle and I spent some time understanding their services and decided to trial it for a two year period. They provide 24-7 HR support and legally vetted human resource policies. We will be using these resources to improve our human resource policies and to receive advice when human resource issues arise.
- Council meeting preparations.

HOLIDAY STATUS

Days in lieu used 42 hrs out of 70 hrs

Accrued Holidays 36 days

Submitted by: Keith Davis, CAO



Town of Picture Butte

Our Vision: Providing sustainable growth that results in a safe, vibrant and inclusive community while embracing our heritage.
Our Mission: By serving Picture Butte, Town Council will continually strive to ensure a thriving and vibrant community that improves the lives of Town Residents

Director of Operations Monthly Report

May 20 – June 7, 2024

Current Public Works Activity

Please make a note of the following information:

- Directional drilling is in progress to allocate the Town's water to residents along the RGE RD 21-2A.
- Cor Van Raay & Community Aquatic Centre: The pool has been operating successfully since its opening on June 1, 2024, under the diligent watch of 12 lifeguards and 5 cashiers.
- Sunset Phase II.
 - The underground is energized, and the contractor is working to remove the existing power poles starting on Friday, June 7, 2024.
- Weed spraying at the dog park, baseball diamonds and the pathway - completed.
- Mowing of all the Parks and locations – In progress.
- Add new shale to the Picture Butte baseball diamond at the Harry Watson Memorial Park. - completed
- A dump box has been ordered for the truck and is currently being manufactured. The delivery date is yet to be determined and will be decided upon completion of the work.
- Sanitary Sewer Trunk Main from Highway Ave to Crescent Ave.
 - Atco Gas has completed the relocation of the main gas line on 4th Street.
 - Rogers has completed their fiber optic work (completed).
 - The contract has been awarded to KLP Trucking, and they are scheduled to commence work on Monday, June 10, 2024. The completion of the sanitary sewer upgrade, new asphalt pavement and concrete sidewalks is scheduled for the end of June.
- Spring clean-up – completed
- Dust control and grading of the road on 2nd Street and the alley beside the Lions Park is completed.
- Grading on Kaliska drive - Completed
- PW & Recreation Staff – We currently have 6 full-time staff members and 1 summer staff member.
 - We are actively recruiting for a 6-12 month temporary full-time position. This position will play a crucial role in assisting with general maintenance.
 - We are also hiring for a full-time Parks & Recreation position to replace the current staff member who will begin as the new Director of Parks and Recreation on Monday, June 10.
- Concrete sidewalks – The majority of the work is to take place towards the middle of June.
 - Large section on 7A Street and 5th Street will be completed.
- Street Cleaning – Completed.
- Sewer repair – 308 4th Street start the repair middle of June 2024.
- Upcoming – crack sealing, asphalt patchwork, cold mix and line painting.

RECOMMENDATION:

That Council receives, for information, the Director of Operations report for May 20, 2024 – June 7, 2024

Prepared by: Aaron Benson
Respectfully presented to Council

Date: June 7, 2024
Date: June 10, 2024



Memorandum

- Our Vision:** *Picture Butte is the Community of Choice to work, live and play in Lethbridge County.*
- Our Mission:** *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: June 7, 2024
To: Mayor, Council
From: Director of Emergency Services

RE: Emergency Services Report – May 2024

Year-to-Date Emergency Events (Jan-May)						
Fire		Medical		Motor Vehicle Collisions		Total
Town	County	Town	Other	Town	County	
10	36	135	332	4	9	526

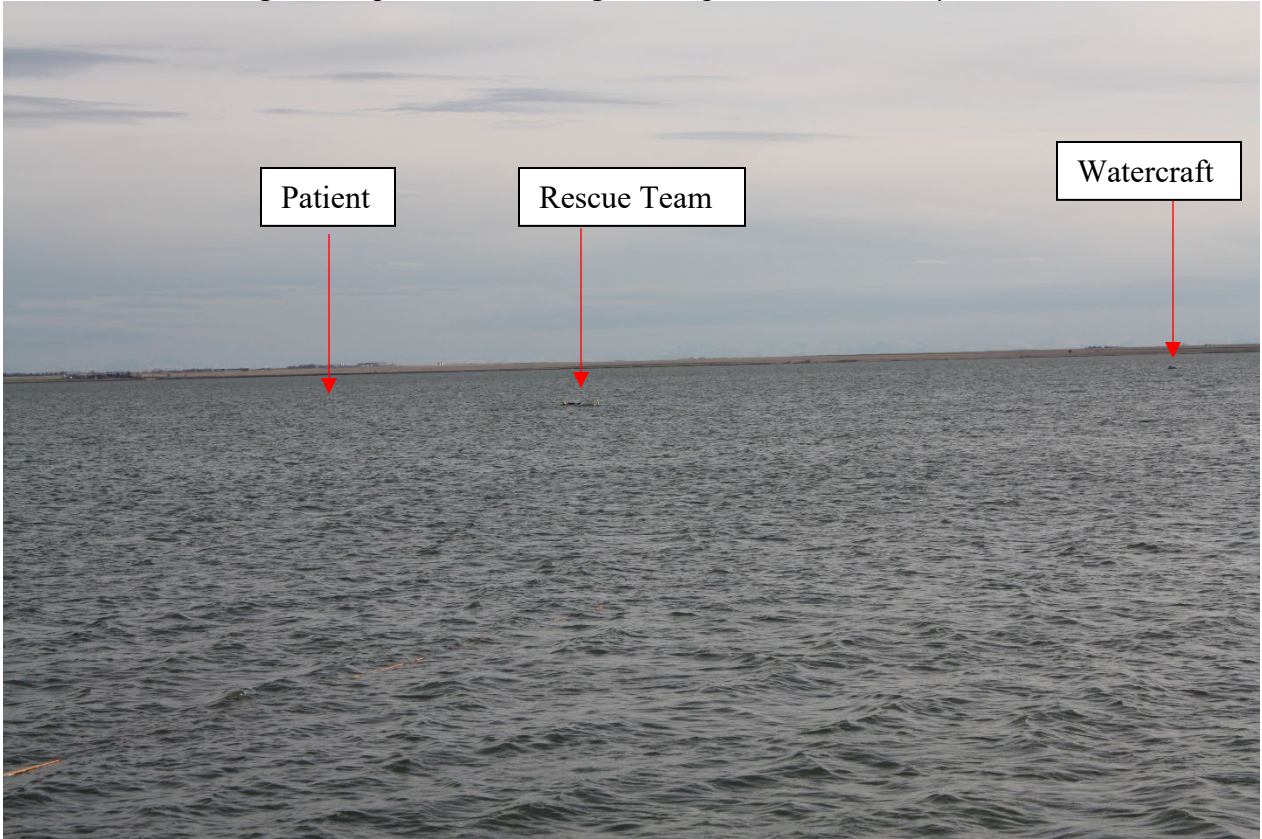
Fire Services

Fire crews responded to 23 events in May including 2 motor vehicle collisions, 4 tender assists, 1 alarms, 2 vehicle fires, 2 outside fires, and 9 medical emergencies. On May 4, 2024 our Technical Rescue Team responded to another water rescue on Keho Lake with Nobleford and District Emergency Services.

On Saturday May 4, 2024 at 18:39 hours the Lethbridge PSCC received a 9-1-1 call from a person on a watercraft that had capsized on Keho Lake. Fire departments from Nobleford and Picture Butte were dispatched and the incident commander from Nobleford requested rescue boats from Lethbridge and Vulcan County. At 18:49 hours the first unit arrived on scene and the patient was located approximately 1000 feet from the north shore of the lake. By 19:11 our Technical Rescue Team had built a rescue system and deployed 2 swimmers to contact the patient. After 30 minutes of swimming against a strong current, Lieutenant Lelaina Bredeweg with assistance from Captain Phil Sterkenburg (Nobleford) secured the patient with flotation devices and were picked up by the Lethbridge rescue boat. The hypothermic patient was brought to shore and transported to hospital in stable condition. This event not only showcased heroism and bravery from our members but a coordinated effort between 6 different agencies to execute this rescue.



Lieutenant Bredeweg and Captain Sterkenburg secure patient to rescue system



Location of the patient and watercraft, 1000 feet from shore



The rescue system deployed by our Technical Rescue Team



Vulcan County rescue boat recovering the capsized watercraft

Emergency Medical Services

Our EMS crews responded to 49 medical events in May. Our third contract extension on our 2012 EMS Contract with Alberta Health Services was set to expire on March 31, 2024. After months of requests to Alberta Health Services to begin the negotiation process for contract renewal, we received a bridging agreement allocating an additional six months to complete the negotiations. The Town of Picture Butte and Alberta Health Services have begun the contract negotiation process.

On May 10, 2024 I attended a function at Chinook Regional Hospital with leadership from LFES, LPS, RCMP, AHS, MPS, and hospital officials to launch a campaign to bring additional cardiac care support to our region. This is currently an initiative underway to establish a cardiac care centre at the Chinook Regional Hospital.

Bylaw Services

Officer Mosby performs regular daily patrols of Picture Butte to actively monitor for bylaw compliance. Bylaw Services will be pivoting from winter-time snow removal enforcement to spring and summer enforcement including weeds, unsightly properties, trailer parking, and campground patrols. The new *Parks and Campgrounds Bylaw* was passed in April. There are currently 4 of the 10 allocated Urban Hen Licenses issued in town. Two fines were issued for trailers parked in violation of the *Traffic Bylaw* and two fines were issued under the *Dog Control Bylaw* in May.

2024 Bylaw Enforcement Files				
	March	April	May	Year-to-date Totals
Dog Control Bylaw	3	3	7	19 files
Traffic Bylaw	2	5	5	18 files
Noise Bylaw	-	-	-	-
Unsightly Premises Bylaw	6	1	12	56 files
Public Information	2	-	-	2 files
Business License Bylaw	9	1	-	11 files
Animal Regulation	-	-	-	1 file
Fire Protection Bylaw	-	-	-	1 file
Utility Bylaw	-	1	-	-
Land Use Bylaw	-	-	-	-
Urban Hen Bylaw	-	-	-	5 files
Parks & Campground Bylaw	-	-	3	3 files
Total	22 files	11 files	27 files	125 files
Development Files	15 files	19 files	20 files	99 files

Emergency Management

On May 16, 2024 I attended a South Zone All-Hazard Incident Management Team Readiness Workshop which has all member-communities of the IMT initiative come together to perform an after-action review of last year's provincial deployments and discuss strategies for this upcoming hazard season.

Submitted by: Frank West, *Director of Emergency Services*



Memorandum

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Date: 7 June, 2024
To: Mayor, Council
From: CAO

Re: Happy Oldtimers Request – Defibrillator at the Community Centre

Background:

Attached is a request from the Happy Old Timers requesting a defibrillator at the Community Centre. Defibrillators are not required in public buildings as represented in the letter and cost about \$2,000. In considering the clientele of the Community Centre having a defibrillator on site would be beneficial. A defibrillator was not considered in the 2024 budget.

Financial Options:

1. Direct Administration to include this cost in the 2025 budget.
2. Allocate funding for the total or partial cost of purchase from general operating reserves.
3. Partner with the Happy Old Timers to cost share the purchase as offered.
4. Request the Happy Old Timers to request North County Health Foundation to sponsor the defibrillator.
5. Not allocate any funding to this purchase.

Recommendation:

1. To advise the Happy Old Timers to request a sponsorship from the North County Health Foundation for the purchase of a defibrillator and to direct the Happy Oldtimers to come back to Council if they are unsuccessful with their sponsorship request.

Rationale:

1. The North County Health foundation are looking for sponsorship opportunities and this kind of opportunity aligns with their mandate.
2. If a sponsorship from the North County Health foundation is unsuccessful the Town can work out a cost sharing arrangement with the Town to purchase and install the defibrillator.

Attachments:

1. Happy Old Timer request for a defibrillator at the Community Centre.

Submitted by:

Keith Davis, CAO

Keith Davis

From: P B <pat.bodnar@shaw.ca>
Sent: Saturday, May 25, 2024 1:32 PM
To: Cathy Moore; Cynthia Papworth; Henry deKok; Crystal Neels | Town of Picture Butte; Teresa Feist; Keith Davis
Subject: request for a defibrillator for community center

Picture Butte Town Council

Brought to my attention that there is NO defibrillator in the community center . Because this is a community center and being used by many people of all ages the seniors feel this is required.
I have spoken to Frank West from the fire department and he has informed me that we should speak to the town about this matter as all public buildings should require one.

On behalf of the Happy Old Timers we would be happy in sharing the cost ,if need be, to purchase a defibrillator for the Picture Butte Community Center/Senior Center.

Thank you for your attention to this matter,

Pat Bodnar
President of the Happy Old Timers

TABER & DESIGNATED COMMUNITIES AAIP MONTHLY REPORT

Date: June 1, 2024

Inquiries to Date: 3111 (+117)

Businesses Represented: 73 (+3)

Endorsed: 199 (+8)

Including Family: 422 (+10)

Candidates Represented

Taber	144 (+5)
MD of Taber	5
Picture Butte	5
Vauxhall	9
Coaldale	24 (+2)
Raymond	1
Milk River	0
Cardston	1 (+1)
Lethbridge County	10

Candidates Represented

United Kingdom	0	Nepal	4
India	157	South Africa	1
Pakistan	5	United Arab Emirates	1
Kenya	1	China	8
Netherlands	2	Ukraine	2
Trinidad and Tobago	1	Egypt	1
Philippines	17	Morocco	1
Bangladesh	1		

Live Location

Candidates / Including Family

Taber	82/118
MD of Taber	1/1
Vauxhall	1/1
Coaldale	19/29
Lethbridge County	2/3
Picture Butte	1/1
Outside Borders	93/269

NOC Counts

NOC 0	0
NOC 1	18
NOC 2	3
NOC 3	1
NOC 4	0
NOC 5	0
NOC 6	137
NOC 7	22
NOC 8	5
NOC 9	13

Keith Davis

From: Tyler Gandam <president@abmunis.ca>
Sent: Tuesday, May 28, 2024 9:12 AM
To: Keith Davis
Subject: Nominate a municipal peer for an award by June 14

Good Morning ABmunis Members;

Don't miss the opportunity to nominate a municipal leader in your community for a 2024 ABmunis Award! The **nomination deadline of June 14** is fast approaching.

These awards are presented at our Convention and recognize individuals and teams who have made extraordinary contributions to their communities. Here are the award categories for this year:

1. Award of Excellence

Recognizes past and present elected municipal officials with outstanding civic leadership who have held office for at least three years in Alberta. Download the nomination form [here](#).

2. Distinguished Service Award

Recognizes an elected official who has served 20 or more years in one or more Alberta municipalities. Download the nomination form [here](#).

3. Dedicated Chief Administrative Officer Award

This award recognizes long-term excellence and dedication to municipal government and chief administrative management. Download the nomination form [here](#).

4. Dedicated Senior Municipal Team Award

This award acknowledges an outstanding municipal team that demonstrated excellence and dedication to a municipal government. Download the nomination form [here](#).

We are looking forward to acknowledging and celebrating Alberta's outstanding community builders! Please email awards@abmunis.ca if you have any questions.

Sincerely,
Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



EMS
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Charitable #899656672 RR0001

Date: May 13, 2024

To: All EMS Staff

From: The EMS Foundation Fallen Paramedic Memorial Committee

RE: Alberta Fallen Paramedic Memorial unveiling

The EMS Foundation is proud to support the work of all EMS professionals by promoting innovation, research, and paramedic wellness, as well as providing community focused programs.

As part of our paramedic wellness initiatives, the Foundation launched the Alberta Paramedic Memorial Project in 2020 with a mandate to create and install a permanent memorial in Alberta to honor EMS fallen members.

The Memorial Committee worked collaboratively with the Alberta Government to select a site on the Alberta Legislature grounds in Edmonton and are now proud to announce the official unveiling for the Memorial will be held on **June 14, 2024**.

The Memorial project has the full support of Honorable Minister of Health, Senior Executives of Alberta Health Services, AHS EMS, and the Alberta College of Paramedics. Please join us for a day of remembrance and joyful stories surrounding those who have given the ultimate sacrifice in the line of duty.

Location: Alberta Legislature Grounds South Lawn- 10800 97 Ave NW Edmonton

Order of Dress: Dress uniform, formal duty uniform, or business casual.

Guests are invited to arrive at 10:00am for coffee and tea prior to the commencement of ceremony.

The ceremony will begin promptly at 11:00am.

To confirm your attendance please go to: <https://albertafallenparamedic.rsvpify.com>. The deadline to RSVP is **June 1**.

For more information see: <https://emsfoundation.ca/what-we-do/alberta-fallen-paramedic-memorial-project/> and <https://together4health.albertahealthservices.ca/ems-fpm>

Sincerely,

The EMS Foundation Memorial Committee

Please join us for the unveiling of the

Alberta Fallen Paramedic Memorial Monument

Alberta Legislature Grounds South Lawn
10800 97 Ave NW, Edmonton, AB

June 14th, 2024

Guests are welcome @ 10:00am
Ceremony starts promptly @ 11:00am

Dress Uniform, Duty Uniform,
or Business Casual

Please Scan to RSVP



Or Email

memorial@emsfoundation.ca



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