



AGENDA

REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS

Monday, 13 May, 2024 at 6:30 pm

1.0 CALL TO ORDER

2.0 ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Minutes – 22nd April, 2024

4.0 PUBLIC HEARING

4.1 Bylaw No. 947-24 Land Use Bylaw Amendment – Land Use Redesignation – Residential R1 to Residential Multi Unit R5 – 546 Rogers Avenue.

5.0 DELEGATION

5.1 County of Lethbridge Community Learning Council - Melanie Patenaude
7:00 p.m.

5.2 Mark Lowe – PBHS Principal – Animals – 7:30 p.m.

6.0 REQUESTS FOR DECISION

6.1 Bylaw No. 947-24 Land Use Bylaw Amendment – Land Use Redesignation – Residential R1 to Residential Multi Unit R5 – 546 Rogers Avenue – 2nd and 3rd Reading

6.2 Rental fee waiver request

6.3 Water Restrictions Plan and Bylaw

6.4 Summer 2024 Municipal Leaders Caucus

6.5 Economic Development Committee Member requests

6.6 Economic Development Committee Introductory document

6.7

7.0 MAYOR'S REPORT

8.0 COUNCIL'S REPORT

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

10.0 CORRESPONDENCE

10.1 Alberta Municipalities – Bill 20

10.2 Lethbridge Northern Irrigation District – General manager announcement

10.3 Town of Taber – Alberta Rural Immigration Program Awards

10.4 Town of Magrath – Parade Invitation

10.5

11.0 INFORMATIONAL ITEMS

11.1 North County Health Foundation – Meeting Minutes – February 7, 2024

11.2 MP Hunter – Report to Mayors and Reeves

11.3 Dr. Tammy Nemeth – Report to Mayors and Reeves

11.4 Fortis Alberta – Bill 19 Utilities Affordability Statutes Amendment Act

11.5 Chinook Arch Regional Library System – Board Report – April, 2024

11.6 Health Professional Attraction and Retention Committee – Minutes – 5th March, 2024

11.7 Health Professional Attraction and Retention Committee – Minutes – 5th March, 2024

11.8

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16(1) – Doctor Recruitment

12.2

13.0 ADJOURNMENT

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, April 22nd, 2024 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor C. Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

136 2404 22 MOVED by Councillor Neels that the agenda be approved as amended:
ADD: 6.4 Seniors Dinner
12.2 – Closed Session – Union Negotiations
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – April 8th, 2024

137 2404 22 MOVED by Deputy Mayor Papworth that the Regular Council Meeting
minutes of April 8th, 2024 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 MWG – Patrick Treadwell, CPA

Patrick from MWG Chartered Accountants addressed Council to discuss the audited financial statements of 2023. The financial statements met the requirements and had no issues. Patrick briefly ran through the income statement for the Town. Revenues were up which included investment income, property taxes and user fees. There was an increase in expenses on the administrative side as well as in Emergency Services due to paying out the Firefighters for the fires that they attended to up North. It was reported that overall, the Town is in good standing and everything is in financial order.

6.0 REQUESTS FOR DECISION

6.1 2023 Audited Financial Statements

138 2404 22 MOVED by Councillor de Kok to approve the 2023 Audited Financial
Statements.
CARRIED

6.2 Bylaw No. 948-24 2024 Tax Rate Bylaw

139 2404 22 MOVED by Councillor Neels to approve the first reading of Bylaw No. 948-
24 2024 Tax Rate Bylaw.
CARRIED

140 2404 22 MOVED by Councillor Feist to approve the second reading of Bylaw No.
948-24 2024 Tax Rate Bylaw.
CARRIED

141 2404 22 MOVED by Deputy Mayor Papworth for permission to conduct third and final reading of Bylaw No. 948-24 2024 Tax Rate Bylaw.
CARRIED UNANIMOUSLY

142 2404 22 MOVED by Councillor de Kok to approve third and final reading of Bylaw No. 948-24 2024 Tax Rate Bylaw.
CARRIED

6.3 Bylaw No. 949-24 Parks and Campground Bylaw

143 2404 22 MOVED by Councillor de Kok to approve the first reading of Bylaw No. 949-24 Parks and Campground Bylaw.
CARRIED

144 2404 22 MOVED by Deputy Mayor Papworth to approve the second reading of Bylaw No. 949-24 Parks and Campground Bylaw.
CARRIED

145 2404 22 MOVED by Councillor Neels for permission to conduct third and final reading of Bylaw No. 949-24 Parks and Campground Bylaw.
CARRIED UNANIMOUSLY

146 2404 22 MOVED by Councillor Feist to approve the third and final reading of Bylaw No. 949-24 Parks and Campground Bylaw.
CARRIED

6.4 Seniors Dinner

Council discussed details pertaining to the advertisement of the Senior's Dinner in June and whether it should be a drop in event or by RSVP.

7.0 MAYOR'S REPORT

7.1 Mayor's Report

April 15 Attended a Committee of the Whole meeting
April 16 Attended a North County Health Foundation meeting

147 2404 22 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Councillor Feist advised Council of her recent activities:

April 15 Attended a Committee of the Whole meeting

Councillor de Kok advised Council of his recent activities:

April 15 Attended a Committee of Whole meeting

Councillor Neels advised Council of her recent activities:

April 9 Attended a Picture Butte Library Board meeting

April 15 Attended a Committee of the Whole meeting

Deputy Mayor Papworth advised Council of her recent activities:

April 10 Attended Oldman River Regional Services Commission Assessment Review training

April 11 Attended a Picture Butte & District Chamber of Commerce meeting

April 11 Attended an Award Ceremony in Edmonton with Green Acres

April 15 Attended a Committee of the Whole meeting

April 16 Attended a North County Health Foundation meeting

April 17 Attended a Green Acres Executive Board meeting

148 2404 22 MOVED by Deputy Mayor Papworth that the Council Reports be accepted as presented.
CARRIED

149 2404 22 MOVED by Councillor de Kok to send a letter to Roxanne Adams explaining why other individuals/corporations in the community were not approached for donations for the new ice resurfacers.
CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

150 2404 22 MOVED by Deputy Mayor Papworth to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Emergency Services Report

151 2404 22 MOVED by Councillor Neels to accept the Director of Emergency Services Report.
CARRIED

F. West left the meeting at 7:40 p.m.

10.0 CORRESPONDENCE

10.1 Canadian Animal Task Force

152 2404 22 MOVED by Deputy Mayor Papworth to receive and file Canadian Animal Task Force correspondence.
CARRIED

10.2 Rachael Thomas – Community Builders Award

153 2404 22 MOVED by Councillor de Kok to receive and file Rachael Thomas – Community Builders Award correspondence.
CARRIED

10.3 Picture Butte High School Academic Award Request

154 2404 22 MOVED by Councillor Feist to sponsor two \$100.00 academic awards for the Picture Butte High School.
CARRIED

10.4 Resident Communication – Mike Davies – Recreation Governance

155 2404 22 MOVED by Councillor Feist to have the Mayor send a letter to Mike Davies stating the reasons why Council is hiring a Director of Parks and Recreation.
CARRIED

10.5 Picture Butte Minor Hockey Association – Early ice Request

156 2404 22 MOVED by Councillor de Kok to direct administration to bring back a report and recommendations to Council on the May 27th Council meeting.
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Oldman River Regional Services Commission – Executive Committee Meeting Minutes – March, 2024

11.2 Green Acres Foundation – Report to the Community 2023

11.3 Barons-Eureka-Warner FCSS – Board Meeting Minutes – March, 2024

11.4 Oldman River Regional Services Commission - Spring Periodical, 2024

157 2404 22 MOVED by Councillor Feist to receive and file Informational Items 11.1 – 11.4.
CARRIED

12.0 CLOSED SESSION

- 12.1 FOIP Act Division 2 Section 16(1) – Pool Shade Sponsorship Costs
- 12.2 FOIP Act Division 2 Section 24(1) – Union Negotiations

- 158 2404 22 MOVED by Councillor Neels to close the meeting to the public in accordance with Division 2 Section 16(1) and 24(1) of the Freedom of Information and Protection of Privacy Act to discuss Pool shade sponsorship costs and Union negotiations at 7:58 p.m.
CARRIED
- C. Johnson left the meeting at 8:35 p.m.
- 159 2404 22 MOVED by Deputy Mayor Papworth to open the meeting to the public at 8:39 p.m.
CARRIED
- 160 2404 22 MOVED by Councillor de Kok to proceed with the 15x15 foot pool shades as represented in the diagram.
CARRIED
- 161 2404 22 MOVED by Councillor de Kok to approve \$10,000 in startup costs for the pool shade project.
CARRIED
- 162 2404 22 MOVED by Deputy Mayor Papworth to direct Administration to request sponsorships for the pool shade installations.
CARRIED
- 163 2404 22 MOVED by Deputy Mayor Papworth to direct Administration to request sponsorship for the pool shade structures.
CARRIED
- 164 2404 22 MOVED by Deputy Mayor Papworth to hire John Kolk as the Union negotiator.
CARRIED
- 165 2404 22 MOVED by Councillor Feist to appoint Mayor Moore and Councillor de Kok as Council representatives for Union negotiations.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for May 13th, 2024 beginning at 6:30 p.m.

- 166 2404 22 MOVED by Councillor Neels that the Regular Council Meeting adjourn at 8:43 p.m.
CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer

Memo

To: Keith Davis, CAO Town of Picture Butte
Town of Picture Butte Council

File: 5D-84

From: Kattie Schlamp, ORRSC Planner

Date: May 8, 2024

Re: Proposed Bylaw No. 947-24 Land Use Redesignation of Lot 8, Block 2, Plan 169JK

An application to redesignated lands within the Town of Picture Butte was made in order to allow for the development of a multi-unit dwelling at 546 Rogers Ave.

The “Residential Multi-Unit – R5” land use district allows for a variety of dwelling types including semi-detached dwellings, row housing, and multi-unit buildings. Although the Applicant has proposed and provided plans for a 4 unit Multi-Unit dwelling the redesignation to R5 would provide the Development Authority the ability to potentially approve a development permit for any of the uses prescribed within the R5 district should they deem them suitable. In considering the adoption of Bylaw No. 947-24, Council should consider if the lands meet the intent of the R5 land use district and are suitable for the uses included in the district.

The intent of the R5 district is:

The purpose of this district is to accommodate a variety of residential housing options by providing high-quality multi-unit dwelling environments, integrated into either existing or proposed residential neighbourhoods.

The uses included as permitted and discretionary uses within the district have been enclosed for Council’s consideration.

A notice of the draft Bylaw 947-24, Land Use Redesignation of Lot 8, Block 2, Plan 169JK was mailed directly to adjacent landowners and an ad was placed in the newspaper for two consecutive weeks following first reading of the bylaw to notify the public of the Public Hearing for consideration of this bylaw.

Resident Comments

No comments from the public had been received at the time of writing this report.

Planner Comments

In considering the proposed amendment, Council should focus on whether or not the proposed use of land is suitable for the proposed location. Municipal Development Plan (MDP) Bylaw No. 786-04 encourages diversifying the Town’s housing stock and prioritizing infill development. Particularly the redevelopment of sites where existing homes may need to be demolished or require extensive care.

7.1.3 *Developers should be encouraged to provide a diversity of housing types. A variety of housing may be promoted in areas of town such as:*

- *In new area structure plans being adopted by council,*
- ***On sites where existing houses are to be redeveloped,***
- *On larger sites that may become available such as the hospital site or the former water reservoir site,*
- *Area of land east of the manufactured home park – the town owns some of this land.*

The site's location along Rogers Avenue makes it a suitable candidate for redesignation to R5 as Rogers Avenue is classified as an arterial road by the MDP. Arterial roads are generally considered a preferred location for multi-unit developments as any intensification to traffic as a result of the development is less noticeable on these roads. Any development permit applications on this site will be required to be referred to Alberta Transportation for review and may require a Road Side Development Permit as Rogers Avenue is a Highway (Hwy 519) under the care and control of Alberta Transportation and Economic Corridors.

If proposed Bylaw No. 947-24 is adopted to redesignate the lands from "Residential – R1" to "Residential Multi-Unit – R5" then the Developer may develop the lands in accordance with Land Use Bylaw No. 841-15.

RECOMMENDATION

That Council complete second and third reading to adopt Bylaw No. 947-24 as presented.

Respectfully submitted,



Kattie Schlamp
ORRSC Planner

Land Use Bylaw No 841-15

Residential Multi-Unit – R5 Land Use District Listed Uses

1. PERMITTED USES

Accessory buildings and structures
Day homes
Dwellings:

- Multi-unit up to 4 units
- Row dwelling up to 6 units
- Semi-detached - all types

Home occupations A
Signs Type 1 (in accordance with Part 5)
Solar collectors, individual (see Part 4)
Temporary shipping container (see Part 3 and Part 4, Section 40)

PROHIBITED USES

Shipping containers

- ◆ *Any use which is not listed as either a Permitted or Discretionary Use, or is not ruled to be Similar to a Permitted or Discretionary Use in accordance with Part 1, Section 31, is a Prohibited Use.*

DISCRETIONARY USES

TYPE A

Accessory uses
Day care facilities
Dwellings:

- Multi-unit more than 4 units
- Row dwelling with more than 6 units

Home occupations B
Lodging or boarding houses
Parks, playgrounds and open spaces
Portable garages (fabric buildings) and storage structures
Public and private utilities
Senior Citizen Housing
Small wind energy system – Type A (see Part 4, Section 42)

TYPE B – Development Officer

Accessory buildings and structures, portable garages (see Part 4)
Temporary uses

**TOWN OF PICTURE BUTTE
IN THE PROVINCE OF ALBERTA
BYLAW NO. 947-24**

A BYLAW OF THE TOWN OF PICTURE BUTTE IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW NO. 841-15, BEING THE MUNICIPAL LAND USE BYLAW.

WHEREAS the purpose of the proposed amendment is to redesignate land civically described as 546 Rogers Ave S. and legally described as:

Lot 8, Block 2, Plan 169JK, from 'Residential – R1' to 'Residential Multi-unit – R5', as shown on the map in Schedule 'A' attached hereto to accommodate the development of a multi-unit dwelling;

AND WHEREAS a Public Hearing, as required by Section 692 of the Municipal Government Act, will be held prior to second reading of this Bylaw;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Picture Butte, in the Province of Alberta, duly assembled does hereby enact the following:

1. The land described as Lot 8, Block 2, Plan 169JK as shown on the attached Schedule 'A' be designated as Residential Multi-unit – R5.
2. That the Land Use Districts map of the Town of Picture Butte Land Use Bylaw No. 841-15 be amended to reflect this designation.
3. Bylaw No. 841-15 being the Land Use Bylaw is hereby amended and consolidated.
4. This bylaw comes into effect upon third and final reading hereof.

READ a **first** time this 8th day of April 2024.

Mayor – Cathy Moore

Chief Administrative Officer – Keith Davis

READ a **second** time this ____ day of _____ 2024.

Mayor – Cathy Moore

Chief Administrative Officer – Keith Davis

READ a **third** time and finally passed this ____ day of _____ 2024.

Mayor – Cathy Moore

Chief Administrative Officer – Keith Davis



LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: RESIDENTIAL – R1
TO: RESIDENTIAL MULTI-UNIT – R5

LOT 8, BLOCK 2, PLAN 169JK WITHIN SE 1/4 SEC 3, TWP 11, RGE 21, W 4 M

MUNICIPALITY: TOWN OF PICTURE BUTTE

DATE: MARCH 28, 2024

Bylaw #: _____

Date: _____



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

546 Rogers Ave – Site Plan

I, Justin Schooten on behalf of John Schooten and Sons Custom Feedyard LTD is asking for Proposed land re designation from R1 Residential to R5 Residential Multilot. Attached in this proposal you will find

1. Application for a land use bylaw amendment
2. Proposed drawings, elevations, cross sections and site plan of the proposed lot and new structure.
3. Section 51 Information

Section 51 of the Land Use Bylaw Information

- We are proposing to re designate 546 Rogers Ave from R1 Residential to R5 Residential Multilot. If the proposed designation goes forward, we plan on building a new multifamily 4 plex. The proposed dwelling will be built to above industry standard using a reputable contractor who has done similar work in the town recently.
- We believe the proposed re designation will stay consistent with the statutory plans held within the Town of Picture Butte for the following reasons
 - The current dwelling is over 50 years old and has not seen updates in that time. The lot has not been maintained and in turn is an eye soar on a busy through road. With the proposed multi family we hope to create a better curb appeal on this busy road by having a new modern multi family 4 plex.
 - The proposed dwelling will satisfy an immediate need in the town for multifamily housing. Currently there is a shortage of suitable short term housing and by re designating this land we hope to help fill that shortage.
- We find this proposal will be compatible with surrounding areas and zoning for the following reasons
 - There are currently multi family homes on Rogers Ave.
 - We are close to the Picture Butte High School which will potentially fill a need for family housing near a school
- We believe there will be no constraints and or hazard areas with the proposed re designation. After thoroughly going through the Residential Multi Unit – R5 guideline sent to us we did not find any potential roadblocks. We have met all minimums required (Lot Size, Setbacks, Sqft) as well as the maximums (site coverage, building height).
 - No easements
 - Soil Conditions – Existing structure will be demolished and cleaned up completely. Leaving an empty lot to build proposed multi family. Soil tests will then be completed to determine what type of foundation is needed.
 - The topography will be maintained to the current lots standards.

- Services will stay consistent to what is currently provided to that lot. All services are already provided (sewage, water, gas, electricity and emergency services).
- There will be no impact to the public road with this proposed change. Please refer to the site plan attached with two options for parking. We planned around the fact that we did not want to create any inconvenience to the flow of the traffic or the parking availability for neighbors. With the proposed parking we accounted for 2 vehicles per dwelling on the site, not including any potential street parking.



Town of Picture Butte
Box 670, Picture Butte, AB T0K 1V0

Roll: 326000

APPLICATION FOR A
LAND USE BYLAW AMENDMENT

Date of Application: March 23 / 2024

FOR OFFICE USE ONLY	
Bylaw No.	<u>841.15</u>
Date Deemed Complete	

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 6 months after the date of refusal.

IMPORTANT NOTE: Although the Designated Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: John Schroter and Sons Custom Feedyard LTD
Mailing Address: Box 148 Phone: (403) 315-5679
Phone (alternate): _____
Municipality: Diamond City Fax: (403) 381-8809
Postal Code: T0K 0T0

Is the applicant the owner of the property? Yes No
IF "NO" please complete box below

Name of Owner: _____	Phone: _____
Mailing Address: _____	Applicant's interest in the property: <input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other _____
Municipality: _____	
Postal Code: _____	

PROPERTY INFORMATION

Municipal Address: 546 Rogers Avenue
Legal Description: Lot(s) 8 Block 2 Plan 169 JK
OR Quarter _____ Section _____ Township _____ Range _____

AMENDMENT INFORMATION

What is the proposed amendment?

Text Amendment

Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments to the *Land Use Bylaw*, **attach** a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation:

R1 Residential

Proposed Land Use Designation
(if applicable):

R5 Residential Multilot

Map Attached

Section 51 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please attach a descriptive narrative detailing:

- the proposed designation and future land use(s);
- if and how the proposed redesignation is consistent with applicable statutory plans;
- the compatibility of the proposal with surrounding uses and zoning;
- the development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire and police protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land from Urban Reserve to another district;
- multiple parcels of land are involved;
- several pieces of fragmented land are adjacent to the proposal;
- internal public roads would be required;
- municipal services would need to be extended; or
- required by Council or the Subdivision and Development Authority.

The Designated Officer or the Subdivision and Development Authority may also require a:

- geotechnical report; and/or
- evaluation of surface drainage and any other information

if deemed necessary.

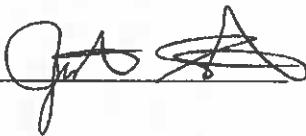
SITE PLAN

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in duplicate with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).

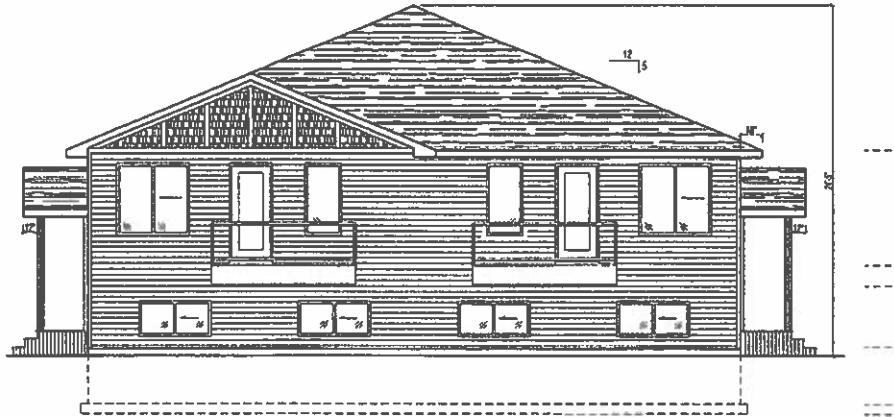
Justin Schooten 

APPLICANT

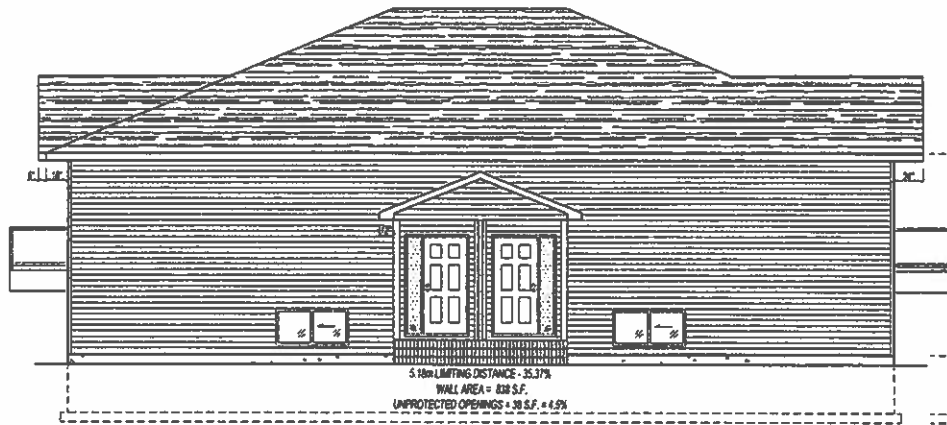
Registered Owner (if not the same as applicant)

The personal information provided as part of this application is collected under section 39 of the Safety Codes Act and sections 303 and 295 of the Municipal Government Act and in accordance with section 32(c) of the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. If you have any questions about the collection or use of the personal information provided, please contact the Chief Administrative Officer at the Town of Picture Butte.

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FRONT ELEVATION



LEFT ELEVATION

D:\work\jobs\Dwayne Feyer Construction\546 Rogers Ave P.2\546 pwr\at 1.dwg, 3/19/24 10:54:21 AM, ANSI full bleed B (17.00 x 11.00 inches)

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DIMENSIONAL
DESIGN
& DRAFTING LTD.

Phone (403) 553-0014
email: heavy@dimensionaldesign.ca

CONSTRUCTION MUST CONFORM TO ALL APPLICABLE BUILDING CODES.

IT IS THE OWNER AND/OR CONTRACTORS RESPONSIBILITY TO REVIEW ALL DIMENSIONS AND SPECIFICATIONS PRIOR TO STARTING CONSTRUCTION.

ALL MANUFACTURED FLOOR AND ROOF SYSTEMS, INCLUDING BEAMS, MUST BE DESIGNED BY SUPPLIER.

CONTRACTOR AND/OR OWNER RESPONSIBLE FOR ALL PERMITS AND INSPECTIONS.

ALL WINDOW AND DOOR SIZES SHOWN ARE APPROXIMATE SIZES ONLY. ROUGH OPENING SIZES WILL VARY DEPENDING ON SUPPLIER. CONSULT WITH SUPPLIER PRIOR TO FRAMING TO CONFIRM OPENING SIZES.

FLASHINGS AT ALL WINDOWS AND WALL PENETRATIONS TO COMPLY WITH 2018 ABC FLASHING REQUIREMENTS.

CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019.

DO NOT SCALE DRAWINGS.

TITLE:
ELEVATIONS

ADVANCE
GENERAL
CONSTRUCTION LTD.

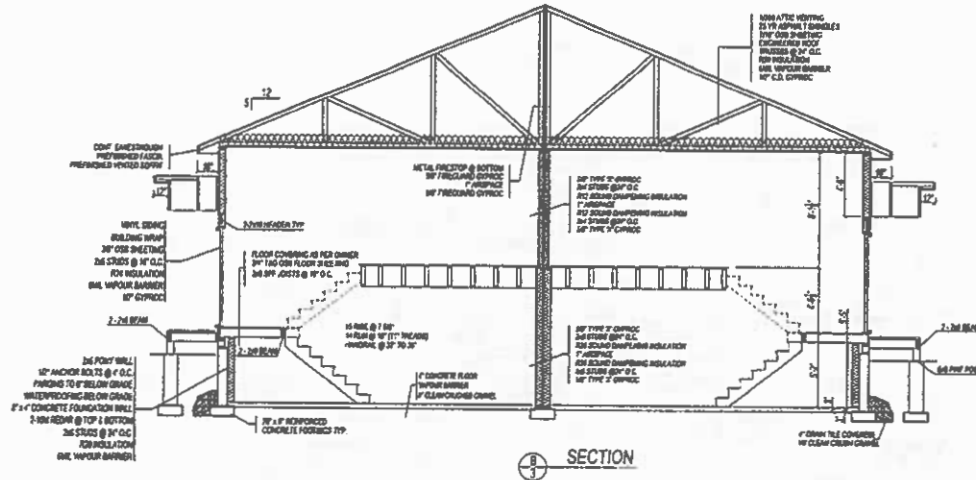
PROJECT:
SCHOOTEN & SONS
FEEDYARDS
PROPOSED 4 PLEX
546 ROGERS AVENUE
PICTURE BUTTE, ALBERTA

FILE: c:\pwr\Heavy\pwr\546Rogers	DATE: MARCH 18, 2024
DRAWN BY: Heavy	SHEET: 1 of 8

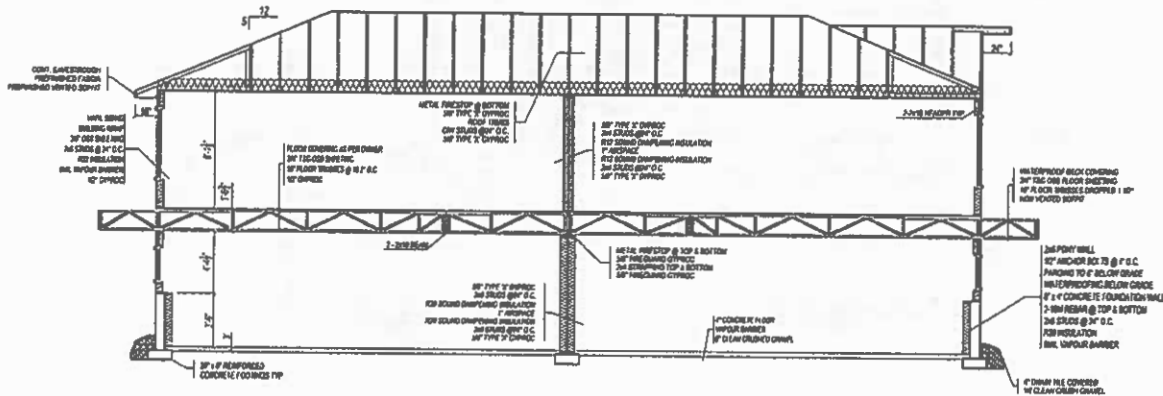
SCALE:
1/8" = 1'-0"

REVISION:

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SECTION



SECTION

D:\work\Jobs\Dwayne Feyer Construction\548 Rogers Ave P.0546 prebid 1.dwg, 3/19/24 10:54:23 AM, ANSI full bleed B (17.00 x 11.00 inches)

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Dimensional DESIGN
 A DRAFTING LTD.
 Phone (403) 553-0014
 Email: henry@dimensionaldesign.ca

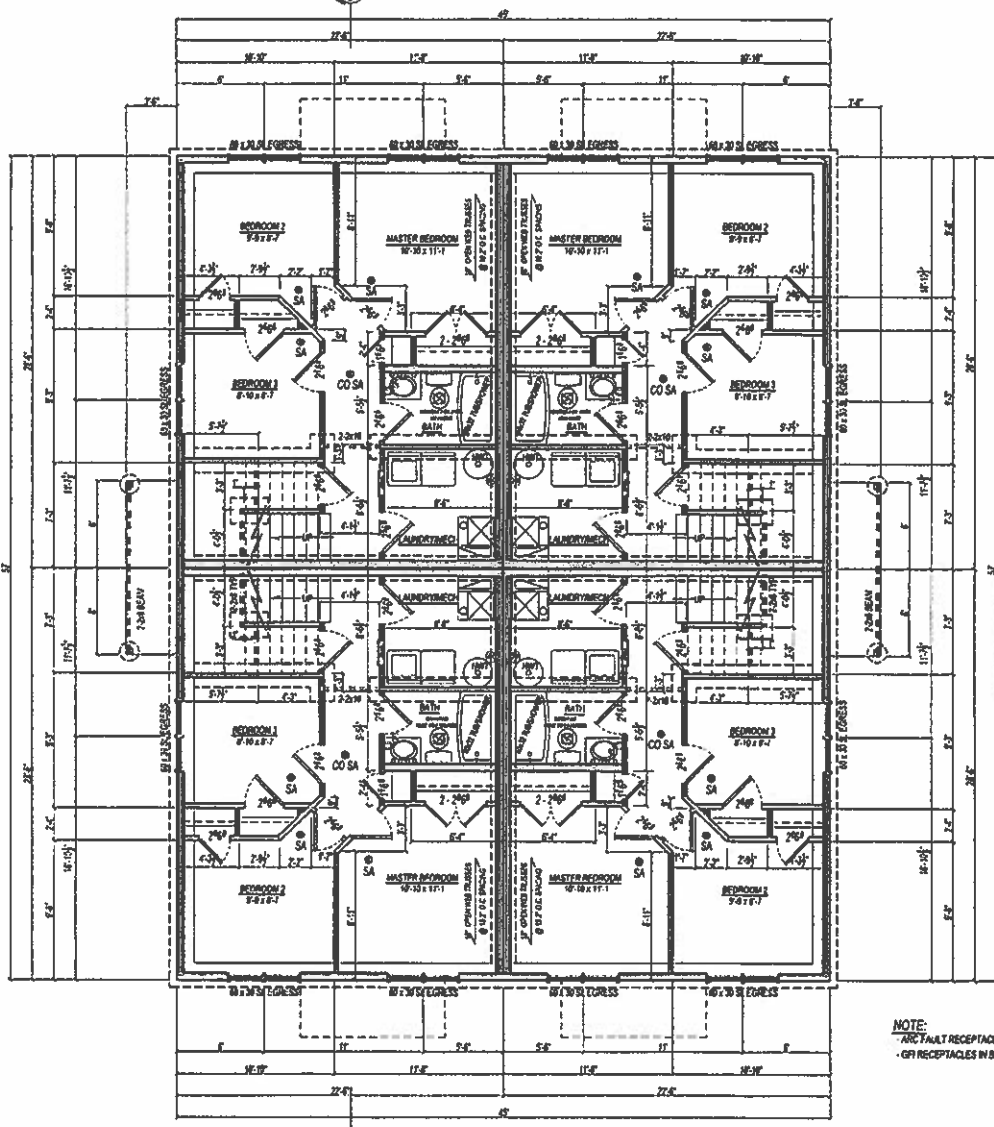
CONSTRUCTION MUST CONFORM TO ALL APPLICABLE BUILDING CODES.
 IT IS THE OWNER AND/OR CONTRACTORS RESPONSIBILITY TO REVIEW ALL DIMENSIONS AND SPECIFICATIONS PRIOR TO STARTING CONSTRUCTION.
 ALL MANUFACTURED FLOOR AND ROOF SYSTEMS, INCLUDING BEAMS, MUST BE DESIGNED BY SUPPLIER.
 CONTRACTOR AND/OR OWNER RESPONSIBLE FOR ALL PERMITS AND INSPECTIONS.
 ALL WINDOW AND DOOR SIZES SHOWN ARE APPROXIMATE SIZES ONLY. ACTUAL OPENING SIZES WILL VARY DEPENDING ON SUPPLIER. CONSULT WITH SUPPLIER PRIOR TO FRAMING TO CONFIRM OPENING SIZES.
 FLASHINGS AT ALL WINDOWS AND WALL PENETRATIONS TO COMPLY WITH 2018 ABC FLASHING REQUIREMENTS.
 CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019.
 DO NOT SCALE DRAWINGS.

TITLE
CROSS SECTIONS



PROJECT
**SCHOOTEN & SONS FEEDYARDS
 PROPOSED 4 PLEX
 546 ROGERS AVENUE
 PICTURE BUTTE, ALBERTA**

FILE: c:\pba\m\pba\pba\548 Rogers	DATE: MARCH 19, 2024
DRAWN BY: [Signature]	SHEET: 5 of 8
SCALE: 1/8" = 1'-0"	
REVISION:	



NOTE:
 - ARC RECEPTACLES IN BEDROOMS
 - GR RECEPTACLES IN BATHROOMS AND LAUNDRY AREAS

EACH UNIT
 BASEMENT 571 S.F.

DIMENSIONAL DESIGN
 A DRAFTING LTD.
 Phone (403) 553-0014
 email: henny@dimensionaldesign.ca

CONSTRUCTION MUST CONFORM TO ALL APPLICABLE BUILDING CODES.
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 FLASHINGS AT ALL WINDOWS AND WALL PENETRATIONS TO COMPLY WITH 2019 ABC FLASHING REQUIREMENTS.
 CONSTRUCTION TO CONFORM TO HIGH DENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019.
 DO NOT SCALE DRAWINGS.

TITLE:
LOWER FLOOR & FOUNDATION PLAN

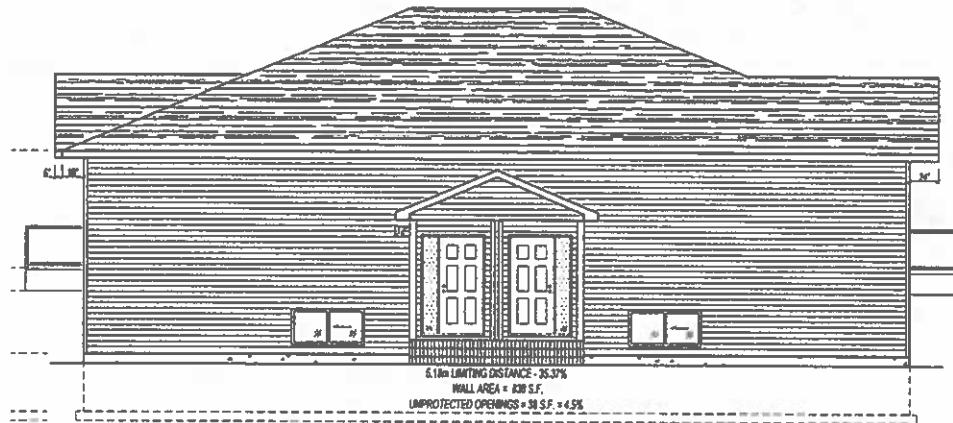
DWAYNE SYMTEL CONSTRUCTION LTD.

PROJECT:
SCHOOTEN & SONS FEEDYARDS PROPOSED 4 PLEX 546 ROGERS AVENUE PICTURE BUTTE, ALBERTA

FILE: c:\dwg\henny\feedyards\4plex	DATE: MARCH 18, 2024
DRAWN BY: Henny	SHEET: 1 of 1
SCALE: 1/8" = 1'-0"	
REVISION:	



REAR ELEVATION



RIGHT ELEVATION

5.1m LIMITING DISTANCE - 33.37%
 WALL AREA = 839 S.F.
 UNPROTECTED OPENINGS = 38 S.F. = 4.5%

DIMENSIONAL DESIGN & DRAFTING LTD.
 Phone (403) 553-0014
 email: henry@dimensionaldesign.ca

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 CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019
 DO NOT SCALE DRAWINGS.

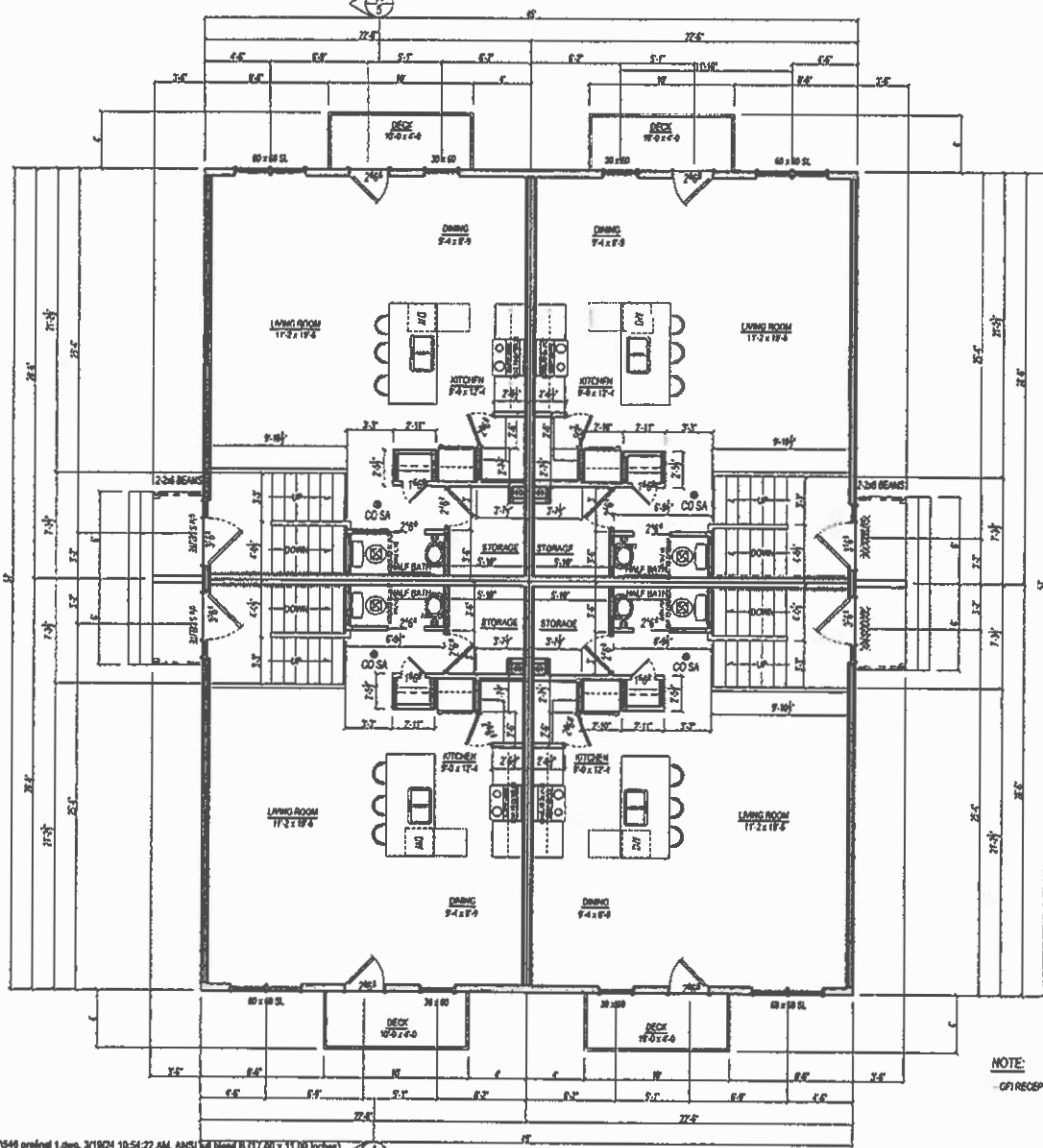
TITLE
 ELEVATIONS



PROJECT:
 SCHOOTEN & SONS
 FEEDYARDS
 PROPOSED 4 PLEX
 546 ROGERS AVENUE
 PICTURE BUTTE, ALBERTA

FILE: c:\pools\shoos\yds\546\rogers	DATE: MARCH 19, 2024
DRAWN BY: H. Henry	SHEET: 7 of 8
SCALE: 1/8" = 1'-0"	
REVISION:	

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NOTE:
- OF RECEPTACLES IN KITCHENS, BATHROOMS

EACH UNIT
MAIN FLOOR 642 S.F.
DECK 48 S.F.

DIMENSIONAL DESIGN & DRAFTING LTD.
Phone (403) 553-0014
email: hurray@dimensionaldesign.ca

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CONTRACTOR AND/OR OWNER RESPONSIBLE FOR ALL PERMITS AND INSPECTORS.
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FLASHINGS AT ALL WINDOWS AND WALL PENETRATIONS TO COMPLY WITH 2010 ABC FLASHING REQUIREMENTS
CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019
DO NOT SCALE DRAWINGS.

TITLE:
MAIN FLOOR PLAN



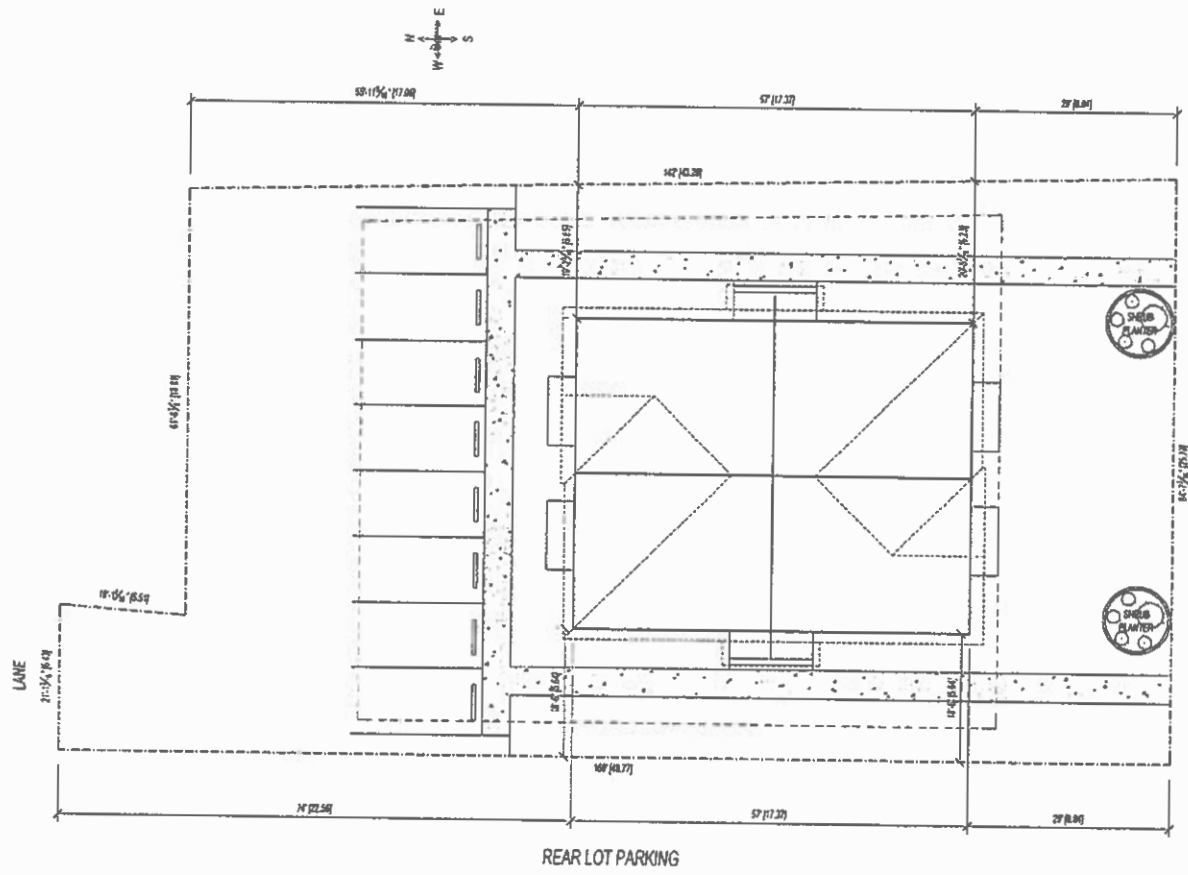
Project:
**SCHOOTEN & SONS FEEDYARDS
PROPOSED 4 PLEX
546 ROGERS AVENUE
PICTURE BUTTE, ALBERTA**

FILE c:\soft\hurray\546 Rogers	DATE MARCH 18, 2024
DRAWN BY: H. Hurray	SHEET 1 of 1
SCALE: 1/8" = 1'-0"	
REVISION:	

D:\work\Alberta\Dwayne Feiler Construction\546 Rogers Ave P.01546.prf.dwg, 3/18/24 10:54:22 AM, ANSI 10 (17.00 x 11.00 inches)

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ROGERS AVENUE

Dimensional Design & Drafting Ltd.
 Phone (403) 553-0014
 email: henry@dimensionaldesign.ca

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 DO NOT SCALE DRAWINGS.

TITLE:
**SITE PLAN
 LOT 8, BLOCK 2
 PLAN 169.IK**

STOWAYN FAYER CONSTRUCTION LTD.

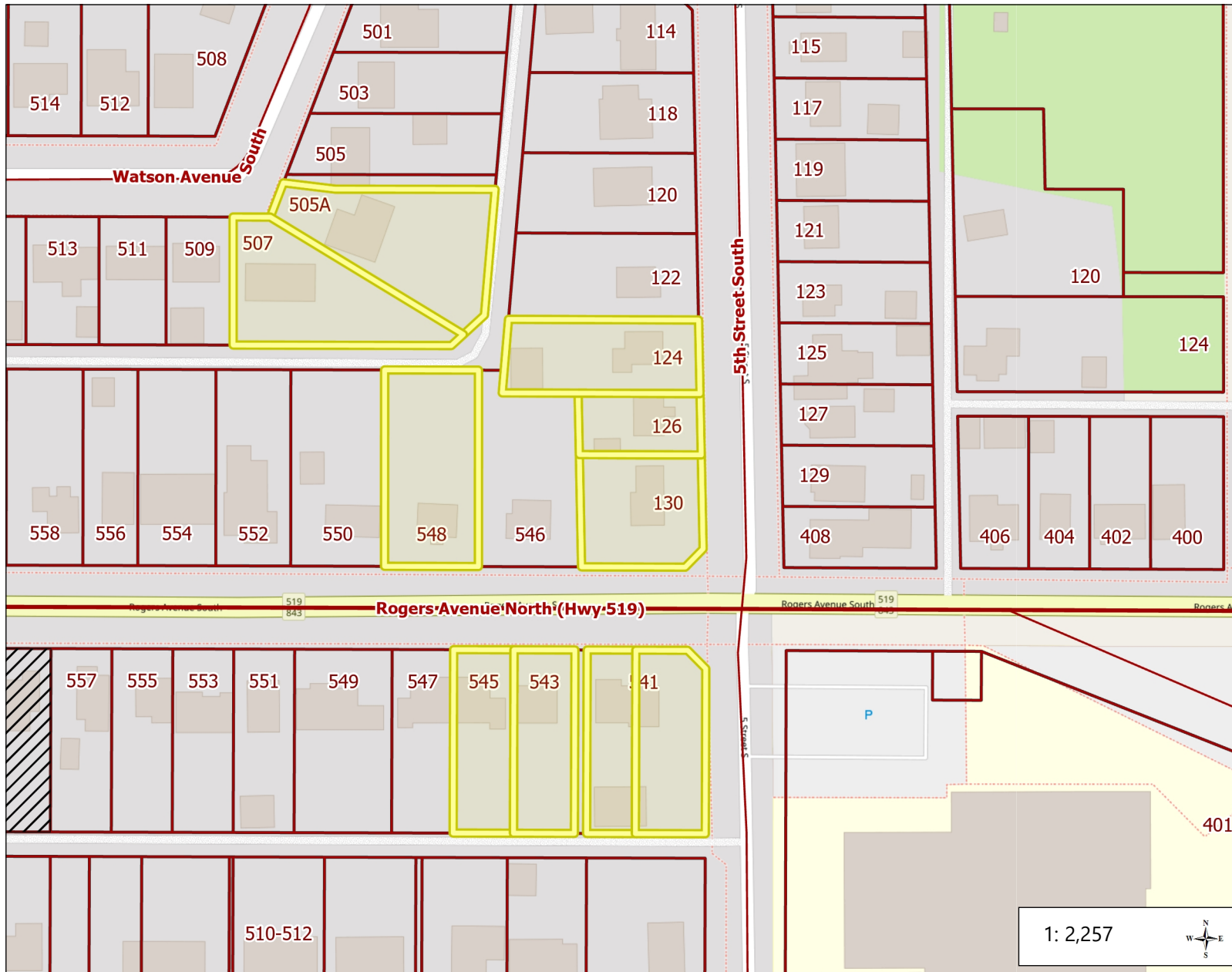
PROJECT:
**SCHOOTEN & SONS
 FEEDYARDS
 PROPOSED 4 PLEX
 546 ROGERS AVENUE
 PICTURE BUTTE, ALBERTA**

FILE: C:\projects\rogers\169\169.IK	DATE: MARCH 22, 2024
DRAWN BY: Henry	SHEET: 8 of 8
SCALE: 1:200	
REVISION:	

C:\work\169\169.IK\169.IK.dwg, 3/19/24 10:54:24 AM, ANSI full bleed B (17.00 x 11.00 inches)

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Adjacent Landowners



Legend

- Boundary
- Civic Address
- Road Labels
- Hwy Symbol
 - 25
 - 519
 - 843
- Hwy
- Adjacent Roads
- Closed Roads
- Reservoir
- Road Centreline
- Title Linework
- Parcels

Notes

© Town of Picture Butte

0.1 0 0.06 0.1 Kilometers

WGS_1984_Web_Mercator_Auxiliary_Sphere
© OpenStreetMap contributors

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 9th May, 2024
To: Mayor, Council
From: CAO

Re: Camping and Rental Fee reduction request

Background:

Craig Paskal, representing the Turin 4H club, has requested the following:

1. A reduced rental rate for their booking at the Arena on the 6th to 8th of June for a Show and Sale
2. To allow trailers to camp overnight on the lot next to the Community Centre during the days of the Show and Sale.

The request to allow trailers to camp on the lot next to the Community Centre during the days of the Show and Sale has been requested and allowed by Council in the past two years. We have not had any issues in previous years. They like this option so that they can tend to the animals at the arena and can easily come and go during the event.

The request for a reduced rental rate for the booking should be considered in the context that the Turin 4H club donated \$6,630 to the Town to sponsor public skating and public swimming thus allowing free access on those dates. This donation occurred in November 2023 and sponsored skating this winter and will sponsor public swimming in the 2024 season.

The daily rental rate is \$180 per day for a total of \$540.

Recommendation:

1. To allow the Turin 4H club to park trailers on the lot next to the Community Centre and to allow overnight camping in those trailers for the duration of their Show and Sale event.
2. To reduce or waive the rental rate for the arena booking by the Turin 4H club.

Attachments:

1. Email from Craig Paskal with requests.

Submitted by: Keith Davis, CAO

Chantel Johnson

From: Craig Paskal <craig@vrpfarms.ca>
Sent: Friday, April 19, 2024 10:35 AM
To: Keith Davis; Chantel Johnson
Subject: Re: Camping request.

Also, requesting reduced rate for rental as 4H club donates to skating and swimming and we wish to continue this for future donations.

Get [Outlook for iOS](#)

From: Craig Paskal
Sent: Friday, April 19, 2024 10:33:07 AM
To: Keith Davis <keith@picturebutte.ca>; Admin <admin@picturebutte.ca>
Subject: Camping request.

Requesting camping for 4H show and sale June 6-8th on west side of arena/community centre parking area.

Craig Paskal.

Get [Outlook for iOS](#)



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 9th May, 2024
To: Mayor, Council
From: CAO

Re: Water Restriction Preparations

Background:

With a lack of rainfall over the past couple of years the Province has informed municipalities that Alberta is currently experiencing drought conditions. They have requested municipalities and irrigation districts to reduce their water consumption by at least 10% (See attached letter from the Minister of Environment and Protected Areas, Rebecca Schulz).

In response to this the City of Lethbridge has produced a Water Conservation Plan & Strategy that includes a plan entitled “Water Rationing Action Plan”. They are also considering an amendment to their utility bylaw to implement penalties for non-compliance to restrictions outlined in the Water Rationing Action Plan. This bylaw amendment is being considered at the City of Lethbridge’s regular Council meeting on the 14th of May.

As the Town of Picture Butte has their water treated by the City of Lethbridge, we are required to implement the same measures and restrictions that the City does. Attached to this memorandum is a Town of Picture Butte Water Rationing Action Plan that is consistent with the City’s plan but adopted to the Town of Picture Butte. Also attached is an amending bylaw to amend our utility bylaw that implements penalties for non-compliance to the Water Rationing Action Plan. These penalties are consistent with what is being proposed by the City’s administration. The proposed amended Utility Bylaw is also attached. Additions are in red with deletions struck out.

This is being presented so that Council can consider what the City of Lethbridge is considering and be prepared to implement a Town of Picture Butte Water Rationing Action Plan and amending bylaw that will amend the Town’s utility bylaw to implement penalties for non-compliance to restrictions outlined in the Water Rationing Action Plan. The intent is, if the City of Lethbridge changes or passes their plan and amending bylaw then the Town will pass or change their plan and amending bylaw to be consistent with the City’s.

Highlights of the City’s and the Town’s Water Rationing Action Plan include:

- Scaling watering restrictions triggered by the levels of the Oldman River reservoir outlined in four different stages;
- What restrictions apply to users of the Town’s treated water and raw water systems in each stage;
- What the Town of Picture Butte will do in each stage; and
- Water conservations strategies that residents can implement in order to save water.

The amendments to the Utility bylaw include:

- Language that clarifies when water restrictions will occur;
- Adds the Town of Picture Butte Water Rationing Action Plan which defines what restrictions will occur; and
- Adds penalties to non-compliance of the restrictions outlined in the Water Rationing Action Plan.

Recommendations

1. To wait and see if the City of Lethbridge adopts the Water Rationing Action Plan and amends their Utility bylaw that implements penalties for non-compliance to the Water Rationing Action plan's restrictions.
2. To direct Administration to present to Council a Town of Picture Butte Water Rationing Action Plan, consistent with the City of Lethbridge's Water Rationing Action Plan and an amending bylaw that amends the Town's Utility bylaw that is consistent with the City's amended bylaw and penalties.

Attachments:

1. Letter from the Minister of Environment and Protected Areas, Rebecca Schulz re: drought conditions in Alberta.
2. City of Lethbridge Water Conservation Plan & Strategy
3. City of Lethbridge's proposed penalties for non-compliance to water prohibitions and restrictions
4. Town of Picture Butte Water Rationing Action Plan
5. Proposed Bylaw No. 950-24 Amending bylaw for Bylaw No. 872-18 Utility bylaw
6. Proposed Amended Bylaw No. 872-18.

Submitted by: Keith Davis, CAO



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Water Licence Holder,

Alberta is currently experiencing drought conditions. This is especially true in the South Saskatchewan River Basin (SSRB) and, based on current forecasts, it is expected to continue throughout this year. These conditions mean there is potential for the drought to worsen, and we must be prepared.

Over the past two months, the largest water licence holders in the SSRB have worked to develop water sharing agreements to mitigate the risks posed by drought.

These discussions have been the largest and most comprehensive in Alberta’s history. Four memorandums of understanding (MOUs) have been drafted covering the: Bow River Basin, Red Deer River Basin, Oldman River Basin, and the Upper Tributaries of the Oldman River Basin.

The MOUs require all major water licence holders to reduce their water use. It is expected the MOUs will be completed by April 18, 2024. These MOUs will be released publicly shortly thereafter.

I am writing to ask that all remaining two thousand plus small licence holders implement the same water conservation measure as outlined in the MOUs.

You have been identified as a small licence holder falling into the following categories, with the following commitment expectations:

Sector	Expectation
All municipalities in the SSRB	Implement a 5-10% reduction in water use.
Private Irrigation (including those with irrigation type activities, like golf courses).	Implement the same restriction of water use as the current on-farm water limit set by your closest irrigation district.
Industrial and Commercial	Withdrawal of the minimum volume of water needed to maintain operations.
Feedlots and Stock Growers	
Oil and Gas	
All others	

The Drought Command Team will continue to provide regular updates on the drought conditions, including actions related to water reduction and conservation measures that may be required.

Please assist the Drought Command Team by updating your contact information by visiting: https://your.alberta.ca/drought/survey_tools/licence-holder-contact-information. You can also email: epa.drought-response@gov.ab.ca or call 403-381-5546.

For general enquiries, email epa.drought@gov.ab.ca or call EPA Outreach Services at 310-3773.

For the latest updates on drought in Alberta, please visit alberta.ca/drought.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz
Minister of Environment and Protected Areas

TOWN OF PICTURE BUTTE
BYLAW NO. 950-24

BEING A BYLAW OF THE TOWN OF PICTURE BUTTE, IN THE PROVINCE OF ALBERTA, TO AMEND EXISTING BYLAWS

WHEREAS pursuant to the Municipal Government Act R.S.A. 2000, Chapter M26, a Municipal Council has authority to establish and amend bylaws;

NOW THEREFORE, the Council of the Town of Picture Butte, in the Province of Alberta, duly assembled, hereby enacts:

1. CITATION:

- 1.1. This bylaw may be cited as the “Amending Bylaw for Bylaw No. 872-18 Utility Bylaw”.

2. AMENDMENTS:

- 2.1. Bylaw No. 872-18 shall be amended as follows:
- 2.1.1. Delete Section 2.4.2 wording:
“... the Service Fees, Rates and Charges Bylaw”
 - 2.1.2. Replace deleted words in Section 2.4.2 with:
“Schedule A”
 - 2.1.3. Delete Section 2.5.1 wording:
“... the Service Fees, Rates and Charges Bylaw”
 - 2.1.4. Replace deleted words in Section 2.5.1 with:
“Schedule A”
 - 2.1.5. Delete Section 3.5.1. wording.
 - 2.1.6. Replace Section 3.5.1. wording as:
“When water restrictions are required, as outlined in Schedule D: Water Rationing Action Plan, the Town may restrict the use of water from the Town supply system. When these restrictions are in effect, all users shall adhere to the restrictions outlined in Schedule D: Water Rationing Action Plan. Notification of such emergency shall be provided by any means available.”
 - 2.1.7. Delete Section 3.5.2 wording:
“... the Service Fees, Rates and Charges Bylaw”
 - 2.1.8. Replace deleted words in Section 3.5.2 with:
“Schedule A”
 - 2.1.9. Add Schedule A: Specified Penalties
 - 2.1.10. Add Schedule D: Water Rationing Action Plan

3. COMING INTO EFFECT:

- 3.1. This Bylaw shall come into force and effect on the final day of passing thereof.

Read a first time in Council assembled this th day of , 2024

Read a second time in Council assembled this th day of , 2024

Read a third time in Council assembled this th day of , 2024

Mayor

SEAL

Chief Administrative Officer

Bylaw No. 872-18 - Amendments

Bylaw No.	Amendment Description	Passed
879-19	To change Schedule A: Water Rates: Bulk water truck fill and Waste Management Rates: Garbage Collection	28 Jan 2019
897-20	To change Schedule A: Water Rates: Bulk water truck fill, meter and meter horn costs and Waste Management Rates: Garbage Collection	25 May 2020
915-21	To delete Schedule A and references to it. To change references to Schedule A to "Service Fees, Rates and Charges Bylaw".	26 April 2021
950-24	Reconstituting Schedule A: Specified Penalties and adding Schedule D Water Rationing Action Plan	

TOWN OF PICTURE BUTTE
BYLAW NO. 872-18

BEING A BYLAW OF THE TOWN OF PICTURE BUTTE, IN THE PROVINCE OF ALBERTA, RESPECTING WATER WORKS, SEWERAGE AND WASTE MANAGEMENT AND PROVIDING FOR THE SETTING AND COLLECTION OF UTILITY RATES AND CHARGES.

WHEREAS Section 7 of the Municipal Government Act R.S.A. 2000, c. M-26 provides that Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people; the protection of people and property; services provided for by or on behalf of the municipality; public utilities; and the enforcement of bylaws;

NOW THEREFORE, the Council of the Town of Picture Butte, in the Province of Alberta, duly assembled, HEREBY ENACTS AS FOLLOWS:

This Bylaw is hereby cited as the Town of Picture Butte “UTILITY BYLAW”.

1. DEFINITIONS:

- 1.1. “Ashes” means the residue of any substance used as fuel;
- 1.2. “Biochemical Oxygen Demand” (abbreviated BOD) means the quantity of oxygen expressed in milligrams per liter.
- 1.3. “Chief Administrative Officer or CAO” means the Town’s Chief Administrative Officer for the Town of Picture Butte as appointed by Town Council and includes any Persons authorized by him/her or the Town Council to act for or carry out the duties of the CAO Town Manager to the extent that authorization is given.
- 1.4. “Chemical Oxygen Demand (abbreviated COD) means the quantity of oxygen expressed in milligrams per litre utilized in the chemical oxidation of matter contained in Sewage as set forth in “Standard Methods for the Examination of Water and Wastewater”.
- 1.5. “Commercial Customer” means a Customer that has a Commercial Premises.
- 1.6. “Commercial Premises” means the site, including any building erected thereon of any café, restaurant, hotel, store, warehouse, wholesale or retail business place, office building, factory, industry, or any other site or building except one that is used or intended to be used for residential or Institutional purposes;
- 1.7. “Council” means the Council for the Town of Picture Butte;
- 1.8. “Curb Stop” means a control valve for the water supply of a building, usually placed near the sidewalk or curb, used to shut off the water supply to a building;
- 1.9. “Customer” means any Person, corporation or organization who has entered into a contract with the Town for Utility Provision at a particular Premises, or who is the Owner or occupant of any Premises connected to or provided with a Utility.
- 1.10. “Director” means the Director of Operations and/or the Director of Corporate Services of the Town of Picture Butte or his/her duly authorized agent or representative.
- 1.11. “Discharge Limit (s)” means the maximum concentration of specified Sewage components permitted for discharge to the Sewer System by Commercial, Industrial and Institutional Customers without payment of Surcharges. The discharge limits are outlined in Schedule B:
- 1.12. “Domestic Customer” means the Owner of a residence containing one or two dwelling units that are connected to any Utility and where the total water consumption is measured by one water meter.
- 1.13. “Garbage” means and includes the refuse of animal matter, vegetable matter or any other matter which has been used or is intended for use as food, Ashes, bottles, metals, cans or tins, crockery, glass, metal scraps, cloth, paper, wrappings, sweepings and all other similar items that

- accumulate in the household or result from commercial or industrial operations. It does not include human or animal excrement, stable refuse and toxic or hazardous materials;
- 1.14. “Garbage Bin” means a container provided by the Town for purposes of Garbage collection;
 - 1.15. “Garbage Collector” means the Person or Persons authorized by the Town of Picture Butte to collect, remove and dispose of Garbage;
 - 1.16. “Grass Container” means a receptacle constructed of non-corrosive durable metal or plastic, or recyclable paper bag, which:
 - 1.16.1. Is equipped with two (2) handles to facilitate handling (except for recyclable paper bags),
 - 1.16.2. Has a capacity of not more than 76 liters (20 gallons), a height of not more than 0.8 meters (30 inches) and a diameter of not more than 0.6 meters (24 inches), and
 - 1.16.3. weighs, when filled, not more than 23 kilograms (50 pounds);
 - 1.17. “Grease” means a material contained in the Sewage which may be extracted according to the laboratory procedure set forth in “Standard Methods for the Examination of Water and Wastewater”, expressed in milligrams per litre.
 - 1.18. “Health Inspector” means a health inspector for Alberta Health Services or a health inspector appointed by the Town;
 - 1.19. “Industrial Customer” means any Person who is identified in the “Service Fees, Rates and Charges Bylaw” or who, for a period of ninety (90) days exceeds the Discharge Limits as explained in this bylaw
 - 1.20. “Institutional Customer” means such places as senior citizen housing, nursing homes, hospitals, and schools. Places such as day care centres, places of worship, museums, libraries, service and fraternal organisation’s buildings and governmental buildings are excluded from this definition.
 - 1.21. “Mobile Home” means a dwelling suitable for long-term or permanent occupancy, and designed to be transported on its own wheels or by other means; and which, upon arriving at a residential site is, apart from incidental operations such as placement on foundation supports and connection to utilities, ready for occupancy;
 - 1.22. “Mobile Home Park” means a parcel of land maintained and operated by an Owner or a manager providing spaces for the long term parking and occupancy of Mobile Homes and spaces for ancillary facilities including recreation area;
 - 1.23. “Multi-Unit Dwelling” means a dwelling place comprised of more than one self contained dwelling unit, and without restricting the generality of the foregoing, includes apartment buildings, duplex houses, and single family homes with ancillary suites containing cooking, living, dining, sleeping and toilet facilities, whether or not such ancillary suites have a private out-side entrance;
 - 1.24. “Owner” means the registered owner of the serviced property as registered with the Alberta Land Titles Registry, or, as the context may require, the owner of a Mobile Home unit;
 - 1.25. “Peace Officer” means a member of the Royal Canadian Mounted Police or a special constable or Bylaw Enforcement Officer of the Town of Picture Butte;
 - 1.26. “Person” means any individual, firm, company, association, society, corporation or group.
 - 1.27. “Premises” means any land, building or part of a building supplied with Utilities by the Town.
 - 1.28. “pH” means the logarithm to the base 10, of the reciprocal of the hydrogen ion concentration in moles per litre in solution. pH shall be determined by one of the procedures outlined in Standard Methods for the Examination of Water and Wastewater.
 - 1.29. “Sewage” means any waste discharged or permitted to flow from residences, business buildings, institutions and industrial establishments into the Sewer System.
 - 1.30. “Sewer Service Line” means that Sewer line from the building to the Street Main;

- 1.31. "Sewer System" means the system of sanitary Sewers in the Town, the sanitary Sewage lift stations, and the Sewage treatment plant or plants.
- 1.32. "Standard Methods for the Examination of Water and Wastewater" shall mean those methods as described in the latest edition of "Standard Methods for the Examination of Water and Wastewater", as published by the American Public Health Association, Inc.
- 1.33. "Street Main" means any water and/or Sewer main trunk line laid for the service of more than one Person;
- 1.34. "Surcharge" means the extra charge levied on Commercial, Industrial, and Institutional Customers for discharging sewage of a strength higher than permitted.
- 1.35. "Total Suspended Solids" (abbreviated TSS) means solid matter that can be removed by filtration through a standard filter as set forth in "Standard Methods for the Examination of Water and Wastewater".
- 1.36. "Town" means the corporation of the Town of Picture Butte as established under the Municipal Government Act or, if the context requires, the geographical area within the boundaries of the Town of Picture Butte;
- 1.37. "Utility" means a system or works used to provide one or more of the following for public consumption, benefit, convenience or use:
 - 1.37.1. Water
 - 1.37.2. sewage disposal treatment
 - 1.37.3. waste management
 - 1.37.4. storm water management;
- 1.38. "Water Service Line" means that water line from the building to the Curb Stop;
- 1.39. "Yard Waste" means the cuttings from any one of the various narrow-leaved green plants growing densely in a lawn, leaves and clippings from shrubs or trees
- 1.40. "mg/L" means milligrams per litre.
- 1.41. "\$/kg" means dollars per kilogram.

2. GENERAL UTILITY PROVISIONS

- 2.1. Supply of Utilities
 - 2.1.1. No Person other than the Town shall provide the same or similar type of Utility as is outlined in this Bylaw in any part of the Town except where special permission is given by the Town.
 - 2.1.2. The Town shall supply Utility Service to the Owner of a property regardless of the fact that it may be rented or leased.
 - 2.1.3. The Owner of the property shall be responsible for the construction, maintenance and repair of the Water Service Line. The Owner of the property shall be responsible for the maintenance of the Sewer Service Line and for the construction and/or replacement of any section of the Sewer Service Line from the building to the property line.
 - 2.1.4. All developed properties within Town must use Town supplied Utilities. Utility Services are provided together as a service. Customers are not eligible to opt out of individual Utility services.
- 2.2. Application for Service Connection
 - 2.2.1. All Customers shall comply with the Customer Account Terms and Conditions as set out in Schedule "C".
 - 2.2.2. Utility service shall be supplied to the Owner. No Utility service will be supplied to any renter, lessee or other Persons not considered the Owner of the property.

- 2.2.3. Any Owner who desires commencement of a Utility service from the Town shall apply in writing to the Town on the form supplied by the Town for that purpose.
- 2.2.4. An Owner may request that their water service be physically shut off at the Curb Stop. The property Owner should submit to the Town office a completed Utility Application form with payment as set out in the Service Fees, Rates and Charges Bylaw.
- 2.2.5. All Owners must notify the Town office of any change to their contact information including mailing address or phone number within 14 days of the change.

2.3. Rates and Billings

- 2.3.1. Rates for all Utility services will be established by Council as outlined in the Service Fees, Rates and Charges Bylaw.
- 2.3.2. A Utility bill showing the current service charges for water, sewer and Garbage as stated in the Service Fees, Rates and Charges Bylaw, sent to the Owner of the property each month. Payment for the amount due for the Utility bill shall be payable on the billing date. Payment will be accepted at the Town Office or at such other place as may be designated from time to time by Council. Failure to receive a billing shall in no way affect the liability of the Customer to pay the Account.
- 2.3.3. In the event that any part of such Utility bill remains unpaid after the last day of the month in which the billing is sent, there shall be added thereto a penalty in the amount specified in the Service Fees, Rates and Charges Bylaw on the unpaid balance. This penalty is part of the arrears and subject to collection in the same manner as all other rates and charges.
- 2.3.4. Any Person intending to vacate any Premises that have been supplied with water from the waterworks or who desires to discontinue the use shall give written notice of the same to the Town. Otherwise, the rates shall be charged until such notice is received by the Town. No rebate shall be made for any fractional part of a month in which any such notice is given.
- 2.3.5. An Owner may request an administrative disconnect if a property is being sold, or will be vacant for a period greater than two (2) months. The property Owner should submit to the Town Office a completed Utility Application form with payment as set out in the Service Fees, Rates and Charges Bylaw. An administrative disconnect includes performing a final reading of the water meter, issuing a final Utility bill and closing off of the account; it does not include a physical Curb Stop shut off.
- 2.3.6. If, in the course of regular readings of water meters, a property is found to be using water after an administrative disconnect is complete, the Town shall issue a Utility bill for that month and said billing shall be subject to the same terms as a regular Utility bill.

2.4. Failure to Comply

- 2.4.1. Where a Customer is alleged to have breached any of the provisions of this Bylaw, the Town may serve upon such Customer a written notice specifying the breach and requiring that the breach be rectified within fourteen (14) days.

- 2.4.2. Should the problem not be rectified within the time limit specified, a penalty, the amount of which is set out in ~~the Service Fees, Rates and Charges Bylaw~~ **Schedule A**, shall be added to the next and any subsequent Utility billing until the problem is rectified.
 - 2.4.3. This penalty shall be considered as part of the Utility charge and subject to the collection procedure as specified in Section 2.3 of this Bylaw.
 - 2.4.4. The Owner of any Mobile Home Park or Multi-Unit Dwelling shall be held responsible for ensuring that his/her renters comply with the provisions of this Bylaw and will be issued with the notice set out in Section 2.4.1. Failure to correct the problem will result in the penalty being added to the Utility billing sent to the Owner. All action will be subject to Section 2.4 except that each infraction from a different Person within the Mobile Home Park or Multi-Unit Dwelling will be counted as a separate incident.
 - 2.4.5. Any written notice issued under the provisions of Section 2.4.1. of this Bylaw shall be deemed to be sufficiently served if served personally upon the Owner or if mailed by regular mail to the address of the Owner.
- 2.5. Violations
- 2.5.1. Any Person who contravenes any provision of this Bylaw or any order made thereunder is guilty of an offence and is liable upon summary conviction to a fine as outlined in ~~the Service Fees, Rates and Charges Bylaw~~ **Schedule A** and in default of payment of the fine to imprisonment for a period not exceeding SIX (6) MONTHS.
 - 2.5.2. Where a Peace Officer believes that any Person has committed a breach of any provision of this Bylaw, they may cause a Violation Ticket to be served upon such Person pursuant to Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34.
 - 2.5.3. The Town also retains the right to discontinue Utility service to anyone who continues to violate the regulations of this Bylaw.
- 2.6. Utility Charges Added to Taxes
- 2.6.1. Any Utility charges in arrears for services supplied by the Town or any other charges for Utility services supplied by the Town to any land or Premises may be added to the taxes assessed against the real property to which the Utility has been supplied, and may be collected in any of the ways provided for in the collection of taxes, including the sale of the said property.
 - 2.6.2. In addition to the methods outlined herein for the recovery of outstanding charges, the Town reserves the right to discontinue service to any property where any charge for service or work remains outstanding for a period of more than thirty (30) days.
- 2.7. Dispute
- 2.7.1. In case of any dispute as to the proper charges to which any Person is subject by reason of the provisions herein contained, the matter shall first be referred to the CAO, and where the dispute is not settled to the satisfaction of the complainant, such complainant may refer the matter to Town Council. Final appeal

may then be made in the manner provided in The Public Utilities Board Act of the Province of Alberta.

3. POTABLE WATER

3.1. General Provisions

- 3.1.1. The Owner of the property shall be responsible for all water registered by the water meter as having been drawn from the water system.
- 3.1.2. No Person being a Customer shall vend, sell or dispose of water, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others or to any other use and benefit, or shall wrongfully or negligently waste any water.
- 3.1.3. No Person shall operate, interfere with, damage or make inaccessible any Curb Stop due to the construction of walks, driveways, or any other means.
- 3.1.4. The Town reserves the right to enter any land or building for the purpose of constructing, maintaining or repairing any water meter or Water Service Line or Sewer Service Line after giving reasonable notice. Costs associated with these construction, maintenance or repair services are an amount owing to the Town by the Owner of the land.

3.2. Connection to the Water System

- 3.2.1. No Person without first having obtained permission to do so, shall make connection with any of the service lines or Street Mains. Permission to make connection to a Street Main shall only be granted as part of a development agreement. The applicant for the said permission shall be totally liable for any damage caused while making such connections and also shall provide adequate safety provisions during said construction.
 1. No permission shall be granted to any Person except licensed plumbers or authorized employees of the Town or contractor authorized by the Town.
 2. The Owner of the property shall be responsible for all costs related to service connections to the Street Mains.
- 3.2.2. If repairs or construction changes are required due to inaccessibility or damage of a Curb Stop, the Owners of the property serviced by said Curb Stop shall, in addition to the penalties of this Bylaw, be required to assume all costs involved.

3.3. Supply of Water

- 3.3.1. The Town may shut off the water supplied to the land or Premises of any Customer for any purpose that, in the opinion of the Town, it may be appropriate to do so.
- 3.3.2. It is hereby declared that no Person shall have any claim for compensation or damages as the result of the Town shutting off the water without notice or from the failure of the water supply from any cause what so ever.
- 3.3.3. The Town reserves the right to refuse service to any user in the event of misuse of the truck fill facility. Misuse may include, but is not limited to, use of unsafe water tanks such as those used for pesticide or fertilizer, abuse of Town equipment or property in any way and attempted fraudulent usage. The Town

has a zero tolerance approach to these types of behaviors and any such activity will result in usage privileges being revoked.

3.4. Water Meters

- 3.4.1. Each individual dwelling unit shall have a separate water meter, except such dwelling units within a Multi-Unit Dwelling within one parcel of land where all dwelling units have the same Owner, or a Mobile Home Park.
- 3.4.2. Should a meter, while on the Premises of the Customer, be destroyed or damaged, the cost of repairing or replacing the meter shall be paid for by the Owner of the land.
- 3.4.3. Costs for the installing the meter shall be paid by the Owner of the land at the time of installation. Rates charged by the Town for the installation of water meters shall be the fee as set in the Service Fees, Rates and Charges Bylaw.
- 3.4.4. Reading of the water meters shall be made by the Town on such days and at such times as the Town may require. The meter reader shall have the right to enter any Premises that may be required for the purpose of performing his/her meter reading duties.
- 3.4.5. Regular readings of the water meters shall be performed by Town staff starting no earlier than the 5 business days prior to month end.

3.5. Water Restrictions

- 3.5.1. ~~When an emergency~~ **When water restrictions are required**, as ~~determined by the Chief Administrative Officer outlined in Schedule D: Water Rationing Action Plan, in the water supply occurs,~~ the Town may restrict the use of water from the Town supply system. When these restrictions are in effect, ~~no Person shall water any lawn, garden, street, yard, or ground or use a hose or similar device to wash vehicles or the exteriors of houses or other buildings during such times.~~ **all users shall adhere to the restrictions outlined in Schedule D: Water Rationing Action Plan.** Notification of such emergency shall be provided by any means available.
- 3.5.2. Failure to comply with Section 3.5.1. will result in a penalty as defined in ~~the Service Fees, Rates and Charges Bylaw~~ **Schedule A.**
- 3.5.3. The Town, in specifying restrictions on the use of water for the purpose set out in Section 3.5. may vary the hours and days of use for differing portions of the Town and may attach such other conditions as deemed necessary.

3.6. Water Wastage

- 3.6.1. No Person shall waste any water supplied by the Town in any way, whether by improper or leaky service pipes, fixtures or taps, or by permitting water to run to prevent taps or pipes from freezing, or by improper or excessive use of water.
- 3.6.2. No Owner or Occupant of a parcel shall allow Potable Water to run off the parcel such that there is:
 1. a stream of water running into a street or swale for a distance of 30 meters or more from the edge of the parcel;
 2. a stream of water running into a street or swale and directly into a catch basin; or

3. a stream or spray of water running into or falling onto a street or sidewalk.

- 3.6.3. Notwithstanding the prohibitions in Section 3.6, the Chief Administrative Officer may authorize the discharge of Potable Water onto a street or sidewalk for the purposes of:
 1. health and safety;
 2. the installation and maintenance of infrastructure, including the flushing of water mains, hydrant leads and water service connections;
 3. preventing the freezing of water mains, hydrant leads and water service connections;
 4. conducting water flow tests;
 5. installation and testing of permanently installed irrigation systems;
 6. training programs for fire fighters employed by the Town of Picture Butte; or
 7. other purposes as deemed necessary by the Chief Administrative Officer from time to time.

4. SEWERAGE

4.1. GENERAL PROVISIONS

4.1.1. CONNECTING TO SANITARY SEWER

1. The Owner of every house, building or property used for human occupancy, employment, recreation or other purpose, situated within the Town and abutting on any highway, or right-of-way in which there is now or hereafter located a sanitary Sewer of the Town, is hereby required at his expense to install suitable Sewage waste disposal facilities therein and to connect such facilities directly with the proper sanitary Sewer System of the Town in accordance with the provisions of the Plumbing and Drainage Act within sixty days after the date of notice from the Health Office or Plumbing Inspector to do so.
2. Except as permitted by this Bylaw or the Town plumbing requirements or the regulations of the Provincial Board of Health, no Person shall construct or maintain any privy, septic tank, cesspool, or other facility intended or used for the disposal of Sewage in the Town.
3. All new development is required to discharge foundation drain water into a sump. Sumps shall discharge to the stormwater system, in a manner as identified in the City of Lethbridge Engineering Standards and Design Guidelines.
4. No sump pump shall be directly connected to any part of a plumbing system that connects to a sanitary service connection.
5. Only recreational vehicles shall be permitted to dump into the Town's sanitation dump located at the Regional Park.

4.1.2. PROHIBITION OF DISCHARGE

1. Except as hereinafter provided, no Person shall release or discharge or cause or permit the discharge or deposit of matter of a kind listed below into any of the Town's Sewer:
 - a. Matter of any type or at any temperature or in any quantity which may be or may become a health or safety hazard to a Sewage works employee, or which may be or may become harmful to a Sewage works, or which may interfere with the proper

operation of a Sewage works, or which may impair or interfere with any Sewage treatment process, or which is or may result in a hazard to any Person, animal, property or vegetation and without limiting the generality of the foregoing, any of the following;

- b. Solid or viscous substances in quantities or of such size as to be capable of causing an obstruction to the flow in the Sewer System or other interference with the proper operation of the Sewage collection system and treatment facilities, including but not limited to paunch manure or intestinal contents from horses, cattle, sheep or swine, hog bristles, pig hooves or toenails, animal intestines, guts, tissues or stomach casings, whole blood, bones, hides or parts thereof, animal fat or flesh in particles larger than will pass through a quarter inch screen, manure of any kind, poultry entrails, heads, feet or feathers, eggshells, fleshing and hair resulting from tanning operations, any Ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, and un-ground Garbage.
- c. Sewage that may be noxious or may cause an offensive odour to emanate from the Sewer System, and without limiting the generality of the foregoing, Sewage containing hydrogen sulphide, carbon disulphide, other reduced sulphur compounds, carbon monoxide, amines or ammonia in such quantities that may cause an offensive odour.
- d. Water that has originated from a source separate from the water distribution system of the Town except as permitted in writing by the Town.
- e. Sewage containing flammable or explosive materials, such as gasoline, naphtha, or hexane of a quantity that could cause or contribute to an explosion or support combustion in the Sewer System.
- f. Sewage containing dyes or colouring materials which pass through the Sewer System and discolours the wastewater treatment plant effluent.
- g. Sewage or water at a temperature greater than 75 degrees Celsius.
- h. Sewage having a pH of lower than 5.5 or higher than 10.0, or having any other corrosive property capable of causing damage or hazard to the structures, equipment and personnel of the Town.
- i. Sewage in which the COD exceeds 10,000 mg/L.
- j. Sewage containing more than 10,000 mg/L of TSS.
- k. Sewage containing more than 50 mg/L of total Kjeldahl nitrogen expressed as TKN-N.
- l. Sewage containing more than 10 mg/L of total phosphorus expressed as P.
- m. Sewage containing more than 300 mg/L of solvent extractable material (TOG: total oil and Grease).
- n. Sewage containing more than 25 mg/L of solvent extractable non-polar material (TPH: total petroleum hydrocarbons).
- o. Sewage containing any of the following in excess of the indicated concentrations:

1500 mg/L
Chlorides expressed as Cl

Sulphates expressed as SO₄

50 mg/L

Aluminum expressed as Al

Iron expressed as Fe

10 mg/L

Fluoride expressed as F

5 mg/L

Antimony expressed as Sb

Bismuth expressed as Bi

Cobalt expressed as Co

Lead expressed as Pb

Manganese expressed as Mn

Molybdenum expressed as Mo

Silver expressed as Ag

Tin expressed as Sn

Titanium expressed as Ti

Vanadium expressed as V

3mg/L

Chromium expressed as Cr

Copper expressed as Cu

Cyanide expressed as CN

Nickel expressed as Ni

Sulphides expressed as S

Zinc expressed as Zn

1 mg/L

Arsenic expressed as As

Beryllium expressed as Be

BTEX - total of benzene, toluene, ethylbenzene and xylenes

Cadmium expressed as Cd

Phenol Compounds

Selenium expressed as Se

0.05 mg/L

Mercury expressed as Hg

2. The following wastes in any amount:
 - a. Biological hazardous waste
 - b. Hazardous waste chemicals
 - c. Pesticides (including herbicides and insecticides)
 - d. Polychlorinated biphenyls (PCBs)
 - e. Radioactive materials and wastes
3. In determining whether the limit with respect to any matter prescribed in Section 4.1.2. is contravened, the volume of any water that has been added for the purpose of enabling the limit to be met shall be disregarded for the purposes of calculating whether the limit has been met so that compliance with the limit cannot be obtained by dilution.
4. Section 4.1.2. does not apply to prevent the discharge of human waste.

4.1.3. INTERCEPTORS

1. Grease, oil and sand interceptors shall be provided on private property for all garages, gasoline service stations and vehicle and equipment washing establishments. Interceptors will be required for other types of business when in the opinion of the Town they are necessary for the proper handling of liquid waste containing Grease in excessive amounts, or any flammable wastes, sand, other harmful ingredients, except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Director Town and shall be so located as to be readily and easily accessible for cleaning and inspection. Where installed, all Grease, oil and sand interceptors shall be maintained by the occupant Owner at his/her expense in continuously efficient operation at all times.

4.1.4. BLOCKAGE

1. In case any blockage, either wholly or in part, of said Sewer system is caused by reason of failure, omission or neglect to comply strictly with the foregoing provisions, the Owner concerned therein shall, in addition to any penalty for infraction of the provisions hereof, be liable to the Town for all costs of clearing such blockage and for any other amount for which the Town may be held legally liable because of such blockage.

4.1.5. INSPECTIONS

1. The Town shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing, in accordance with the provisions of this bylaw. If such inspection discloses any failure, omission or neglect to clean out sumps, or discloses any defect in the location, construction, design or maintenance of the Sewer Service Line, the Person making such inspection shall in writing notify the said Owner to rectify the cause of complaint.
2. No Person except duly authorized employees of the Town, shall turn, lift, remove, raise or tamper with the cover of any manhole, ventilator or other appurtenance of any Town Sewer.

4.1.6. LIABLE FOR DAMAGES

1. The Town is not liable for damages:
 - a. caused by the breaking, plugging or stoppage of any sanitary Sewer main or storm sewer main;
 - b. caused by the interference with the supply of any water service or Sewer necessary in connection with the repair or proper maintenance of Sewers;
 - c. generally for any accident due to the operation of the sewerage disposal system of the Town; unless such accident is shown to be directly due to the negligence of the Town or its employees.

4.2. DOMESTIC CUSTOMERS

- 4.2.1. A Domestic Customer that owns or occupies a property connected with the Town Sewer System shall pay to the Town:

1. The fixed "sewage service charge" as specified in the Service Fees, Rates and Charges Bylaw for each Town water meter on the property.

- 4.3. COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL CUSTOMERS
- 4.3.1. A Commercial, Industrial and Institutional Customers that own or occupy a property connected with the Town Sewer System shall pay to the Town:
1. The fixed “sewage service charge” as specified in the Service Fees, Rates and Charges Bylaw for each Town water meter on the property, and
 2. A Surcharge as calculated in Section 4.3.5. when Sewage exceeds the Discharge Limits.
 3. The sampling costs as specified in the Service Fees, Rates and Charges Bylaw when Sewage exceeds the Discharge Limits.
 - a. Sampling Costs shall continue until the Commercial, Industrial or Institutional Customer’s Sewage is not in violation of the Discharge Limits for a period of three consecutive months.
- 4.3.2. A Surcharge is levied when the concentration of one or more of the characteristic components in the discharged sewage is higher than the maximum concentration permitted for those components. The maximum permitted concentration for each sewage component is set out in Schedule “B”.
- 4.3.3. In determining sewage characteristics for Surcharge purposes, samples shall be of at least one hour’s accumulation when received in the automatic proportional samplers, or of a composite of four separate grab samples collected within a one hour period when no functional proportional sample exist.
- 4.3.4. Where a Sewage sample characteristic of either BOD, TSS or Grease be in excess of the Discharge Limits as set forth in Schedule “B” and the samples were collected according to Section 4.3.9., the Commercial, Industrial or Institutional Customer discharging such Sewage shall be in violation of the Discharge Limits.
1. When a Commercial, Industrial or Institutional Customer is in violation of the Discharge Limits the Town shall collect one sample per week from the Commercial, Industrial or Institutional Premise. This practice will continue until the Commercial, Industrial or Institutional Customer is not in violation of the Discharge Limits for a period of three consecutive months.
- 4.3.5. The Surcharged shall be calculated by:
1. Calculating a monthly average for BOD, TSS or Grease levels, based upon the results of the grab samples as outlined in Section 4.3.9.
 2. Subtracting the allowable limit from monthly averaged BOD, TSS or Grease level.
 3. Multiplying the difference of Section 4.3.5.2. by the waste water flow.
 - a. Waste water flow is the volume of Sewage effluent discharged from the property into the Town Sewer System. When waste water flow is not recorded by a functional sewage meter, the flow to the Sewer System shall be equal to ninety-five percent water consumption as recorded on the Customer’s water meters less the volume recorded on approved exemption meters.
 4. Multiplying the result of 4.3.5.3. by the Surcharge.

This calculation can be expressed as [Average monthly reading (mg/L) minus allowable limit (mg/L)] times [wastewater flow (m³)] times [surcharge rate (\$/kg)]

5. No credit will be given for any BOD, TSS or Grease levels that are not in violation of the Discharge Limits.
 6. Only one of the Sewage sample characteristics of B.O.D. TSS, or Grease needs to be in excess of the Discharge Limits to constitute a Discharge Limits violation.
- 4.3.6. The Director may authorize adjustments to the billed sewage characteristics where the casual incident is accidental in nature and results in sewage characteristic values greater than twice (2x) the median value for the billing period. Said adjustment shall be limited to a maximum of twice (2x) the median value.
- 4.3.7. All new Industrial, Institutional or Commercial 2 Premises shall provide and erect a suitable enclosure to facilitate sewage sampling and flow measurement. The enclosure shall be of a type and in a location to the satisfaction of the Town. The Industrial, Institutional and Commercial 2 Customers shall discharge all sewage from waste from their property through such meter and sewage sampler.
- 4.3.8. Characteristics of Sewage Effluent
1. The Town shall from time to time determine the characteristics of the sewage effluent being discharged into Sewer System from each property of a Commercial, Industrial or Institutional Customer in the Town.
 2. The Town, in determining the characteristics of the Sewage effluent being discharged, may:
 - a. cause sampling and analysis of the Sewage effluent to be taken; and
 - b. consider the type of industry or business being conducted or operated by the Person; and
 - c. consider such other information as the Town may deem necessary.
 3. The Town shall maintain a record of investigations made in respect to each Commercial, Industrial or Institutional Customer.
- 4.3.9. Testing of Effluent
1. The Town may direct any Commercial, Industrial or Institutional Customer connected or about to connect to the Town's Sewer System that the characteristics of such Customer's Sewage effluent being discharged into the system be tested.
 2. The testing of the characteristics of the Sewage shall be done by sampling and an analysis of the Sewage effluent composed of a minimum of three (3) days of composite sampling during a period of three calendar months (quarterly). When more than three samples are taken and analyzed the maximum resulting characteristics of the three highest daily results shall determine the Customer's Sewage characteristics.
 3. Samples are to be collected from a Sewage sampler or, in its absence, samples shall be composited on a twenty-four (24) hour or more basis and the weighed fraction of each

test shall be averaged throughout the three day test period.

4. All costs of tests, sampling and analysis as outlined in Section 4.3.9. shall be borne by the Town.

4.3.10. Connections to Sewage System

1. Each Commercial, Industrial or Institutional Customer desiring to become connected to the Town's Sewer System shall, prior to being joined to the Sewer System, supply to the Town information on the quality and quantity of its proposed plant's Sewage effluent.
2. the information to the Town shall include:
 - a. Sewage volume;
 - b. Biochemical oxygen demand;
 - c. suspended solids;
 - d. "pH" factor of alkalinity or acidity;
 - e. temperature;
 - f. concentration of wastes and type; and
 - g. Chemical oxygen demand; and
 - h. such other information as the Director Town deems pertinent.
3. Prior to approving a building application, Town is of the opinion that any proposed new development of a potential Commercial, Industrial or Institutional Customer may discharge Sewage effluent of a volume or quality which would cause the existing Sewer systems and plant to exceed its capacity, it may refuse permission for such a proposed plant to be connected with the existing Sewer System.
4. The Town may, by its officers, employees and agents, enter upon any property and Premises served or to be served with the Town's Sewer System and into which Sewage effluent may be discharged for the purpose of obtaining samples of such Sewage effluent.
5. If the Director is of the opinion that it is necessary, he may order a Commercial, Industrial or Institutional Customer to install a suitable control manhole to permit the observation, sampling and measurement of the Sewage effluent discharged by the Customer into the Town Sewer System.
6. The construction of any manhole pursuant to Section 4.3.10.5. shall be accessible, safely located, and constructed in accordance with plans approved by the Town.
7. The cost of constructing and maintaining a manhole pursuant to Section 4.3.10.5. shall be borne by the Commercial, Industrial or Institutional Customer who shall maintain the same in a safe and accessible manner.

4.3.11. Prohibition or Control of Discharge

1. The Town may prohibit or control the discharge of any wastes or Sewage effluent or types before the same is discharged by any Commercial, Industrial or Institutional Customer into the Town's Sewer System by:
 - a. Requiring the Customer to provide preliminary treatment of such Sewage effluent, wastes, or other

deleterious matter, substance or thing, whether liquid or solid.

- b. Requiring the Owner of any property to construct and properly maintain such works as the Town may deem necessary for the proper treatment of any Sewage effluent, wastes or other deleterious matter, substance or thing, whether liquid or solid, before the same is discharged into any stream, water course, or the Town's Sewer System.
- c. Preventing the discharge of any Sewage effluent, wastes or other deleterious matter, substance or thing, whether liquid or solid into any stream, watercourse, or the Town's Sewer System where works ordered to be constructed have not been constructed or maintained to the satisfaction of the Town.

2. Without limiting the generality of Section 4.3.11, the Town may order any Commercial, Industrial or Institutional Customer to construct, to properly maintain and operate at all times such works for the preliminary treatment of Sewage wastes, as may be required to prevent any of the matters, things or substances referred in Section 4.1.2 from being released or discharged into the Sewer system of the Town from such Premise.

3. No commercial sewer, drain, or septic tank cleaning business shall be given permission to discharge into the Town's Sewer System unless providing service to the Town and prior approval has been given.

5. WASTE MANAGEMENT

5.1. General Provisions

5.1.1. No Person shall collect, dispose of or remove Refuse Garbage except in accordance with the provisions of this Bylaw.

5.1.2. No Person other than a Customer, or the Refuse Garbage Collector shall open any Garbage Bin or Grass Container and in any way disturb the contents thereof or handle, interfere with or disturb any Garbage put out for collection or removal.

5.1.3. No Person shall deposit any, dead animal, manure, excrement, Garbage, liquid waste or other filth upon or into any street, service lane, alley, highway, ditch, well, lake, pond, river, stream or water course or onto any land except with the written consent of the Health Inspector and in accordance with the Environmental Protection and Enhancement Act, R.S.A. 2000, c. E-12 and Regulations.

5.1.4. The Garbage Collector, will not remove any Garbage that is in a container other than what is defined in this Bylaw.

5.1.5. No Person shall directly or otherwise dispose of or permit any Person to dispose of any hazardous, explosive, volatile, noxious or dangerous device, substance or thing, including hot Ashes or burning matter or any unwrapped wet Garbage in any Garbage Bin, or Grass Container.

5.2. COLLECTION AND DISPOSAL

5.2.1. The Town will provide one (1) initial Garbage Bin to each Domestic Customer. Additional bins as replacements for

damaged, lost or stolen bins are the responsibility of the property Owner and must be purchased through the Town Office for the cost stated in the Service Fees, Rates and Charges Bylaw.

1. The Town will provide up to five (5) Garbage Bins to each Utility account that has their Garbage classified as “Institutional”. Additional bins as replacements for damaged, lost or stolen bins are the responsibility of the property Owner and must be purchased through the Town Office for the cost stated in the Service Fees, Rates and Charges Bylaw.
- 5.2.2. All Customers shall maintain their Garbage Bin and Grass Containers. If the Garbage Bin becomes damaged or the Refuse Garbage Collector is unable to pick the Garbage Bin up due to damage the Owner will be responsible to replace the damaged Garbage Bin as outlined in the Service Fees, Rates and Charges Bylaw.
- 5.2.3. Garbage Bins shall be put out on the street directly in front of Customers or Owner’s property on the scheduled day for their pick up as determined by the Town. If directed by the Town, Garbage Bins shall be put in the alley for pick up.
- 5.2.4. Where any Premises is serviced by a lane, Garbage Bins shall not obstruct traffic in the lane.
- 5.2.5. No Person shall leave a Garbage Bin on the street or alley for over 48 hours.
- 5.2.6. All Customers shall put all of their Garbage into plastic bags and place them in the Garbage Bin. The Garbage Bin will not be picked up if Garbage is not placed in plastic bags.
- 5.2.7. All Customers shall ensure that all Garbage shall fit within the Garbage Bin so that the Garbage Bin’s lid is closed. Only Garbage within the Garbage Bin with the lid closed will be disposed of by the Garbage Collector.
- 5.2.8. All Customers shall keep the land in the rear of their Premises to the center line of the lane in a clean and tidy condition and free from Garbage or Yard Waste.
- 5.2.9. Clippings from shrubs and trees shall not be put out for collection unless the same are compactly and securely tied in bundles not exceeding four (4) feet in length.
- 5.2.10. Grass cuttings and garden waste, including weeds shall be placed in a Grass Container and placed for collection in the back alley.
- 5.2.11. Collections of Garbage shall be made by the Garbage Collector on such days and at such times as the Town may appoint. The Garbage Collector shall have the right to enter at all appointed times such portions of all Premises within the Town as may be required for the purpose of performing his collection, removal and disposal duties.
- 5.2.12. The Town shall at any time and from time to time, enter into a contract or contracts with any Person, firm or corporation for the collection, removal and disposal of the whole or any part of the Garbage accumulated within the Town, or may provide for

the collection, removal and disposal of Garbage by the use of equipment and employees of the Town.

5.2.13. The Garbage Collector shall not be responsible for the collection and removal of any of the following types of Garbage except under a separate agreement between the Town and the Customer and upon payment of such charges as may be set out in such agreement:

1. Garbage resulting from the construction, repair, decorating, clearing or grading of a building or premises,
2. scrap metal including car bodies, chassis, machinery or parts or garage refuse,
3. household chattel, material or equipment which has an overall length of more than four (4) feet or an overall weight of more than twenty-three (23) kilograms (fifty (50) pounds),
4. other refuse including such items as tires, auto parts and wooden boxes.

5.2.14. The Town may, by written notice, direct any Customer to promptly provide additional Garbage Bins where the Town considers either that the number of Garbage Bins or their condition is inadequate or insufficient in practice to meet the spirit and intent of this Bylaw.

5.3. RECYCLING

5.3.1. The Town promotes the use of the recycling depot for those products that can be recycled. To aid in the efficiency of the recycling process products should be sorted, flattened and clean.

5.3.2. Recyclable goods are those goods deemed by the Lethbridge Regional Waste Management Service Commission as recyclable.

6. RESCINDING BYLAWS

6.1. This Bylaw hereby rescinds Bylaw No. 860-17.

This Bylaw comes into force and effect upon the final reading thereof.

MOVED by Councillor de Kok to approve the FIRST reading of Bylaw No. 872-18 this the 23rd day of July, 2018.

CARRIED

MOVED by Councillor Papworth to approve the SECOND reading of Bylaw No. 872-18 this the 27th day of August, 2018.

CARRIED

MOVED by Councillor Feist to approve the THIRD and FINAL reading of Bylaw No. 872-18 this the 27th day of August, 2018.

CARRIED

Mayor

SEAL

Chief Administrative Officer

SCHEDULE “A”

Specified Penalties

Section	Violation	Penalty
3.5.2	Stage 1 Water Rationing Order	
	Residential:	\$100
	Industrial, Commercial, Institutional:	\$500
	Stage 2 Water Rationing Order	
	Residential:	\$200
	Industrial, Commercial, Institutional:	\$700
	Stage 3 Water Rationing Order	
	Residential:	\$300
	Industrial, Commercial, Institutional:	\$1,000
	Stage 4 Water Rationing Order	
	Residential:	\$400
	Industrial, Commercial, Institutional:	\$1,500
	Non-compliance with any and all water use prohibitions and restrictions associated with the declaration of a Water Emergency Rationing Order	
	Residential:	\$500
Industrial, Commercial, Institutional:	\$2,000	
Failure to Comply to any other requirement of the bylaw, where a penalty is not already specified:		
First Offence	\$250	
Second Offence	\$500	
Third Offence	\$1,000	

SCHEDULE “B”

DISCHARGE LIMITS

For existing Commercial, Institutional and Industrial Customers only:

1 year from bylaw implementation:

BOD:	800 mg/L
TSS:	1,000 mg/L
Grease:	300 mg/L

Second year from bylaw implementation

BOD:	500 mg/L
TSS:	750 mg/L
Grease:	300 mg/L

Third year from bylaw implementation

BOD:	300 mg/L
TSS:	500 mg/L
Grease:	300 mg/L

For new Commercial, Institutional and Industrial Customers

BOD:	300 mg/L
TSS:	500 mg/L
Grease:	300 mg/L

SCHEDULE “C”

CUSTOMER ACCOUNT TERMS AND CONDITIONS

The applicant hereby requests the Town of Picture Butte to: affect the utility service (water, sewer, garbage). The stated premises are occupied as a residence/business. The applicant is the owner of the property.

The applicant agrees to be responsible for any damage which occurs to the premises or associated equipment due to the connection or disconnection of the utility services as requested in this application, unless such damage is due to negligence on the part of the Town.

The applicant agrees to be governed by the Bylaws of the Town and all statutes and regulations of the Province of Alberta regarding the use of utility services and agrees to pay in accordance with the prevailing Utility Rate Bylaws within the stated time.

The Town will take every reasonable precaution to insure continuity of service to its customers, but assumes no responsibility for any damage, inconvenience or annoyance caused by service interruptions at any time or of any duration.

The applicant understands that the Town will supply the utilities only if they are used in a safe and proper manner and that it is a condition precedent to the supply of these utilities that the application will permit any authorized person to enter the premises described above at any reasonable time to ensure the safe and proper use of any of the utilities by the applicant. Should the authorized person be refused permission to enter and inspect the premises, the Town will immediately discontinue the supply of utilities.

The applicant agrees that if the premises are not owner occupied, that the applicant will advise the occupant of the terms and conditions of this application for utility service.

SCHEDULE “D”

WATER RATIONING ACTION PLAN

SCHEDULE “D”

TOWN OF PICTURE BUTTE



WATER RATIONING ACTION PLAN

Overview

Responding to Water Rationing

This Water Rationing Action plan is applicable to all users that are supplied water through the City of Lethbridge or Lethbridge Northern Irrigation District distribution systems. This includes Town of Picture Butte residents, industrial/commercial/ institutional customers, raw water users, regional customers (County of Lethbridge residents), and the Town of Picture Butte.

How to Prepare

Establish an emergency plan for water rationing in your home or business.

Some things to consider: Where can I reduce water use in an emergency? How will I reduce?

Prepare an Emergency Kit that includes provisions for water rationing.

Check out the City of Lethbridge website or Government of Alberta website for more details.

Understand when water rationing may be required.

Know the difference between water rationing and water conservation.

Engage in water education and awareness.

Don't be afraid to ask questions!

How to Respond

Implement your emergency plan and reduce water usage. Understand and follow any restrictions and prohibitions in this Water Rationing Plan.

How to Recover

Find out what happened during water rationing.

Refer to the City of Lethbridge website and social media feeds to find out why rationing was required and how your efforts helped.

Discover ways you can be more prepared for future water rationing.

Review your emergency plan with your family or employees and make any changes necessary. Keep your plan up to date and review it regularly.

Consider your water usage throughout the year.

Refer to the City of Lethbridge's Water Conservation Plan and the Water Conservation Strategy for ideas to increase water efficiency in your home and/or business.

Water Rationing Stages

Stage 1: Community Aware

Demand Reduction Target: 5%

TRIGGER: When the water level in the Oldman Reservoir drops below the 25th percentile (where only 25 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge

Stage 2: Community Pressure

Demand Reduction Target: 10%

TRIGGER: When the water level in the Oldman Reservoir drops below the 20th percentile (where only 20 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge.

Stage 3: Community Threat

Demand Reduction Target: 15%

TRIGGER: When the water level in the Oldman Reservoir drops below the 15th percentile (where only 15 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge.

Stage 4: Community Crisis

Demand Reduction Target: 20%

TRIGGER: When the water level in the Oldman Reservoir drops below the 10th percentile (where only 10 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge.

Emergency: Immediate Concern

Demand Reduction Target: Maximum effort

TRIGGER: Activation of Lethbridge's Emergency Coordination Centre (ECC) in accordance with the City of Lethbridge Municipal Emergency Management Plan, or at the discretion of the Engineer OR the Activation of the Town of Picture Butte Emergency Operations Centre (EOC) in accordance with the Town of Picture Butte's Municipal Emergency Management Plan.

STAGE 1: Community Aware

TRIGGER: When the water level in the Oldman Reservoir drops below the 25th percentile (where only 25 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge

Outdoor Water Rationing Actions:

Prohibitions:

- Irrigating gardens and lawns other than on Monday and as detailed below:
 - Watering allowed only up to 2 HOURS before 10 a.m. or after 6 p.m.
- Watering that results in runoff, including to ditches, swales, storm drains, and gutters.
 - Including: Lawns, trees, shrubs, gardens and bedding plants, washing or hosing down sidewalks, driveways and streets.
- Washing vehicles at locations other than commercial car washes.
 - Washing vehicles in driveways, fundraising car washes
- Washing down outdoor surfaces.
 - Exterior buildings, sidewalks, driveways, walkways, outdoor furniture, patios and decks
- Filling of private in-ground or portable pools/spas/hot tubs larger than 3,000 litres.

The Town of Picture Butte will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- **Take part in all Stage 1 rationing, as well as the following:**
 - Turn off water to Town owned fountains.
 - The scheduled filling of outdoor pools will not be changed.
 - Prohibit hydrant flushing except for water quality purposes
 - Provide public updates if and when the situation changes.

Water Conservation Strategies

- Run dishwashers with FULL loads only.
- Limit washing machine to FULL loads of laundry.
- Limit water for lawns and ornamental container plants in favour of high value assets like trees, shrubs, and food producing gardens.

STAGE 2: Community Pressure

TRIGGER: When the water level in the Oldman Reservoir drops below the 20th percentile (where only 20 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge.

Outdoor Water Rationing Actions:

Prohibitions:

- All Stage 1 actions plus:
- Irrigating gardens and lawns other than on Monday and as detailed below:
 - Watering allowed only up to 1 HOUR before 10 a.m. or after 6 p.m.
 - For sod, trees and shrubs that were laid or planted within 10 days of the restrictions coming into force or during the restriction period:
 - 2 HOURS per day is allowed for the first 10 days
 - Regular restrictions apply after the first 10 days
 - For laws seeded within 10 days of the restrictions coming into force or during the restriction period:
 - 2 HOURS per day is allowed for the first 20 days
 - Regular restrictions apply after the first 20 days

The Town of Picture Butte will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- **Take part in all Stage 1 and 2 rationing, as well as the following:**
 - Evaluate the need to reduce water use for arenas; adjust the schedule or close the outdoor pool.
 - Reduce the amount of times equipment and vehicles get washed at commercial car washes
- Provide public updates if and when the situation changes.

Water Conservation Strategies

- Run dishwashers with FULL loads only.
- Limit washing machine to FULL loads of laundry.
- Limit baths to half normal water, and limit showers to 5 minutes.
- Flush toilet only when needed. If its yellow let it mellow if its brown flush it down.

STAGE 3: Community Threat

TRIGGER: When the water level in the Oldman Reservoir drops below the 15th percentile (where only 15 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge.

Outdoor Water Rationing Actions:

Prohibitions

- All Stage 1 and 2 actions plus:
- Filling outdoor pools, ponds, and hot tubs.
- Use of outdoor irrigation sprinklers.
 - Outdoor watering only allowed using Handheld Containers only on Monday
 - For sod, trees and shrubs that were laid or planted within 5 days of the restrictions coming into force or during the restriction period:
 - 1 HOUR per day is allowed for the first 10 days
 - Regular restrictions apply after the first 10 days
 - For laws seeded within 5 days of the restrictions coming into force or during the restriction period:
 - 1 HOUR per day is allowed for the first 20 days
 - Regular restrictions apply after the first 20 days

The Town of Picture Butte will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- Take part in all Stage 1, 2, and 3 rationing, as well as the following:
 - Evaluate the need to reduce water use for arenas; adjust the schedule or close the outdoor pool.
 - Not wash any Town owned vehicles or equipment, unless it is absolutely necessary for safety or functionality purposes.
- Engage in regular communications with critical infrastructure and key stakeholders.
- Provide public updates if and when the situation changes.

Water Conservation Strategies

- Reduce the use of dishwasher and clothes washer.
- Flush toilet only when needed. If its yellow let it mellow if its brown flush it down.
- Shower instead of bathe; limit showers to a maximum of 5 minutes
- Washing vehicles at commercial car washing facilities that use treated water is discouraged.

STAGE 4: Community Crisis

TRIGGER: When the water level in the Oldman Reservoir drops below the 10th percentile (where only 10 per cent of historical data is lower) for more than one week, or at the discretion of the City of Lethbridge.

Outdoor Water Rationing Actions:

Prohibitions

- All Stage 1, 2 and 3 actions plus:
- No outdoor watering, including with handheld containers.
- Washing vehicles at commercial car washing facilities that use treated water.

Town of Picture Butte will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- Take part in all Stage 1, 2, 3 and 4 rationing, as well as the following:
 - Evaluate the need to reduce water use for arenas; adjust the schedule or close the outdoor pool.
 - Suspend use of water for construction purposes including grading, compaction, dust control etc.
- Provide public updates if and when the situation changes.

Water Conservation Strategies

- Restrict hand washing of dishes if and when possible.
- Limit dishwasher and clothes washer use to full loads.
- Flush toilet only when needed. If its yellow let it mellow if its brown flush it down.
- Reduce shower times to 3 to 5 minutes.

EMERGENCY: Immediate Concern

TRIGGER: Activation of Lethbridge's Emergency Coordination Centre (ECC) in accordance with the City of Lethbridge Municipal Emergency Management Plan, or at the discretion of the Engineer OR the Activation of the Town of Picture Butte Emergency Operations Centre (EOC) in accordance with the Town of Picture Butte's Municipal Emergency Management Plan.

Emergency water rationing may be required due to one or more of the following reasons or situations:

- Mechanical issues/failures
- Water quality concerns
- Infrastructure threats
- Environmental pressures

Prohibitions

- All stage 1, 2, 3, and 4 prohibitions

Town of Picture Butte will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- Inform the community of the situation and need for emergency water rationing.
- Strive for a 40%+ reduction in water usage until the situation and resolution are understood, at which time the reduction level target will be reevaluated and communicated to the public.
- Inform the public of the estimated timeline for emergency water rationing as information becomes available.

Water Conservation Strategies

- Take all actions possible to reduce water use.
- Do not run the tap unnecessarily.
- Reuse water where possible.
- Shower instead of bathe, keep showers to 3 to 5 minutes.
- Only use the dishwasher and clothes washer when necessary and only with full loads.
- Flush toilet only when needed. If its yellow let it mellow if its brown flush it down.

Water Rationing Stages Summary Chart

Watering Activity	Stage 1	Stage 2	Stage 3	Stage 4
	Demand Reduction Target: 5%	Demand Reduction Target: 10%	Demand Reduction Target: 15%	Demand Reduction Target: 20%+
Runoff down sidewalks, driveways and streets	Not Allowed	Not Allowed	Not Allowed	Not Allowed
Washing down outdoor surfaces	Not Allowed	Not Allowed	Not Allowed	Not Allowed
Water for decorative features or fountains	Not Allowed	Not Allowed	Not Allowed	Not Allowed
Irrigation sprinkling for Residential and Commercial lawns	MONDAYS ONLY		Not Allowed	Not Allowed
	Up to 2 hours Before 10 a.m. and after 6 p.m.	Up to 1 hour Before 10 a.m. and after 6 p.m.		
Hand watering for flower beds, gardens, trees, and shrubs	Allowed	Allowed	Hand Watering Only Monday only	Not Allowed
Newly planted grass trees and shrubs Note: if Stage 2 is reached, it is recommended that NO NEW planting occur	Allowed	Refer to Water Rationing Action Plan	Refer to Water Rationing Action Plan	Not Allowed
Water for pools, ponds and hot tubs	Allowed	Allowed	Not Allowed	Not Allowed
Water for construction purposes	Allowed	Allowed	Allowed	Not Allowed
Washing vehicles at car washes	Allowed	Allowed	Discouraged	Not Allowed
Water Emergency: Demand Reduction Target: Maximum Effort Emergencies may be due to mechanical issues/failures, water quality concerns, infrastructure failures or environmental pressures. Emergency water rationing will require IMMEDIATE reduction in water use. Keep informed on areas affected and actions that are needed.				

A large circular frame containing a high-speed photograph of water splashing, with droplets and ripples clearly visible. The water is a vibrant blue color. The frame is set against a white background with several overlapping circles in shades of blue and teal.

WATER
CONSERVATION
PLAN &
STRATEGY
2024

TERRITORY ACKNOWLEDGEMENT



For many generations, the place we now call Lethbridge had another name given to it by the Siksikaitapi, the Blackfoot Peoples. This name, Sikóóhkotok, is a reference to the black rocks found in the area.



The City of Lethbridge acknowledges that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pays respect to the Blackfoot people past, present and future while recognizing and respecting their cultural heritage, beliefs and relationship to the land. The City of Lethbridge is also home to the Metis Nation of Alberta, Region III.

Sikóóhkotok

TABLE OF CONTENTS

i	TERRITORY ACKNOWLEDGMENT
ii	TABLE OF CONTENTS
1	INTRODUCTION
2	BACKGROUND
8	GOALS & OBJECTIVES
12	WHY DO WE NEED A PLAN
15	WHO NEEDS THIS
16	DROUGHT, EMERGENCY & CONSERVATION EFFORTS
17	PURPOSE OF THE STRATEGY
18	ALIGNMENT
20	WHY IS WATER CONSERVATION IMPORTANT
21	WATER DEMAND
24	WATER CONSERVATION TARGETS
26	WATER CONSERVATION STRATEGY
27	RECOMMENDED INITIATIVES
29	IMPLEMENTATION & PRIORTIZATION
APPENDIX A	WATER RATIONING ACTION PLAN
APPENDIX B	WHAT WE HEARD, ENGAGEMENT REPORT

INTRODUCTION

Ongoing changes in climate and weather patterns have led to concerns of water scarcity and drought in southern Alberta. The City of Lethbridge is proactively working to address these concerns with the development of this Water Conservation Plan (WCP) and updating the Water Rationing Action Plan (WRAP).

Water conservation — using water efficiently and avoiding waste — is essential to ensure there is adequate water today and into the future. Water is a finite resource. The supply on earth today has not changed and it's up to everyone to use water wisely.

The goal of this WCP is to instigate long-term behavioural changes in water usage. It also includes an overview of the current water availability situation, opportunities for voluntary water conservation initiatives and regulatory changes to influence water usage behaviour. The plan will be applicable to all water users supplied by the City of Lethbridge.

Sustaining our water resources includes understanding and effectively managing issues such as water conservation, water quality protection, watershed well-being, and storm and surface water management. When managed sustainably, our watershed, river, and municipal water system will support the health of citizens, maintain aquatic and terrestrial environments, enable a variety of beneficial ecological services, provide community recreation options and support a robust local economy.

Conserving water saves energy and money, helps protect and preserve the environment, and helps meet future needs. The cost of inaction is significant. Not improving water efficiency in the City of Lethbridge and surrounding area has the potential to cost taxpayers up to \$25 million per year by 2050 and up to \$100 million per year by 2080.

An Official Business Motion was brought forward and approved on January 23, 2024 recognizing the need for Lethbridge to action water conservation.



Southern Alberta's semi-arid climate means drought is common and there is a limited amount of water available. Demand for water is high so it must be managed carefully to ensure there is enough for all users, including cities and towns, irrigators and industry, and enough to keep the river environment healthy.

BACKGROUND

Setting:

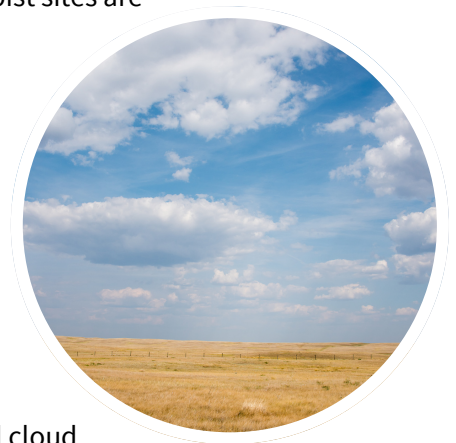
Situated in south-central Alberta, Lethbridge is home to unique landscapes, abundant and diverse wildlife and vegetation, and thriving communities. Lethbridge is located in the Mixedgrass Subregion of the Grasslands Natural Region. The Grasslands Natural Region makes up approximately 14 per cent of the province (95,565 km²), while the Mixedgrass Subregion occupies approximately 21 per cent (20,072 km²) of the Grassland Natural Region.

The Mixedgrass Natural Subregion is a broad, north-south band of fertile, intensively cultivated prairie in south-central Alberta. The area is dominated by loamy Dark Brown Chernozemic soils. On the drier, sandy sites, northern wheat grass, sand grass, and June grass are dominant. The more moist sites are characterized by the addition of blue grama grass to the community. Shrub communities, including buckbrush, silver sagebrush, silverberry and prickly rose, occur in depressions, ravines, coulees and northerly aspects. Adjacent to rivers, tall shrub and forest communities of willows, thorny buffaloberry and narrow-leaf cottonwood or balsam poplar develop (NRC 2006).

The climate of the Grassland region is continental, with long cold winters, short summers and generally low precipitation. Occasional chinook winds provide some relief from the cold winter temperatures, particularly in the southwest part of the region. Summer temperatures become increasingly warmer and precipitation diminishes from west to east within the region. The long summer days and minimal cloud cover maximizes solar radiation. June is typically the highest precipitation month in the Grassland region. The Mixed Grassland eco-region is the southernmost and driest of Canada's prairie ecoregions and has the second lowest median summer precipitation (176 mm) of any region of Alberta. Warm temperatures, coupled with the low precipitation and generally high winds, produce a high potential evapotranspiration deficit.

Lethbridge is located within the Oldman River Basin, a sub-basin to the South Saskatchewan River Basin (SSRB). The largest tributaries to the South Saskatchewan River include the Oldman River (which runs through Lethbridge), Bow River, and the Red Deer River.

The majority of the Oldman River Basin (approximately 23,000 square kilometers) is in southern Alberta, with a small portion (approximately 2,100 square kilometers) that extends into Montana. With the main headwaters of the Oldman River originating in the Rocky Mountains, the Basin extends east and encompasses areas of the Foothills, Plains, and Prairie Grasslands. The major tributaries of the Oldman River include the Livingstone River, Crowsnest and Castle Rivers, St. Mary and Waterton Rivers, as well as Willow and Pincher Creeks.



BACKGROUND

Background:

Water management in the SSRB in Alberta has a history dating back to the late-1800s. The climate and physical attributes of the basin, and various landmark events and circumstances have shaped decision-making of water management in the basin.

Riparian rights were considered to be a major deterrent to large-scale irrigation on the Canadian prairies, since only riparian landowners could divert water, and only in quantities that were generally insufficient for irrigation. At the time, federal government officials felt that large-scale irrigation was the key to rapid settlement of the west. Therefore, the riparian rights deterrent was removed with the passage of the Northwest Irrigation Act.

Prior to 1894, under the Doctrine of Riparian Rights, only the owner of land adjacent to a stream or water body had the right to divert water.

Once the Northwest Irrigation Act was passed by the Dominion Parliament in 1894, the areas of western Canada now known as Alberta and Saskatchewan had in place the statutory tool needed to control the distribution and use of water in a manner that would minimize conflicts and encourage development. In 1930, responsibility for managing natural resources was transferred from the federal government to Alberta, and the early legislation gave way to Alberta's Water Resources Act in 1931. In 1999, the Water Resources Act was replaced by the Water Act, which provides greater flexibility for managing water and introduces new approaches for managing water-short basins. However, all legislation since 1894 had the same four basic principles:

- Suppression of riparian rights and declaring Crown ownership of water;
- Government control of the allocation and use of water;
- An allocation process designed to promote development; and,
- A first in time, first in right priority system designed to protect existing development.

Closure of the Waterton, Belly and St. Mary tributaries of the Oldman River to further water allocations (i.e. new water licenses) in 2002, and subsequent closure of the entire Oldman, Bow and South Saskatchewan Sub-basins in 2006, ranks high among a number of significant historical events affecting water management in the SSRB. In August 2007, the Alberta Government filed a Regulation under the Water Act reserving all unallocated water in the Bow, Oldman, and South Saskatchewan Sub-basins. With that reservation, further water licenses in these three Sub-basins were limited to outstanding applicants, First Nations, water conservation objectives (in-stream needs) and for storage development, for the protection of the aquatic environment or to improve water supply availability to existing license holders and registrants.

BACKGROUND

Provincial Water Allocations:

Figure 1 shows a broad breakdown of the water allocations across Alberta from 2010. Although licensees with senior priorities have the first right to water (first in time, first in right), the Water Act has an assignment provision for sharing available supplies between senior and junior users who have access to the same water. The Water Act requires that a formal written agreement be developed between the two licensees. The agreement may be cancelled by the Director if there are adverse effects on the source stream or aquifer, the aquatic environment or other water users with a higher priority than the party with the lowest priority in the agreement.

Agreements to assign water were used in response to severe water shortages in the southern tributaries of the Oldman River (Waterton, Belly and St. Mary Rivers) in 2001. Based on water supply forecasts and the volumes of water in reservoirs, it was determined that under the priority provisions of the Water Act, there would be only enough natural flow and stored water to meet the needs of users with licenses having priorities of 1950 or earlier.

This meant that about 336 licensees with priorities junior to 1950 (i.e. licenses issued after 1950) would be faced with the prospect of having their diversions suspended. Seven Irrigation Districts with senior priorities jointly offered to use the assignment provisions of the Water Act to share available supplies with junior users provided there was a willingness to ration. Most of the water users in the southern tributaries decided to participate in the water-sharing agreement, which affected about 650 licenses. The agreement called for irrigators to apply not more than 10 inches to their irrigated lands, and non-irrigators to restrict usage to about 60 per cent of their requirements.

Water Allocations in Alberta (2010)

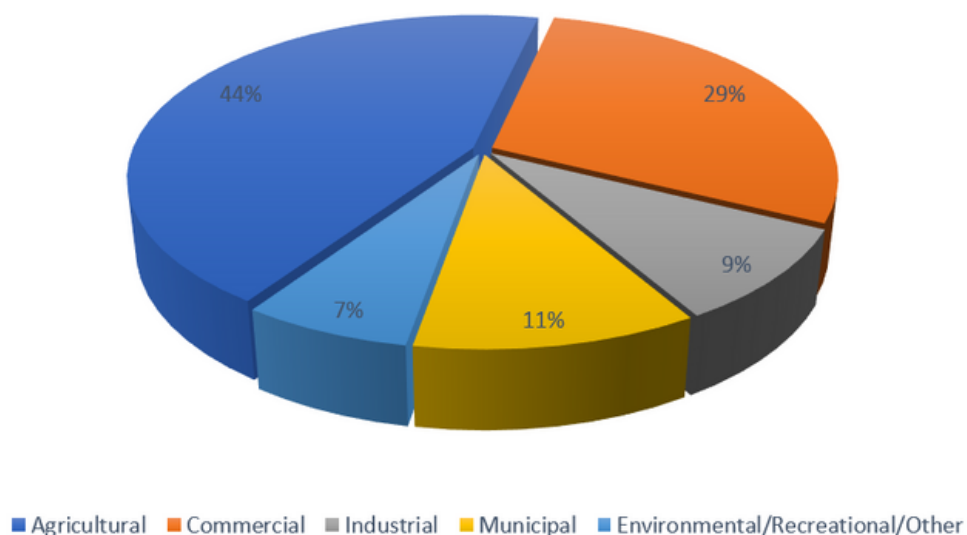


FIGURE 1: 2010 water allocations across Alberta, grouped into sectors.

BACKGROUND

Water Act Emergency Provisions:

The Water Act has provisions for the government to declare an emergency, suspend diversions for all or any part of selected licenses, and designate the purposes for which available water can be used. Affected licensees may be eligible for compensation for losses incurred. These provisions have very rarely, if ever, been used in Alberta. Common practice in water-short situations has been to suspend diversions in order of junior to senior priority until the water supply and use is in balance. In past times of water scarcity, the government has also brokered agreements between license holders to share the available water.

Current Water Usage:

A safe and secure water supply is needed for many reasons. Water sustains life. It's required for drinking, cooking, and cleaning. It is needed to grow and prepare food to be eaten. It provides economic benefits from agricultural activities including growing crops, raising livestock, food processing, and manufacturing. Water is also a part of many recreational opportunities and activities, and is used for relief from extreme heat. Water is also a necessary and important part of the health care system, used in hospitals and clinics every day. Emergency management and planning such as fire suppression, also requires a safe and secure water source to be effective.

In 2023, the City of Lethbridge treated over 24 billion litres of water, which was distributed to residences, businesses, industry, institutions, and regional customers. As seen in Figure 2, water usage starts to increase in May, peaks in July, and averages back out by the end of September. During the peak of summer, water usage doubles from an average of 1.5 billion litres per month to over 3 billion litres per month. The majority of this summer increase can be attributed to watering lawns.

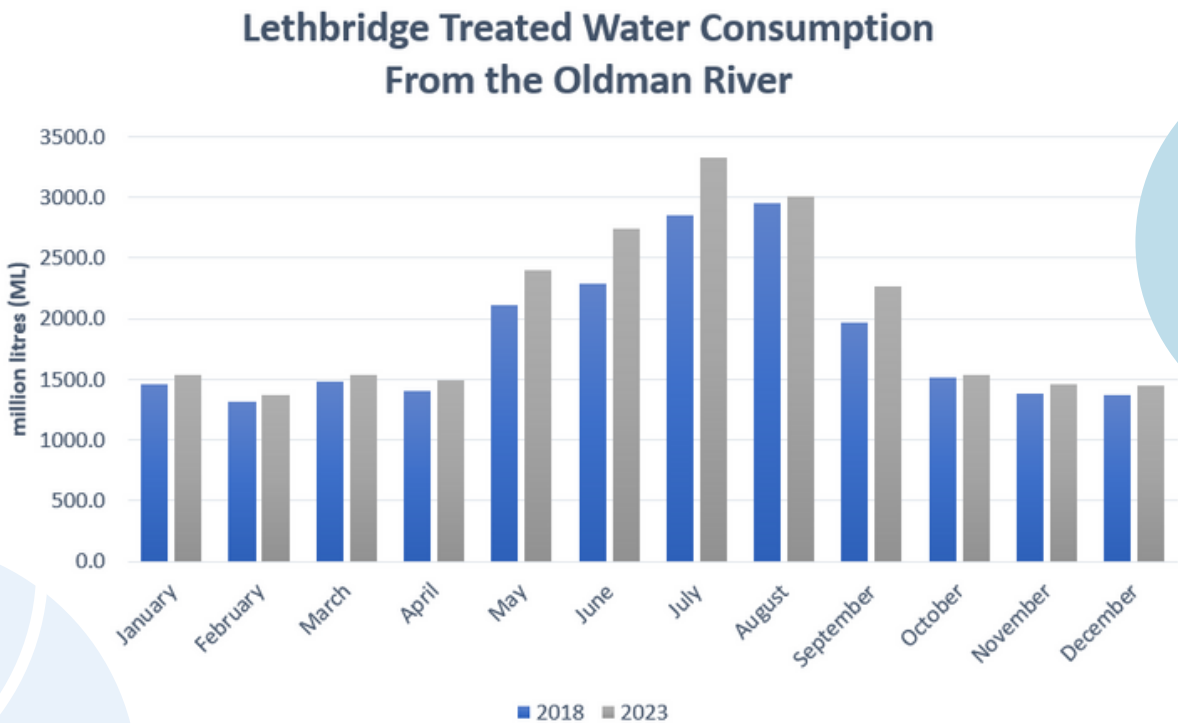


FIGURE 2: Volume of water treated over the year for 2018 and 2023.

BACKGROUND

The first of the following three figures shows the total annual water used per person per day (FIGURE 3) in Lethbridge. Figures 4 and 5 break the total annual water usage into residential (FIGURE 4) and industrial/commercial/institutional (FIGURE 5) consumption.

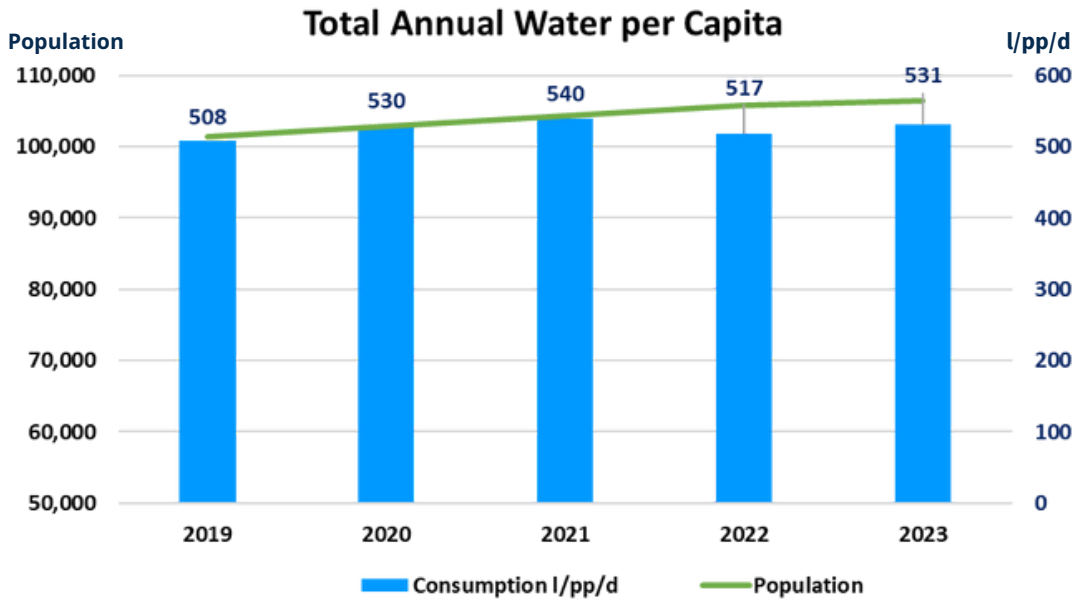


FIGURE 3: Total annual water used per person per day in the City of Lethbridge (includes residential, industrial, commercial, and institutional use).

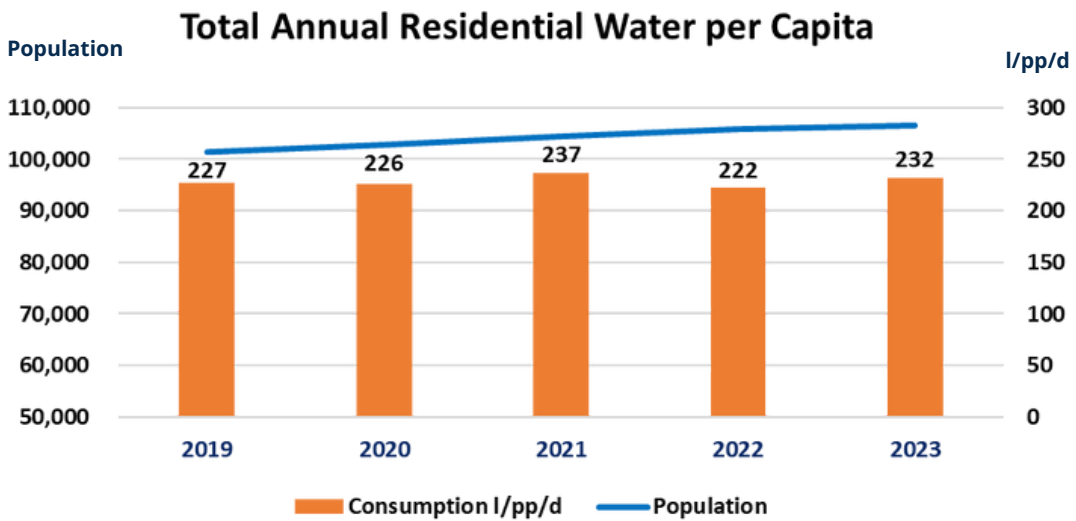


FIGURE 4: Total annual residential water used per person per day in the City of Lethbridge.

BACKGROUND

The Industrial, Commercial and Institution (ICI) per capita water consumption includes all the businesses in Lethbridge. This includes the heavy industrial sites that are in the industrial parks, retail, health care, the City of Lethbridge-owned facilities and more.

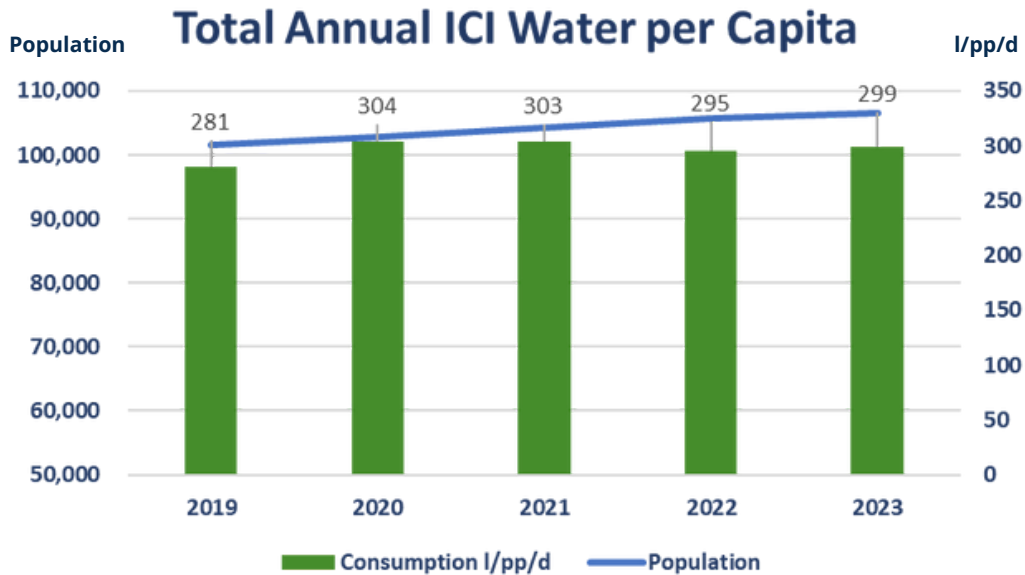
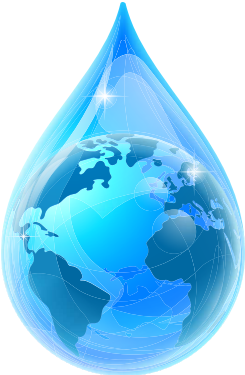


FIGURE 5: Total annual industrial, commercial, and institutional (ICI) water used per person per day in the City of Lethbridge.



GOALS & OBJECTIVES



“Water quality and quantity are critical issues for a city located in an arid environment. In the South Saskatchewan Region, water is a crucial factor for the future sustainability of population and economy. As the region continues to evolve, matching water demand with water supply will continue to be a key issue.

Climate change will alter the water cycle in the region, leading to greater uncertainty as to the timing and extent of precipitation events. With increased water insecurity, greater planning is needed to anticipate likely impacts and to put the needed infrastructure (both green and hard) and resources in place.”

Lethbridge Municipal Development Plan

Goals and Objectives:

A safe, healthy, and abundant water supply is critical to our community. Using this resource wisely and responsibly is necessary to protect watersheds, ecosystems, and human health. Smart water stewardship also helps reduce costs and ensure the long-term sustainability of our water supply.

The objectives of this Water Conservation Plan and Strategy include the following:

- Provide information and awareness of the water supply that Lethbridge and the surrounding area rely on.
- Inform on the water consumed in Lethbridge.
- Ensure treated potable water is provided to all users of the City of Lethbridge water system.
- Ensure sufficient supply of water for fire suppression.
- Encourage long-term habits that lead to a reduction in the amount of water used in homes, businesses, and institutions.
- Continued efficiency in the water distribution system.
- Ensure sufficient water to support our critical green infrastructure and natural assets.

Canada's fresh water is found in the form of rivers, lakes, groundwater, ice, and snow. Considering that on an average annual basis, Canadian rivers discharge almost 7 per cent of the world's renewable water supply, Canada can appear to have an endless supply of water. Measurements such as this can be deceiving.

Some areas in the interior of British Columbia, the southern Prairies of Alberta and Saskatchewan, and the high Arctic experience arid or semi-arid climates (less than 35 centimeters of annual precipitation). While on average, Alberta uses fewer litres of water per person per day (l/pp/d) than the majority of Canada (FIGURE 6), our water resources are scarcer.

GOALS & OBJECTIVES



Looking across Canada and comparing provinces to the national average of 401 l/pp/d, Alberta ranks the third-lowest for consumption with a combined total of 330 l/pp/d; however, Lethbridge’s combined consumption is far above average at 540 l/pp/d. The Alberta average residential ranks fifth and the commercial ranks third.

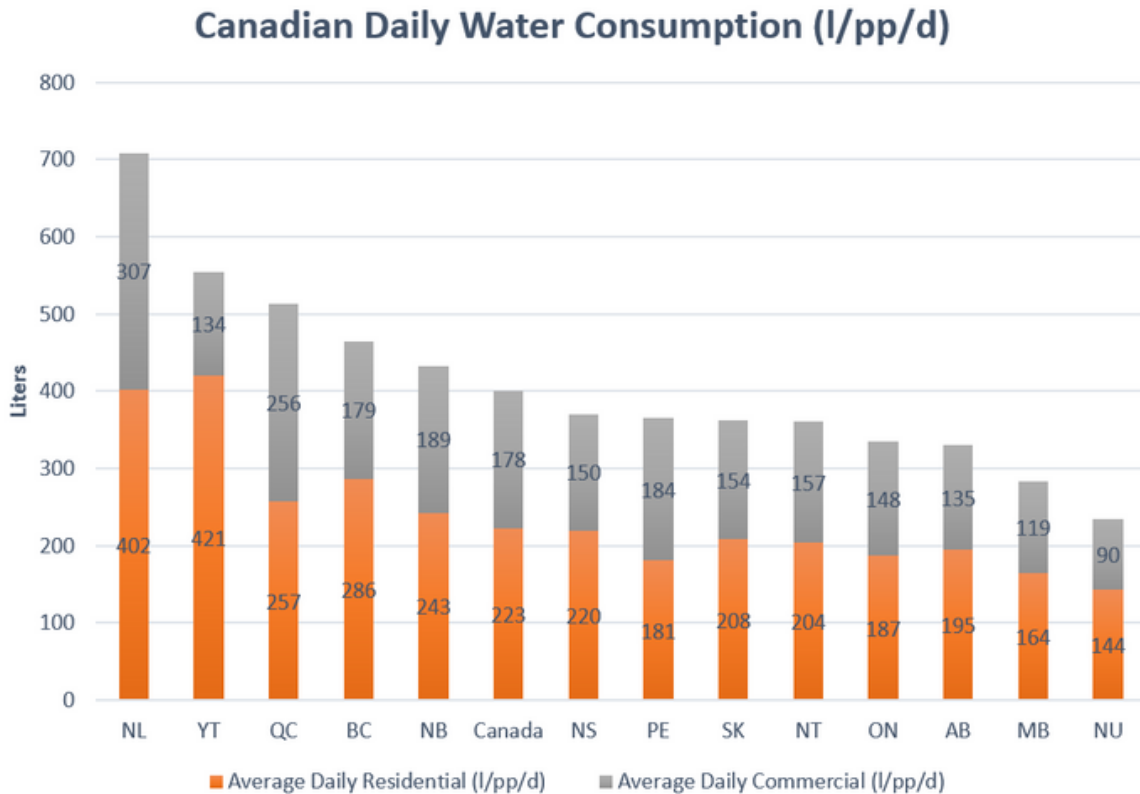


FIGURE 6: Comparison of daily water consumption across Canada in 2021, showing average residential and commercial use in liters per person per day (l/pp/d).

GOALS & OBJECTIVES

What does Water Conservation mean?

Through water conservation efforts and programs, the City of Lethbridge is looking to encourage a long-term change in water usage behaviour. The Alberta Water Council defined water conservation as:

- Any beneficial reduction in water use, loss or waste.
- Water management practices that improve the use of water resources to benefit people or the environment.



Water conservation can best be achieved and maintained through the voluntary efforts made by individuals and organizations. Education and awareness are important to provide information on the need for water conservation, and keep it top of mind, but also to inform of best practices that can help meet individual or societal goals.

What does Water Rationing mean?

In dry regions or regions that face water shortages due to recurring droughts, water rationing ensures that critically limited water supplies are distributed in a way that sufficient water is delivered to preserve public health and safety. Rationing allows local or even regional and national administrations to cope with the water crises by reducing consumption.

Water rationing can be used in several ways:

- Limit certain uses of water (e.g. irrigation of lawns, filling swimming pools, or hosing down pavement areas).
- Limit water availability in terms of volume and/or time when it can be used.
- Temporarily suspend water supply or reduce the pressure below that required for adequate supply under normal conditions that affects all water users.

Whenever low-cost, temporary rationing measures are not complemented by behavioural change towards more conscious water use, water demand and use are expected to rise again. Water usage returns to its previous levels once rationing measures are removed. It is therefore extremely important that long-term water conservation efforts are realized.



GOALS & OBJECTIVES

It is important to be aware of the resources we use, what we use them for, and to ensure that we are using them responsibly. Water is no different. Water is life. Water not only sustains human life but that of animals, plants and the earth itself. Because we use water in so many areas of our lives it is important that we use it responsibly.

While Lethbridge is situated in one of the driest regions of the province, per capita, Lethbridge is one of the higher users in Alberta (FIGURE 7).

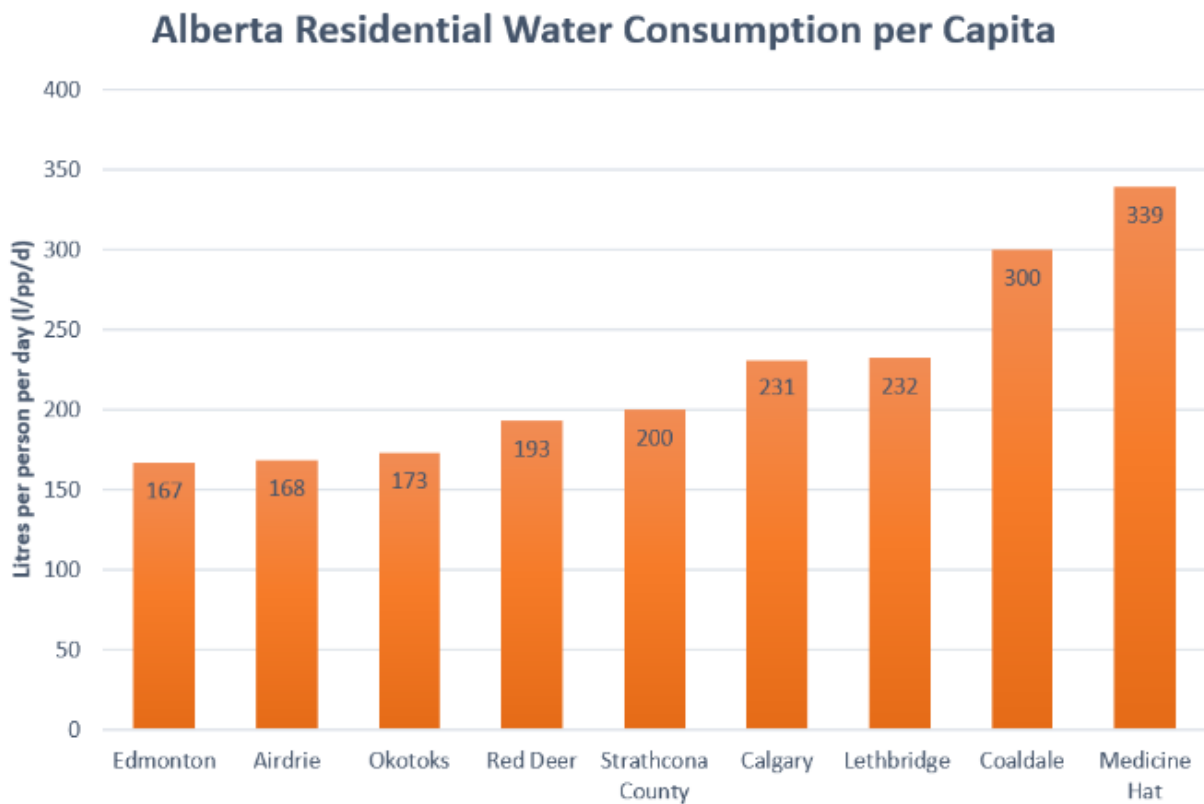


FIGURE 7: Average residential water consumption for various Alberta municipalities.

WHY DO WE NEED A PLAN?

While southern Alberta has experienced drought and water shortages in the past, our changing climate and current weather patterns have emphasized the need for concerted water conservation efforts (FIGURE 8). Water is not just a resource, it's a life source, and we all share the responsibility to ensure a healthy, secure, and sustainable supply for our communities, environment, and economy.

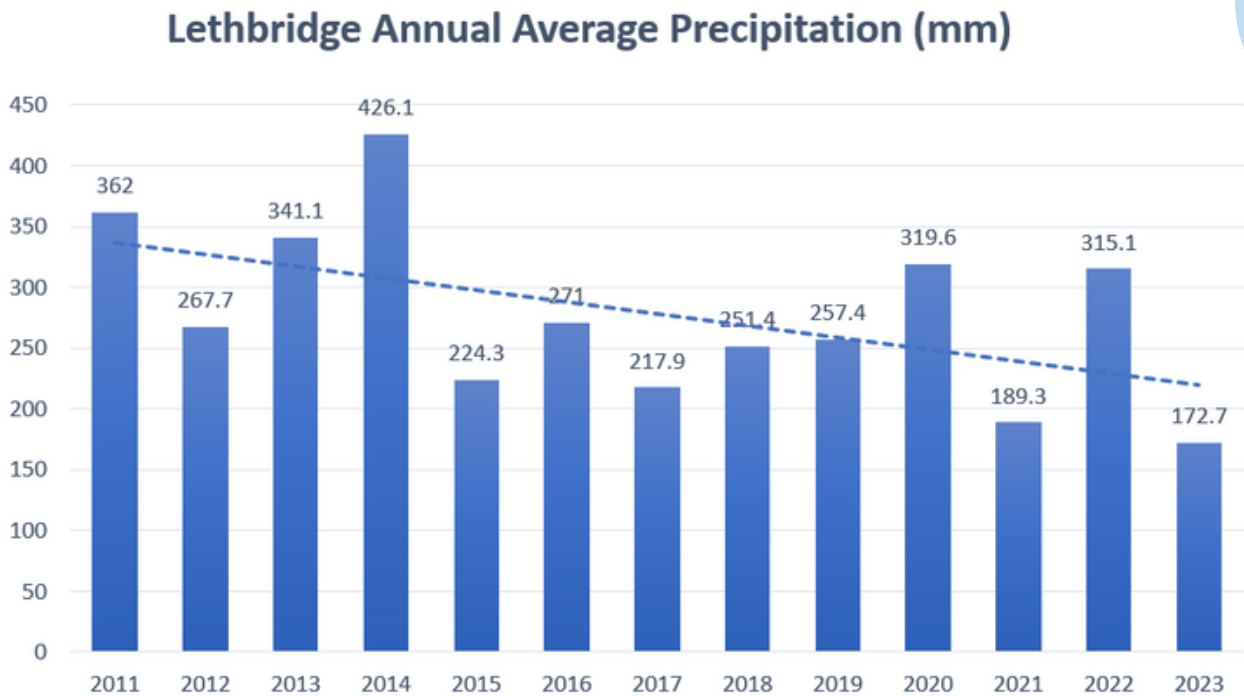


FIGURE 8: Aggregate information from Environment and Climate Change Canada's daily climate data tables for four stations in the City of Lethbridge.

Alberta's Water for Life Strategy was adopted by the Government of Alberta in 2003. The strategy contains the following three goals for the province:

- Safe, secure drinking water supply
- Healthy aquatic ecosystems
- Reliable, quality water supplies for a sustainable economy

In keeping with these goals, the City of Lethbridge, and those supplied water through the City's distribution system, need to take an active role in conserving water. To make significant and lasting forward progress, it's important to create good habits around water conservation; the more it becomes a habit the easier it is to conserve without conscious thought.

WHY DO WE NEED A PLAN?

While individual priorities and motivations may vary, there are many reasons to conserve water in daily activities.

- Value – water can be seen as a commodity and thus it has a value that should be accounted for .
- Decrease environmental impact – aquatic systems (like our river valley) depend on a minimum flow to maintain life processes and ensure a thriving and healthy ecosystem.
- Future generations – secure the future of our city’s water supply
- Financial implications - infrastructure operations and capital upgrades
- Population growth



Using less water can actually save you money on your utility bill!

During the summer months, the use of treated water in Lethbridge increases by over 200 per cent. This is mainly due to the irrigation of lawns and landscaping. Water usage also varies by neighbourhood as seen in the water usage heat map (FIGURE 9).

When voluntary conservation measures fail to produce the required results, or circumstances (i.e. drought) dictate that more concerted efforts are needed, water rationing may be implemented to ensure the City of Lethbridge can continue to provide treated potable water. Water rationing may be required for various reasons including, but not limited to the following:

- Low river and/or reservoir levels that supply the City.
- High water levels in the river with high sediment loads that require extended processing.
- Mechanical issues or failures in the treatment or delivery system.

Working together as a community to conserve water on a daily basis, will help limit times when rationing may be required.

Figure 9 on the next page is a comparison by neighbourhood, within the City of Lethbridge, of water usage. The neighbourhoods that use lower than average are light purple and the neighbourhoods that use higher than average amounts of water in the summer are dark purple. Additionally, the bar chart for each neighbourhood quantifies the volume of water used.



WHY DO WE NEED A PLAN?

Summer Water Usage 3 Year Trend per Residential Neighbourhood

Compare your summer water usage over 3 years

Zoom to your neighbourhood and compare your summer water usage

Summer Water Usage

- Lower than Average
- Average = 32.3 m³
- Higher than Average

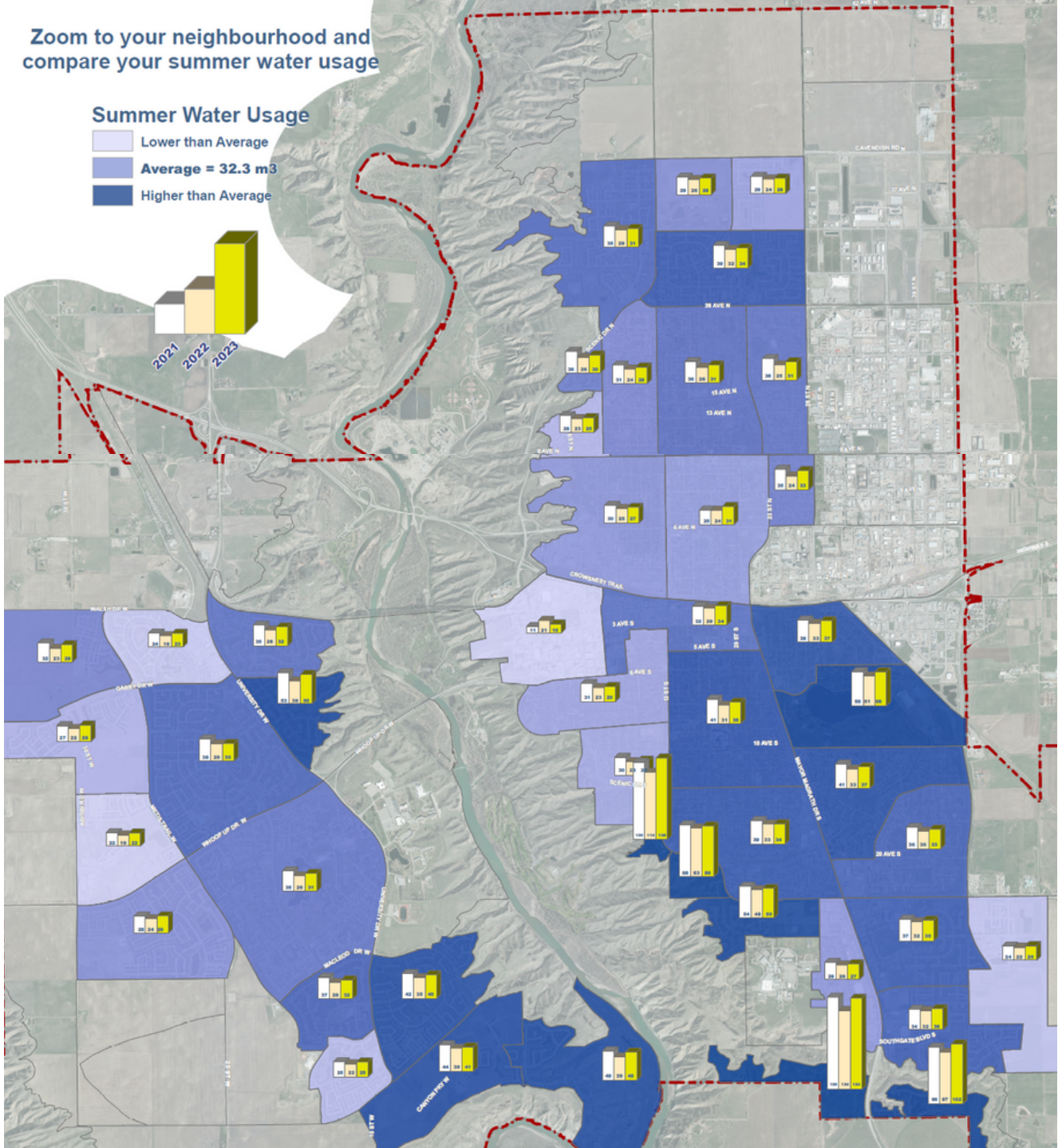


FIGURE 9: Three year summer water use trend per neighbourhood in Lethbridge (2021-2023).

WHO NEEDS THIS?

Water conservation should become habitual for all users, whether resident, industrial, commercial, institutional, or the City of Lethbridge Corporation. For conservation to be effective, everyone needs to do their part. Therefore, this Water Conservation Plan and Strategy is applicable to all.

The public survey completed as part of developing the water conservation plan resulted in just under 4,000 responses from residents, businesses and City of Lethbridge employees and departments. It is significant and telling that this survey garnered more than double that of any previous public survey administered by the City of Lethbridge.

From the results of the survey, it's apparent that many individuals are aware of, and implement, general water conservation practices. Some individuals are also clearly leaders in water conservation efforts and activities. The complete survey results are included in Appendix B as the "What We Heard" report.

Figure 10 shows a broad spectrum of ways the residents and businesses of Lethbridge currently conserve water.

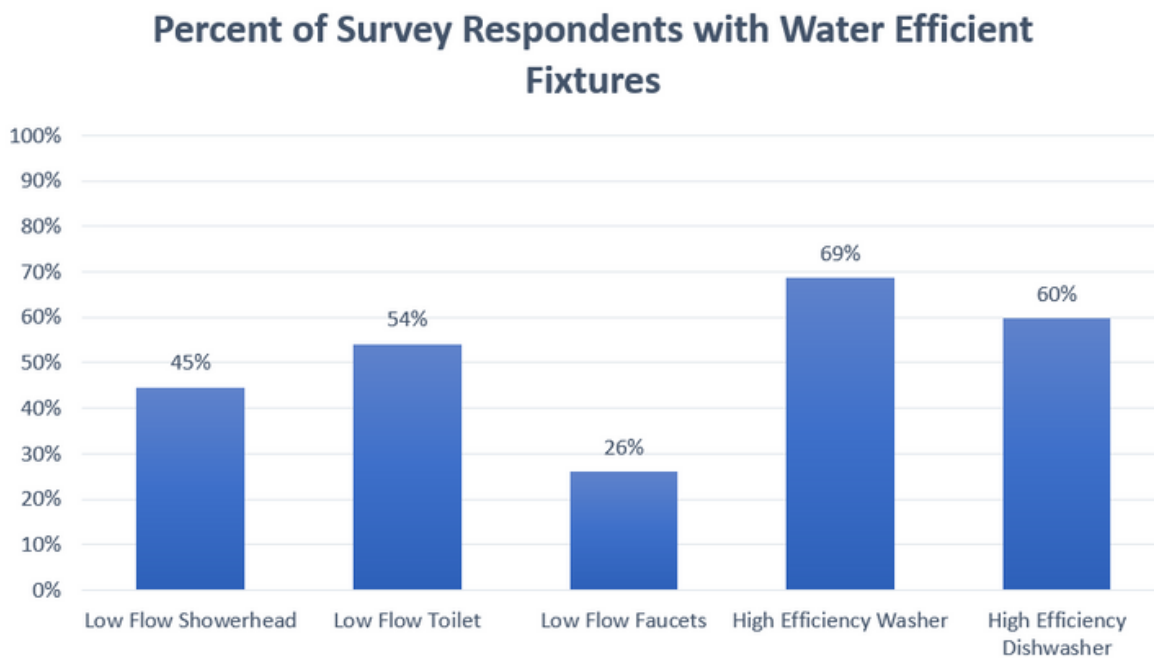


FIGURE 10: Public survey respondents with water efficient fixtures.

DROUGHT, EMERGENCY & CONSERVATION EFFORTS

The City of Lethbridge uses water in many different ways and areas including, but not limited to, fire suppression and training, public pools and spray parks, washroom facilities in public buildings, and maintaining over 400 hectares of irrigated turf (e.g. parks, cemeteries, sports fields) for public use and enjoyment. As a rule, the City of Lethbridge endeavors to lead by example and conserve water when and where possible. Departments regularly review current practices and look for ways to be more efficient with the resources available.

Finding efficiencies in water usage continues to be a priority within the City of Lethbridge. Programs to replace fixtures in public buildings with low flow alternatives and centralizing irrigation controls began prior to this plan and will continue.

During the initial stages of a drought, prior to implementing the Water Rationing Action Plan (APPENDIX A), the City will voluntarily reduce water use while maintaining public safety.

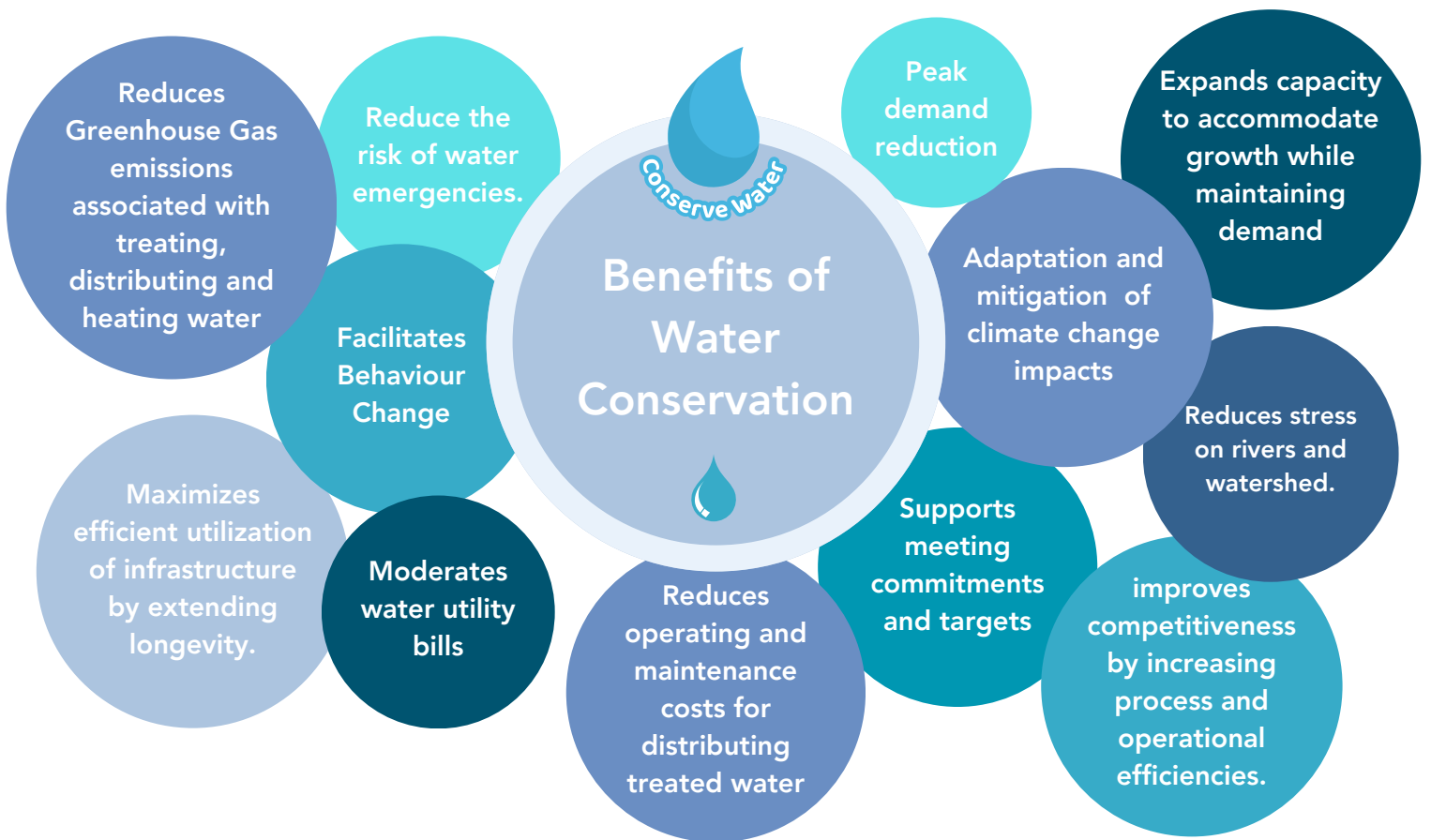
The City of Lethbridge is determined to continue to find ways to conserve water within the various departments while ensuring public facilities and spaces remain available and inviting. Sometimes this means that water may be used in ways or for activities that may be seen as contrary. For example, it may be determined to be in the public's interest to keep an outdoor pool or spray park open during a heat wave, when all have been asked to conserve water, as it may allow spaces for the public to find relief that might not otherwise be available.

General awareness campaigns will also help to increase public awareness and knowledge of general water conservation practices and opportunities. The City of Lethbridge will need a strategy to achieve water conservation.



PURPOSE OF THE STRATEGY

The purpose of the strategy is to realize the many benefits of water conservation and reduce water use in the community and within the City of Lethbridge Corporation including its operations. Conserving water will help reduce the impacts of droughts that are common to our landscape.



The Strategy provides a roadmap of actions and also supports watershed protection, increasing biodiversity and improving green infrastructure as part of the Municipal Development Plan. Additionally, there are grants from time to time for conservation efforts and incentive programs. It would be ideal to be able to access grants for a program(s) that would benefit Lethbridge.

The suggested target for water conservation is 20%. This is discussed in further detail in subsequent sections of the strategy.

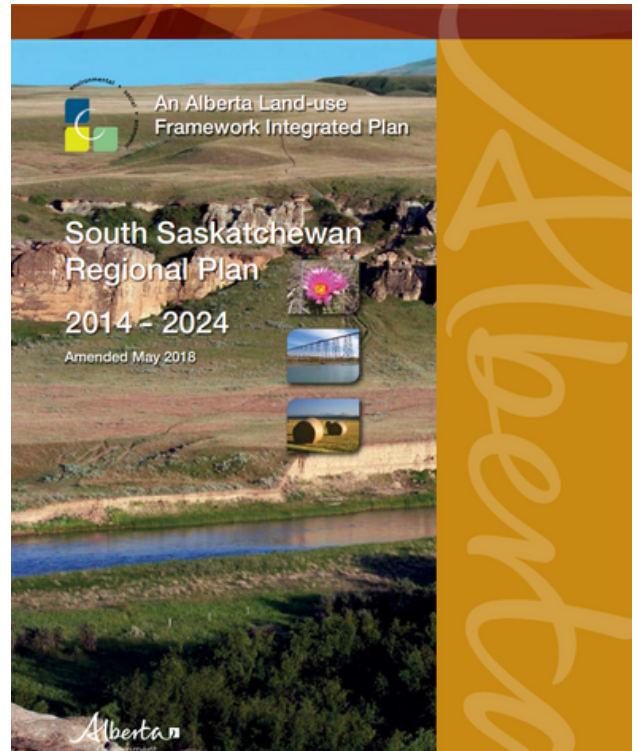
ALIGNMENT

It is important to align the goals and objectives of the Water Conservation Plan and Strategy with other guiding documents that have been approved prior. Beginning with the South Saskatchewan Regional Plan, implementation section; Efficient and Resilient Water Supply. The objectives of this section are: water is used as efficiently as possible to meet the current and future human and ecosystem needs, and there is resiliency in the ability of the water management system to adapt to change over time.

Efficient use of water is an important underlying principle everywhere, but is especially important in the geographic and climatic setting of southern Alberta. This valuable resource cannot be wasted.

Next would be the Municipal Development Plan. This comprehensive plan was approved in 2021. Within the plan, one of the outcomes was to be an environmentally responsible city. There were a number of indicators that were set for this outcome that include water. The policies provided in the plan in Water and Resource Conservation are the most applicable policies, these include: Policy 151, 166, 167 and 172.

The Water Conservation Plan and Strategy and the updated Water Rationing Action Plan were presented to the Economic and Finance Standing Policy Committee in April 2024. The plan sets out the framework for the need to conserve water and acts as the master plan with this strategy.



ALIGNMENT

The Energy Conservation Master Plan includes some components for water conservation. Initiatives for Parks and Water, Waste Water and stormwater were identified, and include the use of non potable water for irrigation, automated irrigation controls, education and outreach to reduce community water use and reduce leakages.

COUNCIL POLICY



ENVIRONMENT

Policy Number: CC-51
Approved by: City Council
Effective Date: May 11, 2015
Next Revision Date: May 11, 2019
Policy Owner: Waste Utility and Environment

PURPOSE

The Council of the City of Lethbridge has a broad mandate to provide good government, develop and maintain a safe and viable community, and to supply desirable and/or necessary services to the community. The purpose of this policy is to minimize Lethbridge's ecological footprint. The purpose of this policy is to provide flag protocol for the City of Lethbridge.

POLICY STATEMENT

The City is committed to taking a responsible leadership role in the efficient use of natural resources.

DEFINITIONS

Term	Description
Special Purpose Body	A City Council Committee or a Board, Commission or other body established under the legislative powers of the City of Lethbridge and includes any employees or volunteers of the Special Purpose Body.
Natural Resources	Resources including water, renewable and non-renewable energy sources, air quality, land, and natural environment.

RESPONSIBILITIES

City Council shall:

- Approve City Council governance policies regarding environmental stewardship
- Inspire, lead, and support actions to conserve, protect and enhance the environment for the Lethbridge community
- Encourage and promote continuous improvement with respect to environmental goals and targets
- Increase public awareness of environmental issues and the actions the community can take
- Support efforts to minimize Lethbridge's ecological footprint by using natural resources efficiently
- Support efforts to conserve and enhance the unique character of the Oldman River Valley
- Recognize the importance of water to Lethbridge and the broader region, and the need to be involved in all aspects of watershed management and water conservation

Page 1 of 2

The City of Lethbridge

Energy Conservation Master Plan and Strategy

April 2021

City Council shall: Inspire, lead, and support actions to conserve, protect, and enhance the environment for the Lethbridge community; recognize the importance of water to Lethbridge and the broader region, and the need to be involved in all aspects of watershed management and water conservation.

CC-51

The purpose of Environment policy (CC-51) is to minimize Lethbridge's ecological footprint and to provide flag protocol for the City of Lethbridge. The City is committed to taking a responsible leadership role in the efficient use of natural resources.

WHY IS WATER CONSERVATION IMPORTANT

Water conservation is important to the City of Lethbridge and Regional Water users for many reasons. Four notable reasons include:

- 1. Sustainable Resource Management:** Water conservation in Lethbridge ensures the long-term availability of this vital resource, promoting sustainable water management for current and future generations.
- 2. Economic Impact:** Conserving water helps reduce the costs associated with water treatment and distribution, which can lead to lower water utility bills for citizens and contribute to a more economically sustainable community. It is also a better use of assets and reduces investment costs.
- 3. Environmental Preservation:** Water conservation supports the health of local ecosystems, maintaining biodiversity, and preserving habitats. It also reduces the need to extract water from sensitive environments, safeguarding natural landscapes.
- 4. Resilience to Drought and Climate Change:** Lethbridge faces challenges related to periodic droughts and climate change. Water conservation practices enhance the city's resilience by mitigating the impact of water shortages during dry periods, ensuring a more reliable water supply for residents.

It is important to be aware of the resources we use, what we use them for, and to ensure that we are using them responsibly. Water is no different. Water is life. Water not only sustains human life but that of animals, plants and the earth itself. Because we use water in so many areas of our lives it is important that we use it responsibly.

Partnerships

The City cannot tackle water conservation on our own. By partnering with trusted community organizations, we can better engage with and deliver initiatives to the people served by our partners.

Many organizations are involved in various aspects of water conservation, from regulation to data collection and analysis, to education. Coordinating and collaborating with our partners will help deliver water conservation projects and programs throughout the community.

Engagement

The City reached out to the community in January/February 2024 regarding feedback on Water Conservation. 3,997 responses were recorded, which is a record number for "Get Involved". This has indicated that this subject is important to the community. In fact 88% of respondents indicated that water conservation is a priority. Incentive programs were supported by a majority of the respondents with rain barrels a priority followed by landscaping incentives such as turf replacement. Another incentive was the notion of use more, pay more - scaling water rates. The full report is in Appendix B.

WATER DEMAND

The Oldman River, flowing through southern Alberta, serves as a vital water source for various sectors, including drinking water supply, agriculture and irrigation, industrial processing, and environmental sustainability. Understanding the dynamics of water demand on the Oldman River is crucial for managing its resources effectively and ensuring sustainable use for all stakeholders.

Drinking water supply is a primary concern for municipalities and communities along the Oldman River. With growing populations and urbanization in the region, the demand for clean and safe drinking water continues to increase. Municipalities rely on the Oldman River as a source of raw water for treatment plants, which provide potable water to residents and businesses. Ensuring sufficient water quantity and quality is essential to meet the drinking water needs of the growing population while maintaining public health and safety.

Agriculture and irrigation are significant drivers of water demand along the Oldman River basin. Farmers rely on irrigation systems fed by the river to sustain agricultural production, particularly during dry periods or droughts. Water demand for irrigation varies seasonally and depends on factors such as crop type, weather conditions, and soil moisture levels.

The availability of water directly impacts industrial activities and economic development in the region. Balancing industrial water needs with environmental conservation efforts is critical to ensure sustainable water use and minimize negative impacts on aquatic ecosystems.

Preserving the environment and ecosystem health is a fundamental consideration in managing water demand on the Oldman River. The river and its tributaries support diverse aquatic habitats, fish populations, and wildlife species. Maintaining adequate flow levels and water quality is essential to support ecological functions, such as habitat connectivity, nutrient cycling, and biodiversity conservation. Sustainable water management practices, such as flow regulation, riparian zone protection, and habitat restoration, are essential to safeguard the ecological integrity of the Oldman River ecosystem.

Managing water demand on the Oldman River requires a holistic approach that balances the needs of various sectors, including drinking water supply, agriculture, industry, and the environment. Collaboration among stakeholders, sound water management policies, and adaptive strategies are essential to ensure the long-term sustainability of water resources in the region while meeting the diverse needs of society and protecting the health of the ecosystem.

The SSRP water conservation objective can be expressed in relation to a rate of flow needed or a water level needed.

Pressures on water resources in the South Saskatchewan Region are significant. There are currently more than 20,000 water allocation licenses and registrations, serving approximately 1.8 million people and a mix of institutions and industries. Among the major users is the agriculture industry, notably irrigation, which accounts for 75 per cent of total water allocation volumes in the region. This is supported by significant investments in water infrastructure. As actual water use accounts for only a portion of allocation (55 and 66 per cent for municipal and irrigation use, respectively), actual consumption can be expected to increase as existing allocations are more fully utilized to meet the demands of growth. These demands and the resulting pressure on water resources are compounded by periods of natural low flow and drought experienced periodically by the region.

South Saskatchewan Regional Plan



WATER DEMAND

Water Demand for Lethbridge’s system is comprised of four main streams:

Commercial, which represents 36% of the total water demand, the Commercial sector includes all Industrial, Commercial and Institutional (ICI) customers within the City boundaries.

Residential, which represents 40% of the total water demand, the residential sector includes mostly single family dwelling units and a portion of the multifamily sector.

Irrigation, represents 3% of metered consumption, but not all irrigation is metered, so this number is expected to be higher.

Regional, which represents 20% of the water demand for the system, the Regional customers include Lethbridge County, the Town of Coaldale, Town of Picture Butte, Town of Coalhurst and other regional customers. It also includes some ICI customers located outside of the City boundaries.

Figure 11 shows the average water demand for Lethbridge water customers.



Average Water Demand Lethbridge Customers

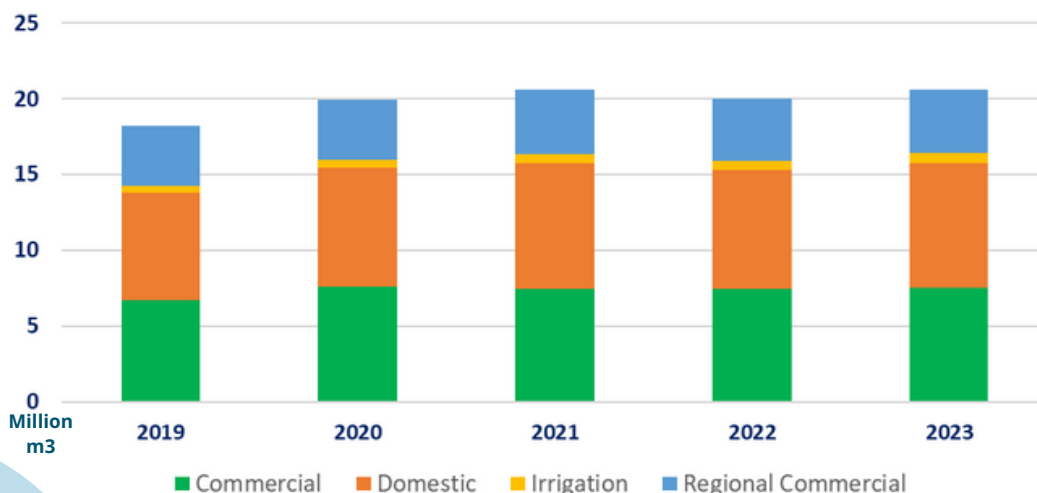


FIGURE 11: Water demand for Lethbridge Customers.



WATER DEMAND

The average daily consumption of water in the City of Lethbridge varies between residential and commercial sectors. On average, a residential household in Lethbridge consumes around 17-20 cubic meters (17,000 to 20,000 liters) of water per month. This consumption can vary based on factors like household size, water usage habits, and seasonal variations. Commercial (ICI) water demand in Lethbridge depends heavily on the type of business and its size. For example: small offices or retail shops might use anywhere from 5 to 15 cubic meters (5,000 to 15,000 liters) per month. Larger commercial establishments like hotels, restaurants, or industrial facilities can consume significantly more, ranging from 20 to several hundred cubic meters per day. Factors influencing water demand in both sectors include the number of occupants or employees, business activities, efficiency of water fixtures and appliances, weather conditions, and conservation practices. It's worth noting that these figures can change over time due to population growth, infrastructure improvements, and water conservation initiatives. The table below shows the average monthly consumption of water for residential and commercial (ICI) sectors.

Year	Residential m3	Commercial m3
2019	17.83	217.53
2020	18.79	245.07
2021	19.78	234.98
2022	18.84	235.79
2023	19.48	233.45

The ranges of water consumption by average residential monthly demand are noted in Figure 12. For the majority of the year, over 80% of the Residential City water users consume between 0 and 20 cubic meters.

Residential Water Demand by Month

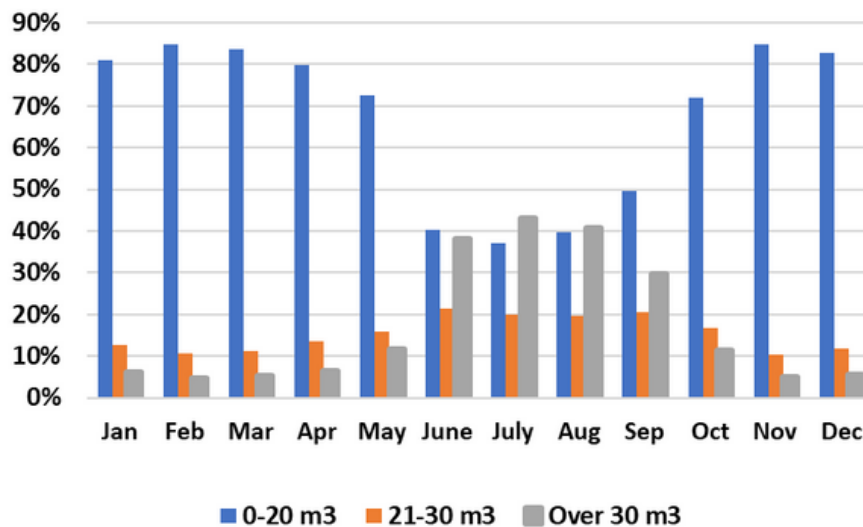


FIGURE 12: Monthly residential water demand for Lethbridge.



WATER CONSERVATION TARGETS

ROLES:

The **City's** Role is to lead by example and set the standard for the City of Lethbridge. The City's leadership will create a culture of environmental sustainability. The City is part of the Industrial, Commercial and Institutional sector and will participate as such. They will also track and monitor progress of achieving the target as well as implement initiatives as required.



The **Residents'** Role is to participate in the voluntary measures and add to the best practices in water conservation as best they can. It is important to implement any water restrictions when they are declared, as the availability of water may be dependent on the outcome. Residents should keep themselves informed regarding the status of conservation efforts or water rationing requirements. Additionally, keeping up with water efficiency technology and best practices will also allow for a savings on the water utility bill based on: if you use less, you pay less.

The **Industrial, Commercial and Institutional (ICI)** sector's role is to acknowledge that they play a role in conserving water, which can help reduce operational costs. They should ensure they remain informed and current with conservation efforts and when the Water Rationing Plan has been actioned. Keep employees up to date and educated on water conservation practices as well as encourage customers. Additionally, they should keep up to date with technologies and opportunities that would support their business and water conservation.



Institution Sector	Commercial Sector	Industrial Sector
Post Secondary Institutions School Districts Health Region Nursing home facilities Government facilities	Restaurants Grocery Stores Accommodation Retail Car wash golf courses	Manufacturing Agricultural Processing Food Processing Distributing

WATER CONSERVATION TARGETS

Performance Monitoring:

Performance monitoring allows for the continuous management and collection of data used for comparing future to baseline data and provides a tracking method for targets and goals. Another aspect of performance monitoring is the ability to identify areas where conservation may not be as successful and if there is a need for further action through the form of economic or regulatory programs.

Baseline:

A baseline is the starting point or reference point for measuring progress towards a target. It is the current state or level of performance that is used as a benchmark for improvement. For the purpose of water conservation, the 2023 per capita water consumption data divided into residential and ICI has been provided as the baseline.

Voluntary Programs:

Voluntary programs are programs for which participation is not mandatory. **Education and Awareness Programs** are typically used to increase general knowledge and encourage participation, these programs usually include best management practices that can be used to achieve a goal. For the purpose of water conservation, Education and awareness would be conducted throughout to ensure program effectiveness and to encourage program participation.

Water Conservation Promotion promotes specific water conservation activities in the community through public acknowledgement of accomplishments and reinforcement of positive behaviours aimed at water conservation. The water conservation program would tie into the Climate Adaptation Strategy and Action Plan, and would be carried out as a resource for educating, communicating and marketing conservation programs .

Economic Programs:

Economic Incentives are financial rewards provided to people who alter their consumption of water. The main purpose of the economic incentive approach is to influence human behaviour to produce the desired results naturally. This is a type of monetary motivation. With respect to water conservation, this could be a scaled water rate structure or a rebate type of program. **Scaling Water Rates** can encourage water conservation by creating a financial incentive, following the initial voluntary education. Scaled water rates introduce the economic tools to influence behaviour by increasing the cost of water consumption - the more you use, the more you pay. **Incentive and Rebate Programs** will be introduced to support water conservation behaviour changes and help to offset some of the costs of implementing best practices.

Regulatory Programs:

Regulatory programs are those tied to a piece of legislation such as a bylaws or policies, and therefore can be enforced (e.g., bylaws, policies). The **Water Rationing Action Plan** has been updated and may be called into action during situations such as a drought, infrastructure issues, population growth, or environmental concerns.

WATER CONSERVATION STRATEGY

Water Conservation Targets			
Baseline (2023) l/pp/day	2024-2025	2026-2027	2028-2030
		10%	15%
232 Residential	209 Residential	197 Residential	186 Residential
299 ICI	269 ICI	254 ICI	239 ICI

*based on annual consumption



Voluntary measures

- water efficient appliances & fixtures
- plant drought tolerant plants
- minimizing leaks
- xeriscaping
- reduced lawn watering
- limit shower durations
- run appliances with full loads
- reduce washing outdoor surfaces

Economic measures

- scaling water rates
- incentive/rebate programs:
 - rain barrels
 - xeriscaping
 - toilet rebate

Regulatory measures

- Water Rationing Action Plan measures
- Water Conservation Policy
- Include Water Conservation in Design Standards

Using a per capita target for water conservation is important because it accounts for population growth and changes in water demand over time. A per capita target sets a goal for the average amount of water used per person within a specified area, such as a city or region.

By focusing on per capita usage, water conservation efforts can be tailored to the needs of the population and adjusted accordingly as the population grows or changes. This approach encourages efficiency and sustainability by aiming to reduce individual water consumption regardless of fluctuations in overall water usage due to factors like economic growth or climate variability.

Per capita targets are commonly used in water management and conservation initiatives to promote efficient use of water resources and to track progress towards sustainability goals.

RECOMMENDED INITIATIVES

Various options are available and have been recommended below for voluntary, economic and regulatory initiatives.

Voluntary:

All users: Residential, Industrial, Commercial, Institutional

“
Implement water conservation best practices
”

“
Replace older fixtures with water efficient ones
”

“
Identify and fix leaks
”

“
Xeriscaping to reduce outdoor water demands
”

“
Work collectively to achieve the 20% reduction target
”

“
Use rain barrels to capture rainfall for outside watering
”

“
Don't run water unnecessarily
”

“
Household or Company awareness and education on water conservation
”

RECOMMENDED INITIATIVES

The economic and regulatory initiatives are organized and implemented by the City of Lethbridge and include the residential and the industrial, commercial and institutional sectors.

Economic:

“
Create and deliver a rain barrel program.
”

“
Scaling Water Rates
”

“
Create and deliver a xeriscaping program.
”

“
Create and deliver a water efficient toilet program.
”

Regulatory:

“
Include water conservation into design standards
”

“
Water Conservation Policy
”

“
Water Rationing Action Plan
”

IMPLEMENTATION & PRIORITIZATION

Initiatives to be implemented Now:

Current Water Rates

Residential	Any Volume of Water
	\$1.327 per m3

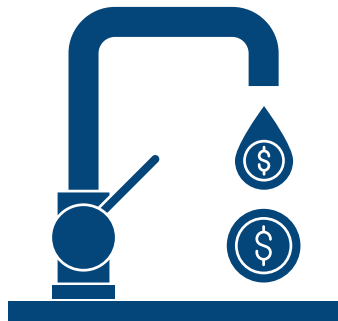
	Tier 1	Tier 2	Tier 3	Tier 4
ICI	0 - 750 m3	751 - 25,000 m3	25,001 - 50,000 m3	over 50,001 m3
	\$1.169 per m3	\$0.815 per m3	\$0.702 per m3	\$0.532 per m3

Scaling water rates can have several impacts on consumers and can be effective in promoting changes in behaviour towards water consumption:

Financial Impact: Scaling water rates means that consumers are charged based on the amount of water they use. Those who use water sparingly and efficiently will pay less, while heavy users will pay more. This can incentivize consumers to be mindful of their water usage to avoid higher bills, thus promoting water conservation.

Awareness: Higher water rates for excessive use can raise awareness among consumers about the importance of conserving water. It highlights the fact that water is a valuable resource that should not be wasted, leading to more conscious consumption patterns.

Behavioural Change: When faced with higher water rates, consumers may actively seek ways to reduce their water usage. This could include fixing leaks, using water-efficient appliances, adopting water-saving practices (like shorter showers or watering lawns less frequently), and overall being more mindful of water consumption habits.



IMPLEMENTATION & PRIORITIZATION

Environmental Impact:

Reduced water consumption due to scaling rates can have positive environmental effects by conserving water resources. This is especially crucial in areas facing water scarcity or drought conditions, where every drop of water saved can make a difference.

Scaling Water Rates
Scaling water rates can play a significant role in shaping consumer behaviour towards more sustainable water consumption practices, leading to positive outcomes for both individuals and the environment.

Long-term Sustainability: By encouraging responsible water usage through pricing mechanisms, scaling water rates support the long-term sustainability of water resources. Conserving water now ensures that future generations will also have access to an adequate and clean water supply.

Proposed Scaled Water Rates

If approved, scaled water rate amendments to the Water Services Bylaw will be brought for consideration as soon as possible

	Tier 1	Tier 2	Tier 3
Residential	0 - 20 m3	20 - 35 m3	36 m3 or more
	\$1.327 per m3	\$1.593 per m3	\$1.753 per m3

	Tier 1	Tier 2	Tier 3	Tier 4
ICI	0 - 500 m3	501 - 5,000 m3	5,001 - 25,000 m3	Over 25,001 m3
	\$1.169 per m3	\$0.90 per m3	\$0.84 per m3	\$0.72 per m3



IMPLEMENTATION & PRIORITIZATION

Initiatives to be implemented Now:

Voluntary Water Conservation

There are many different ways residents and businesses can voluntarily reduce water consumption.

- Implement water conservation best practices.
- Replace older fixtures and appliances with water efficient ones.
- Identify and fix leaks.
- Work collectively to achieve the 20 per cent reduction target.
- Use rain barrels to capture rainfall for outside watering.
- Xeriscaping to reduce outdoor water demands.
- Household or company awareness and education on water conservation.
- Not running water unnecessarily.

One of the most impactful water conservation areas is to properly manage outdoor water use.

A leaky toilet can waste over 1,000 litres per day. That would be like flushing your toilet more than 60 times for no reason!

Water Conservation Policy

The purpose of the policy is to provide guidelines to encourage the efficient use of water. The policy provides instructions to those that have responsibilities, which includes City Council, the Waste & Environment Department and City Administration and Operations.

The consequences of non-compliance with the policy would mean that costs are not being optimized for operations, which could impact the water supply or cause ecological damages, and tarnish the reputation as an environmental steward.

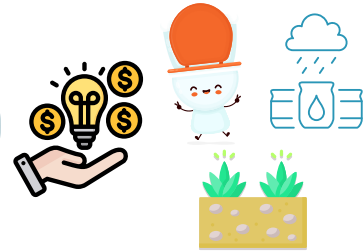


IMPLEMENTATION & PRIORITIZATION

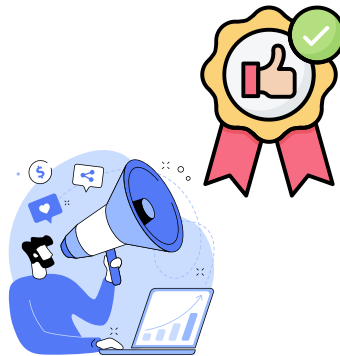
Initiatives to be implemented within the next 12 months



Develop Incentive Programs for water efficient toilets, xeriscaping and rain barrels



Monitor effectiveness of education campaigns



Publish Community Conservation Best Practices



APPENDIX A

WATER RATIONING ACTION PLAN



Water Rationing Action Plan

March 2024

Responding to Water Rationing

This Water Rationing Action plan is applicable to all users that are supplied water through the City of Lethbridge distribution system. This includes City of Lethbridge residents, industrial/commercial/institutional customers, regional customers, and the City of Lethbridge.

How to Prepare

Establish an emergency plan for water rationing in your home or business.

Some things to consider: Where can I reduce water use in an emergency? How will I reduce?

Prepare an Emergency Kit that includes provisions for water rationing.

Check out the City of Lethbridge website or Government of Alberta website for more details.

Understand when water rationing may be required.

Know the difference between water rationing and water conservation.

Engage in water education and awareness.

Don't be afraid to ask questions!

How to Respond

Implement your emergency plan and reduce water usage. Understand and follow any restrictions and prohibitions in this Water Rationing Plan.

How to Recover

Find out what happened during water rationing.

Refer to the City's website and social media feeds to find out why rationing was required and how your efforts helped.

Discover ways you can be more prepared for future water rationing.

Review your emergency plan with your family or employees and make any changes necessary. Keep your plan up to date and review it regularly.

Consider your water usage throughout the year.

Refer to the Water Conservation Plan and the Water Conservation Strategy for ideas to increase water efficiency in your home and/or business.

How to Respond

Managing the Situation



Get informed.

Understand why water rationing is required.

Determine what level of rationing is required.

Implement your emergency plan.

Stay informed.

The City of Lethbridge will help you stay informed and updated.

The City of Lethbridge will engage and inform the community with:

1. The **cause** of water rationing.
2. The **current stage** of water rationing.
3. If water rationing is expected to be **long term or short term**.

Water Rationing Stages

Stage 1: **Community Aware**

Demand Reduction Target: 5%

Violation Charges:

- Residential: Letter & possible \$100 violation charge
- ICI: Letter & possible \$500 violation charge

Stage 2: **Community Pressure**

Demand Reduction Target: 10%

Violation Charges:

- Residential: Letter & possible \$200 violation charge
- ICI: Letter & possible \$700 violation charge

Stage 3: **Community Threat**

Demand Reduction Target: 15%

Violation Charges:

- Residential: Letter & possible \$300 violation charge
- ICI: Letter & possible \$1,000 violation charge

Stage 4: **Community Crisis**

Demand Reduction Target: 20%

Violation Charges:

- Residential: Letter & possible \$400 violation charge
- ICI: Letter & possible \$1,500 violation charge

Emergency: **Immediate Concern**

Demand Reduction Target: Maximum effort

Violation Charges:

- Residential: Letter & possible \$500 violation charge
- ICI: Letter & possible \$2,000 violation charge

Public participation is required from all areas in order to reach targets until the issue is resolved.

City of Lethbridge can only apply violation charges to residents and businesses within the City. Regional partners may be subject to regional bylaws.

Stage 1

TRIGGER: When the water level in the Oldman Reservoir drops below the lower quartile (where only 25 per cent of historical data is lower) for more than one week, or at the discretion of the Engineer.

Community Aware

Outdoor Water Rationing Actions:

Prohibited Actions (unless approved by the Engineer)

- Watering that results in runoff, including to ditches, swales, storm drains, and gutters.
 - Including: Lawns, trees, shrubs, gardens and bedding plants, washing or hosing down sidewalks, driveways and streets.
- Water for washing vehicles at locations other than commercial car washes.
 - Washing vehicles in driveways, fundraising car washes **Note: this activity is regulated under Bylaw #5594
- Washing down outdoor surfaces.
 - Exterior buildings, sidewalks, driveways, walkways, outdoor furniture, patios and decks
- Filling of private in-ground or portable pools/spas/hot tubs larger than 3,000 litres.

Restricted Actions

While following the above prohibitions, you may water **up to 2 HOURS on your designated day between 6pm and 10am:**

- Lethbridge Residents: **BLUE/BLACK** cart collection days **ONLY**
- Industrial, Commercial, Institutional: **SATURDAYS ONLY**
- Regional Customers: **MONDAYS ONLY**

Water Conservation Suggestions:

- Run dishwashers with FULL loads only.
- Limit washing machine to FULL loads of laundry.
- Limit water for lawns and ornamental container plants in favour of high value assets like trees, shrubs, and food producing gardens.

The City of Lethbridge will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- **Take part in all Stage 1 rationing, as well as the following:**
 - Reduce irrigation to parks/landscaping based on tier and rationing stage.
 - Turn off water to city owned pond fountains.
 - Close spray parks that do not utilize recirculated water. The scheduled filling of outdoor pools will not be changed.
 - Prohibit hydrant flushing except for water quality purposes
 - Provide public updates if and when the situation changes.

Stage 2

TRIGGER: When the water level in the Oldman Reservoir drops below the 20th percentile (where only 20 per cent of historical data is lower) for more than one week, or at the discretion of the Engineer.

Community Pressure

Includes Stage 1 actions in addition to those below (NOTE: the more strict actions apply)

Outdoor Water Rationing Actions:

Restricted Actions

NEW lawns, trees, and shrubs.

- Watering permitted only for sod or trees/shrubs that were laid or planted within 10 days of the restrictions coming into force or during the restriction period.
 - For the first 10 days, **ONLY 2 HOURS total per day is allowed**
 - *After 10 days, the regular outdoor restrictions apply*
- Watering permitted only for lawns seeded within 10 days of the restrictions coming into force or during the restriction period.
 - For the first 20 days, **ONLY 2 HOURS per day is allowed**
 - *After 20 days, the regular outdoor restrictions apply*

While following the prohibitions, you may water **up to 1 HOUR on your designated day between 6pm and 10am:**

- Lethbridge Residents: **BLUE/BLACK** cart collection days **ONLY**
- Industrial, Commercial, Institutional: **SATURDAYS ONLY**
- Regional Customers: **MONDAYS ONLY**

Water Conservation Suggestions:

- Run dishwasher with FULL loads only.
- Limit washing machine to FULL loads of laundry.
- Limit baths to half normal water, and limit showers to 5 minutes.
- Flush toilet only when needed.

The City of Lethbridge will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- **Take part in all Stage 1 and 2 rationing, as well as the following:**
 - Evaluate the need to reduce or stagger the times spray parks and outdoor pools are open. Draining and refilling of public pools for shutdowns will be restricted to essential maintenance requirements only.
 - Provide public updates if and when the situation changes.

Stage 3

TRIGGER: When the water level in the Oldman Reservoir drops below the 15th percentile (where only 15 per cent of historical data is lower) for more than one week, or at the discretion of the Engineer.

Community Threat

Includes Stage 1 and 2 actions in addition to those below (NOTE: the more strict actions apply)

Outdoor Water Rationing Actions:

Prohibited Actions (unless approved by the Engineer)

- Filling outdoor pools, ponds, and hot tubs.
- Use of outdoor irrigation sprinklers.

Restricted Actions

NEW lawns, trees, and shrubs

- Watering permitted only for sod or trees/shrubs that were laid or planted within 5 days of the restrictions coming into force or during the restriction period.
 - For the first 10 days, **ONLY 1 HOUR total per day is allowed**
 - *After 10 days, the regular outdoor restrictions apply*
- Watering permitted only for lawns seeded within 5 days of the restrictions coming into force or during the restriction period
 - For the first 20 days, **ONLY 1 HOUR per day is allowed**
 - *After 20 days, the regular outdoor restrictions apply*

Outdoor watering only allowed using **HANDHELD CONTAINER**.

- Lethbridge Residents: **BLUE/BLACK** cart collection days **ONLY**
- Industrial, Commercial, Institutional: **SATURDAYS ONLY**
- Regional Customers: **MONDAYS ONLY**

Washing vehicles at commercial car washing facilities that use City of Lethbridge water is DISCOURAGED.

Water Conservation Suggestions:

- Reduce the use of dishwasher and clothes washer.
- Reduce toilet flushing by 1/2 the amount of regular frequency.
- Shower instead of bathe; limit showers to a maximum of 5 minutes.

The City of Lethbridge will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- **Take part in all Stage 1, 2, and 3 rationing, as well as the following:**
 - Engage in regular communications with critical infrastructure and key stakeholders.
 - Evaluate the need to reduce water use for arenas; stagger the times, or close spray parks and/or outdoor pools.
 - Provide public updates if and when the situation changes.

Stage 4

TRIGGER: When the water level in the Oldman Reservoir drops below the 10th percentile (where only 10 per cent of historical data is lower) for more than one week, or at the discretion of the Engineer.

Community Crisis

Includes Stage 1, 2, and 3 actions in addition to those below (NOTE: the more strict actions apply)

Outdoor Water Rationing Actions:

Prohibited Actions (unless approved by the Engineer)

- **NO** outdoor watering, including with handheld containers.
 - This includes lawns, trees, shrubs, and gardens.
- Use of rented fire hydrants is **suspended**.
 - Including for hydro-seeding, dust control, settling backfill.
- Water for construction purposes is **suspended**.
 - Including for grading, compaction, dust control, etc.

Washing vehicles at commercial car washing facilities that use City of Lethbridge water is DISCOURAGED.

Water Conservation Suggestions:

- Restrict hand washing of dishes if and when possible.
- Limit dishwasher and clothes washer use to full loads.
- Limit flushing of toilets to when solids are present.
- Reduce shower times to 3 to 5 minutes.

The City of Lethbridge will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- **Take part in all Stage 1, 2, 3, and 4 rationing, as well as the following:**
 - Evaluate the need to reduce, stagger the times, or close spray parks, outdoor pools, and/or arenas .
 - Provide regular public updates if and when the situation changes.

Emergency

TRIGGER: Activation of the Emergency Coordination Centre (ECC) in accordance with the City of Lethbridge Municipal Emergency Management Plan, or at the discretion of the Engineer.

Immediate Concern

Situations:

EMERGENCY water rationing may be required due to one or more of the following reasons or situations:

- Mechanical issues/failures
- Water quality concerns
- Infrastructure threats
- Environmental pressures

Water Rationing Actions:

Take all action possible to reduce water use

- All outdoor watering is prohibited.
- Do not run the tap unnecessarily.
- Reuse water where possible.
- Shower instead of bathe, keep showers to 3 to 5 minutes.
- Only use the dishwasher and clothes washer when necessary and only with full loads.
- Flush toilets only when necessary - "If it's yellow let it mellow, if it's brown flush it down."

Please note: when emergency water rationing is required, all users involved will be asked to conserve water to the extent possible. Reduction targets and timelines will be situation specific.

The City of Lethbridge will:

- Assess the situation and evaluate the risk, while considering the social need and public good.
- Inform the community and regional water users (as necessary) of the situation and need for emergency water rationing.
- Strive for a 40%+ reduction in water usage until the situation and resolution are understood, at which time the reduction level target will be reevaluated and communicated to the public.
- Inform the public of the estimated timeline for emergency water rationing as information becomes available.

Keep informed and updated:

The City of Lethbridge will to provide updates on the emergency measures situation as information becomes available.

Water Rationing Stages Summary Chart

Watering Activity

Stage 1

Demand Reduction Target: 5%

Stage 2

Demand Reduction Target: 10%

Stage 3

Demand Reduction Target: 15%

Stage 4

Demand Reduction Target: 20%+

Runoff down sidewalks, driveways and streets

Not Allowed

Not Allowed

Not Allowed

Not Allowed

Washing down outdoor surfaces
Water for decorative features or fountains

Not Allowed

Not Allowed

Not Allowed

Not Allowed

Irrigation sprinkling for Residential and Commercial lawns

Up to 2 hours between 6 pm & 10 am

Residential—Blue/black cart collection days
Commercial—Saturdays
Regional—Mondays

Up to 1 hour between 6 pm & 10 am

Not Allowed

Not Allowed

Hand watering for flower beds, gardens, trees, and shrubs

Allowed

Allowed

Hand watering only.

Residential—Blue/black cart collection days
Commercial—Saturdays
Regional—Mondays

Not Allowed

Newly planted grass, trees, and shrubs

Note: If Stage 2 is reached, it is recommended that NO NEW planting occur

Allowed

Refer to the Water Rationing Action Plan for details

Refer to the Water Rationing Action Plan for details

Not Allowed

Water for pools, ponds, and hot tubs

Allowed

Allowed

Not Allowed

Not Allowed

Water for construction purposes

Allowed

Allowed

Allowed

Not Allowed

Washing vehicles at car washes

Note: washing vehicles at locations other than car washes is prohibited under Bylaw 5594; use car washes sparingly

Allowed

Allowed

Discouraged

Discouraged

REDUCE the use of washers and dishwashers. FULL loads only.

Run FULL loads of washers and dishwasher, shower time (5 min) and bath levels (½) REDUCE toilet flushing

REDUCE flushing of toilets by ½, shower instead of bathe, use dishwashers and washers

REDUCE flushing of toilets to *only when necessary*, shower times to 3 to 5 min, restrict handwashing dishes if and when possible

Indoor Water Suggestions To reach reduction targets

Water Emergency: Demand Reduction Target: Maximum Effort

Emergencies may be due to mechanical issues/failures, water quality concerns, infrastructure failures, or environmental pressures. Emergency water rationing will require IMMEDIATE reduction in water use. Keep informed on areas affected and actions that are needed.

Call 3-1-1 (403-320-3111) for more information or to report any problems.

APPENDIX B

WHAT WE HEARD, ENGAGEMENT REPORT

CITY OF
Lethbridge



SCHEDULE "F"

SPECIFIED PENALTIES FOR BYLAW VIOLATIONS

VIOLATION	PENALTY
Non-compliance with the outdoor water use Prohibitions and restrictions associated with:	
6(b).i Stage 1 Water Rationing Order Residential: Industrial, Commercial, Institutional:	\$100 \$500
6(b).ii Stage 2 Water Rationing Order Residential: Industrial, Commercial, Institutional:	\$200 \$700
6(b).iii Stage 3 Water Rationing Order Residential: Industrial, Commercial, Institutional:	\$300 \$1,000
6(b).iv Stage 4 Water Rationing Order Residential: Industrial, Commercial, Institutional:	\$400 \$1,500
6(b).v Non-compliance with any and all water use prohibitions and restrictions associated with the declaration of a Water Emergency Rationing Order Residential: Industrial, Commercial, Institutional:	\$500 \$2,000



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 9th May, 2024
To: Mayor, Council
From: CAO

Re: Alberta Municipalities Summer 2024 Municipal Leaders Caucus

Background:

Alberta Municipalities is hosting a municipal leaders caucus in the Village of Stirling on the 27th of June. The mayor expressed interest in attending this so I have registered myself and the mayor to attend this meeting. We usually send two representatives from the Town, usually the mayor and the CAO and if either are not able to attend someone in their place.

The cost is \$110 per participant plus mileage and remuneration costs.

Council will need to approve this. If Council does not approve this we will cancel the registrations.

Recommendation:

1. To approve two representatives from the Town to attend the 2024 Municipal Leaders Caucus in Stirling on the 27th of June.

Attachments:

1. Email regarding the Summer Municipal Leaders Caucus
2. Agenda for the leaders caucus.

Submitted by: Keith Davis, CAO

Keith Davis

From: Tyler Gandam <president@abmunis.ca>
Sent: Wednesday, May 01, 2024 2:59 PM
To: Keith Davis
Subject: Registration open for Summer 2024 Municipal Leaders Caucus
Attachments: Email to Mayors and CAOs re Registration for Summer 2024 Municipal Leaders Caucus - Attachment.pdf

Registration is now open for Alberta Municipalities' Summer 2024 Municipal Leaders Caucus! This year, Alberta Municipalities is visiting the following five communities:

June 12 – Town of Falher
June 13 – Town of Bonnyville
June 14 – City of St. Albert (also offered virtually)
June 26 – Village of Stirling
June 27 – Town of Innisfail

Exact locations within each municipality are still being confirmed. Registrants will receive an update as soon as those details become available.

Caucus will consist of a one-day program and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day. Registration for in-person attendance is \$110 for the day and includes light breakfast refreshments and lunch. The draft agenda is attached for your review and the link to register is on the [ABmunis event webpage](#).

The session on June 14 will be streamed on Zoom to allow for members to participate who are not able to attend in-person, at a cost of \$55.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,
Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



Draft Agenda for Summer 2024 Municipal Leaders' Caucus

Subject to Change

10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:30 a.m.	Session I – Water Conservation
11:15 a.m.	ABmunis Advocacy Strategy and President's Report
12:00 p.m.	Lunch
1:00 p.m.	Session II – Local Election and Municipal Governance Changes
1:45 p.m.	Mini-Session I – Assessment Model Review
2:00 p.m.	Mini-Session II – Provincial Infrastructure Funding
2:30 p.m.	Session III (led by host municipality)
2:55 p.m.	Closing Remarks



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 9th May, 2024
To: Mayor, Council
From: CAO

Re: Economic Development Committee Members

Background:

The Town has been advertising for Economic Development Committee Members.

Bylaw No. 906-21 outlines the membership of the committee to be at least 7 voting members appointed by Council consisting of:

1. Two (2) members of Town Council;
2. One (1) member nominated by the Chamber of Commerce;
3. Two (2) members representing the agricultural community;
4. Two (2) members representing the business/industrial community;

The current membership consists of Councillor de Kok and Councillor Neels.

The Chamber of Commerce have got back to us and have stated that they are nominating Bronwyn Kelly to the committee.

We also have had two applications one from Joe Watson and the other from Yves LeClair. Both of these applicants could be members that represent the business/industrial community even though Yves LeClair currently is not operating a business.

Recommendation:

1. To appoint Bronwyn Kelly to the Economic Development Committee as the Chamber of Commerce representative.
2. To appoint Joe Watson and Yves LeClair as members of the Economic Development Committee.

Attachment:

1. Chamber of Commerce nomination email
2. Joe Watson's application letter
3. Yves LeClair application letter
4. Bylaw No. 906-21 Economic Development Committee

Submitted by: Keith Davis, CAO

Keith Davis

From: Chantel Johnson
Sent: Wednesday, May 01, 2024 10:34 AM
To: Keith Davis
Subject: FW: Economic Development Committee



Chantel Johnson | Administrative Assistant

Phone: (403) 732-4555 Fax: (403) 732-4334 Email: admin@picturebutte.ca Website: www.picturebutte.ca	Address: 120 4 th Street North Box 670 Picture Butte Alberta, T0K 1V0
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From: Picture Butte Chamber <chamber@picturebutte.ca>
Sent: Wednesday, May 1, 2024 10:21 AM
To: Chantel Johnson <admin@picturebutte.ca>
Cc: eva_penner@cooperators.ca; Bronwyn Kelly <bronpbchamber@gmail.com>
Subject: RE: Economic Development Committee

Good morning Chantel, the Picture Butte Chamber board has nominated Bronwyn Kelly to be our representative on the Economic Development Committee. Bronwyn can be reached at bronpbchamber@gmail.com 403-682-9158. Please let me know if you need anything further. We look forward to working with the Town of Picture Butte!

Regards,

Rita Palawaga
Executive Director
Picture Butte and District Chamber of Commerce
Box 517
Picture Butte, AB T0K 1V0
Phone- 587-821-8544



April 25, 2024

Keith Davis, CAO
Town of Picture Butte
120 4 Street N / Box 670
Picture Butte, AB
T0K 1V0

Re: Town of Picture Butte Economic Development Committee

Dear Sir,

Please accept this letter as my application for a position on the Picture Butte Economic Development Committee.

I would be beneficial to the committee both as a lifetime citizen of our community and with the following experience:

- 58 years as a Picture Butte business owner and operator
- Elected international representative on industry association
- 15 years as a Palliser Regional School Board Trustee, leading a \$14-million modernization of the Picture Butte High School
- 8 years as a Picture Butte Town Councillor
- Lifelong member of the Picture Butte and District Chamber of Commerce
- Director of both episodes of the Walk on the Wild Side
- Major sponsor of numerous Picture Butte sports organizations, particularly baseball and minor hockey
- Member of the 1996 Doctor Recruitment Committee, who successfully recruited Dr. Mohammed, one of our long-serving physicians

I believe that this committee is necessary for our community, and it will require a certain amount of effort to make it effective. I am prepared to put forth that effort.

Respecting your consideration,



Joe Watson

APRIL 30 '24

TO: TOWN OF PICTURE BUTTE COUNCIL

RE: E.D.C. (ECONOMIC DEVELOPMENT COMMITTEE)

APPLICATION FOR "CITIZEN AT LARGE" POSITION ON COMMITTEE.

DEAR COUNCILLORS,

HOPE THIS LETTER FINDS YOU WELL.

AFTER CAREFUL DELIBERATION, I HAVE CONCLUDED THAT THE POSITION OF "LIAISON" WITH THE EDC MAY BE A RIGHT FIT FOR MYSELF.

WITH THIS, I AM THEREFORE PUTTING MY NAME AT THE TABLE.

MY CREDENTIALS ARE AS SUCH.

- : HAVE BEEN A CITIZEN OF PICTURE BUTTE FOR 53 YEARS.
- : AM TOLD THAT I AM RETIRED.
- : WAS INVOLVED IN HOTEL MANAGEMENT, WITH MY FAMILY, FOR SIX(6) YEARS (1971 - 1977)
- : HAVE BEEN INVOLVED WITH "WALK ON THE WILDSIDE" TRAILS FOR THE PAST 12 YEARS.
- : IN THE PAST YEAR, HAVE BEEN INVOLVED WITH PRAIRIE + TRACTOR CLUB. AT A SMALL DEGREE.
- : WAS SELF EMPLOYED IN CONSTRUCTION INDUSTRY (LOCALLY) AT DIFFERENT LEVELS FOR 40 YEARS.

THE AREA OF ECONOMIC DEVELOPMENT HAS ALWAYS BEEN AN AREA OF INTEREST WITH ME. MY DRIVER IS PASSION AND VISION.

ONLY EAGER TO PROVIDE MY THOUGHTS AND DIRECTION THAT MAY BEST MEET THE NEEDS OF COUNCIL AND COMMUNITY.

THANK YOU FOR YOUR TIME.

YVES M. LECLAIR
Phone No. 382-1820

TOWN OF PICTURE BUTTE
BYLAW NO. 906-21

A BYLAW OF THE COUNCIL OF THE TOWN OF PICTURE BUTTE, IN THE PROVINCE OF ALBERTA, TO ESTABLISH AN ECONOMIC DEVELOPMENT COMMITTEE TO PROMOTE RESIDENTIAL, COMMERCIAL AND INDUSTRIAL DEVELOPMENT IN THE TOWN OF PICTURE BUTTE

WHEREAS the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, provides that a Council may pass bylaws relating to the right to govern the Town in a manner that Council considers appropriate;

AND WHEREAS the Municipal Government Act also provides that a Council may pass bylaws in relation to the establishment and functions of Council committees, and the procedure and conduct of Council committees, and the conduct of Council committees established by the Council;

AND WHEREAS the Council of the Town of Picture Butte considers it expedient to establish an Economic Development Committee to advise them on Economic Development matters;

NOW THEREFORE, the Municipal Council of the Town of Picture Butte, hereby enacts as follows:

1. CITATION

1.1. This bylaw may be cited as the "Economic Development Committee Bylaw".

2. DEFINITIONS

2.1. In this bylaw:

1. "CAO" means the Chief Administrative Officer of the Town of Picture Butte;
2. "Committee" means the Picture Butte Economic Development Committee;
3. "Council" means the Town of Picture Butte Council;
4. "Chamber of Commerce" means the Picture Butte and District Chamber of Commerce.

3. Economic Development Committee

3.1. There is hereby established a Committee to be known as the Picture Butte Economic Development Committee.

4. Appointments/Terms

4.1. The Committee shall consist of seven (7) voting members appointed by Council. The said members shall consist of:

1. Two (2) members of Town Council;
2. One (1) member nominated by the Chamber of Commerce;
3. Two (2) members representing the agricultural community;
4. Two (2) members representing the business/industrial community;

4.2. A maximum of three (3) members of the Committee may be from outside the municipal boundaries of the Town of Picture Butte.

4.3. All members shall be appointed by Council Resolution at the recommendation of the Economic Development Committee submitted in writing.

4.4. Appointments shall be for four (4) years.

4.5. All members shall remain in office until their respective successors are appointed by Council.

- 4.6. By mutual consent, the Council and the Committee may with reason, request the resignation of any of the members, prior to the expiry date of the member's appointment.
- 4.7. Any member may resign at any time upon sending a written notice to the CAO.
- 4.8. A person is disqualified from remaining a member of the Committee if he/she fails to attend, without being authorized by a resolution of the Committee to do so, three (3) consecutive Committee meetings.
- 4.9. If a member of the Committee is disqualified from remaining a member under subsection 5.6., he/she is deemed to have resigned his/her seat on the Committee.

5. Proceedings

- 5.1. Annually, the Committee shall hold a meeting at which time a chairperson and vice-chairperson shall be selected for the ensuing year.
- 5.2. Meetings of the Committee shall be held on a regular basis at a time to be set by resolution of the Committee, at least once every three (3) months, and at such other times as deemed necessary.
- 5.3. A majority of members of the Committee constitute a committee.
- 5.4. Any decision of the Committee that is reached by a majority of quorum shall be deemed to be the decision of the Committee.
- 5.5. All minutes, resolutions and policies of the Committee shall be entered in books to be kept by it for that purpose and the books shall be signed by the Chair or Acting Chair.
- 5.6. A copy of all minutes, resolutions and policies shall be given to the CAO to be filed with the Town records.
- 5.7. Remuneration of the members of the committee shall be established by resolution of Council.

6. Economic Development Officer

- 6.1. There shall be an Economic Development Officer who shall assist and advise the Committee.
- 6.2. The Economic Development Officer shall be an employee or appointed by the CAO of the Town of Picture Butte.
- 6.3. The Economic Development Officer shall:
 1. Provide expertise and assistance to the Committee in the development and implementation of economic goals and objectives;
 2. Notify all members and advisers of the Committee of the holding of any regular or special meetings;
 3. Keep proper and accurate minutes of the process of all meetings which shall be retained in the Town office;
 4. Maintain all records and correspondence that are relevant to the Committee;
 5. Carry out such other administrative duties as the Committee may require.
 6. Have no voting privileges.

7. Duties of the Committee

- 7.1. The Committee's objectives shall be to devise methods of:
 1. Improving Picture Butte's image;
 2. Attracting new residents;
 3. Attracting new businesses.
- 7.2. The Committee shall provide advice on both economic and community development matters identified by the Committee or as assigned to the Committee by Council.
- 7.3. Specific powers, duties and responsibilities of the Committee include:
 1. serve as a liaison between town government and the community;
 2. in conjunction with Council and Town staff, facilitate economic growth and redevelopment activities for the Town of Picture Butte;

3. work with citizens, staff, business owners, property owners, prospective developers, the Chamber of Commerce, and other economic development stakeholders on a variety of economic and community development and redevelopment activities;
4. provide review and comment on economic and community development and redevelopment policies to Council;
5. make recommendations to Council regarding economic and community development issues, strategy development and implementation and other initiatives that can be undertaken by the Town to expand and strengthen its economy, inclusive but not limited to investment attraction, business retention and expansion, workforce retention and expansion, entrepreneur development and small business support; and
6. to assist Council in finding funding sources for economic and community development and redevelopment initiatives.

7.4 The Committee Chairperson shall present an annual written report to Council in December of each year.

8. Budget


- 8.1. Annually, before the 30th of September, the Committee shall submit to the Council for ratification, a budget of estimated expenditures and revenues for the next year with respect to all matters over which or under the terms of this bylaw, it has jurisdiction.
- 8.2. Neither the Committee nor any member thereof shall have the power to pledge the credit of the Town in connection with any matter whatsoever; nor shall the said Committee nor any member thereof have the power to authorize any expenditure to be charged against the Town.
- 8.3. In the event that there is any deviation of the ratified budget desired by the Committee, application for change from the ratified budget must be made to Council before the change is affected.

9. COMING INTO EFFECT


- 9.1. This Bylaw shall come into effect on the date of the third reading.

READ A FIRST TIME THIS 11TH DAY OF JANUARY, 2021. A.D.
READ A SECOND TIME THIS 11TH DAY OF JANUARY, 2021. A.D.
READ A THIRD TIME AND FINALLY PASSED THIS 11TH DAY OF JANUARY, 2021. A.D.

TOWN OF PICTURE BUTTE



Cathy Moore
Mayor



Keith Davis
CAO



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 9th May, 2024
To: Mayor, Council
From: CAO

Re: Economic Development Committee Introductory document

Background:

Council Neels drafted an Economic Development Committee introductory document to help guide the future economic development committee in its purposes and priorities. This document was presented to Council at the Committee of the Whole meeting on the 18th of March.

The attached document is the final draft of this document and has the recommended changes implemented.

Recommendation:

1. To approve the Economic Development Committee introductory document as presented.

Submitted by: Keith Davis, CAO

Picture Butte Economic Development Committee

INTRODUCTION TO THE PICTURE BUTTE ECONOMIC DEVELOPMENT COMMITTEE

Introduction:

One of the remarkable things about living in a small town like Picture Butte is the ability to be involved in the decisions that drive the community forward. The Picture Butte Economic Development Committee will work with the Town of Picture Butte Council and staff in attracting, promoting, and supporting businesses and economic interest and activity within Picture Butte.

1. Mandate and Scope:

- a. Prepare annual work plan
- b. Undertake projects identified in the work plan
- c. Promoting job creation
- d. Identify new business attractions
- e. Coordinate with Chamber of commerce to avoid duplication.
- f. Reviewing and advising the Council on any matters referred to by Council.

2. Structure and Operation:

- a. Membership
- b. Areas of expertise (list)
- c. Reporting to Council
- d. Decision and recommendation must be appointed by committee resolution and recorded in the minutes.
- e. Membership terms
- f. Conflict of interest
- g. Termination
- h. Public Relations
- i. Meetings
- j. Agendas

3. Meeting Procedure:

- a. Meetings
- b. agenda

4. Expenditures:

OVERVIEW

The Picture Butte Economic Development Committee is a volunteer committee. Committee members are appointed by Council. At its inception, the Council determines that it was favorable to have a group of well-qualified but diverse voices that were not attached to Council members' terms. This keeps the committee free from conflicts of interest with our serving Council members and allows a fair representation of ideas. Terms are four years for both the regular committee and associate members. Meetings shall be held on a regular basis at a time to be set by resolution of the Committee, at least once every three (3) months, and at such other times as deemed necessary. Agendas will be provided in advance.

The PB Economic Development Committee is a fantastic way to become involved in local decisions. Members are encouraged to brainstorm ideas on how to make a more business friendly environment, develop work force, push green initiatives, and maintain business infrastructure. The Picture Butte Economic Development Committee provides advice and feedback on economic matters to the Council. Members may also work on goals from the strategic plan in several subcommittees including fiber feasibility, networking and promoting the town of Picture Butte.

- Planning and Facilities recommends, and reviews policies related to the committee bylaws.
- Marketing/Communications develops policies regarding community and public relations, corporate image, communications, fundraising, advocacy, and cooperation with outside agencies.
- Finance and Personnel: Reviews financial statements and develops and recommends system policy relating to finances, and committee personnel.

The Picture Butte Economic Development Committee is responsible for the overall governance of the system including the following functions: governance policy, financial review, planning and attracting, marketing/communication and promoting businesses and economic interest and activity within Picture Butte and area.

GENERAL INFORMATION

Meetings

Meetings shall be held on a regular basis at a time to be set by resolution of the Committee, at least once every three (3) months, and at such other times as deemed necessary.

Committee Membership

The Picture Butte Economic Development Committee membership includes up to seven voting members, including two members Council, one Chamber member, two members representing the agricultural community and two members representing the business/industrial community. A maximum of three members of the Committee may be from outside the municipal boundaries of the Town of Picture Butte.

Executive Committee

Executive Officers of the Committee include three officers: Chair, Vice-Chair and Secretary/Treasurer. At least one Executive Committee member shall represent the PB Economic Development Committee or the Town of Picture Butte.

OBJECTIVE

The Picture Butte Economic Development Committee will work with the Town of Picture Butte Council and staff in attracting, promoting, and supporting businesses and economic interest and activity within Picture Butte. The Committee's role is to plan and commence economic development initiatives, to advise and support Picture Butte Council on matters relating to the local economy and business community, and to act as a liaison between Council and the businesses.

WORK PLAN

The Picture Butte Economic Development Committee will conduct a survey to understand the strength of and opportunities for our business community and help to inform the Committee's priorities and actions. This survey is for all residents, business owners/operators and community members to provide input regarding business and economic activity in Picture Butte. This survey will help narrow down the priorities and move forward to develop a strategic work plan providing a timeline including a start date and end date. For each strategic priority, there will be at least one operational action.

COMMITTEE MEMBERSHIP

The Picture Butte Economic Development Committee membership includes up to seven voting members, including two members Council, one Chamber member, two licensed business owners, two members at large (have to reside in the town of Picture Butte)

NAME	TITLE	PHONE NUMBER	EMAIL
	Picture Butte Councillor		
	Picture Butte Councillor		
	Picture Butte Chamber of Commerce member		
	Agricultural representative		
	Agricultural representative		
	Business representative		
	Business representative		

DEVELOP A COMMITTEE AND PREPARE AN ANNUAL WORK PLAN

The heart of every great community is having a common objective, to build stronger, more resilient, and inclusive economies. One of the remarkable things about living in a small town like Picture Butte is the ability to be involved in the decisions that drive the community forward.

KEY ELEMENTS

1. **Process**
2. **Diversification**
3. **Suitable**
4. **Balanced**
5. **Growth**
6. **Wealth**

The Picture Butte Economic Development Committee primary goal is to create and implement a process of sequence of steps building on one another to create a desired outcome focusing on the six key elements. The Picture Butte Economic Development Committee would like to introduce different markets, attracting different industries, and connect businesses to Picture Butte and to work together with suitable environments including economic, political, and social. The priority is to focus on job creation, direct project costs and lifestyle consideration.

2024 WORK PLAN

PICTURE BUTTE ECONOMIC DEVELOPMENT COMMITTEE

Strategic Priorities – Suggested starting points. To be developed and changed according to the Committee’s suggestions.

PRIORITY	PROCESS	TIME LINE	SUGGESTIONS
#1- Change the narrative	Improve the business climate in the town of Picture Butte through improved communication and promotion		<ul style="list-style-type: none"> -bring back spirit of Picture Butte -collaborating with the Public Library promoting programs -partner with Chambers of commerce
#2- Facilitate entrepreneurship opportunities	Identify new and existing local business opportunities to expand or enhance		<ul style="list-style-type: none"> -massage therapy -afterschool care program for working families -recreation center-bowling alley, virtual golfing (indoor family activities) -expand health center
#3- Improve business focus	Clarify and ensure the accuracy of, and update the business-related information on Town of Picture Butte website		<ul style="list-style-type: none"> -job fairs -Picture Butte Committee list and contacts/ applications for committees -community job posting board -internship awareness with high school
#4- Downtown revitalization	Support continued private and public investment into the main street “Core”		<ul style="list-style-type: none"> -new business
#5- Commercial industrial section			
#6- Enhance Tourism			

OPERATIONAL ACTIONS

For each priority, there should be at least one operational Action. To be developed with the Committee Members and according to their strategic priorities.

OPERATIONAL ACTIONS	
Economic Development Committee	Town Staff
<ol style="list-style-type: none"> 1. Develop a business profile for the Town of Picture Butte website 2. Develop a community calendar 3. Develop a “Committees” section with contact information and application to become a member 4. Identify opportunities for business-specific signage along Highway Ave leading into town 5. Research the value and process for creating a community brand 6. Partner with the Chamber on Grant Program (a pizza) 7. Explore LGM, Dutch, Mexican business attraction and expansion opportunities 8. Develop a business connector group 9. Work with Arena, scheduling job fairs in spring and/or fall 10. Research educational grants for internships and collaborate with the high school 11. Research and apply for small business grants 12. Snow removal for businesses 13. Community job posting board 	<ol style="list-style-type: none"> 1. Update business section on town website 2. Create a local business directory 3. Public works- rotate speed detector locations (monthly) 4. Send out letters to business regarding snow removal



CAO Report

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency*

Date: 10 May, 2024
To: Mayor, Council
From: CAO

North County Recreation Complex study

The latest update I received was last week, which stated that they are working on the third option schematic design and that they will have that to me next week before it goes to costing. I am not happy with the consultants responsiveness in regards to this project. It is taking too long.

Wastewater Project

I do not have anything to update Council on this project other than they are working on the final design. This project too is taking longer than expected.

In relation to the funding of this project and our presentation to Joseph Schow and follow up email. Would Council like me to send the information that was sent to Mr. Schow to the ministers of transportation and environment and protected areas?

Phase 3 Sanitary Main Install (4th Street from Hwy 25 to Crescent Ave.)

Work is progressing as per the schedule for this project. We were notified this week that Atco Gas plan on relocating their gas main from 29th of April to the 17th of May. The contractors that we have hired to do the sanitary main install, KLP, will be on site after the 17th of May. KLP have scheduled a 20 day period, plus days for inclement weather, for completion. Businesses have been notified by Aaron.

Sunset Park Phase 2

We are still waiting on Fortis to take the power lines down. We still have not received an update on when they will be in Town to take these down. I sent another email on Friday requesting a construction schedule and stated that this reflecting poorly on the Town and Fortis and needs to get it done.

Miscellaneous Items since last Council meeting

- Michelle and I conducted interviews for a Parks and Recreation director and offered the job to Curtis Van Dorp as previously reported. He will begin in this position on the 3rd of June.
- We have had staff turn over with Devon Schad our water and wastewater operator finishing on the 10th of May and Zach Liska a Public Works 1 finishing at the end of April. We are currently advertising these positions and will be doing interviews this week. We are also advertising for a Public Works 2 Parks and Facilities position to replace Curtis.
- We have an agreement in place with the County to provide certified water and wastewater operators while we look to replace our operator. The County will be providing this service as per our agreement with them.
- The wet weather experienced on the 6th and 7th of May caused issues at our lift station. Our lift station could not keep up the inflow of water and overflowed to the coulee. This is a contravention of our approval and has been reported to Alberta Environment. The issue that we have is in rain events we have too many households that have sump pumps connected to our sanitary system. To put this in perspective our pumps, on average, pump 750 cubic meters of wastewater to the lagoons within a 24 hour period. On the 6th of May over a 24 hour period we pumped 3,235 cubic

meters of wastewater to the lagoons. This does not include the amount of wastewater that overflowed to the Coulee nor the amount of wastewater that was diverted by vac trucks. The twinning of the pipeline will solve this problem but if we were to require all sump pumps that are connected to the sanitary system to be taken off the sanitary system and put to the storm water system we would increase the capacity of our lift station, force mains and lagoons, which in the end will save millions of dollars of required upgrades, maintenance costs during rain events and contraventions of our approvals from Alberta Environment. I have not done a Request for Decision on this issue but would like Council to direct Administration to come up with a plan to remove sump pumps from our wastewater system. This has been a long standing issue and needs to be resolved.

- On a positive note when the power went out, all of our systems continued to function. The generators at the Town office, lift station and water pumping station all operated seamlessly. This is a redundancy that in the past did not always work efficiently. With Council investment and operational staff maintaining these pieces of infrastructure we were able to provide water and pump wastewater while the power was out.
- Attended a Doctor retention and attraction committee meeting.
- Committee of the whole and Council meeting preparations.

HOLIDAY STATUS

Days in lieu used 35 hrs out of 70 hrs

Accrued Holidays 36 days

Submitted by: Keith Davis, CAO

Keith Davis

From: Tyler Gandam <president@abmunis.ca>
Sent: Thursday, May 09, 2024 3:20 PM
To: Keith Davis
Subject: Key messages and motion on Bill 20's changes to the MGA and LAEA
Attachments: 20240509 ABmunis member key messages and motion on Bill 20 - Municipal Affairs Statutes Amendment Act.pdf; 20240508 ABmunis webinar - Bill 20 - Municipal Affairs Statutes Amendment Act.pdf

Dear Mayors, Councillors, and CAOs:

Thank you to those of you who attended our webinar yesterday, where we provided an overview of ABmunis' concerns with Bill 20, the Municipal Affairs Statutes Amendment Act. Bill 20 proposes substantial and highly concerning changes to the *Local Authorities Election Act* (LAEA) and *Municipal Government Act* (MGA) that would change local democracy as we know it.

The webinar generated significant interest with over 370 municipal representatives participating. During the webinar, we conducted a poll where 76 per cent of those representing ABmunis member municipalities voted that ABmunis should advocate for Bill 20 to be rescinded. Based on that input, ABmunis responded by releasing this [news release](#) yesterday.

To help strengthen our call for Bill 20 to be rescinded, we ask you to:

- Talk to your MLA
- Write a letter to Premier Smith, Minister McIver, and/or your MLA
- Pass a motion in council (see attachment for an optional template)
- Contact your local media
- Talk with your residents about Bill 20

To help you speak to your concerns with Bill 20, we provide the following materials:

1. ABmunis' May 8 webinar presentation on Bill 20 (attached)
2. Key messages and proposed council motion on Bill 20 (attached)
3. [ABmunis' Preliminary Analysis of Bill 20](#)
4. Visit our [Keep Local Elections Local](#) webpage for videos of media conferences and resources
5. [Bill 20: Municipal Affairs Statutes Amendment Act](#)

Our preference would have been to avoid these actions if the Government of Alberta had meaningfully engaged and listened to municipal leaders about how to improve the LAEA and MGA. At this time, Bill 20 is at second reading and the provincial government could move to approve it in short order during this spring legislative session, which ends May 30th. Therefore, we encourage you to take action now to make sure your residents and our provincial leaders fully understand your views on Bill 20.

If you have any questions about ABmunis' advocacy on Bill 20, please reach out to me, your [ABmunis Board member](#), or our Policy and Advocacy staff at advocacy@abmunis.ca.

Thank you,
Tyler Gandam
Tyler Gandam | President

Key Messages and Proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act

May 9, 2024

Key Messages for ABmunis' members:

The **NAME OF MUNICIPALITY** recommends that the Government of Alberta rescind Bill 20, the *Municipal Affairs Statutes Amendment Act*, due to concern that Bill 20's proposed legislative amendments will:

- Increase divisiveness within council and our community instead of encouraging collaborative decision-making to solve the future challenges our community faces.
- Prioritize the interests of the provincial cabinet over the interests of the residents of **MUNICIPALITY**.
- Increase the influence of corporations and unions in municipal government through political donations to local candidates, which will drown out the interests of everyday Albertans who cannot afford to donate large sums of money to political campaigns.
- Create tax inequities between individuals and corporations as it relates to donations to municipal candidates.
- Give power to the provincial cabinet to remove a councillor without clear criteria, which creates an environment where councillors will become more accountable to provincial government leaders instead of our local residents.
- Increase costs for property taxpayers by forcing a hand count of election results instead of allowing the use of proven and more cost-effective electronic equipment.
- Increase costs for property taxpayers by forcing our municipality to create and regularly maintain a permanent electors register.
- Allow councillors to claim that they have a perceived conflict of interest and avoid making politically challenging decisions in council.
- Remove our council's ability to determine what studies are needed for each type of development. Without the power to ask developers for that information, our municipality will be forced to fund those studies ourselves and pass the cost onto all existing residents instead of new development paying for itself.
- Fail to address the fundamental flaws of the current recall rules, which has destabilized the local political environment.
- Fail to give municipalities the option to require candidates to file financial disclosures prior to election day.
- Lead to unforeseen consequences because of the short window, without full input from municipal governments, in which Bill 20 was developed.

Messages that are more specific to smaller and more rural municipalities:

- Forces the **NAME OF MUNICIPALITY** to conduct online public hearings on planning and development which is not possible due to a lack of high-speed internet in our municipality.
- Increases costs for property taxpayers by forcing our municipality to purchase audio and video equipment that will enable residents to participate in public hearings through an online format.

Proposed Council Motion

Municipalities may consider passing a motion in council to communicate your council's view of Bill 20. The following is a template that municipalities may use or consider developing your own motion based on your council's views.

*That the **NAME OF MUNICIPALITY** send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including **MUNICIPALITY** council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.*

Background

- In fall 2023, the Government of Alberta conducted an online survey on a wide scope of issues related to the *Local Authorities Election Act* and *Municipal Government Act*.
- On April 25, 2024, the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act.
 - [Bill 20](#)
 - [Government of Alberta's Summary Sheet on Bill 20](#) – April 25, 2024
- On April 29, 2024, ABmunis hosted a [media conference](#) to respond to proposals in Bill 20.
- On May 2, 2024, Minister McIver [announced](#) that the province will introduce amendments to clarify aspects of Bill 20 based on concerns raised.
- On May 3, 2024, ABmunis published a [preliminary analysis report](#) on Bill 20.
- On May 8, 2024, ABmunis hosted webinar for municipalities and sought member input on ABmunis' position on Bill 20. Based on a webinar poll with 221 responses, 76 per cent of members want Bill 20 to be rescinded and 8 per cent don't have an opinion yet.
- As of May 9, 2024, Bill 20 is at second reading.
- The spring legislative session is scheduled to end May 30, 2024.

ABmunis' Resources and News Releases on Bill 20

- Visit ABmunis' [Keep Local Elections Local](#) webpage to access our analysis, videos, and resources.
- [April 25, 2024](#) news release
- [April 29, 2024](#) news release
- [May 8, 2024](#) news release

Bill 20: Municipal Affairs Statutes Amendment Act

Townhall with municipalities

May 8, 2024



Land acknowledgement

Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

We acknowledge the courageous and resilient community leadership of Indigenous leaders, of all ages, Knowledge Keepers, and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation, gratitude, and commitment to pursuing an inclusive, collaborative, and respectful path towards building strong communities.



Purpose of this webinar

1. Overview of ABmunis' recent advocacy
2. Inform you of key changes that are proposed to the:
 - Local Authorities Election Act (LAEA), and
 - Municipal Government Act (MGA)
3. How you can help in advocacy
4. Questions

Participation in today's webinar

1. Set your screen name to first name, last name, municipality.
2. Ask questions by posting them to the Q&A box.
3. Share your ideas and concerns in the chat box. Our staff is monitoring to capture your thoughts.
4. Only regular members of ABmunis should answer the poll questions.

Note

All references to “councillors” includes any member of council including mayors, reeves, and councillors.



Timeline

2020	Former Minister of Municipal Affairs (Madu) proposes the idea of political parties.
Summer 2023	ABmunis continues to hear potential interest in municipal political parties.
Aug 2023	Poll by Janet Brown Opinion Research indicates that 68% of Albertans are opposed to local political parties (9% not sure).
Sep 2023	At ABmunis' Convention, Premier Smith states that local political parties would increase voter turnout in municipal elections and that her government was exploring options to add political parties to local election ballots.
Nov 2023	Government of Alberta conducts public survey on possible changes to the MGA and LAEA.
Jan 2024	Results of the province's survey are FOIPed and the survey results show that 70% of respondents do not support the introduction of local political parties.
Mar 2024	At ABmunis' Spring Municipal Leaders' Caucus, Premier Smith and Minister McIver confirm that legislation will be introduced in spring 2024 that would set out rules for how municipal political parties can operate.
Apr 25, 2024	Bill 20: Municipal Affairs Statutes Amendment Act is introduced in the legislature.
May 2, 2024	News release from Minister McIver announces that the government will amend Bill 20 based on concerns raised.

Status of Bill 20

- Introduced on April 25, 2024
- Currently at second reading
- Expected to complete the legislative process – including any amendments – by May 30



Summary of Proposed Changes under Bill 20

Municipal Government Act

- If “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can vote on whether the councillor should be removed.
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw.
- Allow councillors to recuse themselves for real or perceived conflicts of interest.
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety.
- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs.
- Mandate that all councillors attend orientation training.
- A councillor’s seat is automatically vacant upon disqualification.
- Enable regulations regarding criteria and exemptions for joint use planning agreements with schools.
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Fully exempt non-profit subsidized affordable housing from property taxes.
- Enable multi-year residential property tax incentives.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

Local Authorities Election Act

- Enable regulations to define local political parties, with this piloted in Calgary and Edmonton in the 2025 election.
- Corporations and unions will be allowed to contribute to local election campaigns (\$5,000 per year per municipality).
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period.
- Allow donations outside the local election year and require annual reporting of donations.
- Require issue-based advertisers to register and report finances.
- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.
- Expand the use of special ballots and update processes.
- Limit vouching to only apply to someone’s address.
- Prohibit automated vote counting equipment.
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes.
- Enable regulation to define powers and circumstances for when a local election can be postponed in emergencies.
- Enable municipalities to require candidates to submit a criminal record check at nomination.
- Repeal the ability for a candidate’s official agent or scrutineer to object to an elector.
- Clarify rules and streamline processes for scrutineers.

Major Concerns with Bill 20

- Brings big money and tax inequities into local elections.
- Increases partisanship instead of fostering respect.
- Increases accountability to political parties instead of residents.
- Increases councillor accountability to provincial cabinet instead of accountability to local residents.



Proposed changes to LAEA

Brings big money and tax inequities into local elections

- Corporations and unions can now contribute to local election campaigns (\$5,000 per year per municipality)
- Maintains the contribution limit for individuals at \$5,000, which creates an environment where the interests of more wealthy Albertans may take priority
- The province hasn't considered the tax consequences of donations to candidates.
 - Corporations can benefit from writing off a contribution, but individuals receive no tax benefit.
 - Candidates with their own corporation may gain a notable tax advantage if self-funding their campaign.



Proposed Changes to LAEA

Increases partisanship, instead of fostering respect and increases accountability to parties, not residents

- Political parties will be piloted in Calgary and Edmonton in the 2025 election
- Potential to expand political parties to all municipalities in the 2029 election
- The politics in Calgary and Edmonton generate significant media attention, which will influence the public view of politics in most municipalities





Proposed Changes to LAEA

Increases costs and other impacts for municipalities

Oppose

- Prohibit automated vote counting equipment

Oppose as written

- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta
- Limit vouching to only apply to someone's address

More review needed

- Allow donations outside the local election year and require annual reporting of donations
- Repeal the ability for a candidate's official agent or scrutineer to object to an elector
- Clarifying rules and streamlining processes for scrutineers

Proposed Changes to LAEA

ABmunis supports with qualifications



- Enables the Minister to create a regulation to define powers and circumstances for when a local election can be postponed in emergencies such as natural disasters
- Enable municipalities to require candidates to submit a criminal record check at nomination
- Require issue-based advertisers to register and report finances
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period
- Expand the use of special ballots and update processes
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes

Proposed changes to MGA

Increases accountability to provincial cabinet instead of accountability to local residents

- If viewed to be “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can determine whether the councillor should be removed
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety



Proposed changes to MGA

Recusal from decisions and changes for planning and development

- Allow councillors to recuse themselves for real or perceived conflicts of interest
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

More review needed

- Fully exempt non-profit subsidized affordable housing from property taxes.



Proposed Changes to MGA

ABmunis supports with qualifications

- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs
- Mandates that all councillors attend orientation training after their election
- Councillor's seat is automatically vacant upon disqualification
- Minister may create regulations regarding criteria and exemptions for joint use planning agreements with schools
- Enable multi-year residential property tax incentives.



How you can help

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Be united in our messaging

ABmunis Key Messages

- Keep big money out of local elections
- Foster respect instead of partisanship party politics
- Respect the decisions of duly elected local officials



Question: Scope of Mandatory Councillor Training

Before or at the organizational meeting:

- a. Role of municipalities in Alberta
- b. Municipal organization and function
- c. Your municipality's code of conduct
- d. Roles and responsibilities of council and councillors
- e. Roles and responsibilities of the CAO and staff

Prior to, or on the same day, as the first regular council meeting or can be extended by up to 90 days by council resolution

- f. Key municipal plans, policies and projects
- g. Budgeting and financial administration
- h. Public participation

Want to see changes?
Type your suggestion
in the chat box.

Poll Question

Engagement with your MLA

Have you talked/written to your MLA about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Poll Question

Engagement with Media and Residents

Have you communicated to your local media and/or residents about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Media Exposure

Since Bill 20 was introduced (April 25), ABmunis has advocated publicly & achieved extensive news coverage:

- Issued multiple news releases and official statements
- Livestreamed media events
- 1,250 news article mentions across Alberta & Canada
- 1.2 million readers of print news

Social media posts across X (Twitter), Facebook, & LinkedIn:

- 105,000 impressions
- 16,000 video views

Digital advertising:

- 5 different ads on YouTube
- 500,000 impressions to date



Poll Question

ABmunis' Public Approach to Bills 18 and 20

What is your view of ABmunis approach on municipal political parties and Bill 18 and Bill 20 over the last six months?

- a) Too weak in your criticism of the provincial government's latest bills
- b) Just right
- c) Too strong in your criticism of the provincial government's latest bills

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Poll Question

ABmunis position on Bill 20

Do you support ABmunis taking the position that Bill 20 be rescinded rather than amended?

- Yes
- No
- I don't know

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities



**CELEBRATION HILL
and GAZEBO**

BIRD'S EYE VIEW

The Gazebo is located on the top of Celebration Hill - a perfect outdoor space to view the entire historic Celebration and Treasure Islands. Surrounding the Gazebo are over 1,200 perennials, approximately more than 30 ornamental grasses, plants varying in size, texture and bloom times throughout the year.

Emphasis is placed on plants that provide winter interest and food for local bird species. Ornamental grasses add texture and movement throughout the year.



Please stay on the path and be aware of open water and uneven surfaces. See us for the complete list of the plants that surround the Gazebo. For questions, please contact Celebration Gardens at 530-938-2222 or www.atscollege.ca/visit/gardens

Questions

Next Steps

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Share our webpage – **Keep Local Elections Local**
www.abmunis.ca/advocacy-resources/keep-local-elections-local

Thank you

Send questions or input to
advocacy@abmunis.ca

300, 8616 51 Avenue NW
Edmonton, AB T6E 6E6

abmunis.ca

hello@abmunis.ca

310-MUNI



 **Alberta
Municipalities**
Strength
In Members

Keith Davis

From: Rhonda Trechka
Sent: Friday, May 03, 2024 12:20 PM
To: Keith Davis
Subject: FW: LNID Appoints New General Manager

From: News <news@lnid.ca>
Sent: Friday, May 3, 2024 12:06 PM
To: lnid@telus.net
Subject: LNID Appoints New General Manager

LETHBRIDGE NORTHERN IRRIGATION DISTRICT APPOINTS NEW GENERAL MANAGER



LETHBRIDGE, AB – The Board of Directors of Lethbridge Northern Irrigation District (LNID) is pleased to announce the appointment of Christopher Gallagher, P.Eng., as the new General Manager, effective May 1, 2024.

Chris brings a wealth of experience and expertise to his new role at LNID. He completed his degree in Biological Engineering at the University of Guelph in 1994 and furthered his education with a diploma in Watershed Management at Lethbridge College in 2002. Chris obtained his Professional Engineering license in 2006 during his tenure at UMA|AECOM Engineering, where he worked on irrigation and water projects. He subsequently spent six years designing irrigation conveyance systems at the St. Mary River Irrigation District. From 2013 to 2021, Chris served as Manager of the Taber Irrigation District, providing valuable assistance in the amalgamation process with the St. Mary River Irrigation District. Prior to joining LNID, Chris worked at Stantec as a Senior Associate, contributing to the development of expertise within their Western Canada irrigation team.

Throughout his career, Chris has been a staunch advocate for the responsible stewardship of water resources, championing the protection of irrigation's social license to operate. He is actively involved in various professional organizations, including the Alberta Irrigation Districts Association, the Alberta branch of the Canadian Water Resources Association, and the Canadian National Committee on Irrigation and Drainage.

The LNID Board of Directors are collectively thrilled to welcome Chris Gallagher as the new General Manager of LNID. "His extensive experience in irrigation management, coupled with his dedication to sustainable water resource management, makes him the ideal candidate to lead LNID into the future."

In his new capacity, Chris will be responsible for overseeing LNID's operations and strategic initiatives, ensuring the continued delivery of high-quality irrigation services to water users in the district.

The Board of Directors would also like to take this opportunity to express their sincere gratitude to Alan Harrold for his many decades of dedicated service as the outgoing General Manager. Alan's leadership and commitment have been instrumental in LNID's success, and we wish him health and happiness in his well-deserved retirement.

Chris Gallagher assumed his new role as General Manager of LNID on May 1, 2024. Please join us in welcoming him to the LNID team.

Keith Davis

From: Allred, Amy <Amy.Allred@taber.ca>
Sent: Monday, April 22, 2024 5:06 PM
To: Bryce Surina; mdunphy@town.vauxhall.ab.ca; cameron.mills@coaldale.ca; Mattie Watson; robinson@raymond.ca; Joshua@cardston.ca; Kelly Lloyd; Keith Davis
Subject: EDA Awards
Attachments: Award Photo.jpg

Good Evening!

We are delighted to share with you all that, together we have won two awards for the AAIP regional program at the EDA Conference. These awards belong to every one of the communities involved, and are due to your willingness and commitment to growth. The AAIP program has brought great strength and stability to our region, and even more so the regional approach has brought communities together. I'm grateful to work in a region where communities truly understand that we are stronger together 😊

Regional Collaboration & Partnership Project – Medium Community/Region
Alex Metcalfe Award Best in Show – Medium Community/Region (overall award for best out of all categories of this size)

Our comms team has posted on social media, you are welcome to share this post or create one of your own.

Again, thank you for your dedication to making Southern Alberta a great place to be.

Amy



AMY ALLRED
Economic Development Manager

P: 403-223-5500 x 5514

C: 403-308-5877

www.movetotaber.ca

Address: A - 4900 50th Street, Taber, AB, T1G 1T1

Web: www.taber.ca **Social Media:** @TownofTaber



2024

Alex Metcalfe Award

Best in Show

Medium Community/Region

Town of Taber

Taber Regional
Immigration Initiative

In Partnership with
Pembina Pipeline



2024

*Regional Collaboration
& Partnerships Project*

Medium Community/Region

Town of Taber

Taber Regional
Immigration Initiative

In Partnership with
Liricon Capital Ltd.



P.O. Box 520
6 North 1 Street West
Magrath, Alberta T0K 1J0

Phone: 403-758-3212
Email: info@magrath.ca
Website: www.magrath.ca

April 26, 2024

Mayor Cathy Moore
Box 670
Picture Butte, Alberta
T0K 1V0

RECEIVED

APR 29 2024

TOWN OF
PICTURE BUTTE

Dear Madam,

The Town of Magrath Council cordially invites you and your council to join us in commemorating our 125th anniversary at the Magrath Days Celebration on Saturday, July 27, 2024.

Our beloved candy parade begins at 11:00 a.m., with assembly commencing at 10:00 a.m. in front of the school on Center Street. While we enthusiastically encourage floats to distribute treats and candy, we kindly request that water balloons and water-spraying toys remain at home.

Join us as we celebrate "Yesterday's Stories, Tomorrow's Journey" and embrace the spirit of our community.

To confirm your participation in the parade, please reach out to our Town Office at 403-758-3212.

Thank you for considering our invitation.
Town of Magrath

Jessica Hehr

Jessica Hehr
Communications & Payroll

MINUTES

Attendees: Shari Barendregt, John Papworth, Cynthia Papworth, Estelle Anderson, Sandra Gillies, Cathy Moore, Penny Sosick, Ashlee Miller
 Regrets: Cheryl Leclair

Agenda Item	Discussion	Action
1.0 Call to Order Chair	Meeting called to order by Shari at 6:15 p.m.	
2.0 Standard Motions	2.1 Approval of Proposed Agenda with addition of New Business 4.5, 5.3 and 5.4	Approved by Estelle Second by John Carried
	2.2 Approval of Minutes of September 21, 2023	Approved by Cathy Second by Sandra Carried
3.0 Treasurers Report	3.1 Undesignated Account - \$56, 005.93 Casino Account - \$36,255.77 Grand Total - \$92,261.70 Tree of Hope campaign raised \$5055.00	Approved by Penny Second by Cynthia Carried
4.0 Old Business	4.1 Plaque for swimming pool – will defer until later in case request received from Town of PB for sun shades/sails	
	4.2 PB & District Emergency Services – Request for Funding Funding had been approved for \$20,000.00 towards purchase of Cardiac Monitoring upon receipt of invoice. Cynthia reports that Frank West has reported that they will have invoice ready soon.	

North County Health Foundation
Date: February 7, 2024
Eddies Cuisine & Pizza
Picture Butte

	<p>4.3 New Trustee – Ashlee Miller Three year term commencement date was February 1, 2024. Welcome to Ashlee and copy of Bylaws given to her.</p>	
	<p>4.4 Tree of Hope Campaign raised \$5,055.00. Discussion on Sunny South News ad.</p>	<p>Motion by John to do similar one page ad as previous years keeping grand total of spending and most recent equipment purchases instead of total list Second by Sandra Carried</p>
	<p>4.5 Bee Hive Child Care Center Bee Hive submitted Invoices and the previously approved \$5,500.00 was issued to them.</p>	
<p>5.0 New Business</p>	<p>5.1 Letter of Request for Funding received from Green Acres Foundation for Piyami Place - Carlo Classic Full Lift including dual control box and on board charger \$6,240.43 And Universal Spacer Sling would be additional \$447.73 totalling \$6,688.16.</p> <p>Also request made for funding for a Mobile Vitals Cart - \$708.81</p>	<p>Motion by Cathy to fund up to \$7,000.00 for Lift and sling upon receipt of invoice Second by Ashlee Carried</p> <p>Motion by Estelle to fund up to \$800.00 for Cart upon receipt of invoice Second by John Carried</p>
	<p>5.2 Letter of Request for Funding received from AHS – Public Health Primary Care and Chronic Disease Program for Piyami Health Centre</p> <p>-Pharmaceutical Refrigerator (vaccine fridge) - \$8,121.06 (delivery was included in the quote they attached</p>	<p>Motion by Cynthia to fund up to \$6,500.00 (no GST or delivery charges) upon receipt of invoice for fridge Second by Penny</p>

North County Health Foundation
Date: February 7, 2024
Eddies Cuisine & Pizza
Picture Butte

	<p>5.3 Cynthia reports verbal Request for funding by Frank West on behalf of PB & District Emergency Services - 1/3 cost of CPR Monitor, approximately \$7,000.00</p> <p>Cynthia to ask for Letter of Request to be submitted</p>	
	<p>5.4 Cathy and Cynthia report on behalf of PB Health Professional Recruitment and Retention Committee that a new physician will be coming to PB in approximately June and will need some funding for equipment to help set up the clinic.</p> <p>They will find out more information for further discussion</p>	
6.0 Next Meeting Date	Next meeting will be tentative as needed.	
7.0 Adjournment	Meeting adjourned at 7:15 p.m.	Motion to adjourn by Penny

Latest results from Statistics Canada's Canadian Survey on Business Conditions point to an increase in overall business confidence in Alberta.

Key messages:

- Alberta continues to be the best jurisdiction to invest in due to the lowest tax rates in Canada, a young, highly skilled, and productive workforce, and an environment that embraces innovation and entrepreneurship.
- The overall business confidence in Alberta continues to grow, according to Statistics Canada's Canadian Survey on Business Canada.
- This confidence in Alberta is out pacing the rest of the country.
- Optimism improved in 12 out of 16 industries.
- The biggest jump came in the professional, scientific, and technical services sector, boosted largely by Alberta's burgeoning tech sector which continues to be one of the hottest in Canada.
- The most optimistic sector to start the year was the arts, entertainment, and recreation sectors, they have been buoyed by the film and television sector which has had record investment with major productions that have helped put Alberta on the map.

Alberta's government has announced new policies and regulations for renewable energy developments.

Key messages:

- We are proud that Alberta continues to be a global leader in responsible energy development and the national leader in renewables investment.
 - Our competitive tax system, unique deregulated electricity market, and commitment to reducing economic barriers mean that Alberta is a destination of choice for investment.
- Our government's top priority is to listen to Albertans' concerns and provide clarity to investors, which is why we directed the AUC to implement a brief pause on approvals for renewable projects to conduct a proper inquiry into these concerns.
 - Only a month ago, we witnessed a province-wide grid alert that highlighted concerns on the ability of renewable power generation to be available when we need it, and how it can best fit into Alberta's supply mix going forward.
 - We thank everyone who provided their input about the impact and role of renewable energy generation across the province. We are committed to continuing to listen to Albertans on this issue.
- Alberta's government is setting a clear and responsible path forward for renewable project development to ensure our electricity grid is reliable, affordable, and sustainable.
 - Based on the AUC's inquiry, Alberta's government is working on five policy and regulatory changes to clarify the rules for renewable energy development:
 - Taking an agriculture first approach to protect prime agricultural land from development unless the proponent can demonstrate the ability for both crops and/or livestock to co-exist with the renewable generation project;
 - Making developers responsible for reclamation costs via bond or security;
 - Establishing 35-kilometre buffer zones around protected areas and "pristine viewscapes";

- Conducting meaningful engagement on the possibility of renewable development on Crown lands; and,
- Developing changes to Alberta's Transmission Regulation including how transmission costs are allocated.

Alberta's government has requested the federal government provide more allotments for newcomers under the Provincial Nominee Program.

Key messages:

- Alberta's economy is growing and since January 2023, our province has added over 100,000 new jobs for Albertans.
- From January to February of this year, our province accounted for over 48 per cent of all employment growth in the country and as more jobs are created, we need more skilled workers from Ukraine and other areas around the world to fill job vacancies.
- Despite our request for more allotments under our Provincial Nominee Program, the federal government has denied that request and has only allowed Alberta the same number of nominations in 2024 as in 2023, despite our growing workforce demands.
- We are concerned with this decision and the adverse effects it will have, not only on Alberta's economy and labour shortages, but also in our ability to provide Ukrainian evacuees an opportunity to seek permanent residence in Alberta.
- In addition, we're concerned that Ottawa is violating section 95 of the constitution by inhibiting our province's ability to welcome more newcomers.
- Premier Danielle Smith has written a letter to Prime Minister Justin Trudeau seeking an immediate increase to 20,000 nominations for 2024 and reminding him of the province's immigration rights under the constitution.
- Alberta will continue to advocate for an increased allocation that best meets Alberta's long-term economic interests, and work towards greater involvement in decisions regarding immigration policy and planning.

Invasive mussels threaten Alberta's waterways, and we have an Aquatic Invasive Species (AIS) program in place to guard against the introduction and spread of these and other aquatic invasive species.

Key messages:

- Alberta's government is taking action to protect lakes and waterways from aquatic invasive species including Zebra and Quagga mussels.
- Currently, Alberta is completely 100 per cent free of zebra and quagga mussels, but the risk of these invasive mussels being introduced here is rising. These invasive species could threaten Alberta's ecosystems and cost millions annually in damages to irrigation infrastructure.
- This is why our government is investing \$2.5 million to improve inspection and detection and add an additional dog to the K-9 inspection unit.
- We will expand the number of fixed watercraft inspection stations across the province from four to seven and increase the number of dedicated inspectors.

- Minister Schulz is also calling on the Department of Fisheries and Oceans and Canadian Border Service Agency to increase support to make sure that boats entering into Canada are Zebra and Quagga mussel-free this year.

Premier Danielle Smith testified about the negative impacts of the federal carbon tax at the Parliamentary Standing Committee on Government Operations and Estimates.

Key messages:

- Albertans and Canadians are facing a cost-of-living crisis not seen in decades and are struggling with severe financial pressures, yet the federal government insists on increasing costs further by increasing their carbon tax by 23 per cent on April 1.
- The carbon tax achieves higher costs, not reduced emissions.
- Alberta is making significant progress in emissions reduction without compromising jobs and hurting the industries that have created so much wealth and prosperity for our country.
- We are working toward carbon neutrality by 2050 through technology and investment, including through our Technology Innovation and Emissions Reduction Regulation and our Emissions Reduction and Energy Development Plan.
- If the federal government is going to say that affordability is a top priority, they can match words with action by immediately cancelling the carbon tax increase.
- Premiers and Canadians across party lines and from east to west are standing up against the carbon tax and it is time for the federal government to listen.

Alberta's government is fulfilling its promise to provide seniors with 25 per cent discount on personal registry services to help keep life affordable.

Key messages:

- Alberta's government is delivering on its promise to provide seniors a 25 per cent discount on personal registry services starting April 1, 2024.
- Delivering on this promise will benefit more than 725,000 Alberta seniors.
- We are providing some relief to seniors, many of whom are on a fixed income, and having a difficult time to make ends meet, so we can make life more affordable.
- When seniors visit their preferred registry office, they will be eligible for the discount on services including vehicle and driver-related services like vehicle registration renewals, driver's licences, and standard licence plates, and vital statistics products like marriage licences.

Alberta's government is creating two new organizations that will support the development of the mental health and addiction system of care.

Key messages:

- For the past five years, our province has been leading the world in building the Alberta Recovery Model to support those facing addiction or mental health challenges in their pursuit of recovery.

- To continue this work and as part of the province's efforts to refocus the health care system, Alberta's government will be establishing two new mental health and addiction organizations later this year: Recovery Alberta and The Canadian Centre of Recovery Excellence (CoRE).
- Recovery Alberta will serve as the province's lead provider of mental health and addiction services previously delivered by AHS.
- CoRE will support Alberta's government in improving the mental health and addiction system by researching best practices for recovery from around the world, analyzing data, and making evidence-based recommendations.
- The development of CoRE and Recovery Alberta is moving our province even further ahead as a leader in supporting people in their pursuit of recovery.
- We are ensuring anyone suffering from the deadly disease of addiction or facing mental health challenges has the opportunity to pursue recovery and get the care they need.

Alberta's government is investing \$224.8 million to develop two Rural Medical Education Program Training Centres (RMEPTCs) in Lethbridge and Grande Prairie.

Key messages:

- Every Albertan deserves timely access to high-quality medical care regardless of where they live.
- We know that students who learn in rural communities are more likely to work in rural communities.
- That's why we are investing over \$220 million to develop new training centres for physicians in Grande Prairie and Lethbridge.
- These centres will provide increased access to medical education for rural and Indigenous students, increasing the number of family medicine and generalist physicians in regional and rural areas in Alberta.
- Once completed, both training centres will contribute over 100 doctors every year.

Alberta's government is providing \$1.13 million in grant funding to regional airports across the province to develop business cases and feasibility studies for airport growth and improvements.

Key messages:

- Alberta's aviation industry plays a critical role in strengthening and diversifying our economy by expanding access to markets and creating jobs.
- Alberta's government is supporting 10 regional airports to help them increase economic competitiveness by providing funding that will allow the airports to develop business cases and feasibility studies for improved airport infrastructure and air transportation.
- This \$1.13 million investment demonstrates Alberta's commitment to supporting the growth of Alberta's regional airports and helping restore or develop connections between our regional and international airports.
- Regional airports are key assets in supporting the air sector and the movement of goods and people and we look forward to working more closely with them to ensure they are drivers of economic growth in the province.

As families and businesses in the agriculture industry start to look toward spring and summer, Alberta's government is also preparing for the upcoming growing season.

Key messages:

- Alberta's agriculture industry is a vital contributor to Alberta's economic growth, job creation, and prosperity.
- As we head into the 2024 growing season, Alberta's government is committed to supporting producers through what may be another dry year.
- To ensure Alberta's farmers and ranchers have the tools and resources they need to succeed, we are investing in the Irrigation Rehabilitation Program and Alberta's Water Management Program through Budget 2024.
- Although we remain optimistic for heavy precipitation this spring, in the face of an uncertain growing season, producers are encouraged to check their insurance policies and the suite of business risk management programs provided by Agriculture Financial Services Corporation (AFSC) for additional protection.
- Alberta's government will continue to support our farmers and ranchers in the months to come as they work to feed our province and families across the globe.

Alberta's government is delivering on a commitment to provide funding to help family doctors with their administrative costs so they can devote more time to seeing patients.

Key messages:

- Alberta's government is pulling out all the stops to strengthen and improve Alberta's primary health care system.
- In December, we committed to additional funding to support family physicians and now that the details have been worked out with the Government of Canada, we are delivering on that promise.
- The Alberta Medical Association is receiving \$92 million in transition funding on April 4, which it will distribute to eligible family physicians and rural generalists.
- The funding is a one-time payment based on the number of patients they support and is aimed at helping family doctors with administrative and equipment costs until a new compensation model is in place.

Alberta's government is investing in digital policy research to increase the agricultural industry's productivity and competitiveness, improve food security, and make a positive impact on the environment.

Key messages:

- Alberta is a global leader in agriculture research and technology, resulting in increased productivity, competitiveness, sustainability, and food security for both producers and consumers.

- To continue fostering innovation in the province's agriculture industry, the Government of Alberta is providing a \$1.2 million grant to the University of Calgary's Simpson Centre for the Alberta Digitalization Agriculture Program.
- The Simpson Centre will research ways to improve understanding and provide recommendations to producers and policymakers on how digital technologies like robotics and data analytics can be adopted in agriculture.
- Researching strategic opportunities to digitalize agriculture will drive innovation and production – helping to find new ways to put more food on plates across Canada and around the world.

Alberta's government has introduced Bill 16, the Red Tape Reduction Statutes Amendment Act, which seeks to amend 12 pieces of legislation from ten ministries to further reduce red tape and save time and money for Albertans.

Key messages:

- Alberta is a national leader in reducing red tape for job creators, taxpayers, and families.
- Alberta continues to reduce unnecessary red tape, resulting in simplified, smooth, and efficient processes as well as time and money savings for Alberta families and businesses.
- By modernizing regulations and reducing administrative burden, we have saved Albertans and Alberta businesses over \$2.75 billion since 2019, as shown in the latest red tape reduction annual report.
- Since the fall of 2019, we have passed seven red tape reduction bills and our newest red tape reduction bill includes common sense changes that will eliminate more than 230 unnecessary requirements and save Alberta families and businesses an estimated \$1.5 million each year.

Affordability and Utilities – Rural Electrification Loan Act and Rural Electrification Long-term Financing Act

- Alberta's government is proposing to repeal the *Rural Electrification Loan Act*, the *Rural Electrification Long-Term Financing Act*, and the Rural Electrification Loan Regulation.
- The laws being repealed were used to provide loans for rural utility infrastructure development decades ago but have not supported any programs since 1997 when the last loan of this type was advanced.
- Albertans can turn to existing rural utility grant programs to assist with the construction of rural utilities without the *Rural Electrification Loan Act*, the *Rural Electrification Long-Term Financing Act*, and the Rural Electrification Loan Regulation.

Executive Council – Alberta Investment and Attraction Act

- Alberta's government is committed to ensuring our province remains the best place to invest and to start or grow a business.
- The Invest Alberta Corporation plays an important role in pursuing high-value, job-creating private sector investment in Alberta and promoting the province as a prime investment location for businesses from across Canada and around the world.
- Proposed amendments to the Alberta Investment and Attraction Act would enable administrative changes, such as simplifying the resignation process for directors and providing

additional clarity around the Deputy Minister of Executive Council's role with the Invest Alberta Corporation.

- These changes would help streamline the decision-making process and promote timely actions within the corporation, so that the Invest Alberta Corporation can better use its time and resources on attracting investment to our province.

Forestry and Parks – Public Lands Act

- Proposed amendments to the *Public Lands Act* would update definitions clarifying the use of public lands and providing clarity to ranchers, farmers and public land managers on Animal Unit Measures with respect to livestock grazing allocations and billing.
- The proposed amendments would be the first step in the government's plan to modernize Alberta's public land rules to encourage business development on public lands and streamline and expedite related approvals processes.

Justice – Provincial Offences Procedure Amendment Act

- We are proposing amendments to the *Provincial Offences Procedure Amendment Act* that would allow the use of fully digital processes and procedures in court, eliminating the need for Albertans to spend time and money attending court in-person and creating greater efficiencies within the court system.
- Proposed amendments would also result in the courts transitioning to the use of digital evidence, which will reduce the use of paper, increase the speed of communication, and allow reliable digital records to be generated, submitted, and retained.
- Albertans who are unable to use digital services will still be able to engage with the court system by mail, phone, and in-person appearances.
- Alberta's government is committed to ensuring the public's safety, the ability of law enforcement to conduct investigations, and Albertans' right to a fair trial and is proposing an amendment to extend the statute of limitations, which provides the timeframe for initiating legal action, from six months to 12 months to allow for more comprehensive investigations into serious and complex regulatory offences.

Mental Health and Addiction – Mental Health Services Protection Act

- Alberta's government continues to improve the quality of care for people pursuing recovery from addiction and mental health challenges.
- We value the role of counsellors and share their desire to ensure people in our province have access to the mental health supports and services they need.
- We have heard clearly there is a need to regulate counsellors to help ensure the safety of Albertans and consistent standards of care across the field and so we are proposing amendments to provide a path forward for regulating counsellors in a streamlined manner that supports the wellbeing for those seeking supports.
- To further improve and define the standards of care, the government is working with counsellors and the College of Alberta Psychologists to regulate and license the profession.

Municipal Affairs – Libraries Act

- Public libraries are a vital part of healthy, thriving communities across Alberta, and they play an important role in enabling Albertans not only to access books, but also the internet, learning programs for children and adults and new technology like 3D printing.
- Proposed changes would give libraries more flexibility around regional collaboration, increasing the total number of communities allowed to be included in an intermunicipal library board, which will give libraries more flexibility and opportunities for greater efficiency.
- These updates would also reduce administrative burden by eliminating unnecessary and redundant parts of the legislation, such as removing the deadline for library boards to submit a budget to their council, so that library boards can spend more time on delivering services to Albertans.

Seniors, Community and Social Services – Income and Employment Supports Act

- Our government is committed to making sure vulnerable Albertans have access to the critical support they need.
- By eliminating separate rules and rates for those in family violence shelters, the proposed amendments would clarify funding guidelines for family violence shelter operators and enable higher core benefits for families residing in family violence shelters.
- Increasing the level of supports for those escaping family violence by providing higher funding based on the size of their family is a common-sense change that allows shelter operators and vulnerable Albertans to focus on safety and well-being.
- Providing the standard core essential benefit to clients in family violence shelters would ensure they receive the necessary supports to meet their basic needs.

Service Alberta and Red Tape Reduction – Commercial Tenancies Protection Amendment Act

- Alberta's economy has fully recovered from the COVID-19 pandemic and our government is removing specific measures to provide supports to businesses impacted by public health measures which are no longer necessary.
- We are repealing the *Commercial Tenancies Protection Act*, which was introduced to protect commercial tenants from evictions, penalties, and rent increases during the pandemic when non-essential businesses were forced to close.
- We are ensuring that Alberta businesses are clear about the necessary rules that they must comply with and are not left navigating seemingly contradictory requirements.

Service Alberta and Red Tape Reduction – Gaming Liquor and Cannabis Act

- Alberta's government wants to make it easier for the cannabis and gaming industries to do business in the province, while continuing to protect the health and safety of Albertans, particularly our youth.
- Our amendments would adjust some rules for cannabis industry employees to better align them with those in the liquor industry, which will simplify employment requirements for new employees so cannabis retailers can hire staff more quickly, while still ensuring that necessary training and safeguards are in place to enable the safe, legal sale of cannabis.
 - For example, employees can now obtain their required cannabis training within 30 days of starting employment, rather than prior to starting, which is the same as the

requirement for employees in the liquor industry. Someone with the appropriate training is still required to be on site and supervising during this 30-day period.

- We are also proposing amendments to make it easier for families with minors to access all-ages amenities at casino resorts, such as restaurants, hotels, theatres, and sports facilities, by allowing them to travel through the gaming hallway provided they are accompanied by an adult.
- We are clarifying the authority of the Minister of Service Alberta and Red Tape Reduction to make policy decisions related to alcohol, liquor, and gaming sectors, when there is a direct impact on government revenues.
 - These changes would also clarify that government, as well as Alberta Gaming, Liquor and Cannabis, has the authority to conduct and manage gaming activities in the province.

Service Alberta and Red Tape Reduction – Red Tape Reduction Amendment Act

- Alberta’s government wants to ensure we don’t take any steps backward and lose all the progress we have done.
- We have made significant strides in red tape reduction and want to maintain our momentum and continue to improve our red tape reduction efforts.
- Proposed amendments to the *Red Tape Reduction Act* would enable Alberta’s government to build on our successes and require annual reporting to share those successes and provide accountability to Albertans.
- Moving forward, if government brings in a regulatory requirement, we will be taking out one that we deem unnecessary to support government’s economic, fiscal, and social priorities that make Albertans’ lives better.
- Service Alberta and Red Tape Reduction will continue to focus on leaner regulatory approaches, reducing unnecessary and duplicative requirements, and simplifying and modernizing administrative processes – while ensuring government maintains important health, safety, and environmental protections for Albertans.

Transportation and Economic Corridors – Traffic Safety Act

- To support innovation and investment in the transportation sector, while continuing to ensure public safety, we are proposing amendments to enable the government to create regulations that would allow pilot projects to test new transportation technologies – including autonomous vehicles – on a short-term basis.
- Pilot projects provide real-life evidence that will help the government evaluate and understand any safety implications in addition to informing future policy decisions.
- The proposed amendments to the *Traffic Safety Act* will reduce red tape and encourage innovation for municipalities and transportation companies looking to implement new and innovative uses of existing vehicles, or new transportation technologies.
- Reducing legislative and regulatory barriers for pilot projects increases the ability to pursue innovation, allowing Alberta to play a key role in the adoption of new technologies while continuing to support the transportation needs of the province.
- These changes would also align Alberta with five Canadian jurisdictions that have provisions within their legislation that broadly address pilot projects (British Columbia, Manitoba, Nova Scotia, Ontario, and Quebec).

Treasury Board and Finance – Motor Vehicle Accident Claims Act

- The *Motor Vehicle Accident Claims Act* protects victims injured by uninsured or unknown drivers by allowing the victims to sue for damages and receive compensation from the General Revenue Fund.
- The administrator appointed under the act receives applications, determines the amounts to be paid to victims and delegates duties to program area staff, making administration of the Motor Vehicle Accident Claims Program more efficient and ensuring that Albertans receive claims more quickly.
- By making simple legislative amendments through our Red Tape Reduction Bill, like allowing an administrator to delegate more duties to Treasury Board and Finance staff where it makes sense to do so, we continue to make common-sense changes that speed up government administration and ensure that Albertans receive more timely decisions on any compensation to which they are entitled.

Alberta's government has introduced Bill 17, the Canadian Centre of Recovery Excellence Act, to establish the Canadian Centre of Recovery Excellence (CoRE) as a crown corporation and support the improvement of mental health and addiction services.

Key messages:

- Alberta's government is building a system of care for mental health and addiction that is focused on supporting recovery.
- With legislation and \$5 million this year, Alberta's government is taking steps to establish CoRE, an organization that will support our government in improving mental health and addiction services.
- If passed, the *Canadian Centre of Recovery Excellence Act* will establish CoRE as a crown corporation to inform best practices in mental health and addiction, conduct research and program evaluation, and support the development of evidence-based policies for mental health and addiction.
- As with any organization accessing information in the health system, CoRE will be held to high standards to protect the privacy of Albertans.

Alberta's government has tabled Bill 18, the Provincial Priorities Act, to ensure federal tax dollars are spent in partnership with provincial tax dollars – on priorities that matter to Albertans.

Key messages:

- For years, governments in Ottawa with almost no representation in Alberta, have been imposing their destructive agenda on Alberta taxpayers through direct funding agreements with cities and provincially regulated and funded organizations.
- Albertans don't want federal funding for virtue signaling political programs and projects – we want our federal share of taxes for roads, infrastructure, housing, and other priorities.
- We need federal tax dollars to be spent in partnership with provincial tax dollars – on actual provincial priorities.

- So, we are putting a stop to this loophole – and we will do so in the same manner as Quebec has done.
- The *Provincial Priorities Act* will ensure that cities and other provincially funded and regulated entities, must have provincial government approval to receive federal funding.
- And furthermore, Alberta is demanding the federal government allocate Alberta’s per-capita share of federal tax dollars for housing, roads, and infrastructure, and if this continues to be denied, we will be launching a constitutional challenge on the manner in which the federal government is unconstitutionally abusing the federal spending power for purely political purposes.
- Alberta is not alone in this. Quebec has had similar legislation for years. And, in November, premiers across the country were united in demanding the federal government work with and through the provinces when making agreements with municipalities.
- Albertans are entitled to their fair share of federal tax dollars, and to have those dollars spent on Albertan’s priorities. We will ensure that happens.

Budget 2024 invests in reducing emergency response times, increasing emergency medical services capacity, and supporting the paramedic workforce across the province.

Key messages:

- Alberta’s government is making significant investments to improve emergency response time and services, ensuring swift access to vital care for all Albertans.
- Budget 2024 demonstrates our commitment to enhancing emergency response capabilities and health care access for all, reflecting our dedication to prioritizing the well-being and safety of Albertans.
- Alberta’s government is focused on ensuring timely health care services are accessible across the province, recognizing the importance of reducing emergency response times and strengthening the EMS system to save lives and improve health outcomes.

Alberta’s government is providing an annual grant for Coaldale to cover local policing costs the federal government refuses to pay.

Key messages:

- Alberta’s government is providing an annual provincial grant of \$550,000 to remove a significant financial burden from ratepayers in Coaldale.
- Since reviving a policing agreement with the federal government in 2016, Coaldale is the only municipality in Canada required to pay 100 per cent of the cost of its RCMP contract.
- This is an interim step to alleviate the financial hardship on Coaldale created by the missing federal subsidy from Public Safety Canada.
- We’ll continue to advocate for Coaldale to be treated fairly by the federal subsidy.
- Regardless of where they live, Albertans deserve to feel safe in their communities.
- Coaldale ratepayers have been saddled with more than \$4 million in extra costs as a result of the federal government’s absence.

Albertans will have opportunities to share feedback on three reservoir options to reduce the impact of abnormal weather on the Bow River.

Key messages:

- Albertans can now have their say on options to help reduce the impact of flood and drought on the Bow River.
- The Bow River runs through the most populated regions of Alberta. Managing water levels in this river is important for helping the province respond to floods, droughts, and other extreme weather events.
- With a feasibility study nearly complete, Alberta's government is seeking new public feedback on two options to increase water storage on the Bow River and help protect communities from future drought and floods.
- This feedback will be closely considered along with the rest of the feasibility study, once it is completed this spring.
- The findings will help Alberta's government decide if there is an option that should proceed to the next phase, the engineering and regulatory approval process.

A framework for a new primary care compensation model for family medicine and rural generalist physicians is being introduced as part of the government's efforts to strengthen the primary health care system.

Key messages:

- Primary health care is the foundation of Alberta's health care system, and family medicine and rural generalist physicians are fundamental to Albertans getting the care they need when and where they need it.
 - That's why Alberta's government is pulling out all the stops to stabilize, strengthen, and improve Alberta's primary health care system.
- We respect and value the hard work of family physicians to improve Albertans' health and wellness.
- We want to do everything we can to help family physicians provide the best care to Albertans.
- We committed to collaborate with the Alberta Medical Association (AMA) on a new compensation model for family medicine and rural generalist physicians and have done just that extensively over the past six months, which has led to a new compensation framework.

Forestry and Parks Minister Todd Loewen will be giving a weekly wildfire update, and may be asked about current conditions, prevention measures, and other wildfire operations questions.

Key messages:

- Alberta has been experiencing heightened wildfire activity for this time of year, and to ensure Albertans stay informed of current conditions, prevention measures, and risks, as well as active fire bans, restrictions, and advisories, we will be providing weekly wildfire updates.

- We want Albertans to have access to the most up to date and accurate information possible, so we encourage everyone to download the Alberta Wildfire and Alberta Fire Ban apps, and to regularly check the Alberta Wildfire Status Dashboard.
- Wildfire prevention is a shared responsibility, and everyone must do their part to protect our homes and communities from the impacts of wildfire.
- I urge everyone to become familiar with FireSmart principles, and to exercise extreme caution when spending time outdoors.
- On average over the past five years, 67 per cent of wildfires have been caused by people. Don't be that person this wildfire season.

Alberta's government is taking action to make utility bills more affordable by introducing legislation to lower and stabilize local access fees.

Key messages:

- Alberta's government is taking action to make utility bills more affordable by introducing legislation to lower and stabilize local access fees.
- We heard the concerns about the impact of high local access fees being charged on Albertans' utility bills by municipalities.
 - These fees have significantly impacted Calgarians in recent years, largely due to the City of Calgary charging a higher-than-average percentage and tying their formula to the highly volatile Rate of Last Resort.
- If passed, these changes would reduce the pressure on Albertans' utility bills by ensuring long-term affordability and predictability for local access fees.

Legislative changes:

- If passed, the *Utilities Affordability Statutes Amendment Act* would reduce and stabilize local access fees on Albertans' utility bills by amending the *Municipal Government Act*, the *Electric Utilities Act*, and the *Gas Utilities Act*.
 - This legislation would amend sections of the MGA to prohibit the use of variable rates, including the Rate of Last Resort, when setting the formula for local access fees.
 - This change will lower and stabilize Albertans utility bills in the long-term and aligns with how most municipalities already set their local access fees.
 - It also would amend sections of the *Electric Utilities Act* and *Gas Utilities Act* to ensure that the Alberta Utilities Commission has stronger regulatory oversight on how these municipal fees are calculated and applied to ensure Albertans best interests are protected.
- If passed, the *Utilities Affordability Statutes Amendment Act* would amend sections of the *Alberta Utilities Commission Act*, the *Electric Utilities Act*, the *Government Organizations Act* and the *RRO Stability Act* to replace the terms "Regulated Rate Option", "RRO", and "Regulated Rate Provider" with "Rate of Last Resort" and "Rate of Last Resort Provider" as applicable.

Alberta's government is delivering on a commitment to attract physicians to work in Alberta and call it home.

Key messages:

- According to the College of Physicians & Surgeons of Alberta (CPSA), since March 2023, Alberta has registered 500 more physicians to practice across Alberta which is the largest increase in registered physicians in a decade. This includes a net gain of 215 family physicians.
- Primary health care is the foundation of Alberta's health care system, and family medicine and rural generalist physicians are fundamental to Albertans getting the care they need when and where they need it.
- Alberta's combination of a low-tax environment, incredible support systems, and the highest physician compensation out of any province in Canada means more physicians are choosing Alberta than ever before.

On April 23, Premier Danielle Smith and Environment and Protected Areas Minister Rebecca Schulz announced over \$57 million in funding for hydrogen innovations.

Key messages:

- Alberta's government is investing \$57 million to help develop new hydrogen technologies that will help reduce emissions and power the economy.
- Alberta is already Canada's hydrogen leader and through big investments like these, we are aiming to become a global powerhouse.
- We have the resources and expertise needed to become a major global supplier of responsibly produced clean hydrogen.
- This new funding will help accelerate the development of ground-breaking hydrogen technologies that could one day be used in industries and communities around the world.
- Alberta is reducing emissions through technologies, not taxes, and growing the economy at the same time.

Alberta's Agri-Processing Investment Tax Credit program is attracting large-scale investment in value-added manufacturing, including cutting-edge bioprocessing projects.

Key messages:

- Alberta is an agricultural powerhouse with diverse and innovative industries, including a thriving bioprocessing sector.
- To support economic diversification and growth, Alberta's government introduced its Agri-Processing Investment Tax Credit in spring 2023 and the program is already achieving results for the province.
- Imperial Oil has qualified for Alberta's Agri-Processing Investment Tax Credit program by investing \$720 million to build the largest renewable diesel facility in Canada.

- When production begins in 2025, Imperial Oil's new facility will convert locally-sourced biofeedstocks like canola oil into lower-emission renewable diesel, creating new demand for Alberta producers.
- This is one more example of how Alberta's government is partnering to support Alberta producers and keep our province at the forefront of innovation.

SUMMARY

Canadian Sustainability Standards Board (CSSB) Sustainability and Climate Related Financial Disclosures: Implications for Rural Municipalities with Agriculture, Energy, and other Industries

The CSSB issued the Canadian Sustainability Standards Disclosure for Sustainability (CSDS 1) and Climate (CSDS 2) in March 2024, and they are open for comment until **June 10, 2024**. The purported objective is to fight “greenwashing” by bringing sustainability and the UN Sustainable Development Goals into all accounting.

Although the standards will hit agriculture, livestock production, and oil and gas production the hardest, the standards are meant to apply to the *entire* economy and include between 68 and 77 different industries (depending on which set of Industry-Based Guidelines are applied).¹

- Once mandated and enforceable through the adoption by the Canadian Securities Administrators (including the Alberta Securities Commission),² the finances and operations of all publicly listed companies in Canada will have to comply, with the most profound implications for hydrocarbon companies and agricultural producers, particularly livestock growers. Although the standards are designed for publicly listed companies, those companies will be asking for this information from small producers and entities within their supply and value chains.
- It is unclear at this juncture what size of publicly listed entity will have to comply with these standards.
- Representatives of the Alberta Securities Commission have indicated that it will be extremely helpful to their future adjustment of these standards (likely in 2025) if there is strong and robust feedback from Alberta individuals, groups, and entities now: no comments are understood to be acceptance of the standards as they are.
- Of significant importance is that the United States is not undertaking disclosures that are as stringent as the CSDS. Currently, the Securities and Exchange Commission’s (SEC) Climate Disclosure rules have been indefinitely stayed until court cases have been resolved. Even if the SEC rules are implemented, they do not mandate water risk data disclosure, Scope 3 emissions accounting, or climate risk scenario analysis. This will put Canadian entities at a competitive disadvantage with Canada’s largest trading partner.

The key issues for rural municipalities that have livestock producers, hydrocarbon companies, agrifood companies, and other entities include mandating water risk data disclosure, Scope 3 emissions accounting, unequal treatment of industries, mandating reporting of operations on managed conservation land, potential liability for gaps or misstatements, and mandatory climate risk scenario analysis.

¹The CSSB has said that “CSDS 1 and 2 are meant to be applied by publicly listed enterprises, but they also have an industry-based approach embedded in them. They leverage the Sustainability Accounting Standards Board’s subset of sustainability issues that are relevant to the performance of 77 industries.”

<https://www.frascanada.ca/en/cssb/about/faqs>; However, within the CSDS 1 and 2, the *IFRS-ISSB Industry-based Guidance on Implementing Climate-related Disclosures* is the referenced document.

<https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>

² <https://www.ahbl.ca/cssb-standards/>

1. **Mandating water risk data disclosure.** CSDS 2 (Climate) embeds and mandates the use of the Industry-based disclosure of either the SASB standards or the IFRS-ISSB S2 Industry-based guidance.³

- The Industry-based standards apply to 11 sectors and 68 or 77 industries depending on which industry-based guidance is used. If the IFRS-ISSB S2 Industry-based guidance is used, 29 of 68 industries require baseline water stress reporting [see industry list below on p.7].
- Almost all of the 29, from oil and gas to agricultural products to restaurants and hotels, require reporting of total *fresh water drawn and consumed, percentage in High or Extremely High baseline water stress areas* identified by the World Resources Institute (WRI).⁴
- Other industries, such as Homebuilders must report “*Number of (1) lots and (2) homes delivered in regions with High or Extremely High Baseline Water Stress.*”⁵
- Almost all western Canadian livestock producers are in regions of high or extremely high baseline water stress. [See Aqueduct map below on p.6] Almost all North American large fracking regions fall under this category. There are three problems with the water risk data:
 - i. **Binary data request:** For the Food and Beverage sector, which includes Agricultural Products, Alcoholic Beverages, Meat, Poultry, Dairy, Non-Alcoholic Beverages, and Processed Foods, the requirement for water data is a binary choice – asking whether or not an operation is taking place in or is sourcing ingredients or livestock from areas of high to extreme-high water stress.
 - ii. **WRI Aqueduct data is not designed for this use:** The WRI has issued a disclaimer about the Aqueduct program and its data explaining it was designed for larger scale prioritization not local or regional assessment and the results of their computer models have not been validated: “*Aqueduct remains primarily a prioritization tool and should be augmented by local and regional deep dives.*”⁶ The WRI also explains, “*Although the underlying models have been validated, the results are not. Water stress remains subjective and cannot be measured directly. The lack of direct validation makes it impossible to assess some of the parameters in our calculation...Finally, we should stress that Aqueduct is tailored to large-scale comparison of water-related risks. The indicators*

³ Canada Sustainability Disclosure Standard (CSDS 2) – Climate-related Disclosures, para 12, p10; para 23, p13; para 28-29, p14; para 32, p16; para 37, p17; para B65(d), p34; para B67, p34. <https://www.frascanada.ca/-/media/frascanada/sustainability/documents/cssb-ed-csds-2.pdf?rev=37dd7b66f4c049a5890502b5c852134d>

⁴ IFRS-ISSB Industry-based Guidance on implementing Climate-related Disclosures, June 2023; <https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>

⁵ IFRS-ISSB Industry-based Guidance on implementing Climate-related Disclosures, June 2023, Vol. 35 Homebuilders, p283; <https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>

⁶ <https://www.wri.org/data/aqueduct-global-maps-40-data>.

have limited added value on a local scale.”⁷ For this reason alone, this data requirement should not be mandated.

- iii. **Absolute water drawn:** This requirement does not differentiate between fresh water and recycled water. Although there is a subsequent metric for “produced” water, which is brackish water taken from a well, a clearer indication of responsible water use would identify and differentiate fresh water, produced water, and recycled water rather than have an absolute water metric.

Therefore, given the severe but little-known limitations of the Aqueduct program and its data, it would be helpful to make a **strong statement requesting that not only should the binary requirement of reporting baseline water stress data be removed from the standards but more importantly, the use of the data from the WRI Aqueduct program should not be mandated for Canada.**

⁷ https://files.wri.org/d8/s3fs-public/2023-08/aqueduct-40-technical-note.pdf?VersionId=G_TxTR2LAnlgXGzy7xtUP_5lmkXJY7d

2. **Mandating disclosure of all gross Scope 3 emissions in addition to Scope 1 and Scope 2.** Scope 3 emissions reporting is difficult to quantify because it includes everything up and down the supply chain; emissions are counted several times over and are not an accurate representation of climate risk. The compliance costs are staggering. There are several problems with Scope 3 emissions accounting:
- i. **Double or Triple Counting:** there is no clear accepted means for preventing double- or triple-counting. An accounting standard should not include data that is unverifiable and out of the control of the entity reporting; Scope 3 emissions clearly fall in this category.
 - ii. **Mandated use of GHG Protocol:** Like the WRI Aqueduct program, the GHG Protocol was not designed for this type of accounting. It was created as a thought exercise for corporations to consider their broader impact on the environment through their supply or value chains. Given that there is no way to audit emissions accounting, this presents a litigation risk for entities.
 - iii. **Only absolute emissions required:** By only asking for absolute emissions expressed as CO₂ equivalent, there is no place for incorporating carbon removal such as carbon capture and storage or offsets or mitigation measures in a clear and demonstrable way as part of an entity's overall net emissions. This distorts what efforts a company or entity might be taking to operate in a sustainable manner.

Scope 3 emissions accounting should not be mandatory.

3. **Unequal treatment of different industries.** The CSDS standards and the Industry-based Guidance do not treat all industries fairly or equally.
- a. **Oil and Gas Reserves' Emissions.** For example, oil and gas companies must report not only the Scope 3 emissions from others using their products (that means the emissions from combustion of oil, gas, and coal), they also must report the gross potential emissions embedded in a company's hydrocarbon reserves. This will be counted against a company as part of its overall emissions. Reserves will now be considered a liability rather than an asset.
 - b. **Standards skewed in favour of wind.** Under "materials efficiency" wind developers must disclose the top five materials consumed in greatest amounts *excluding "materials consumed in production (for example waste), freight, storage and installation (for example, foundation)."* The largest emissions footprint of a wind project is the foundation and transport of the wind turbines from manufacturer to installation. By excluding the foundation and transport, wind projects receive an unfair accounting of emissions that puts them at a competitive advantage over other forms of energy production. In addition, under materials optimization, a wind developer can get credit for designs that reduce materials consumed in the installation of wind turbines such as the foundation even though it does not have to account for the foundation in its top 5 materials. Where solar developers must account for the energy required in the production of the solar panels, there is no energy accounting requirement for wind turbine production.

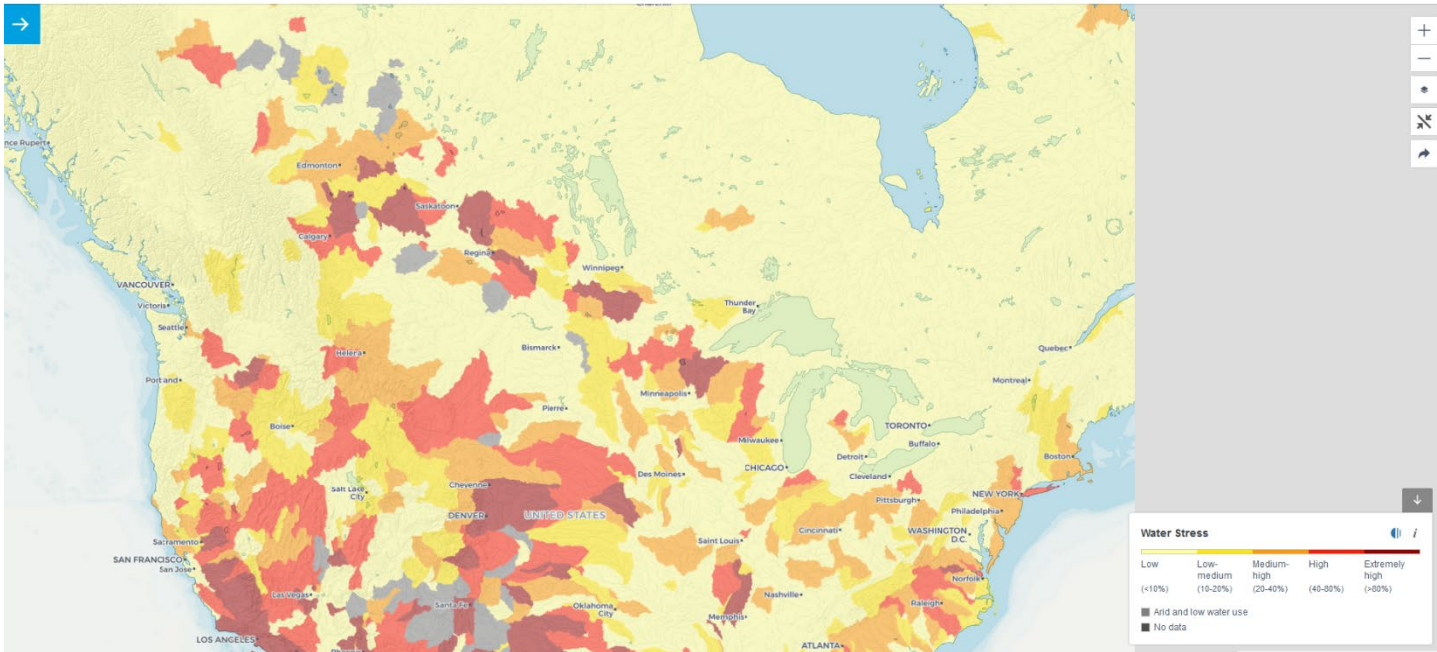
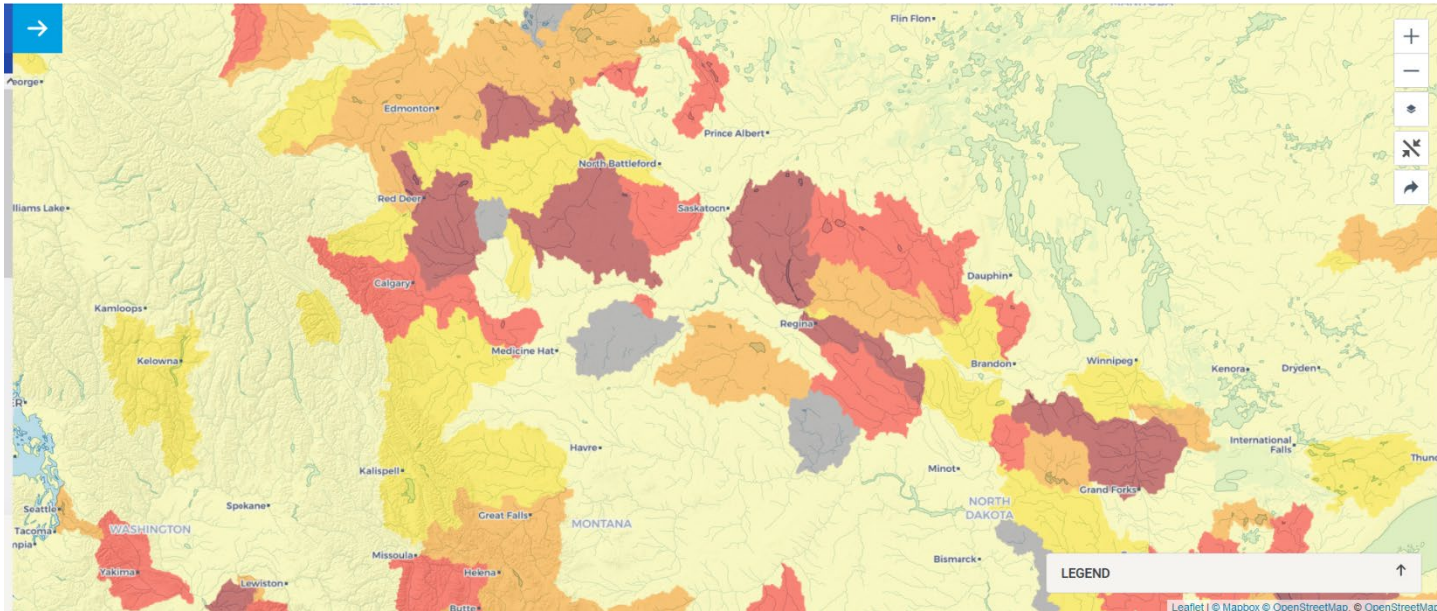
Since the standards are presented as a way to prevent “greenwashing”, skewing the standards in favour of wind projects is actually an exercise of greenwashing itself. This distortion and greenwashing needs to be addressed and ameliorated.

- 4. Mandating reporting of pasture and grazing land managed to conservation plan.** In the Industry-Based Guidance for the Meat, Poultry, Dairy industry, the requirement for reporting the “*Percentage of pasture and grazing land managed to conservation plan,*” applies to “*land from operations that the entity owns and operates, operations with which it contracts animal production (for example, independent producers) and operations that would otherwise supply animal protein to the entity (for example, for processing by the entity.)*” A conservation plan is defined as: “*jurisdictional standards or regulations intended to promote sustainable management of natural resources, which may include soil, water, air, and related plant and animal resources.*”⁸

If this reporting requirement remains, it would be helpful for the municipality or the provincial government to create (if there isn’t one already) a conservation land database including specific geographical location data to simplify the process and have verifiable data so that Alberta ranchers can benefit from jurisdictional stewardship.

- 5. Liability for material gaps or misstatements.** Since a great deal of the information being required is either forward looking/future casting or out of the direct control of entities (such as Scope 3 emissions accounting), entities could be made financially liable for any perceived misstatement on emissions, future scenarios, future global developments and future weather events, the behaviours and actions of those who use an entity’s products, and reputational damage from “controversies.” A statement on the need for some kind of “safe harbour” for reporting on subjective and forward-looking information would be helpful.
- 6. Mandating climate risk scenario analysis.** There are serious problems with mandating scenario analysis such as its evolving applicability to climate as well as compliance cost. This will be an issue for larger publicly traded companies. It is unclear whether or not this will be a requirement for small or medium-sized enterprises. Issuing a statement objecting to the use of climate risk scenario analysis will be helpful for the ASC in crafting subsequent standards in 2025.

⁸ IFRS-ISSB Industry-based Guidance on implementing Climate-related Disclosures, June 2023, Vol. 23 Meat, Poultry, Dairy, p192; <https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>



LIST OF INDUSTRIES MANDATED TO REPORT OPERATIONS IN WATER STRESS AREAS

*Note Vol indicates number in IFRS-ISSB Industry-Based Guidance⁹

- Apparel (Vol 1)
- E-Commerce (Vol 4)
- Household Personal Products (Vol 5)
- Coal Operations (Vol 7)
- Construction Materials (Vol 8)
- Iron & Steel Producers (Vol 9)
- Metals & Mining (Vol 10)
- Oil and Gas – Exploration and Production (Vol 11)
- Oil and Gas – Refining and Marketing (Vol 13)
- Agricultural Products (Vol 20)
- Alcoholic Beverages (Vol 21)
- Meat, Poultry, Dairy (Vol 23)
- Non-Alcoholic Beverages (Vol 24)
- Processed Foods (Vol 25)
- Restaurants (Vol 26)
- Electric Utilities (Vol 32)
- Home Builders (Vol 35)
- Real Estate (Vol 36)
- Water Utilities and Services (Vol 39)
- Biofuels (Vol 40)
- Pulp & Paper (Vol 43)
- Solar Technology & Project Developers (Vol 44)
- Chemicals (Vol 47)
- Containers and Packaging (Vol 48)
- Hotels & Lodging (Vol 52)
- Electronic Manufacturing Services (Vol 54)
- Internet Media Services (Vol 56)
- Semi-Conductors (Vol 57)
- Software and IT Services (Vol 58)

Includes Binary question for Ingredient Sourcing: Is it from in an area of high to extreme high water stress.

Total water consumed in areas of high to extreme high water stress. For Homebuilders: Number of lots or homes built in areas of high to extreme high water stress.

⁹<https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>

Keith Davis

From: Cody Webster <cody.webster@fortisalberta.com>
Sent: Thursday, April 25, 2024 7:57 AM
Subject: Government of Alberta Announcement Regarding Local Access Fees

Good morning,

On Monday, April 22nd, the Premier and the Minister of Affordability and Utilities, Nathan Neudorf introduced Bill 19, the *Utilities Affordability Statutes Amendment Act* which, if passed, will standardize the way Municipalities charge local access fees. As you are likely aware, local access fees include both the linear tax charged to the utility for the right to use municipal property as well as a franchise fee paid to the municipality for the exclusive right to provide service.

FortisAlberta's calculation for its' municipal franchises is based on a percentage of the distribution and transmission charge (i.e. amount is fixed annually at somewhere between 0 and 20 per cent). Other municipalities calculate local access fees using different methodologies and thereby creating less predictability and more volatility.

If passed, this bill will protect ratepayers by making local access fees more affordable and predictable across the province for electricity and gas distribution customers by aligning the formulas applied by municipalities and is to be effective on Jan. 1, 2025. At this point, the government is not contemplating any changes to the way FortisAlberta calculates its local access fees on behalf of municipalities.

Here is the link to the news conference and release in case you want to seek further details.

[Making utility bills more affordable | alberta.ca](#)

As always, let me know if you have questions or would like to discuss.

Sincerely,

Cody Webster | Stakeholder Relations Manager, Stakeholder Engagement

FortisAlberta | Coaldale, AB | p: 403-329-7508 | c: 587-220-5873

FORTIS
ALBERTA

We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - April 4, 2024

Chinook Arch Receives Clean Audit Option

Auditors from Insight LLP reviewed the 2023 Audited Financial Statements with the Board. The Statements show that Chinook Arch is in sound financial shape, despite recent funding challenges due to a flat levy rate. In 2023, Chinook Arch invested \$160,000 in reserve funds to replace all member library websites, and upgrade the wireless access points in all member libraries. It was also able to seal coat the Chinook Arch parking lot. The Board's Audited Financial Statements can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/financial-statements>.

Annual Reports Approved

Municipal Affairs requires that all Alberta public libraries submit an annual report. The 2023 Chinook Arch annual report showed that library services are continuing to rebound in the wake of the pandemic, with most indicators showing modest increases over 2022.



Strong Support for Public Libraries in Alberta

A recent telephone survey commissioned by Alberta's library systems found that 71% of Albertans agree that convenient access to the public library is important to them, and 81% agree that there is value in public libraries as free spaces to read, learn, have fun, and access the Internet.

Board Members Present

Arrowwood	Corry Walk
Barnwell	Jane Johnson
Barons	Ron Gorzitza
Cardston	Marsha Jensen
Cardston County	Tom Nish
Champion	Terry Penney
Claresholm	Kelsey Hipkin
Coalhurst	Lyndsay Montina
Coutts	Stephen A. Pain
Crowsnest Pass	Doreen Glavin
Fort Macleod	Jim Monteith
Hill Spring	Suzanne French
Lethbridge (City)	Robin Harper
Lethbridge (County)	Tory Campbell
Lomond	Marie Logan
Magrath	Darryl Christensen
Milk River	Anne Michaelis
Milo	Christopher Northcott
Nanton	Amanda Bustard
Nobleford	Melissa Jensen
Pincher Creek	Mark Barber
Pincher Creek M.D.	Dave Cox
Raymond	Kelly Jensen
Stirling	Gary Bikman
Taber	Daniel Remfert
Taber M.D.	Merrill Harris
Vauxhall	Marilyn Forchuk
Vulcan	Debra Wyatt
Warner	Derek Baron
Warner County	Morgan Rockenbach
ID of Waterton	Lesley Little
Willow Creek M.D.	Maryanne Sandberg
LPL Resource Centre	Brendan Cummins

Regrets

Coaldale	Jordan Sailer
Picture Butte	Crystal Neels
Stavely	Chelsey Hurt
Vulcan County	Doug Logan
Ministerial Appointment	Vic Mensch (Chair)

Absent

Carmangay	Blanche Anderson
Glenwood	Linda Allred

Chinook Arch VOIP Telephone System Saves Members \$19,000 Annually

In 2021, Chinook Arch started offering VOIP telephone services on a cost-recovery basis. Many of the 20+ participating libraries saw their bills drop from \$200 to \$15/month. Collectively, this service saves the libraries \$19,000 per year!



Policies Reviewed

The Board reviews its policy manual every three years. At the April 2024 meeting, the following policies were approved. All policies can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/board-policies>.

- Management of System Funds
- Backup of Financial Data
- Hours of Work and Overtime
- Annual Vacation
- Employee Benefits
- Drugs, Alcohol, and Medication



Contact Us

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www.chinookarch.ca | arch@chinookarch.ca



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chinook.arch7



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MINUTES
OF THE
HEALTH PROFESSIONAL ATTRACTION & RETENTION
COMMITTEE MEETING
HELD AT
PICTURE BUTTE TOWN OFFICE
Tuesday, March 5th, 2024 AT 6:30 PM

PRESENT: Mayor Cathy Moore, Deputy Mayor Cynthia Papworth, Teresa Feist, Dave Feist, Boyd Folden, Curtis Watson, Mattie Watson, Susan O'Donnell, Gloria Elashuk, Councillor Lorne Hickey

ALSO PRESENT: Keith Davis, Town Administration

1.0 CALL TO ORDER

Boyd Folden called the meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

The agenda was accepted as presented

3.0 MEETING MINUTES

Moved by Teresa Feist to accept the 5th of February meeting minutes as presented.

CARRIED

4.0 DISCUSSION ITEMS

4.1 New Doctor Recruitment Update

The committee was updated on the motions that Council made at their last meeting including approving up to \$7,500 for purchasing Dr. Mohammed's equipment for the doctors clinic and; to enter into an agreement with the new doctor to share the expense of a Medical Office Assistant.

Deputy Mayor Papworth had met with Dr. Mohammed and had discussions with him in purchasing his equipment. This negotiation is ongoing.

The Town is working with a lawyer to draft up an agreement to present to the new doctor regarding cost sharing of a Medical Office Assistant. The Town has presented this information to Dr. Edegbe but has not heard back from him yet.

4.2 Committee Name

The committee discussed changing the committee's name from Health Professional Recruitment and Retention Committee to Health Professional Attraction and Retention Committee due to public misconception of the purpose of the committee.

Mattie Watson stated that she would do up a media release that the Town could add to their website if approved by Council.

MOVED by Deputy Mayor Papworth to make the recommendation to Picture Butte Council to change the name of the committee to Health Professional Attraction and Retention Committee.

CARRIED

4.3 Retention and Attraction Activities

The committee discussed organising an event to thank the current and existing doctors including Dr. Bowden, Dr. Leishmann and Dr. Mohammed for their service and at the same time welcoming the new doctors including Dr. Edegbe and Dr. Lowry to the community.

Mattie Watson will come up with some ideas on when and how the committee could host this event. The committee will focus on organising this event for some time in the summer of 2024.



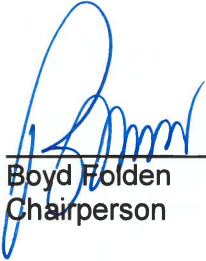
MOVED by Curtis Watson to have the committee apply for the Rural Community Attraction and Retention Grant.

CARRIED


5.0 NEXT MEETING DATE & ADJOURNMENT

The next committee meeting is scheduled for the 2nd of April, 2024 beginning at 6:30 p.m.

The meeting was adjourned at 7:33 p.m.



Boyd Holden
Chairperson



Keith Davis
Secretary

MINUTES
OF THE
HEALTH PROFESSIONAL ATTRACTION & RETENTION
COMMITTEE MEETING
HELD AT
PICTURE BUTTE TOWN OFFICE
Tuesday, April 2nd, 2024 AT 6:30 PM

PRESENT: Mayor Cathy Moore, Deputy Mayor Cynthia Papworth, Teresa Feist, Dave Feist, Boyd Folden, Curtis Watson, Mattie Watson, Susan O'Donnell, Gloria Elschuk

ALSO PRESENT: Keith Davis, Town Administration
Lynsey Robinson, RhPAP representative

1.0 CALL TO ORDER

Boyd Folden called the meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

The agenda was accepted as presented

3.0 MEETING MINUTES

Moved by Deputy Mayor Papworth to accept the 5th of March meeting minutes as presented.

CARRIED

4.0 DISCUSSION ITEMS

4.1 New Doctor Recruitment Update

The committee was updated on Council's efforts in acquiring equipment and entering into an agreement with Dr. Edegbe to assist in the cost sharing for a Medical Office Assistant.

It was mentioned that Dr. Edegbe is planning on being in the community in October. Keith will email Dr. Edegbe and confirm when he is planning on arriving to the community.

4.2 Retention and Attraction Activities

Hello and Goodbye Event

The committee discussed organising an event to thank the current and existing doctors including Dr. Bowden, Dr. Leishmann and Dr. Mohammed for their service and at the same time welcoming the new doctors including Dr. Edegbe and Dr. Lowry to the community.

Mattie presented a plan to the committee that was accepted. The committee discussed when the event should be organised and decided that it will be planned when Dr. Edegbe is in the community working. The committee also discussed fundraising for the event and asking businesses for specific requests, depending upon the business. It is intended that these requests will be done in person and will be requested about one to two months prior to the event.

Mattie will upload the list of businesses that she created and each committee member is to put who they are comfortable requesting donations from. Committee members are also to come up with ideas for the event.



Rural Health Week

Mattie identified that Rural Health week is the 27th- 31st of May and suggested that this would be a great week to recognise our health professionals in the community. A suggestion was that we could get younger and older children to participate in the recognition efforts. Committee members are to come up with ideas that we could discuss at the next committee meeting. Another suggestion was to request the Sunnysouth news to do profiles on our new doctors during Rural Health week. Keith to email the SunnySouth reporter and request that they do a number of articles profiling our doctors in Town.


4.3 RhPAP Update

Lynsey provided the committee with an update on some events currently being scheduled by RhPAP and especially highlighted the meeting scheduled for the 11th of April, beginning at 6:00 p.m. This meeting is open to all Attraction and Retention committee members and is a high level overview of the RhPAP's new strategic plan for 2024-2027.


5.0 NEXT MEETING DATE & ADJOURNMENT

The next committee meeting is scheduled for the 6th of May, 2024 beginning at 6:30 p.m.

The meeting was adjourned at 7:20 p.m.



Boyd Folden
Chairperson



Keith Davis
Secretary