



AGENDA

REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS

Monday, 18th December, 2023 at 6:30 pm

1.0 CALL TO ORDER

2.0 ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Minutes – 27th November, 2023

4.0 PUBLIC HEARING

5.0 DELEGATION

5.1 RCMP S/Sgt Mike Numan

5.2 Dr. Leishman – Closed Session

6.0 REQUESTS FOR DECISION

6.1 2024 Interim Operating and Capital Budget

6.2 Community Futures Application

6.3 Council appointed Committees and boards

6.4

7.0 MAYOR'S REPORT

8.0 COUNCIL'S REPORT

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

9.1.1 Director of Emergency Services Report

10.0 CORRESPONDENCE

10.1 Emergency Services Awards Ceremony Invitation

10.2 SouthGrow – Community Profiles – Picture Butte

11.0 INFORMATIONAL ITEMS

- 11.1 Southern Alberta Energy from Waste Association – 2023 Year End Report
- 11.2 Barons-Eureka-Warner Family & Community Support Services – Board Meeting Minutes – 1st November, 2023
- 11.3 AB Munis Submission to Municipal Affairs re: Municipal Government Act's provisions for Councillor Accountability
- 11.4 AB Munis Submission to Municipal Affairs re: Local Authorities Election Act
- 11.5

12.0 CLOSED SESSION

- 12.1 FOIP Act Part 1 Division 2 Section 16 – Dr. Leishman's Doctors Office
- 12.2 FOIP Act Part 1 Division 2 Section 16 – Phase 3 Sanitary Main Install Engineering
- 12.3 FOIP Act Part 1 Division 2 Section 16 – Tax Roll No. 424000
- 12.4 FOIP Act Part 1 Division 2 Section 25 – Sunset Park Phase 2 Lot Sales

13.0 ADJOURNMENT

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Monday, November 27th, 2023 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor C. Papworth Councillor T. Feist
Councillor H. de Kok Councillor Neels

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Operations – A. Benson
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

319 2311 27 MOVED by Councillor de Kok that the agenda be approved as amended:
ADD: 12.1 – Closed Session – Sunset Park Update
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – November 14th, 2023

320 2311 27 MOVED by Councillor Feist that the Regular Council Meeting minutes of
November 14th, 2023 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 Dan Doerksen – Southern Alberta Kanadier Association

Mr. Doerksen refreshed Council on how the Southern Alberta Kanadier Association got started and its purpose. It was started in 2001 in the Horizon school district as a means to connect with the Low German Mennonite population and bring resources to the community without culture and language barriers. A lot of the people that work in the association speak low-German and are able to provide that language support. The organization now stretches across Southern Alberta. They meet four times a year via Zoom plus at an Annual General Meeting. The Executives on the board are elected each year.

This year in June they held a one-day conference at the Lethbridge College for resource workers. Over 100 people attended this conference and it was well received.

In October a LGM (Low-German Mennonite) Informational Meeting was held in Barons. These informational meetings are great for informing the population about things that they may not know because of language or culture barriers. They have had fish and wildlife officers come out and speak about getting fishing and hunting licenses, the RCMP to speak about specific laws and regulations they may not know about and fire personnel to speak about fire safety. All of these events have translators. This specific event in Barons was not as well attended because it was during a weekday.

SAKA is starting a website with FCSS and a Youtube channel called sakaresources. Council thanked Dan for coming out and sharing with them again all the great things that SAKA has been doing in the community.

D. Doerksen left at 6:49 p.m.

6.0 REQUESTS FOR DECISION

6.1 Amend Bylaw 862-17 – credit card payment to pay property taxes

321 2311 27 MOVED by Councillor Feist to approve the first reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

322 2311 27 MOVED by Deputy Mayor Papworth to approve the second reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

323 2311 27 MOVED by Councillor de Kok for permission to conduct third and final reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

324 2311 27 MOVED by Councillor Neels to approve third and final reading of Bylaw No. 940-23 Tax and Tax Penalty Bylaw.

CARRIED

6.2 December Council Meeting Schedule

325 2311 27 MOVED by Deputy Mayor Papworth to cancel the December 11th and December 25th Regular Council meetings; to cancel the December 18th Committee of the Whole meeting; and to schedule a Regular Council Meeting on December 18th, 2023.

CARRIED

7.0 MAYOR’S REPORT

7.1 Mayor’s Report

November 20 Attended a Committee of the Whole meeting
November 22 Attended a Community Futures meeting

326 2311 27 MOVED by Mayor Moore that the Mayor’s Report be accepted as presented.

CARRIED

8.0 COUNCIL’S REPORT

8.1 Council’s Report

Councillor Feist advised Council of her recent activities:

November 20 Attended a Committee of the Whole meeting

Councillor de Kok advised Council of his recent activities:

November 20 Attended a Committee of the Whole meeting
November 24 Attended a Southern Alberta Energy from Waste Association meeting

Deputy Mayor Papworth advised Council of her recent activities:

November 14 Attended a Remembrance Day Committee
November 20 Attended a Committee of the Whole meeting
November 22 Attended a Green Acres Finance and Audit meeting

Councillor Neels advised Council of her recent activities:

November 18 Attended the Library Board Trustee Extravaganza
November 20 Attended a Committee of the Whole meeting
November 21 Attended a Picture Butte Library Board Meeting

327 2311 27 MOVED by Councillor de Kok that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

328 2311 27 MOVED by Councillor de Kok to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Operations Report

329 2311 27 MOVED by Councillor Feist to accept the Director of Operations
Report as presented.
CARRIED

10.0 CORRESPONDENCE

10.1 Chamber of Commerce - Countdown to Christmas

330 2311 27 MOVED by Councillor de Kok to receive and file Correspondence 10.1
Chamber of Commerce – Countdown to Christmas.
CARRIED

11.0 INFORMATIONAL ITEMS

- 11.1 Reeve Tory Campbell – Food Bank Fundraiser
- 11.2 Southgrow Agrifood Futures Scholarship Press Release
- 11.3 Oldman River Regional Services Commission – Executive
Committee Meeting Minutes – October 12 and November 2, 2023

331 2311 27 MOVED by Councillor de Kok to receive and file Informational Items 11.1 –
11.3.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 24 – Sunset Park Update

332 2311 27 MOVED by Councillor de Kok to close the meeting in accordance with
Division 2 Section 24 of the Freedom of Information and Protection of
Privacy Act to discuss Sunset Park Update at 7:19 p.m.
CARRIED

333 2311 27 MOVED by Councillor Neels to open the meeting to the public at 7:55 p.m.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for December 18th, 2023
beginning at 6:30 p.m.

334 2311 27 MOVED by Councillor de Kok that the Regular Council Meeting adjourn at
7:55 p.m.
CARRIED

Cathy Moore
Mayor

Keith Davis
Chief Administrative Officer



2023-11-16

Staff Sergeant Mike Numan
Detachment Commander
Coaldale, Alberta

Dear Mr. Davis,

Please find the quarterly Community Policing Report attached that covers the July 1st to September 30th, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Picture Butte Detachment.

This quarter I want to update you on the status of Body Worn Camera (BWC) field test pilot project, which commenced earlier this year in Grand Prairie, Parkland, and St. Paul Detachments respectively. The rollout of BWC is part of the RCMP's on-going efforts to be transparent and accountable to the communities we serve. The use of BWC can play a role in enhancing public trust, improving interactions between the public and police, resolving public complaints more quickly, and improving evidence gathering. I wish to advise that the 10-week BWC & Digital Evidence Management Service (DEMS) Field Test has ended. Over the course of the Field Test, the Project Team reviewed the tools and services provided by the Contractor as well feedback provided by users of the Field Test Service against the contractual requirements. The RCMP has determined that the Contractor has not successfully met the Field Test requirements as outlined in the Contract. As such, we are in the process of transitioning to a new Contractor, and more details will be shared once they are confirmed.

Your ongoing engagement and the feedback you provide guides our Detachment team and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

S/Sgt. Mike Numan
Detachment Commander
Coaldale and Picture Butte Detachment



Picture Butte Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	2	1	1	0	-100%	-100%	-0.3
Other Sexual Offences		1	1	0	0	0	-100%	N/A	-0.3
Assault		10	7	6	4	10	0%	150%	-0.3
Kidnapping/Hostage/Abduction		0	1	0	0	0	N/A	N/A	-0.1
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	4	3	3	1	N/A	-67%	0.1
Uttering Threats		11	5	5	5	1	-91%	-80%	-2.0
TOTAL PERSONS		23	20	15	13	12	-48%	-8%	-2.9
Break & Enter		6	5	7	8	8	33%	0%	0.7
Theft of Motor Vehicle		6	4	19	10	5	-17%	-50%	0.4
Theft Over \$5,000		1	4	1	0	2	100%	N/A	-0.2
Theft Under \$5,000		24	21	20	12	3	-88%	-75%	-5.1
Possn Stn Goods		1	2	5	4	1	0%	-75%	0.2
Fraud		7	6	4	7	5	-29%	-29%	-0.3
Arson		0	0	1	0	0	N/A	N/A	0.0
Mischief - Damage To Property		9	11	7	9	4	-56%	-56%	-1.2
Mischief - Other		7	5	9	5	6	-14%	20%	-0.2
TOTAL PROPERTY		61	58	73	55	34	-44%	-38%	-5.7
Offensive Weapons		0	2	1	0	1	N/A	N/A	0.0
Disturbing the peace		2	11	3	7	6	200%	-14%	0.4
Fail to Comply & Breaches		1	9	4	7	1	0%	-86%	-0.2
OTHER CRIMINAL CODE		4	2	3	4	2	-50%	-50%	-0.2
TOTAL OTHER CRIMINAL CODE		7	24	11	18	10	43%	-44%	0.0
TOTAL CRIMINAL CODE		91	102	99	86	56	-38%	-35%	-8.6

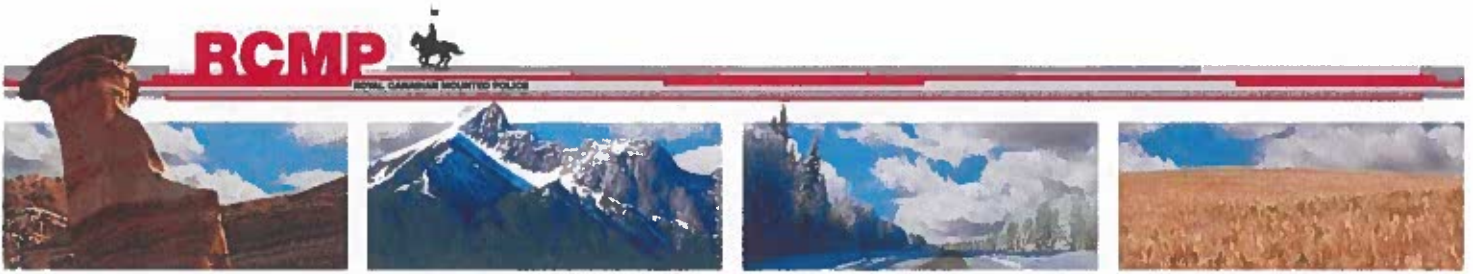


Picture Butte Provincial Detachment Crime Statistics (Actual) Q2: July to September 2019 - 2023

All categories contain "Attempted" and/or "Completed"

October 10, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	1	0	1	0	N/A	-100%	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
Total Drugs		0	2	0	1	0	N/A	-100%	-0.1
Cannabis Enforcement		0	0	1	1	0	N/A	-100%	0.1
Federal - General		0	3	1	2	1	N/A	-50%	0.1
TOTAL FEDERAL		0	5	2	4	1	N/A	-75%	0.1
Liquor Act		6	0	1	1	0	-100%	-100%	-1.1
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		9	11	9	7	8	-11%	14%	-0.6
Other Provincial Stats		26	23	21	18	7	-73%	-61%	-4.3
Total Provincial Stats		41	34	31	26	15	-63%	-42%	-6.0
Municipal By-laws Traffic		1	3	0	2	0	-100%	-100%	-0.3
Municipal By-laws		5	2	8	3	2	-60%	-33%	-0.5
Total Municipal		6	5	8	5	2	-67%	-60%	-0.8
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		5	8	3	4	3	-40%	-25%	-0.8
Property Damage MVC (Reportable)		24	17	15	18	18	-25%	0%	-1.1
Property Damage MVC (Non Reportable)		4	3	1	3	1	-75%	-67%	-0.6
TOTAL MVC		33	28	19	25	22	-33%	-12%	-2.5
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		371	282	187	100	43	-88%	-57%	-83.8
Other Traffic		0	1	0	0	1	N/A	N/A	0.1
Criminal Code Traffic		10	1	1	1	2	-80%	100%	-1.6
Common Police Activities									
False Alarms		6	4	8	10	5	-17%	-50%	0.4
False/Abandoned 911 Call and 911 Act		22	22	22	23	18	-18%	-22%	-0.7
Suspicious Person/Vehicle/Property		13	26	16	15	13	0%	-13%	-1.1
Persons Reported Missing		6	3	3	2	0	-100%	-100%	-1.3
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		5	9	7	9	11	120%	22%	1.2
Form 10 (MHA) (Reported)		1	0	0	0	0	-100%	N/A	-0.2



RCMP Provincial Policing Report

Detachment	Picture Butte
Detachment Commander	S/Sgt. Mike Numan
Quarter	Q2
Date of Report	2023-11-16

Community Consultations

Date	2023-07-06
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	Detachment members attended the Lethbridge Police Service High Risk Offender meeting with multiple partner agencies, including Parole, Probation, Taber Police Service, to discuss prolific offenders in the area.

Date	2023-07-09
Meeting Type	Community Connection
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	Picture Butte and Coaldale RCMP conducted extensive patrols during the Picture Butte Rodeo. Members conducted foot patrols, conducted check stops, and engaged with the crowd.

Date	2023-07-19
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting information sharing
Notes/Comments	Detachment members attended a monthly intelligence sharing meeting hosted by Lethbridge Police with multiple partner agencies in attendance to collaborate on investigations.



Date	2023-07-30
Meeting Type	Community Connection
Topics Discussed	Traffic / Engagement
Notes/Comments	Detachment members and Community Peace Officers from Lethbridge County and the Town of Coaldale developed and implemented a traffic plan for the 2023 Lethbridge International Airshow. Members took part in safety planning meetings and incident related exercises, and responded to calls for service during the event.

Date	2023-08-12
Meeting Type	Community Connection
Topics Discussed	Diversity
Notes/Comments	Members attended the Nobleford Heritage Day parade and interacted with members of the public and youth.

Date	2023-08-12
Meeting Type	Community Connection
Topics Discussed	Diversity
Notes/Comments	Members of the detachment attended the the Town of Nobleford Heritage Days parade. members interacted with the public and youth.

Date	2023-08-19
Meeting Type	Community Connection
Topics Discussed	Diversity
Notes/Comments	Members from the detachment attended the Picture Butte Jamboree Days Annual Parade. Detachment members and veterans interacted with the general public before, during and after the parade.



Date 2023-09-07

Meeting Type Meeting with Elected Officials

Topics Discussed Regular reporting information sharing

Notes/Comments Detachment members attended the Lethbridge County Council meeting to provide Q1 statistics, answer questions, and obtain feedback.

Date 2023-09-11

Meeting Type Community Connection

Topics Discussed Education Session

Notes/Comments Detachment members attended the Picture Butte Health Centre for a public meeting regarding the closure of the Urgent Care Centre.

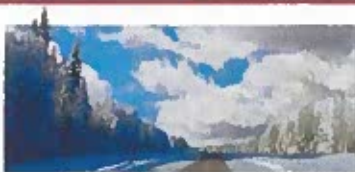


Community Priorities

<p>Priority 1</p>	<p>Enhance Road Safety</p>
<p>Current Status & Results</p>	<p>Key targets were set in relation to enhancing road safety for this year. The main purpose was to increase partnerships with other agencies to conduct joint traffic operations. This could include Alberta Sheriff's, Commercial Vehicle Enforcement, RCMP Traffic Services, and other law enforcement agencies. In this part quarter, an enhanced traffic operation has been conducted for each month. In July, Stafford Lake, Highway 512/845, and along Highway 845 including through Picture Butte were targeted in partnership with traffic services and Alberta Sheriff's. There were several impaired driving offences and suspensions issued as a result in addition to 88 violation tickets being issued.</p> <p>In August, Coaldale Detachment partnered with Traffic Services to target various areas through Picture Butte, Nobleford, and Barons. As a result, 24 violation tickets were issued covering a wide range of traffic offences such as seatbelts, speeding, and intersection violations.</p> <p>Finally, September saw Coaldale Detachment members partner with schools to target cross-walks, school zones, parking, and safety issues around schools. As a result, 17 violations were issued for seatbelts, speeding, and intersection violations.</p> <p>In addition to the above, Coaldale members followed the Alberta Traffic Safety Plan for each month to target pre-assigned offences as outlined in the Province's plan.</p>

<p>Priority 2</p>	<p>Contribute to Relationship Building</p>
<p>Current Status & Results</p>	<p>The two key targets for this objective was to increase the number of pro-active patrols in the community and to continue to actively participate in community presentations and/or activities. As can be seen from the log above, there has been great success on these measures for Picture Butte. The goal for the pro-active patrols was to have at least 2 formally documented for each quarter. As of the end of Q2 we are already at 8 total, greatly exceeding our expectations. Similarly, the goal for the community presentations was to maintain at least 56 (the same as the previous year). As of the end of Q2 Coaldale Detachment was at 88 documented presentations/activities which also greatly exceeded the target.</p>

<p>Priority 3</p>	<p>Enhance Awareness and Education</p>
<p>Current Status &</p>	<p>The two key targets for this objective were to increase attendance/involvement at inter-agency high risk offender meetings and to increase the number of crime prevention programs and/or awareness initiatives providing public education. By the end of Q2 the Detachment had attended 8 high-risk offender meetings with Lethbridge Police, Probation, and other partners. We are on track to meet our target of 10 by the end of the year. Similarly,</p>

**Results**

the Detachment has conducted 2 initiatives to provide public education bringing the total to 4 at the end of Q2 (which was the goal for the year).

The initiatives included Data 2 Action, and Project CAPTURE which have been fully implemented.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	86	56	-35%	281	290	3%
<i>Persons Crime</i>	13	12	-8%	59	57	-3%
<i>Property Crime</i>	55	34	-38%	178	162	-9%
<i>Other Criminal Code</i>	18	10	-44%	44	71	61%
Traffic Offences						
<i>Criminal Code Traffic</i>	1	2	100%	5	3	-40%
<i>Provincial Code Traffic</i>	100	43	-57%	961	364	-62%
<i>Other Traffic</i>	0	1	N/A	2	1	-50%
CDSA Offences	1	0	-100%	1	0	-100%
Other Federal Acts	4	1	-75%	3	2	-33%
Other Provincial Acts	26	15	-42%	131	105	-20%
Municipal By-Laws	5	2	-60%	25	13	-48%
Motor Vehicle Collisions	25	22	-12%	90	108	20%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest





Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	5	4	4	0
Detachment Support	2	1	1	0

² Data extracted on September 30, 2023 and is subject to change.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: There are five positions specific to Picture Butte. One of those positions is assigned as a Corporal Road Supervisor position. While it is occupied by a Corporal, that individual has been off for medical reasons with an unknown return date at this time. There are no hard vacancies at this time. The other four positions are all occupied by working Constables. One position is "double-bunked" by two Constables but one of them are off-duty for long term illness. Finally, another position is "triple-bunked" by three Constables but two of them are off-duty for long term illness and not expected to return. Regardless, all positions are actively staffed by Constables that are working and with the Coaldale-Picture Butte amalgamation, coverage is maintained through the shared resource pool.

Detachment Support: Of the two established positions, one resource is currently working. One resource is on special leave (One Leave Without Pay). There are no hard vacancies at this time.

Quarterly Financial Drivers

This past quarter has seen some overtime requirement due to soft vacancies however the required amount has been drastically reduced through changes to the schedule and the return to work of various staff.



Request for Decision

Our Vision: *Providing sustainable growth that results in a safe, vibrant and inclusive community while embracing our heritage.*

Our Mission: *By serving Picture Butte, Town Council will continually strive to ensure a thriving and vibrant community that improves the lives of Town Residents.*

Date: 18 December, 2023

To: Mayor, Council

From: Director of Corporate Services

Re: 2024-2026 Interim Operating Budget

Background:

The 2023 - 2025 budget was approved at the February 27, 2023 regular Council meeting.

The 2024 budget presentations will occur January 15, 2024. The 2024 – 2026 budget will be passed in February 2024. The budget information will be brought back when we have confirmation of assessment and requisitions so that the mill rate can be set for the year.

With the 2023 – 2025 already being approved by Council we can use this information for the interim 2024 budget information that is already in place.

Recommendation:

That Council approve, or give direction to amend the 2024 interim operating & capital budget that was originally approved February 27, 2023 with the understanding that changes will be made in January or February 2024 when the new budget is presented to Council.

Submitted by:

Michelle Overbeeke, CPA CMA

Director of Corporate Services

		2023 Budget	Interim 2024 Budget	2025 Budget
Taxes	Revenue	\$ 2,496,000.00	\$ 2,497,435.00	\$ 2,552,210.00
	Requisitions	\$ 746,405.00	\$ 713,565.00	\$ 723,350.00
Administration	Revenue	\$ 80,175.00	\$ 30,175.00	\$ 30,175.00
	Expenses	\$ 499,050.00	\$ 441,185.00	\$ 455,320.00
	Net Cost (loss)	\$ (418,875.00)	\$ (411,010.00)	\$ (425,145.00)
Council	Revenue	\$ -	\$ -	\$ -
	Expenses	\$ 91,800.00	\$ 90,650.00	\$ 91,650.00
	Net	\$ (91,800.00)	\$ (90,650.00)	\$ (91,650.00)
Policing	Revenue	\$ 75,000.00	\$ 103,200.00	\$ 103,200.00
	Expenses	\$ 81,000.00	\$ 103,200.00	\$ 103,200.00
	Net	\$ (6,000.00)	\$ -	\$ -
Fire	Revenue	\$ 232,000.00	\$ 241,750.00	\$ 248,000.00
	Expenses	\$ 391,940.00	\$ 404,890.00	\$ 417,000.00
	Net	\$ (159,940.00)	\$ (163,140.00)	\$ (169,000.00)
Disaster	Revenue	\$ 27,000.00	\$ 15,000.00	\$ 15,000.00
	Expenses	\$ 50,040.00	\$ 46,160.00	\$ 46,545.00
	Net	\$ (23,040.00)	\$ (31,160.00)	\$ (31,545.00)
Ambulance	Revenue	\$ 599,365.00	\$ 612,850.00	\$ 629,505.00
	Expenses	\$ 599,365.00	\$ 612,850.00	\$ 629,505.00
	Net	\$ -	\$ -	\$ -
Bylaw	Revenue	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00
	Expenses	\$ 78,565.00	\$ 81,960.00	\$ 84,935.00
	Net	\$ (77,365.00)	\$ (80,660.00)	\$ (83,535.00)
Public Works	Revenue	\$ -	\$ -	\$ -
	Expenses	\$ 353,735.00	\$ 365,485.00	\$ 376,605.00
	Net	\$ (353,735.00)	\$ (365,485.00)	\$ (376,605.00)
Streets	Revenue	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00

		2023 Budget	Interim 2024 Budget	2025 Budget
	Expenses	\$ 310,610.00	\$ 323,745.00	\$ 326,550.00
	Net	\$ (280,610.00)	\$ (303,745.00)	\$ (306,550.00)
Water	Revenue	\$ 725,865.00	\$ 665,965.00	\$ 665,965.00
	Expenses	\$ 758,220.00	\$ 706,785.00	\$ 688,750.00
	Net	\$ (32,355.00)	\$ (40,820.00)	\$ (22,785.00)
Sewer	Revenue	\$ 209,000.00	\$ 203,000.00	\$ 203,000.00
	Expenses	\$ 191,570.00	\$ 189,635.00	\$ 192,050.00
	Net	\$ 17,430.00	\$ 13,365.00	\$ 10,950.00
Garbage	Revenue	\$ 227,555.00	\$ 238,935.00	\$ 238,935.00
	Expenses	\$ 223,840.00	\$ 236,785.00	\$ 238,935.00
	Net	\$ 3,715.00	\$ 2,150.00	\$ -
FCSS	Revenue	\$ 15,440.00	\$ 15,500.00	\$ 15,500.00
	Expenses	\$ 15,440.00	\$ 15,000.00	\$ 15,500.00
	Net	\$ -	\$ 500.00	\$ -
Planning & Zoning	Revenue	\$ 110,100.00	\$ 110,100.00	\$ 110,100.00
	Expenses	\$ 201,285.00	\$ 203,470.00	\$ 204,970.00
	Net	\$ (91,185.00)	\$ (93,370.00)	\$ (94,870.00)
Pool	Revenue	\$ 140,100.00	\$ 141,100.00	\$ 142,100.00
	Expenses	\$ 305,255.00	\$ 311,820.00	\$ 320,870.00
	Net	\$ (165,155.00)	\$ (170,720.00)	\$ (178,770.00)
Arena/Curling Rink	Revenue	\$ 247,470.00	\$ 269,260.00	\$ 270,070.00
	Expenses	\$ 342,970.00	\$ 354,330.00	\$ 362,380.00
	Net	\$ (95,500.00)	\$ (85,070.00)	\$ (92,310.00)
Parks	Revenue	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
	Expenses	\$ 153,550.00	\$ 142,465.00	\$ 144,955.00
	Net	\$ (151,950.00)	\$ (140,865.00)	\$ (143,355.00)

		2023 Budget	Interim 2024 Budget	2025 Budget
Library	Revenue	\$ 2,000.00	\$ -	\$ -
	Expenses	\$ 49,865.00	\$ 48,485.00	\$ 48,860.00
	Net	\$ (47,865.00)	\$ (48,485.00)	\$ (48,860.00)
Community Centre	Revenue	\$ 21,795.00	\$ 21,990.00	\$ 22,190.00
	Expenses	\$ 49,160.00	\$ 51,695.00	\$ 53,020.00
	Net	\$ (27,365.00)	\$ (29,705.00)	\$ (30,830.00)
Franchise Fees	Revenue	\$ 252,000.00	\$ 255,000.00	\$ 256,000.00
TOTAL REVENUE (Excluding Requisitions)		\$ 4,809,390.00	\$ 4,704,735.00	\$ 4,808,225.00
TOTAL EXPENSES (Excluding Requisitions)		\$ 4,809,390.00	\$ 4,704,735.00	\$ 4,808,225.00
SURPLUS (SHORTFALL)		\$ -	\$ -	\$ -
REQUISITIONS (Separate Mill Rate)		\$ 684,275.00	\$ 739,425.00	\$ 716,725.00
		\$ 5,493,665.00		
Total Revenue		\$ 5,493,665.00	\$ 5,444,160.00	\$ 5,524,950.00
Total Expense		\$ 5,493,665.00	\$ 5,444,160.00	\$ 5,524,950.00
GL Detail Revenue		\$ (5,493,665.00)	\$ (5,444,160.00)	\$ (5,524,950.00)
GL Detail Expense		\$ 5,493,665.00	\$ 5,444,160.00	\$ 5,524,950.00
Diff Revenue		\$ -	\$ -	\$ -
Diff Expense		\$ -	\$ -	\$ -

Taxes

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-10-00-00-100	TAX - SUSPENSE ACCOUNT	\$ -	\$ -	\$ -	
1-10-00-00-110	TAX - MUNICIPAL	\$ 1,610,880.00	\$ 1,659,210.00	\$ 1,708,985.00	3% 2023, 3% 2024, 3% 2025
1-10-00-00-113	TAX - SCHOOL SUPPORT	\$ 557,045.00	\$ 590,000.00	\$ 590,000.00	
1-10-00-00-117	TAX - SENIORS HOUSING	\$ 30,790.00	\$ 31,050.00	\$ 31,050.00	
1-10-00-00-118	TAX - DIP REQUISITION	\$ 175.00	\$ 175.00	\$ 175.00	
1-10-00-00-590	REVENUE OWN SOURCES/FINES	\$ 2,560.00	\$ 1,000.00	\$ 1,000.00	Share of fines from Gov't of AB, profess. fees charged out
1-10-00-00-801	GRANT - MSI OPERATING	\$ 136,550.00	\$ 60,000.00	\$ 60,000.00	Gov't reduced the amount originally given
1-10-00-00-802	GRANT - MSI CAPITAL	\$ -	\$ -	\$ -	
1-10-00-00-803	GRANT - MOST 2020/21 Grant	\$ -	\$ -	\$ -	
1-10-00-00-804	GRANT - FGTF	\$ -	\$ -	\$ -	
1-10-00-00-920	TRANSFER FROM RESERVES - TAXES	\$ 6,000.00	\$ -	\$ -	Policing smoothing of allocation
1-10-01-00-530	PENALTIES - TAXES	\$ 25,000.00	\$ 26,000.00	\$ 27,000.00	
1-10-01-00-551	INTEREST - CURRENT ACCOUNT	\$ 70,000.00	\$ 72,000.00	\$ 74,000.00	Interest rates have increased
1-10-02-00-551	INTEREST - OPERATING RESERVES	\$ 70,000.00	\$ 73,000.00	\$ 75,000.00	Interest rates have increased
2-23-01-00-131	FIRE VOLUNTEER TAX INCENTIVE	\$ (13,000.00)	\$ (15,000.00)	\$ (15,000.00)	
	TAXES AND GRANTS REVENUE	\$ 2,496,000.00	\$ 2,497,435.00	\$ 2,552,210.00	
% Change		15.14%	0.06%	2.19%	
2-10-00-00-465	HOLY SPIRIT SCHOOL REQUISITION	\$ 76,660.00	\$ 90,000.00	\$ 90,000.00	Estimated.
2-10-00-00-740	ALBERTA SCHOOL FUNDING	\$ 480,385.00	\$ 500,000.00	\$ 500,000.00	Estimated.
2-10-00-00-752	GREEN ACRES FOUNDATION REQUISITION	\$ 30,790.00	\$ 31,050.00	\$ 31,050.00	Estimated.
2-10-00-00-753	DESIGNATED INDUSTRIAL REQUISITION	\$ 175.00	\$ 175.00	\$ 175.00	Estimated.
2-10-00-00-764	TRANSFER TO RESERVE - GENERAL	\$ 158,395.00	\$ 92,340.00	\$ 102,125.00	
		\$ -			
	TOTAL REQUISITIONS	\$ 746,405.00	\$ 713,565.00	\$ 723,350.00	
% Change		30.57%	-4.40%	1.37%	
	NET REVENUE AND REQUISITIONS	\$ 1,749,595.00	\$ 1,783,870.00	\$ 1,828,860.00	
% Change		9.61%	1.96%	2.52%	

Administration

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-12-00-00-420	GAIN/LOSS ON SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	
1-12-00-00-490	SALE OF GOODS ' SERVICES - MISC.	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	Admin fees, Mortgage Adm Fees \$1250
1-12-00-00-522	BUSINESS LICENSES	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	
1-12-00-00-524	ANIMAL LICENSES	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	
1-12-00-00-599	REVENUE OWN SOURCES - MISC	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	Axia, Atco Surface Lease, WCB Inv Surplus
1-12-00-00-770	OPERATING GRANTS	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	Canada Summer Jobs \$6,000
1-12-00-00-920	TRANSFER FROM RESERVES - ADMIN	\$ 50,000.00	\$ -	\$ -	Admin Reserve for outside facia, in Town Office
1-12-01-00-413	TAX CERTIFICATES/COMPLIANCE STAMPS	\$ 4,525.00	\$ 4,525.00	\$ 4,525.00	
1-12-02-00-413	PHOTOCOPYING	\$ -	\$ -	\$ -	
1-12-03-00-413	FAX SERVICES	\$ -	\$ -	\$ -	
	ADMINISTRATION REVENUE	\$ 80,175.00	\$ 30,175.00	\$ 30,175.00	
% of Change		0.00%	-62.36%	0.00%	
2-12-00-00-110	SALARIES	\$ 165,805.00	\$ 171,230.00	\$ 178,095.00	
2-12-00-00-120	WAGES	\$ 44,095.00	\$ 44,615.00	\$ 45,945.00	
2-12-00-00-130	EMPLOYER CONTRIBUTION	\$ 56,075.00	\$ 59,725.00	\$ 63,220.00	
2-12-00-00-136	WCB EMPLOYER	\$ 1,230.00	\$ 1,230.00	\$ 1,230.00	
2-12-00-00-153	ELECTION OFFICER'S FEES	\$ -	\$ -	\$ 2,000.00	Election Years Only October 20, 2025
2-12-00-00-211	TRAVEL MILEAGE	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	
2-12-00-00-212	SUBSISTENCE	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	Safety Meetings quarterly \$400.00
2-12-00-00-214	REGISTRATIONS/MEMBERSHIPS	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	LGAA (\$130), SLGM (\$225), GFOA (\$40), AUMA (\$3,018), CPA (\$1,900), Chamber (\$60), STARS (\$1,930), Mayors & Reeves (\$150), RMA (\$195), SAEWA (\$1000). Oldman Watsched (\$900), Southgrow (\$1800)- AUMA Conference \$600
2-12-00-00-215	FREIGHT	\$ -	\$ -	\$ -	code freight costs to relevant expense acct.
2-12-00-00-216	POSTAGE	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	
2-12-00-00-217	TELEPHONE	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00	
2-12-00-00-218	BANK CHARGES	\$ 5,300.00	\$ 5,500.00	\$ 5,500.00	Debit Machine and On-line payment fees (new in 2022)
2-12-00-00-221	ADVERTISING	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$1,500 Sunny South Ads, Include recruiting costs
2-12-00-00-223	SUBSCRIPTIONS	\$ 200.00	\$ 200.00	\$ 200.00	SunnySouth Subscription eliminated
2-12-00-00-231	AUDIT FEES	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	

Administration

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-12-00-00-232	LEGAL FEES	\$ 16,000.00	\$ 8,000.00	\$ 8,000.00	
2-12-00-00-233	PROFESSIONAL FEES	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	Staffing Levels Review
2-12-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ 29,000.00	\$ 28,000.00	\$ 28,000.00	\$420 Website, \$10,200 IT Support , \$9,700 Hardware upgrades (includes laptop), \$9,500 MuniWare Support
2-12-00-00-250	OFFICE CLEANING CONTRACT	\$ 3,455.00	\$ 3,525.00	\$ 3,630.00	PW Staff Cleaning Now
2-12-00-00-251	ASSESSMENT SERVICES	\$ 24,175.00	\$ 24,175.00	\$ 24,175.00	Benchmark
2-12-00-00-252	BUILDING REPAIRS & MAINT.	\$ 65,000.00	\$ 10,500.00	\$ 10,500.00	2023: \$20k Ext Insul, \$20k fascia/cap, \$10k ext paint, Public bathrooms upgrade, furnace
2-12-00-00-259	COLLECTIONS	\$ -	\$ -	\$ -	
2-12-00-00-263	EQUIP. RENTALS	\$ 8,100.00	\$ 8,100.00	\$ 8,100.00	Lease 387.80, copy charges
2-12-00-00-274	INSURANCE PREMIUMS	\$ 4,250.00	\$ 4,375.00	\$ 4,375.00	
2-12-00-00-290	MISC. - ADMINISTRATION	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
2-12-00-00-341	LAND TITLE SERVICES	\$ 250.00	\$ 250.00	\$ 250.00	
2-12-00-00-511	STATIONERY SUPPLIES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
2-12-00-00-513	JANITORIAL SUPPLIES	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	
2-12-00-00-514	STAFF COFFEE	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Staff meeting/staff lunch & learn, team building
2-12-00-00-515	CATERING COSTS	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$1,500 Butte Bucks, \$2,250 Staff Events, \$750.00 Senior Lunch
2-12-00-00-543	UTILITIES - GAS	\$ 2,320.00	\$ 2,435.00	\$ 2,555.00	
2-12-00-00-544	UTILITIES - POWER	\$ 3,840.00	\$ 4,035.00	\$ 4,235.00	
2-12-00-00-545	FEDERAL CARBON TAX	\$ 480.00	\$ 540.00	\$ 560.00	Building with Natural Gas Usage
2-12-00-00-764	TRS TO RESERVE - BUILDING	\$ 750.00	\$ 1,000.00	\$ 1,000.00	Building
	TRS TO RESERVE - EQUIPMENT	\$ 525.00	\$ 550.00	\$ 550.00	Equipment
	TRS TO RESERVE - TECHNOLOGY	\$ 5,700.00	\$ 5,700.00	\$ 5,700.00	Technology including server
	ADMINISTRATION EXPENSES	\$ 499,050.00	\$ 441,185.00	\$ 455,320.00	
% of Change		6.82%	-11.60%	3.20%	
	NET ADMINISTRATION - (loss)/gain	\$ (418,875.00)	\$ (411,010.00)	\$ (425,145.00)	
% of Change		8.23%	-1.88%	3.44%	

Council

2023 Budget

**Interim 2024
Budget**

2025 Budget

Comments

1-11-00-00-920	TRANSFER FROM RESERVE	\$ -	\$ -	\$ -	Purchase new Ipads for Council
	COUNCIL REVENUE	\$ -	\$ -	\$ -	
% of Change		#DIV/0!	0.00%	0.00%	
2-11-00-00-130	EMPLOYER CONTRIBUTION	\$ 2,200.00	\$ 2,300.00	\$ 2,300.00	
2-11-00-00-211	TRAVEL ' SUBSISTENCE	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	
2-11-00-00-214	CONVENTION FEES	\$ 8,000.00	\$ 7,000.00	\$ 8,000.00	Edmonton/Calgary/Edmonton
2-11-00-00-217	TELEPHONE - COUNCIL	\$ 750.00	\$ 750.00	\$ 750.00	
2-11-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ -	\$ -	\$ -	
2-11-00-00-515	FOOD ' BEVERAGES	\$ 600.00	\$ 600.00	\$ 600.00	
2-11-00-00-590	GENERAL SERVICE - MISC	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00	Flowers, Thank you gifts, retirement gifts, etc., Stakeholder Mtgs
2-11-00-00-764	TRS TO RESERVE - TECHNOLOGY	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
2-11-01-00-150	COUNCIL MEETING FEES	\$ 41,000.00	\$ 41,500.00	\$ 41,500.00	
2-11-01-00-151	COUNCIL COMMIT MEETING	\$ 25,250.00	\$ 24,500.00	\$ 24,500.00	
	COUNCIL EXPENSES	\$ 91,800.00	\$ 90,650.00	\$ 91,650.00	
% of Change		4.38%	-1.25%	1.10%	
	NET COUNCIL - (loss)/gain	\$ (91,800.00)	\$ (90,650.00)	\$ (91,650.00)	
% of Change		4.38%	-1.25%	1.10%	

Policing

2023 Budget

Interim 2024
Budget

2025 Budget

Comments

1-10-00-00-120	TAX - POLICING	\$ 75,000.00	\$ 80,000.00	\$ 80,000.00	
1-10-00-00-920	TRANSFER FROM RESERVE		\$ 23,200.00	\$ 23,200.00	
	POLICING REVENUE	\$ 75,000.00	\$ 103,200.00	\$ 103,200.00	
% of Change		6.44%	37.60%	0.00%	
2-21-00-00-250	POLICING CONTRACT - PROVINCE	\$ 81,000.00	\$ 103,200.00	\$ 103,200.00	
2-10-00-00-764	TRANSFER TO RESERVE	\$ -	\$ -	\$ -	
	POLICING EXPENSE	\$ 81,000.00	\$ 103,200.00	\$ 103,200.00	
% of Change		14.96%	27.41%	0.00%	
	NET POLICING SERVICES - (loss)/gain	\$ (6,000.00)	\$ -	\$ -	
% of Change		0.00%	0.00%	0.00%	

\$ 81,000.00

Fire and Disaster Services

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-23-00-00-351	COUNTY FIRE PROTECTION SERVICES	\$ 203,000.00	\$ 210,000.00	\$ 215,000.00	Fee-per-service agreement April 2021-April 2024
	COUNTY FIRE PROTECTION RENT	\$ 24,000.00	\$ 26,250.00	\$ 27,000.00	Fire Station funding
1-23-00-00-490	SALE OF GOODS ' SERVICES - MISC.	\$ -	\$ -	\$ -	
1-23-00-00-840	GRANT - CONDITIONAL - PROV	\$ -	\$ -	\$ -	
1-23-00-00-920	TRANSFER FROM RESERVES	\$ -	\$ -	\$ -	
1-23-02-00-413	RESCUE VEHICLE CALL OUT FEE	\$ -	\$ -	\$ -	
1-23-04-00-413	FIRE INSPECTION FEES	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	
	FIRE REVENUE	\$ 232,000.00	\$ 241,750.00	\$ 248,000.00	
% of Change		45.91%	4.20%	2.59%	
2-23-00-00-110	SALARIES	\$ 46,580.00	\$ 47,720.00	\$ 49,170.00	DES, CAO
2-23-00-00-120	WAGES	\$ 2,715.00	\$ 2,750.00	\$ 2,830.00	Municipal Clerk
2-23-00-00-121	FIREFIGHTERS (LOST WAGES) FEES	\$ 8,000.00	\$ 9,000.00	\$ 10,000.00	
2-23-00-00-130	EMPLOYER CONTRIBUTION	\$ 12,955.00	\$ 13,750.00	\$ 14,445.00	
2-23-00-00-136	WCB	\$ 4,920.00	\$ 4,920.00	\$ 4,920.00	
2-23-00-00-148	FIREFIGHTERS TRAINING	\$ 12,000.00	\$ 13,000.00	\$ 14,000.00	
2-23-00-00-215	FREIGHT	\$ -	\$ -	\$ -	
2-23-00-00-216	POSTAGE	\$ 100.00	\$ 100.00	\$ 100.00	
2-23-00-00-217	TELEPHONE	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	Increase due to now having 5 tablets and well as cell phone cover
2-23-00-00-241	PB FIREFIGHTERS ASSOCIATION FEES	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	
2-23-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ 5,000.00	\$ 4,600.00	\$ 4,600.00	1/4 Cell phone purchase & computer (\$875), RMS and paging software, MDT tablets
2-23-00-00-252	BUILDING REPAIR & MAINT.	\$ 10,000.00	\$ 5,000.00	\$ 5,500.00	\$5,000 Moving Costs
2-23-00-00-253	EQUIP. REPAIRS & MAINT.	\$ 15,000.00	\$ 16,000.00	\$ 16,000.00	Annual pump testing, SCBA & Bottle servicing
2-23-00-00-255	VEHICLE REPAIRS & MAINT.	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	Oil changes, tires, car washes, mechanical repairs, etc
2-23-00-00-274	INSURANCE PREMIUMS	\$ 22,385.00	\$ 23,020.00	\$ 23,020.00	Added extra for new addition
2-23-00-00-290	GENERAL SERVICES - MISC FIRE	\$ -	\$ -	\$ -	
2-23-00-00-291	FIRE/RESCUE EQUIP. PURCHASES	\$ 12,500.00	\$ 15,000.00	\$ 15,000.00	Fire hose, axes, saws, fans, rope, tools, etc.
2-23-00-00-511	OFFICE SUPPLIES	\$ 500.00	\$ 500.00	\$ 550.00	
2-23-00-00-512	UNIFORMS, CLOTHING FIGHTERS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	

Fire and Disaster Services

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-23-00-00-513	JANITORIAL SUPPLIES	\$ 500.00	\$ 750.00	\$ 1,000.00	
2-23-00-00-514	CONSUMABLE SUPPLIES	\$ 700.00	\$ 800.00	\$ 900.00	
2-23-00-00-515	PROMOTIONS	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	Fire Prevention and community promotions
2-23-00-00-521	FUEL, OIL, FILTERS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
2-23-00-00-524	TURNOUT GEAR	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	3-4 sets
2-23-00-00-543	UTILITIES - GAS	\$ 3,320.00	\$ 3,485.00	\$ 3,660.00	Add extra for new addition
2-23-00-00-544	UTILITIES - POWER	\$ 4,840.00	\$ 5,085.00	\$ 5,340.00	Add extra for new addition
2-12-00-00-545	FEDERAL CARBON TAX	\$ 650.00	\$ 735.00	\$ 800.00	% of acutal NG usage
2-23-00-00-599	GOODS PURCHASED - MISC.	\$ 500.00	\$ 500.00	\$ 500.00	
2-23-01-00-211	REGISTRATIONS & MILEAGE/SUBSISTENCE	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	AFCA, AFTOA, SCC
2-23-01-00-219	RADIO SERVICES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Radio License Renewals
2-23-02-00-764	TRS TO RESERVE - FIRE HALL	\$ 10,000.00	\$ 13,000.00	\$ 13,000.00	Fire Hall Expansion Phase 2
	TRS TO RESERVE - VEHICLES	\$ 52,600.00	\$ 56,600.00	\$ 60,600.00	Extended life new agreement Capital Replacement
	TRS TO RESERVE - EQUIPMENT	\$ 25,575.00	\$ 27,575.00	\$ 29,665.00	Average between two agreements
	TRS TO RESERVE - OPERATING	\$ -	\$ -	\$ -	
	TRS TO RESERVE - TECHNOLOGY	\$ 470.00	\$ 470.00	\$ 470.00	Technology replacement
2-23-00-00-831	DEBENTURE INTEREST - FIRE	\$ 59,440.00	\$ 58,525.00	\$ 57,570.00	Fire Hall Expansion Phase 1
2-23-00-00-832	DEBENTURE PRINCIPAL - FIRE	\$ 17,290.00	\$ 18,205.00	\$ 19,160.00	Fire Hall Expansion Phase 1
2-23-03-00-219	DISPATCH FEES	\$ 8,200.00	\$ 8,400.00	\$ 8,600.00	\$4.08 for 2023, \$4.21 for 2024, \$4.34 for 2025
	FIRE EXPENSES	\$ 391,940.00	\$ 404,890.00	\$ 417,000.00	
% of Change		24.64%	3.30%	2.99%	
	NET FIRE SERVICES - (loss)/gain	\$ (159,940.00)	\$ (163,140.00)	\$ (169,000.00)	
% of Change		2.88%	2.00%	3.59%	
1-24-00-00-840	GRANT - CONDITIONAL - PROV	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	
1-24-00-00-920	TRANSFER FROM RESERVES - DISASTER	\$ 12,000.00	\$ -	\$ -	from General Op Reserve
	DISASTER SERVICES REVENUE	\$ 27,000.00	\$ 15,000.00	\$ 15,000.00	
% of Change		0.00%	0.00%	0.00%	

Fire and Disaster Services

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-24-00-00-110	SALARIES	\$ 8,660.00	\$ 8,865.00	\$ 9,130.00	
2-24-00-00-130	EMPLOYER CONTRIBUTION	\$ 2,340.00	\$ 2,480.00	\$ 2,600.00	
2-24-00-00-214	REGISTRATIONS/MEMBERSHIPS	\$ 500.00	\$ 500.00	\$ 500.00	
2-24-00-00-217	TELEPHONE	\$ 600.00	\$ 650.00	\$ 650.00	
2-24-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ 1,650.00	\$ 1,125.00	\$ 1,125.00	1/4 Cell phone & computer purchase DES (375), purchase 2 cheap laptops (2021 & 2022 & 2023)
2-24-00-00-252	BUILDING REPAIR & MAINT	\$ 1,250.00	\$ 1,500.00	\$ 1,500.00	
2-24-00-00-290	GENERAL SERVICES - MISC	\$ 500.00	\$ 500.00	\$ 500.00	
2-24-00-00-511	OFFICE SUPPLIES	\$ 500.00	\$ 500.00	\$ 500.00	
2-24-00-00-515	TRAINING MATERIAL/ PROMOTIONS	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	Staff Training
2-24-00-00-599	GOODS PURCHASED	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	Emergency Preparedness Exercise
2-24-00-00-764	TRS TO RESERVE - TECHNOLGY	\$ 1,040.00	\$ 1,040.00	\$ 1,040.00	Technology replacement
2-24-01-00-290	DISASTER - CONTRACT	\$ 27,000.00	\$ 23,000.00	\$ 23,000.00	
	DISASTER SERVICES EXPENSES	\$ 50,040.00	\$ 46,160.00	\$ 46,545.00	
% of Change		13.74%	-7.75%	0.83%	
	NET DISASTER SERVICES - (loss)/gain	\$ (23,040.00)	\$ (31,160.00)	\$ (31,545.00)	
% of Change		-47.63%	35.24%	1.24%	
	NET FIRE & DISASTER SERVICES - (loss)/gain	\$ (182,980.00)	\$ (194,300.00)	\$ (200,545.00)	
% of Change		-8.26%	6.19%	3.21%	

Ambulance

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-25-00-00-350	AHS FUNDING	\$ 424,365.00	\$ 432,850.00	\$ 441,505.00	AHS Contract Funding Sept 2022-April 2024
1-25-00-00-413	CALLOUT - REVENUE	\$ 175,000.00	\$ 180,000.00	\$ 188,000.00	
1-25-00-00-920	TRANSFER FROM RESERVE	\$ -	\$ -	\$ -	
	AMBULANCE REVENUE	\$ 599,365.00	\$ 612,850.00	\$ 629,505.00	
% of Change		21.71%	2.25%	2.72%	
2-25-00-00-110	SALARIES	\$ 25,790.00	\$ 26,430.00	\$ 27,240.00	DES, CAO, Municipal Clerk, DCS
2-25-00-00-120	WAGES	\$ 271,510.00	\$ 276,295.00	\$ 284,260.00	4.0 FTE, vacation and sick coverage
2-25-00-00-123	HONORARIUM	\$ 26,000.00	\$ 26,000.00	\$ 20,000.00	EMR \$22/hr, PCP \$24/hr, \$2/hour standby, \$25 holiday premium
2-25-00-00-130	EMPLOYER CONTRIBUTION	\$ 69,375.00	\$ 73,605.00	\$ 77,315.00	
2-25-00-00-136	WCB	\$ 4,920.00	\$ 4,920.00	\$ 4,920.00	
2-25-00-00-148	TRAINING ALLOWANCES	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	1 PCP and 1 MFR per year
2-25-00-00-211	TRAVEL MILEAGE/SUBSISTENCE	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	
2-25-00-00-215	FREIGHT	\$ -	\$ -	\$ -	
2-25-00-00-216	POSTAGE	\$ 500.00	\$ 500.00	\$ 500.00	
2-25-00-00-217	TELEPHONE	\$ 3,200.00	\$ 3,250.00	\$ 3,250.00	Mobile data communications, tele and internet, Non-vehicle communications equipment
2-25-00-00-219	DISPATCH FEES	\$ -	\$ -	\$ -	
2-25-00-00-221	AMBULANCE - ADVERTISING / PROMOTION	\$ 500.00	\$ 550.00	\$ 600.00	
2-25-00-00-224	EMERGENCY MEDICAL ASSOC. FEES	\$ 6,500.00	\$ 7,000.00	\$ 7,000.00	Alberta College of Paramedics fees
2-25-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ 2,150.00	\$ 1,625.00	\$ 1,625.00	1/4 Cell phone & computer purchase DES (2023)
2-25-00-00-252	AMBULANCE - BUILDING MAINT.	\$ 10,000.00	\$ 5,500.00	\$ 5,500.00	
2-25-00-00-253	EQUIP REPAIRS PURCHASED	\$ 2,200.00	\$ 2,300.00	\$ 2,300.00	
2-25-00-00-254	BUSINESS EXPENSES	\$ 800.00	\$ 850.00	\$ 850.00	Bank Charges/Interest, Prof fees, Lic & Permits
2-25-00-00-255	VEHICLE - REPAIRS, INSPECT.	\$ 6,300.00	\$ 6,350.00	\$ 6,350.00	
2-25-00-00-259	COLLECTIONS	\$ 2,700.00	\$ 2,750.00	\$ 2,750.00	Collection fees
2-25-00-00-274	INSURANCE - LIABILITY	\$ 11,055.00	\$ 11,370.00	\$ 11,370.00	Extra added for new expansion
2-25-00-00-290	GENERAL SERVICES - MISC.	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	Accreditation Canada fees
2-25-00-00-291	AMBULANCE - LEASE PAYMENT	\$ -	\$ -	\$ -	
2-25-00-00-511	OFFICE SUPPLIES	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	

Ambulance

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-25-00-00-512	UNIFORMS, CLOTHING	\$ 4,000.00	\$ 4,250.00	\$ 4,250.00	
2-25-00-00-513	JANITORIAL SUPPLIES	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
2-25-00-00-515	TRAINING MATERIAL	\$ -	\$ -	\$ -	
2-25-00-00-519	MEDICAL SUPPLIES	\$ 26,000.00	\$ 27,000.00	\$ 27,000.00	IOs and new drugs added by AHS
2-25-00-00-521	FUEL, OIL, FILTERS	\$ 16,000.00	\$ 17,000.00	\$ 18,000.00	
2-25-00-00-530	EQUIP. REPAIR MATERIALS	\$ -	\$ -	\$ -	
2-25-00-00-543	UTILITIES - GAS	\$ 3,320.00	\$ 3,485.00	\$ 3,660.00	Add extra for new addition
2-25-00-00-544	UTILITIES - POWER	\$ 4,840.00	\$ 5,085.00	\$ 5,340.00	Add extra for new addition
2-12-00-00-545	FEDERAL CARBON TAX	\$ 650.00	\$ 735.00	\$ 800.00	% of NG Usage
2-25-00-00-599	GOODS PURCHASED - MISC.	\$ -	\$ -	\$ -	
2-25-00-00-764	TRS TO RESERVE - AMBULANCE	\$ 32,000.00	\$ 34,000.00	\$ 36,540.00	Ambulance Replacement (2025)
	TRS TO RESERVE - EQUIPMENT	\$ 7,000.00	\$ 7,500.00	\$ 8,000.00	Cardiac Monitor - 5 years
	TRS TO RESERVE - BUILDING	\$ 11,940.00	\$ 13,685.00	\$ 19,070.00	
	TRS TO RESERVE - TECHNOLOGY	\$ 1,315.00	\$ 1,315.00	\$ 1,315.00	Technology Replacement
2-25-00-00-831	DEBENTURE INTEREST - AMBULANCE	\$ 11,320.00	\$ 11,150.00	\$ 10,965.00	Fire Hall Expansion Phase 1 Debenture
2-25-00-00-832	DEBENTURE PRINCIPAL - AMBULANCE	\$ 3,680.00	\$ 3,850.00	\$ 4,035.00	
2-25-00-00-899	BAD DEBT EXPENSE	\$ 9,000.00	\$ 9,100.00	\$ 9,200.00	
	AMBULANCE EXPENSES	\$ 599,365.00	\$ 612,850.00	\$ 629,505.00	
% of Change		21.31%	2.25%	2.72%	
	NET AMBULANCE - (loss)/gain	\$ -	\$ -	\$ -	
% of Change		-100.00%	#DIV/0!	#DIV/0!	

Bylaw

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-26-00-00-591	FINES - ANIMAL CONTROL	\$ -	\$ -	\$ -	
1-26-00-00-592	FINES - BYLAW INFRACTIONS	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	
	BYLAW ENFORCEMENT AGREEMENT	\$ -	\$ -	\$ -	
1-26-00-00-920	TRANSFER FROM RESERVES	\$ -	\$ -	\$ -	
	BYLAW REVENUE	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	
% of Change		20.00%	8.33%	7.69%	
2-26-00-00-110	SALARIES	\$ 14,050.00	\$ 14,235.00	\$ 14,655.00	Director of Emergency Services %
2-26-00-00-120	WAGES	\$ 35,725.00	\$ 36,320.00	\$ 37,400.00	24 hours per week
2-26-00-00-121	CONTRACT	\$ -	\$ -	\$ -	
2-26-00-00-130	EMPLOYER CONTRIBUTION	\$ 13,020.00	\$ 13,820.00	\$ 14,520.00	
2-26-00-00-215	FREIGHT	\$ 100.00	\$ 100.00	\$ 100.00	
2-26-00-00-216	POSTAGE	\$ 50.00	\$ 75.00	\$ 75.00	
2-26-00-00-217	TELEPHONE	\$ 250.00	\$ 275.00	\$ 300.00	
2-26-00-00-221	ADVERTISING	\$ 300.00	\$ 300.00	\$ 300.00	
2-26-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	Computer, laptop, cell phone purchase, 1/4 cell phone and computer purchase DES (875)
2-26-00-00-255	VEHICLE REPAIRS PURCHASES	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	
2-26-00-00-259	VETERINARIAN SERVICES	\$ 500.00	\$ 500.00	\$ 500.00	
2-26-00-00-274	INSURANCE PREMIUMS	\$ 415.00	\$ 430.00	\$ 430.00	
2-26-00-00-290	GENERAL SERVICES - MISC	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	Contractor services for bylaw enforcement
2-26-00-00-512	UNIFORMS, CLOTHING	\$ 500.00	\$ 500.00	\$ 500.00	
2-26-00-00-514	DOG FOOD	\$ 40.00	\$ 40.00	\$ 40.00	
2-26-00-00-521	FUEL, OIL, FILTERS	\$ 3,500.00	\$ 3,750.00	\$ 4,000.00	
2-26-00-00-599	GOODS PURCHASED - MISC.	\$ 500.00	\$ 750.00	\$ 1,000.00	Officer equipment, supplies, and training
2-26-00-00-764	TRS TO RESERVE - VEHICLE	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	Vehicle
	TRS TO RESERVE - BUILDING	\$ 3,000.00	\$ 3,250.00	\$ 3,500.00	Bylaw bay in fire station, Phase 2 office space
	TRS TO RESERVE - TECHNOLOGY	\$ 915.00	\$ 915.00	\$ 915.00	Technology
	BYLAW EXPENSES	\$ 78,565.00	\$ 81,960.00	\$ 84,935.00	

% of Change		15.55%	4.32%	3.63%	
	NET BYLAW - (loss)/gain	\$ (77,365.00)	\$ (80,660.00)	\$ (83,535.00)	
% of Change		15.48%	4.26%	3.56%	

Public Works

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-31-00-00-413	CUSTOM SERVICES - PW	\$ -	\$ -	\$ -	
1-31-00-00-420	GAIN/LOSS ON DISPOSAL OF ASSETS	\$ -	\$ -	\$ -	
1-31-00-00-490	SALE OF GOODS ' SERVICES	\$ -	\$ -	\$ -	
1-31-00-00-591	WCB REIMBURSEMENT - PW	\$ -	\$ -	\$ -	
1-31-00-00-920	TRANSFER FROM RESERVES - PW	\$ -	\$ -	\$ -	
	PUBLIC WORKS REVENUE	\$ -	\$ -	\$ -	
% of Change		-100.00%	0.00%	0.00%	
2-31-00-00-110	SALARIES	\$ 73,760.00	\$ 75,740.00	\$ 78,160.00	
2-31-00-00-120	WAGES	\$ 124,770.00	\$ 127,680.00	\$ 131,460.00	
2-31-00-00-129	ON CALL	\$ 8,000.00	\$ 8,250.00	\$ 8,500.00	
2-31-00-00-130	EMPLOYER CONTRIBUTION	\$ 58,160.00	\$ 61,785.00	\$ 64,950.00	
2-31-00-00-136	WCB - PUBLIC WORKS	\$ 13,530.00	\$ 13,530.00	\$ 13,530.00	
2-31-00-00-211	TRAVEL MILEAGE/SUBSISTENCE	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	Includes Mileage for on-call employee
2-31-00-00-214	REGISTRATIONS/MEMBERSHIPS	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	Includes any public works and safety courses
2-31-00-00-215	FREIGHT	\$ -	\$ -	\$ -	
2-31-00-00-217	TELEPHONE	\$ 1,700.00	\$ 1,750.00	\$ 1,750.00	
2-31-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	Computer purchase & software (Blue Beam \$900)
2-31-00-00-250	ALBERTA FIRST CALL FEES	\$ 1,100.00	\$ 1,150.00	\$ 1,150.00	
2-31-00-00-252	BUILDING REPAIRS & MAINT.	\$ 8,200.00	\$ 15,300.00	\$ 15,300.00	
2-31-00-00-253	EQUIP. REPAIRS & MAINT.	\$ 5,750.00	\$ 6,000.00	\$ 6,000.00	
2-31-00-00-255	VEHICLE REPAIRS & MAINT.	\$ 7,200.00	\$ 7,400.00	\$ 7,400.00	Tires, oil changes, and repairs to all vehicles
2-31-00-00-263	EQUIP. RENTALS	\$ -	\$ -	\$ -	
2-31-00-00-274	INSURANCE PREMIUMS	\$ 3,915.00	\$ 4,035.00	\$ 4,035.00	
2-31-00-00-290	GENERAL SERVICES - MISC	\$ 10,000.00	\$ 3,000.00	\$ 3,000.00	\$250/employee for boots plus PPE, coverall rental, \$7000 Safety Software
2-31-00-00-291	LEASE PAYMENTS	\$ -	\$ -	\$ -	
2-31-00-00-513	JANITORIAL SUPPLIES	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	
2-31-00-00-514	STAFF COFFEE	\$ 750.00	\$ 750.00	\$ 750.00	
2-31-00-00-521	FUEL, OIL FILTERS	\$ 10,300.00	\$ 11,300.00	\$ 11,300.00	PW Vehicles only
2-31-00-00-524	TOOLS	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	drills, power tools, concrete saw \$800

2-31-00-00-543	UTILITIES - GAS	\$ 3,820.00	\$ 4,205.00	\$ 4,625.00	
2-31-00-00-544	UTILITIES - POWER	\$ 3,460.00	\$ 3,565.00	\$ 3,565.00	
2-12-00-00-545	FEDERAL CARBON TAX	\$ 965.00	\$ 1,090.00	\$ 1,175.00	% of Actual NG Usage
2-31-00-00-764	TRS TO RESERVE - BUILDING	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	Building
	TRS TO RESERVE - EQUIPMENT	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	Equipment
	TRS TO RESERVE - VEHICLE	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	Vehicle
	TRS TO RESERVE - TECHNOLOGY	\$ 1,355.00	\$ 1,355.00	\$ 1,355.00	Technology
	PUBLIC WORKS EXPENSES	\$ 353,735.00	\$ 365,485.00	\$ 376,605.00	
% of Change		0.22%	3.32%	3.04%	
	NET PUBLIC WORKS - (loss)/gain	\$ (353,735.00)	\$ (365,485.00)	\$ (376,605.00)	
% of Change		11.53%	3.32%	3.04%	

Streets

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-32-00-00-413	CUSTOM SERVICES	\$ -	\$ -	\$ -	
1-32-00-00-490	SALE OF GOODS ' SERVICES	\$ -	\$ -	\$ -	
1-32-00-00-840	GRANT - PROVINCIAL	\$ -	\$ -	\$ -	
1-32-00-00-920	TRANSFER FROM RESERVES	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	Road patching \$30,000
	STREETS REVENUE	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	
% of Change		-53.49%	-33.33%	0.00%	
2-32-00-00-110	SALARIES	\$ 3,875.00	\$ 3,970.00	\$ 4,085.00	
2-32-00-00-120	WAGES	\$ 37,060.00	\$ 43,275.00	\$ 45,050.00	
2-32-00-00-130	EMPLOYER CONTRIBUTION	\$ 14,955.00	\$ 15,880.00	\$ 16,795.00	
2-32-00-00-215	FREIGHT	\$ -	\$ -	\$ -	
2-32-00-00-233	ENGINEERING FEES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
2-32-00-00-253	EQUIP. REPAIRS & MAINT	\$ 7,600.00	\$ 7,600.00	\$ 7,600.00	Skidsteer, excavator, telehandler services, washes and repairs
2-32-00-00-256	VANDALISM REPAIRS	\$ -	\$ -	\$ -	
2-32-00-00-257	SNOW REMOVAL	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	Town staff, overages come out of reserves
2-32-00-00-263	EQUIP. RENTALS	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	Street Sweeping 23/24 \$6350, \$6760, Crack seal equipment \$3000
2-32-00-00-274	INSURANCE	\$ 2,165.00	\$ 2,230.00	\$ 2,230.00	
2-32-00-00-290	GENERAL SERVICES - MISC.	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	Factory Drive line painting, \$1,000 crosswalks and curbs
2-32-00-00-521	FUEL, OIL, FILTERS	\$ 5,000.00	\$ 5,200.00	\$ 5,200.00	Equipment & Vehicles
2-32-00-00-523	VEHICLE REPAIR & MAINT	\$ -	\$ -	\$ -	
2-32-00-00-524	TOOLS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
2-32-00-00-533	SAND/DUST CONTROL	\$ 8,400.00	\$ 8,500.00	\$ 8,500.00	
2-32-00-00-534	GRAVEL	\$ 5,600.00	\$ 5,650.00	\$ 5,650.00	lane/ parking areas etc
2-32-00-00-535	ASPHALT	\$ 57,000.00	\$ 59,000.00	\$ 59,000.00	Potholes, crack sealing, cold mix, \$50,000
2-32-00-00-536	SIDEWALK REPAIRS & MAINT.	\$ 6,000.00	\$ 6,250.00	\$ 6,250.00	Trip hazard removal
2-32-00-00-538	STORM SEWER REPAIRS	\$ 16,000.00	\$ 16,250.00	\$ 16,250.00	Any storm sewer repairs, and cleaning
2-32-00-00-539	STREET SIGNS	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	

2-32-00-00-546	STREET LIGHTING-Power	\$ 96,255.00	\$ 99,140.00	\$ 99,140.00	
2-32-00-00-764	TRS TO RESERVE - STREETS INFRASTRUCTURE	\$ 600.00	\$ 700.00	\$ 700.00	Street Infrastructure
	TRS TO RESERVE - SNOW REMOVAL	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	Snow removal if not needed for contracted services
	STREETS EXPENSES	\$ 310,610.00	\$ 323,745.00	\$ 326,550.00	
% of Change		2.26%	4.23%	0.87%	
	NET STREETS - (loss)/gain	\$ (280,610.00)	\$ (303,745.00)	\$ (306,550.00)	
% of Change		17.28%	8.24%	0.92%	

Water

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-41-00-00-411	WATER - RESIDENTIAL SALES	\$ 533,015.00	\$ 538,015.00	\$ 538,015.00	Includes Raw Water Revenue \$4,000 S/C fee
1-41-00-00-414	WATER - COMMERCIAL/INDUSTRIAL SALES	\$ 107,500.00	\$ 107,500.00	\$ 107,500.00	
1-41-00-00-429	WATER BULK SALES - WATERPLANT	\$ 9,750.00	\$ 9,750.00	\$ 9,750.00	
1-41-00-00-490	SALE OF GOODS ' SERVICES	\$ -	\$ -	\$ -	
1-41-00-00-491	WATER METER INSTALLATION FEES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
1-41-00-00-492	ADMIN. DISCONNECT/CONNECT FEE	\$ 2,100.00	\$ 2,200.00	\$ 2,200.00	
1-41-00-00-530	PENALTIES - WATER ACCOUNTS	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	
1-41-00-00-842	GRANT - PROVINCIAL CONDITIONAL - WATER	\$ -	\$ -	\$ -	
1-41-00-00-920	TRANSFER FROM RESERVES - WATER	\$ 65,000.00	\$ -	\$ -	2023 - Water Meter software/hardware \$16,000 Water Repair \$14,000, PLC County (Gen Op Reserve)
	WATER REVENUE	\$ 725,865.00	\$ 665,965.00	\$ 665,965.00	
% of Change		10.67%	-8.25%	0.00%	
2-41-00-00-110	SALARIES	\$ 17,115.00	\$ 17,635.00	\$ 18,285.00	
2-41-00-00-120	WAGES	\$ 66,290.00	\$ 67,780.00	\$ 69,905.00	
2-41-00-00-121	WAGE - WATER METER READING	\$ 16,075.00	\$ 16,495.00	\$ 16,990.00	
2-41-00-00-129	ON CALL - WATER	\$ 16,000.00	\$ 16,500.00	\$ 17,000.00	
2-41-00-00-130	EMPLOYER CONTRIBUTION	\$ 26,860.00	\$ 28,535.00	\$ 30,030.00	
2-41-00-00-211	TRAVEL MILEAGE/SUBSISTENCE	\$ 1,300.00	\$ 1,350.00	\$ 1,350.00	
2-41-00-00-214	REGISTRATIONS/MEMBERSHIPS	\$ 2,150.00	\$ 2,200.00	\$ 2,200.00	Includes water courses, AWWOA
2-41-00-00-215	FREIGHT	\$ -	\$ -	\$ -	
2-41-00-00-216	POSTAGE	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	
2-41-00-00-217	TELEPHONE	\$ 2,700.00	\$ 2,750.00	\$ 2,750.00	AI, Modem, Truck Fill, WTP, WTP Internet, On Call
2-41-00-00-233	ENGINEERING FEES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
2-41-00-00-242	COMPUTER/SOFTWARE SERVICES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
2-41-00-00-252	BUILDING REPAIRS & MAINT.	\$ 8,200.00	\$ 8,300.00	\$ 8,300.00	Window replacement at front of building
2-41-00-00-253	EQUIP. REPAIRS & MAINT.	\$ 27,000.00	\$ 11,000.00	\$ 21,000.00	Water reading software & hardware
2-41-00-00-254	HYDRANT REPAIRS	\$ -	\$ -	\$ -	
2-41-00-00-255	VEHICLE REPAIRS & MAINT.	\$ 3,500.00	\$ 3,550.00	\$ 3,550.00	
2-41-00-00-257	WATERINE DISTRIBUTION MAINTENANCE	\$ 25,500.00	\$ 23,250.00	\$ 38,250.00	Valve operating and repairs, general maintenance, \$14,000 extra repairs

Water

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-41-00-00-258	TESTING SAMPLES	\$ 2,100.00	\$ 2,150.00	\$ 2,150.00	Water & lead testing
2-41-00-00-259	WATERLINE REPAIR PURCHASES	\$ -	\$ -	\$ -	
2-41-00-00-260	LEAD LINE REPLACEMENT	\$ -	\$ -	\$ -	
2-41-00-00-261	EMERGENCY WATERLINE DIST. REPAIRS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	
2-41-00-00-263	EQUIP. RENTALS - WATER	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
2-41-00-00-274	INSURANCE PREMIUM	\$ 16,995.00	\$ 17,505.00	\$ 17,505.00	
2-41-00-00-290	GENERAL SERVICES - MISC.	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	Water Tools, Coverall Alan/Graham 75%
2-41-00-00-291	RESERVOIR CLEANING	\$ 10,000.00	\$ 7,000.00	\$ -	Reservoirs in 2023. Clearwell in 2024
2-41-00-00-292	BULK WATER REPAIRS & MAINT.	\$ 3,100.00	\$ 3,150.00	\$ 3,150.00	Truck fill station
2-41-00-00-295	RAW WATERLINE 3rd STREET ONLY	\$ 8,500.00	\$ 8,900.00	\$ 8,900.00	All repairs and maintenance to 3rd street raw waterline (\$7,440, \$7,500,\$7,800 staff)
2-41-00-00-351	WATER PURCHASED - LNUID	\$ 2,250.00	\$ 2,500.00	\$ 2,500.00	Raw water
2-41-00-00-511	OFFICE SUPPLIES	\$ 750.00	\$ 750.00	\$ 750.00	
2-41-00-00-521	FUEL, OIL	\$ 4,410.00	\$ 4,630.00	\$ 4,630.00	Vehicle # 10 & 4 75%
2-41-00-00-523	VEHICLE/EQUIP REPAIRS & MAINT.	\$ -	\$ -	\$ -	
2-41-00-00-531	CHEMICALS - WATER TREATMENT	\$ 700.00	\$ 750.00	\$ 750.00	Chlorine
2-41-00-00-539	METERS/REMOTES	\$ 20,000.00	\$ 12,000.00	\$ 25,000.00	Meter Replacement - Replace 12 meters and possibly 1 large meter
2-41-00-00-543	UTILITIES - GAS	\$ 7,300.00	\$ 7,665.00	\$ 8,050.00	
2-41-00-00-544	UTILITIES - POWER	\$ 38,675.00	\$ 39,835.00	\$ 31,190.00	
2-41-00-00-550	CITY OF LETHBRIDGE / COMMISSION FEES	\$ 175,000.00	\$ 180,000.00	\$ 185,000.00	Pool water was not budgeted for the last few years, leak in the pool 2020
2-41-00-00-551	LETHBRIDGE COUNTY - DIAMOND CITY PUMPING FEE	\$ 75,000.00	\$ 40,000.00	\$ 40,000.00	\$35,000 PLC Upgrade County
2-12-00-00-545	FEDERAL CARBON TAX	\$ 2,210.00	\$ 2,495.00	\$ 2,690.00	% of Actual NG Usage
2-41-00-00-764	TRS TO RESERVE - INFRASTRUCTURE	\$ 1,500.00	\$ 2,000.00	\$ 21,080.00	Water & Storm Water Infrastructure
	TRS TO RESERVE - BUILDING	\$ 1,500.00	\$ 2,000.00	\$ 21,080.00	Building
	TRS TO RESERVE - EQUIPMENT	\$ 1,500.00	\$ 2,000.00	\$ 21,080.00	Equipment
	TRS TO RESERVE - FIRE HYDRANT	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	Fire Hydrant
	TRS TO RESERVE - EMERGENCY REPAIRS	\$ -	\$ -	\$ -	
	TRS TO RESERVE - TECHNOLOGY	\$ 2,765.00	\$ 2,765.00	\$ 2,765.00	Technology
2-41-00-00-831	DEBENTURE INTEREST - WATER	\$ 18,875.00	\$ 13,395.00	\$ 8,820.00	WTP 2027, Pipeline 2024
2-41-00-00-832	DEBENTURE PRINCIPAL - WATER	\$ 123,850.00	\$ 127,900.00	\$ 24,000.00	2 ACFA loans

Water

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
	WATER EXPENSES	\$ 758,220.00	\$ 706,785.00	\$ 688,750.00	
% of Change		17.08%	-6.78%	-2.55%	
	NET WATER - (loss)/gain	\$ (32,355.00)	\$ (40,820.00)	\$ (22,785.00)	
% of Change		-492.18%	26.16%	-44.18%	

Sewer

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-42-00-00-411	SEWER - RESIDENTIAL	\$ 152,500.00	\$ 153,500.00	\$ 153,500.00	
1-42-00-00-414	SEWER - COMMERCIAL ' INDUSTRIAL SER	\$ 49,500.00	\$ 49,500.00	\$ 49,500.00	
1-42-00-00-490	SALES OF GOODS ' SERVICES - MISC. - SEWE	\$ -	\$ -	\$ -	
1-42-00-00-530	PENALTIES - SEWER ACCOUNTS	\$ -	\$ -	\$ -	
1-42-00-00-842	GRANT - PROVINCIAL	\$ -	\$ -	\$ -	
1-42-00-00-920	TRANSFER FROM RESERVES - SEWER	\$ 7,000.00	\$ -	\$ -	Sewer line repairs
	SEWER REVENUE	\$ 209,000.00	\$ 203,000.00	\$ 203,000.00	
% of Change		-0.95%	-2.87%	0.00%	
2-42-00-00-110	SALARIES	\$ 14,050.00	\$ 14,490.00	\$ 15,055.00	
2-42-00-00-120	WAGES	\$ 16,515.00	\$ 16,895.00	\$ 17,410.00	
2-42-00-00-129	ON CALL	\$ 8,000.00	\$ 8,250.00	\$ 8,500.00	
2-42-00-00-130	EMPLOYER CONTRIBUTION	\$ 7,820.00	\$ 8,310.00	\$ 8,770.00	
2-42-00-00-215	FREIGHT	\$ 2,700.00	\$ 2,750.00	\$ 2,750.00	Sewer sample shipping
2-42-00-00-211	TRAVEL MILEAGE/SUBSISTENCE	\$ 800.00	\$ 900.00	\$ 900.00	
2-42-00-00-217	TELEPHONE - SEWAGE LIFT STATION	\$ 770.00	\$ 780.00	\$ 780.00	
2-42-00-00-233	ENGINEERING FEES	\$ -	\$ -	\$ -	
2-42-00-00-250	SEWER MAINLINE CLEANINGS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	Cleaning a quarter of the Town every year
2-42-00-00-252	BUILDING REPAIRS & MAINT.	\$ 5,200.00	\$ 5,250.00	\$ 5,250.00	Includes wet well cleaning, Signage
2-42-00-00-253	EQUIP. REPAIRS & MAINT.	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	
2-42-00-00-255	VEHICLE REPAIRS & MAINT	\$ 1,200.00	\$ 1,250.00	\$ 1,250.00	
2-42-00-00-258	TESTING SAMPLES	\$ 14,000.00	\$ 14,250.00	\$ 14,250.00	CBOD, BOD, TSS and NH3 Testing
2-42-00-00-263	EQUIP. RENTALS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
2-42-00-00-274	INSURANCE PREMIUMS	\$ 2,680.00	\$ 2,760.00	\$ 2,760.00	
2-42-00-00-290	GENERAL SERVICES - MISC.	\$ 5,900.00	\$ 5,900.00	\$ 5,900.00	Coveralls ??? 25%
2-42-00-00-521	FUEL, OIL	\$ 1,710.00	\$ 1,800.00	\$ 1,800.00	Vehicle 10 & 4 25%
2-42-00-00-530	REPAIRS	\$ 35,000.00	\$ 28,500.00	\$ 28,500.00	Any sewer service line repairs
2-42-00-00-531	CHEMICALS - WASTE WATER TREATMENTS	\$ 10,200.00	\$ 10,200.00	\$ 10,300.00	Enzymes
2-42-00-00-543	UTILITIES - GAS	\$ 4,000.00	\$ 4,400.00	\$ 4,840.00	

2-42-00-00-544	UTILITIES - POWER	\$ 36,050.00	\$ 37,130.00	\$ 37,150.00	
2-12-00-00-545	FEDERAL CARBON TAX	\$ 725.00	\$ 820.00	\$ 885.00	% of Actual NG Usage
2-42-00-00-764	TRS TO RESERVE - INFRASTRUCTURE	\$ 750.00	\$ 1,000.00	\$ 1,000.00	Infrastructure
	TRS TO RESERVE - BUILDING	\$ 750.00	\$ 1,000.00	\$ 1,000.00	Building
	TRS TO RESERVE - EQUIPMENT	\$ 750.00	\$ 1,000.00	\$ 1,000.00	Equipment
	SEWER EXPENSES	\$ 191,570.00	\$ 189,635.00	\$ 192,050.00	
% of Change		-8.74%	-1.01%	1.27%	
	NET SEWER - (loss)/gain	\$ 17,430.00	\$ 13,365.00	\$ 10,950.00	
% of Change		1521.40%	-23.32%	-18.07%	

Garbage

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-43-00-00-411	GARBAGE - RESIDENTIAL	\$ 183,635.00	\$ 192,820.00	\$ 192,820.00	5% increase 2021/22/23, tipping fees in by at least 3%
1-43-00-00-414	GARBAGE - COMMERCIAL/INDUSTRIAL	\$ 43,920.00	\$ 46,115.00	\$ 46,115.00	5% increase 2021/22/23, tipping fees in by at least 3%
1-43-00-00-490	MISC. - GARBAGE	\$ -	\$ -	\$ -	\$25.00 per cart for Commercial bins
1-43-00-00-530	PENALTIES - GARBAGE ACCOUNTS	\$ -	\$ -	\$ -	
1-43-00-00-842	GRANT - PROVINCIAL	\$ -	\$ -	\$ -	
1-43-00-00-920	TRANSFER FROM RESERVES - GARBAGE	\$ -	\$ -	\$ -	
	GARBAGE REVENUE	\$ 227,555.00	\$ 238,935.00	\$ 238,935.00	
% of Change		3.80%	5.00%	0.00%	
2-43-00-00-110	SALARIES	\$ 5,720.00	\$ 5,900.00	\$ 6,125.00	
2-43-00-00-120	WAGES DOMESTIC	\$ 24,825.00	\$ 25,315.00	\$ 26,095.00	
2-43-00-00-130	EMPLOYER CONTRIBUTION	\$ 11,540.00	\$ 12,260.00	\$ 12,910.00	
2-43-00-00-217	TELEPHONE	\$ 120.00	\$ 125.00	\$ 125.00	
2-43-00-00-253	EQUIP. REPAIRS & MAINT.	\$ 1,100.00	\$ 1,150.00	\$ 1,150.00	
2-43-00-00-255	VEHICLE REPAIRS & MAINT.	\$ 5,700.00	\$ 5,800.00	\$ 5,800.00	
2-43-00-00-263	EQUIP. RENTALS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
2-43-00-00-274	INSURANCE PREMIUMS	\$ 2,165.00	\$ 2,230.00	\$ 2,230.00	
2-43-00-00-290	GENERAL SERVICES - MISC.	\$ 700.00	\$ 700.00	\$ 700.00	
2-43-00-00-351	LETHBRIDGE REGIONAL WASTE FEES	\$ 141,750.00	\$ 148,900.00	\$ 148,900.00	Increased from \$54.97 to \$56.80 per capita, commercial \$139.95/load
2-43-00-00-521	FUEL, OIL, FILTERS	\$ 7,105.00	\$ 7,460.00	\$ 7,460.00	
2-43-00-00-764	TRS TO RESERVE - BINS	\$ 1,100.00	\$ 1,200.00	\$ 1,200.00	Carts
	TRS TO RESERVE - VEHICLE	\$ 4,570.00	\$ 8,000.00	\$ 8,000.00	Vehicle
2-43-02-00-120	WAGE COMMERCIAL	\$ 16,445.00	\$ 16,745.00	\$ 17,240.00	
	GARBAGE EXPENSES	\$ 223,840.00	\$ 236,785.00	\$ 238,935.00	
% of Change		1.69%	5.78%	0.91%	
	NET GARBAGE - (loss)/gain	\$ 3,715.00	\$ 2,150.00	\$ -	
% of Change		-512.78%	-42.13%	-100.00%	

FCSS

2023 Budget
Interim 2024 Budget
2025 Budget
Comments

1-10-00-00-121	TAX - FCSS	\$ 15,440.00	\$ 15,500.00	\$ 15,500.00	FCSS requisition funding
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	FCSS REVENUE	\$ 15,440.00	\$ 15,500.00	\$ 15,500.00	
% of Change		8.73%	0.39%	0.00%	

2-51-00-00-250	VICTIM SERVICES CONTRACT	\$ -	\$ -	\$ -	#REF!
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2-51-00-00-850	BARONS-EUREKA-WARNER FCSS REQUISITION	\$ 15,440.00	\$ 15,000.00	\$ 15,500.00	#REF!
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	FSCC EXPENSES	\$ 15,440.00	\$ 15,000.00	\$ 15,500.00	
% of Change		-19.58%	-2.85%	3.33%	

	NET FCSS - (loss)/gain	\$ -	\$ 500.00	\$ -	
% of Change		100.00%	#DIV/0!	-100.00%	

Planning and Zoning

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-61-00-00-490	SALES OF GOODS ' SERVICES	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	Ag Society/Chamber Fireworks Donation
1-61-00-00-521	PERMITS - DEVELOPMENT	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	
1-61-00-00-920	TRANSFER FROM RESERVES - PLANNING	\$ -	\$ -	\$ -	
	PLANNING AND ZONING REVENUE	\$ 10,100.00	\$ 10,100.00	\$ 10,100.00	
% of Change		0.00%	0.00%	0.00%	
2-61-00-00-159	MUNICIPAL PLANNING COMMISSION FEES	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
2-61-00-00-221	ADVERTISING - PLANNING, ZONING	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
2-61-00-00-239	PLANNING SERVICES FEES - ORRSC	\$ 28,200.00	\$ 29,050.00	\$ 29,050.00	3% increase
2-61-00-00-290	MISC. - PLANNING, ZONING	\$ 500.00	\$ 500.00	\$ 500.00	
2-61-00-00-291	ECONOMIC DEVELOPMENT	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	Business Improvement Loans \$3,000, Candy parades \$2,500
2-61-00-00-293	ECONOMIC DEVELOPMENT PROMOTIONS	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	5000 Fireworks
2-61-00-00-295	COMMUNITY PROMOTIONS	\$ 5,900.00	\$ 6,100.00	\$ 6,100.00	\$2,000 -Jackets, Hats, etc., School Promotions/ \$2,000 Christmas Decorations, \$1,500 Candy for parades
2-61-00-00-511	COMMUNITIES IN BLOOM EXPENSES	\$ 750.00	\$ 750.00	\$ 750.00	Flowers
2-61-00-00-513	FLOAT EXPENSES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	Repairs and Maint to float
2-61-00-00-599	GOODS PURCHASED - MISC. - PLANNING, ZONING	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Flags
2-61-00-00-764	TRS TO RESERVE - PLANNING, ZONING	\$ -	\$ -	\$ -	
	PLANNING AND ZONING EXPENSES	\$ 56,850.00	\$ 57,900.00	\$ 57,900.00	
% of Change		2.90%	1.85%	0.00%	
1-66-00-00-490	SALE OF GOODS ' SERVICES	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	2 Sunset Park Sales
1-66-00-00-570	LAND SALES - INDUSTRIAL LOT	\$ -	\$ -	\$ -	
1-66-00-00-920	TRANSFER FROM RESERVES - LAND DEVELOPMENT	\$ -	\$ -	\$ -	
	LAND DEVELOPMENT REVENUE	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	
% of Change		0.00%	0.00%	0.00%	
2-66-00-00-110	SALARIES	\$ 6,480.00	\$ 6,725.00	\$ 7,055.00	
2-66-00-00-120	WAGES	\$ 23,575.00	\$ 23,965.00	\$ 24,675.00	

Planning and Zoning

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-66-00-00-130	EMPLOYER CONTRIBUTION	\$ 7,880.00	\$ 8,380.00	\$ 8,840.00	
2-66-00-00-232	LEGAL FEES - LAND DEVELOPMENT	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	
2-66-00-00-233	ENGINEERING FEES - LAND DEVELOPMENT	\$ -	\$ -	\$ -	Subdivision and survey fees
2-66-00-00-290	GENERAL SERVICE - MISC.	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	Appeal board expenses, residential/industrial subdivision, \$1000 , promotional items, Regional Assessment Board \$225.00, Chinook SDAB Fee \$500.00
2-66-00-00-598	COST OF GOOD SOLD - LAND	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	2 lot sales
2-66-00-00-599	GOODS PURCHASED - LAND	\$ -	\$ -	\$ -	
2-66-00-00-764	TRS TO RESERVE - LAND DEVELOPMENT	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	Proceeds of all Sunset Park sales
2-66-00-00-831	DEBENTURE INTEREST - DEVELOPMENT	\$ -	\$ -	\$ -	Industrial Lots development & Land Purchase
2-66-00-00-832	DEBENTURE PRINCIPAL - DEVELOPMENT	\$ -	\$ -	\$ -	Industrial Lots development & Land Purchase
	LAND DEVELOPMENT EXPENSES	\$ 144,435.00	\$ 145,570.00	\$ 147,070.00	
% of Change		-0.56%	0.79%	1.03%	
	NET PLANNING & DEVELOPMENT	\$ (91,185.00)	\$ (93,370.00)	\$ (94,870.00)	
% of Change		0.87%	2.40%	1.61%	

Swimming Pool

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-72-00-04-351	LETHBRIDGE COUNTY - REC AGREEMENT	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	Extension for agreement to Apr 2021
1-72-00-04-413	POOL - ADMISSIONS- DAILY	\$ 27,100.00	\$ 27,100.00	\$ 27,100.00	
1-72-00-04-451	POOL - LESSON FEES	\$ 28,000.00	\$ 29,000.00	\$ 30,000.00	approx 400 kids in lessons, plus school lessons
1-72-00-04-462	POOL - HOURLY RENTALS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	Schools & Private Rentals
1-72-00-04-490	SALE OF GOODS ' SERVICES	\$ -	\$ -	\$ -	
1-72-00-04-770	GRANT - NON-GOVT - POOL	\$ -	\$ -	\$ -	
1-72-00-04-842	GRANT - PROVINCIAL	\$ -	\$ -	\$ -	
1-72-00-04-920	TRANSFER FROM RESERVES - POOL	\$ -	\$ -	\$ -	Pool vacuum
	POOL REVENUE	\$ 140,100.00	\$ 141,100.00	\$ 142,100.00	
% of Change		-2.47%	0.71%	0.71%	
2-72-00-04-110	SALARIES	\$ 9,690.00	\$ 9,985.00	\$ 10,360.00	
2-72-00-04-120	WAGES - MAINTENANCE	\$ 17,390.00	\$ 17,770.00	\$ 18,315.00	
2-72-00-04-121	WAGES - POOL STAFF	\$ 95,750.00	\$ 98,265.00	\$ 98,920.00	
2-72-00-04-130	EMPLOYER CONTRIBUTION	\$ 16,065.00	\$ 16,745.00	\$ 17,300.00	
2-72-00-04-138	VACATION PAY	\$ 3,745.00	\$ 4,060.00	\$ 4,095.00	
2-72-00-04-215	FREIGHT	\$ 100.00	\$ 100.00	\$ 100.00	
2-72-00-04-217	TELEPHONE	\$ 770.00	\$ 780.00	\$ 780.00	
2-72-00-04-221	ADVERTISING	\$ 320.00	\$ 320.00	\$ 320.00	
2-72-00-04-242	COMPUTER/SOFTWARE SERVICES	\$ 3,100.00	\$ 3,200.00	\$ 3,200.00	Sportsman software 40%, admin fees for on-line payments
2-72-00-04-252	BUILDING REPAIRS & MAINT.	\$ 3,100.00	\$ 3,150.00	\$ 5,000.00	
2-72-00-04-253	EQUIP. REPAIRS & MAINT.	\$ 14,000.00	\$ 7,700.00	\$ 10,700.00	Annual slide repairs \$4,000, Spray park repair \$?
2-72-00-04-274	INSURANCE PREMIUMS	\$ 7,315.00	\$ 7,535.00	\$ 7,535.00	
2-72-00-04-290	GENERAL SERVICES - MISC.	\$ 3,600.00	\$ 3,700.00	\$ 3,700.00	Purchase life t-shirts and hoodies which the staff get to keep, Red Cross or Lifesaving Society Lesson? Price difference Shade for lifeguards?, shade for customers? Vacuum for pool
2-72-00-04-511	SUPPLIES - STATIONERY/LESSON	\$ 1,300.00	\$ 1,350.00	\$ 1,350.00	
2-72-00-04-513	CLEANING SUPPLIES	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
2-72-00-04-515	REGISTRATION & MEMBERSHIPS	\$ 500.00	\$ 500.00	\$ 500.00	Lifesaving Annual Fee \$250.00

Swimming Pool

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-72-00-04-531	CHEMICALS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	
2-72-00-04-533	PAINT ' SUPPLIES	\$ -	\$ -	\$ -	
2-72-00-04-543	UTILITIES - GAS	\$ 10,780.00	\$ 11,860.00	\$ 13,045.00	
2-72-00-04-544	UTILITIES - POWER	\$ 12,360.00	\$ 12,730.00	\$ 13,110.00	
2-12-00-00-545	FEDERAL CARBON TAX	\$ 5,370.00	\$ 6,070.00	\$ 6,540.00	% of Acutal NG Usage
2-72-00-04-764	TRS TO RESERVE - POOL	\$ -	\$ 6,000.00	\$ 6,000.00	\$6,000 to equipment repairs in 2023, broken spray feature
	TRS TO RESERVE - BUILDING	\$ -	\$ -	\$ -	
2-72-00-04-831	DENTURE INTEREST - POOL	\$ 17,390.00	\$ 13,945.00	\$ 10,325.00	
2-72-00-04-832	DEBENTURE PRINCIPAL - POOL	\$ 66,610.00	\$ 70,055.00	\$ 73,675.00	
	POOL EXPENSES	\$ 305,255.00	\$ 311,820.00	\$ 320,870.00	
% of Change		5.26%	2.15%	2.90%	
	NET POOL - (loss)/gain	\$ (165,155.00)	\$ (170,720.00)	\$ (178,770.00)	
% of Change		12.84%	3.37%	4.72%	

Arena

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-72-00-07-351	LETHBRIDGE COUNTY - REC AGREEMENT	\$ 76,950.00	\$ 96,900.00	\$ 96,900.00	95% arena portion
1-72-00-07-413	ARENA - PUBLIC SKATING FEES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
1-72-00-07-461	ARENA - HOURLY RENTALS	\$ 135,060.00	\$ 135,060.00	\$ 135,060.00	3% increase each year (\$70,000 Oct - Dec 2021)
1-72-00-07-464	ARENA - TEEN ROOM RENTALS	\$ -	\$ -	\$ -	
1-72-00-07-469	ARENA - PROSHOP RENTAL	\$ 260.00	\$ 260.00	\$ 260.00	
1-72-00-07-470	ARENA - CONCESSION RENTAL	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	
1-72-00-07-490	SALE OF GOODS ' SERVICES	\$ 150.00	\$ 150.00	\$ 150.00	
1-72-00-07-770	GRANT - NON-GOVT - ARENA	\$ -	\$ -	\$ -	
1-72-00-07-771	GRANT - ARENA - AG SOCIETY	\$ -	\$ -	\$ -	
1-72-00-07-772	DONATIONS - ORG/IND	\$ -	\$ -	\$ -	
1-72-00-07-850	GRANT - GOVERNMENT - ARENA	\$ -	\$ -	\$ -	
1-72-00-07-920	TRANSFER FROM RESERVES - ARENA	\$ -	\$ -	\$ -	
	ARENA REVENUES	\$ 217,020.00	\$ 236,970.00	\$ 236,970.00	
% of Change		10.65%	9.19%	0.00%	
2-72-00-07-110	SALARIES	\$ 6,740.00	\$ 6,960.00	\$ 7,245.00	
2-72-00-07-120	WAGES - ARENA STAFF	\$ 58,055.00	\$ 58,880.00	\$ 60,185.00	Operating the arena
2-72-00-07-120M	WAGES - ARENA MAINT	\$ 15,480.00	\$ 15,450.00	\$ 16,210.00	normal maintenance for the arena
2-72-00-07-130	EMPLOYER CONTRIBUTION	\$ 17,850.00	\$ 18,794.00	\$ 19,702.60	
2-72-00-07-211	TRAVEL MILEAGE/SUBSISTENCE	\$ 300.00	\$ 300.00	\$ 300.00	
2-72-00-07-214	REGISTRATIONS/MEMBERSHIPS	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	Arena courses
2-72-00-07-215	FREIGHT	\$ -	\$ -	\$ -	
2-72-00-07-217	TELEPHONE	\$ 710.00	\$ 720.00	\$ 720.00	
2-72-00-07-221	ADVERTISING	\$ 500.00	\$ 500.00	\$ 500.00	
2-72-00-07-242	COMPUTER/SOFTWARE SERVICES	\$ 2,870.00	\$ 2,880.00	\$ 2,880.00	Sportsman software 50%, adm fees for on-line payments
2-72-00-07-250	PLANT SERVICE CONTRACT	\$ 3,328.00	\$ 3,360.00	\$ 3,360.00	
2-72-00-07-251	PLANT REPAIRS & MAINT.	\$ 15,040.00	\$ 15,360.00	\$ 15,360.00	
2-72-00-07-252	BUILDING REPAIRS & MAINT.	\$ 35,000.00	\$ 35,500.00	\$ 36,000.00	Ceiling grid in the main area, hockey dressing rooms upgrade
2-72-00-07-253	EQUIP. REPAIRS & MAINT.	\$ 6,500.00	\$ 7,000.00	\$ 7,000.00	Ice resurfacer, cleaning machines
2-72-00-07-263	EQUIP. RENTALS	\$ 500.00	\$ 500.00	\$ 500.00	
2-72-00-07-271	PERMITS/ LICENSES	\$ 150.00	\$ 150.00	\$ 150.00	

Arena

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-72-00-07-274	INSURANCE PREMIUMS	\$ 10,976.00	\$ 11,305.20	\$ 11,305.40	
2-72-00-07-290	GENERAL SERVICES - MISC	\$ 500.00	\$ 500.00	\$ 500.00	
2-72-00-07-295	COMPLEX ICE SERVICE CONTRACT	\$ -	\$ -	\$ -	
2-72-00-07-511	OFFICE SUPPLIES	\$ 50.00	\$ 50.00	\$ 50.00	
2-72-00-07-513	JANITORIAL SUPPLIES	\$ 8,600.00	\$ 8,650.00	\$ 8,650.00	
2-72-00-07-521	PROPANE, FUEL, OIL, FILTERS	\$ 1,710.00	\$ 1,800.00	\$ 1,800.00	
2-72-00-07-524	TOOL	\$ 150.00	\$ 150.00	\$ 150.00	
2-72-00-07-533	PAINT - ICE	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	
2-72-00-07-539	VANDALISM REPAIR MATERIALS	\$ -	\$ -	\$ -	
2-72-00-07-543	UTILITIES - GAS	\$ 19,286.40	\$ 21,216.20	\$ 23,337.20	
2-72-00-07-544	UTILITIES - POWER	\$ 49,145.60	\$ 50,621.20	\$ 50,621.00	
2-12-00-00-545	FEDERAL CARBON TAXES	\$ 5,535.00	\$ 6,260.00	\$ 6,740.00	% of Actual NG USeage - 64% Arena
2-72-00-07-764	TRS TO RESERVE - EQUIPMENT	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$10,000 from County funding
	TRS TO RESERVE - ARENA BUILDING	\$ -	\$ -	\$ -	Building
2-72-00-07-832	DEBENTURE PRINCIPAL - ARENA	\$ -	\$ -	\$ -	Arena
	ARENA EXPENSES	\$ 272,076.00	\$ 280,106.60	\$ 286,566.20	
% of Change		13.70%	2.95%	2.31%	
	NET ARENA - (loss)/gain	\$ (55,056.00)	\$ (43,136.60)	\$ (49,596.20)	
1-72-00-07-351	LETHBRIDGE COUNTY - REC AGREEMENT	\$ 4,050.00	\$ 5,100.00	\$ 5,100.00	5% of arena portion
1-72-00-07-463	ARENA - CURLING CLUB RENTAL	\$ 26,400.00	\$ 27,190.00	\$ 28,000.00	Council approved a reduction in rent for 2022/23 season
1-72-00-07-850	GRANT - GOVERNMENT - CURLING RINK	\$ -	\$ -	\$ -	
1-72-00-07-920	TRANSFER FROM RESERVE - CURLING RINK	\$ -	\$ -	\$ -	
	CURLING RINK REVENUE	\$ 30,450.00	\$ 32,290.00	\$ 33,100.00	
2-72-00-07-121	WAGES - CURLING RINK	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	

Arena

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
2-72-00-07-130	EMPLOYER CONTRIBUTION	\$ 780.00	\$ 806.00	\$ 832.40	
2-72-00-07-250	PLANT SERVICE CONTRACT	\$ 1,872.00	\$ 1,890.00	\$ 1,890.00	
2-72-00-07-251	PLANT REPAIR & MAINT	\$ 8,460.00	\$ 8,640.00	\$ 8,640.00	
2-72-00-07-274	INSURANCE	\$ 6,174.00	\$ 6,359.80	\$ 6,359.60	
2-72-00-07-543	UTILITIES - GAS	\$ 10,848.60	\$ 11,933.80	\$ 13,127.80	
2-72-00-07-544	UTILITIES - ELECTRICAL	\$ 27,644.40	\$ 28,473.80	\$ 28,474.00	
2-12-00-00-545	FEDERAL CARBON TAXES	\$ 3,115.00	\$ 3,520.00	\$ 3,790.00	% of Actual NG Useage - 36% Arena
2-72-00-07-550	CURLING CLUB FACILITY REPAIRS	\$ 8,500.00	\$ 9,000.00	\$ 9,000.00	Lobby floor, paint, vapour barrier - Avg \$8000
2-72-00-07-764	TRS TO RESERVE - CURLING BUILDING	\$ 500.00	\$ 500.00	\$ 500.00	Building
	CURLING RINK EXPENSES	\$ 70,894.00	\$ 74,223.40	\$ 75,813.80	
	NET CURLING RINK - (loss)/gain	\$ (40,444.00)	\$ (41,933.40)	\$ (42,713.80)	
	NET INCOME ICE COMPLEX	\$ 247,470.00	\$ 269,260.00	\$ 270,070.00	
	NET EXPENSES ICE COMPLEX	\$ 342,970.00	\$ 354,330.00	\$ 362,380.00	
	NET ICE COMPLEX - (loss)/gain	\$ (95,500.00)	\$ (85,070.00)	\$ (92,310.00)	
% of Change		11.51%	-10.92%	8.51%	

Parks

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-72-00-09-350	SCHOOL GROUNDS MAINTENANCE FEES	\$ -	\$ -	\$ -	
1-72-00-09-490	SALE OF GOODS ' SERVICES - MISC. - PARKS	\$ 100.00	\$ 100.00	\$ 100.00	
1-72-00-09-842	GRANT - PROVINCIAL - PARKS	\$ -	\$ -	\$ -	
1-72-00-09-920	TRANSFER FROM RESERVES - PARKS	\$ -	\$ -	\$ -	
	PARKS REVENUE	\$ 100.00	\$ 100.00	\$ 100.00	
% of Change		0.00%	0.00%	0.00%	
2-72-00-09-110	SALARIES	\$ 2,345.00	\$ 2,420.00	\$ 2,515.00	
2-72-00-09-120	WAGES - (lions)	\$ 31,340.00	\$ 32,025.00	\$ 32,845.00	
2-72-00-09-130	EMPLOYER CONTRIBUTION	\$ 7,275.00	\$ 7,700.00	\$ 8,070.00	
2-72-00-09-215	FREIGHT	\$ -	\$ -	\$ -	
2-72-00-09-252	BUILDING REPAIRS & MAINT.	\$ 10,000.00	\$ 2,150.00	\$ 2,150.00	Benches around wall and rubber matting for multi purpose room
2-72-00-09-253	EQUIP. REPAIRS & MAINT.	\$ 10,200.00	\$ 10,300.00	\$ 10,300.00	\$6,000 Raw Water Irrigation, security cameras
2-72-00-09-263	EQUIP. RENTALS	\$ 500.00	\$ 500.00	\$ 500.00	
2-72-00-09-274	INSURANCE PREMIUMS	\$ 850.00	\$ 875.00	\$ 875.00	
2-72-00-09-290	GENERAL SERVICES - MISC.	\$ 18,175.00	\$ 12,640.00	\$ 12,640.00	tree planting \$5000, \$6000, \$7000, Lions parks irrigation \$10000, Tennis court crack sealing and doing pickle ball lines
2-72-00-09-300	GATHERING PLACE	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
2-72-00-09-310	WALK ON THE WILD SIDE	\$ 500.00	\$ 500.00	\$ 500.00	Trail Maintenance
2-72-00-09-513	CLEANING SUPPLIES	\$ 500.00	\$ 500.00	\$ 500.00	
2-72-00-09-521	FUEL, OIL, FILTERS	\$ 4,000.00	\$ 4,200.00	\$ 4,200.00	
2-72-00-09-531	HERBICIDES / FERTILIZER	\$ 5,200.00	\$ 5,300.00	\$ 5,300.00	Weed spraying
2-72-00-09-543	UTILITIES - GAS	\$ 2,205.00	\$ 2,425.00	\$ 2,670.00	
2-72-00-09-544	UTILITIES - POWER	\$ 3,030.00	\$ 3,120.00	\$ 3,120.00	
2-12-00-00-545	FEDERAL CARBON TAX	\$ 520.00	\$ 590.00	\$ 635.00	% of Actual NG Usage
2-72-00-09-764	TRS TO RESERVE - BUILDING	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	Building
	TRS TO RESERVE - EQUIPMENT	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	Equipment
	TRS TO RESERVE - LOCAL IMPROVEMENT	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	Local Improvements
	PARKS EXPENSES	\$ 101,640.00	\$ 90,845.00	\$ 92,420.00	
% of Change		27.44%	-10.62%	1.73%	
1-72-00-12-413	CAMPING FEES - HARRY WATSON	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	

Parks

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-72-00-12-490	SALE OF GOODS ' SERVICES	\$ 500.00	\$ 500.00	\$ 500.00	
1-72-00-12-842	GRANT - PROVINCIAL - HARRY WATSON	\$ -	\$ -	\$ -	
1-72-00-12-920	TRANSFER FROM RESERVES - HARRY WATSON	\$ -	\$ -	\$ -	Bleachers (2) \$5470
	HARRY WATSON PARK REVENUE	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
% of Change		-78.48%	0.00%	0.00%	
2-72-00-12-110	SALARIES	\$ 2,345.00	\$ 2,420.00	\$ 2,515.00	
2-72-00-12-120	WAGES - REGIONAL	\$ 21,480.00	\$ 21,940.00	\$ 22,500.00	
2-72-00-12-130	EMPLOYER CONTRIBUTION	\$ 5,165.00	\$ 5,470.00	\$ 5,730.00	
2-72-00-12-215	FREIGHT	\$ -	\$ -	\$ -	
2-72-00-12-253	EQUIP. REPAIRS & MAINT.	\$ 6,100.00	\$ 6,200.00	\$ 6,200.00	Fence maintenance, ball diamonds, irrigation, bathrooms
2-72-00-12-274	INSURANCE PREMIUMS	\$ 1,135.00	\$ 1,170.00	\$ 1,170.00	
2-72-00-12-290	GENERAL SERVICES - MISC.	\$ 13,500.00	\$ 12,200.00	\$ 12,200.00	New Trees \$5,000, Spraying, stump grinding, trees, Dog Park Fountain \$5000, Doggy bags
2-72-00-12-513	CLEANING SUPPLIES	\$ 300.00	\$ 300.00	\$ 300.00	
2-72-00-12-521	FUEL, OIL, FILTERS	\$ 320.00	\$ 330.00	\$ 330.00	
2-72-00-12-544	UTILITIES - POWER	\$ 865.00	\$ 890.00	\$ 890.00	
2-72-00-09-764	TRS TO RESERVE - HARRY WATSON	\$ -	\$ -	\$ -	
					#REF!
	HARRY WATSON PARK EXPENSES	\$ 51,210.00	\$ 50,920.00	\$ 51,835.00	#REF!
% of Change		6.37%	-0.57%	1.80%	
					#REF!
2-73-00-00-250	SUMMER GAMES ELIMINATION SERVICES	\$ 700.00	\$ 700.00	\$ 700.00	#REF!
	RECREATIONAL PROGRAMS EXPENSES	\$ 700.00	\$ 700.00	\$ 700.00	#REF!
% of Change		0.00%	0.00%	0.00%	
	NET PARKS - (loss)/gain	\$ (151,950.00)	\$ (140,865.00)	\$ (143,355.00)	
% of Change		25.03%	-7.30%	1.77%	

Library

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-74-00-07-490	LIBRARY REVENUE	\$ -	\$ -	\$ -	
1-74-00-07-770	GRANT - LIBRARY	\$ 2,000.00	\$ -	\$ -	
	LIBRARY REVENUE	\$ 2,000.00	\$ -	\$ -	
% of Change		0.00%	0.00%	0.00%	
2-74-00-07-252	BUILDING REPAIRS & MAINT.	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	New flooring for one room, & painting
2-74-00-07-274	INSURANCE PREMIUMS	\$ 2,575.00	\$ 2,655.00	\$ 2,655.00	
2-74-00-07-543	UTILITIES - GAS	\$ 2,320.00	\$ 2,435.00	\$ 2,555.00	
2-74-00-07-544	UTILITIES - POWER	\$ 3,840.00	\$ 4,035.00	\$ 4,235.00	
2-12-00-00-545	FEDERAL CARBON TAX	\$ 630.00	\$ 710.00	\$ 765.00	
2-74-00-07-598	LIBRARY EXPENSES	\$ -	\$ -	\$ -	
2-74-00-07-755	PICTURE BUTTE LIBRARY REQUISITION	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
2-74-00-07-764	TRS TO RESERVE - BUILDING	\$ 300.00	\$ 350.00	\$ 350.00	Building (\$250)
2-74-00-07-770	CHINOOK ARCH REGIONAL LIBRARY REQUISITIO	\$ 15,200.00	\$ 15,300.00	\$ 15,300.00	
	LIBRARY EXPENSES	\$ 49,865.00	\$ 48,485.00	\$ 48,860.00	Clock replacement - sign \$15,000,
% of Change		4.84%	-2.77%	0.77%	
	NET LIBRARY - (loss)/gain	\$ (47,865.00)	\$ (48,485.00)	\$ (48,860.00)	
% of Change		0.63%	1.30%	0.77%	

Community Centre

2023 Budget
Interim 2024 Budget
2025 Budget
Comments

1-74-00-09-464	COMMUNITY CENTRE - HALL RENTALS	\$ 15,310.00	\$ 15,310.00	\$ 15,310.00	3% Increase each year(2022)
1-74-00-09-465	COMMUNITY CENTER - SENIORS RENTAL	\$ 6,485.00	\$ 6,680.00	\$ 6,880.00	Agreed Rate with HOT - 2% Increase - Need new Contract - Paid for 2020 only used Centre for 2.5 months. Didn't ask for refund but will take money paid toward this year.
1-74-00-09-490	SALE OF GOODS ' SERVICES	\$ -	\$ -	\$ -	
1-74-00-09-850	GRANTS - OTHER GOVT - COMMUNITY HALL	\$ -	\$ -	\$ -	
1-74-00-09-920	TRANSFER FROM RESERVES	\$ -	\$ -	\$ -	
	COMMUNITY CENTRE REVENUE	\$ 21,795.00	\$ 21,990.00	\$ 22,190.00	
% of Change		42.36%	0.89%	0.91%	
2-74-00-09-110	SALARIES	\$ 3,280.00	\$ 3,375.00	\$ 3,500.00	
2-74-00-09-120	WAGES	\$ 11,040.00	\$ 11,115.00	\$ 11,450.00	Clock replacement - sign \$15,000,
2-74-00-09-130	EMPLOYER CONTRIBUTIONS	\$ 3,560.00	\$ 3,775.00	\$ 3,970.00	
2-74-00-09-217	TELEPHONE	\$ 620.00	\$ 630.00	\$ 630.00	
2-74-00-09-242	COMPUTER/SOFTWARE SERVICES	\$ 725.00	\$ 750.00	\$ 750.00	Sportsman software 10%, admin fees for on-line payments
2-74-00-09-252	BUILDING REPAIRS & MAINT.	\$ 5,100.00	\$ 5,150.00	\$ 5,150.00	
2-74-00-09-253	EQUIP. REPAIRS & MAINT.	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	
2-74-00-09-274	INSURANCE PREMIUMS	\$ 3,040.00	\$ 3,135.00	\$ 3,135.00	
2-74-00-09-290	GENERAL SERVICES - MISC	\$ 300.00	\$ 300.00	\$ 300.00	
2-74-00-09-513	JANITORIAL SUPPLIES	\$ 4,700.00	\$ 4,750.00	\$ 4,750.00	
2-74-00-09-543	UTILITIES - GAS	\$ 4,370.00	\$ 4,805.00	\$ 5,290.00	
2-74-00-09-544	UTILITIES - POWER	\$ 4,975.00	\$ 5,125.00	\$ 5,125.00	
2-12-00-00-545	FEDERAL CARBON TAX	\$ 2,150.00	\$ 2,435.00	\$ 2,620.00	% of Actual NG Useage
2-74-00-09-764	TRS TO RESERVE - BUILDING	\$ 300.00	\$ 350.00	\$ 350.00	Building (\$250)
	TRS TO RESERVE - EQUIPMENT	\$ -	\$ -	\$ -	
	COMMUNITY CENTRE EXPENSES	\$ 49,160.00	\$ 51,695.00	\$ 53,020.00	
% of Change		-18.73%	5.16%	2.56%	
	NET COMMUNITY CENTRE - (loss)/gain	\$ (27,365.00)	\$ (29,705.00)	\$ (30,830.00)	
% of Change		-39.43%	8.55%	3.79%	

Franchise Fees

		2023 Budget	Interim 2024 Budget	2025 Budget	Comments
1-90-00-00-540	FRANCHISE FEES - ATCO GAS	\$ 102,000.00	\$ 104,000.00	\$ 104,000.00	
1-90-01-00-540	FRANCHISE FEES - FORTIS	\$ 150,000.00	\$ 151,000.00	\$ 152,000.00	
	FRANCHISE FEE REVENUE	\$ 252,000.00	\$ 255,000.00	\$ 256,000.00	
% of Change		3.70%	1.19%	0.39%	

Interim
Budget
↓

Project	2023	2024	2025	2026	2027
Administration					
New phone system 6-12-00-00-630	\$20,000.00				
Electric Charging Stations 6-12-00-00-630	\$110,000.00				
Development					
Sunset Park Engineering 6-12-00-00-620	\$146,250.00				
Sunset Park Construction	\$1,055,120.36				
Public Works					
Vehicles					
Replace 2010 Dodge Ram 2500 (MSI Cap may not be available for this)			\$131,000.00		
Replace 2009 Dodge 5500		\$40,000.00			
Replace International 4300				\$125,000.00	
Garbage Truck					
Water					
Install Catch Basin at Crescent Ave & 6th Street			\$68,000.00		
Fire Hydrant Replacement (1) 6-41-02-610	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Back-up Distribution Pump			\$50,000.00		
Water Meter Replacement Plan - 1/2 town	\$260,000.00				
Bulk Water Software System					
Sewer					
2024 IMP Project - Engineering	\$50,000.00				
2024 IMP Project - Upgrade Sanitary Sewer Trunk Main from Highway Ave to Crescent Ave		\$475,000.00			
2024 IMP - Replace lighting & EMT Conduits to RPVC		\$30,000.00			
2027 IMP Project - Engineering				\$50,000.00	
2027 IMP Project					\$195,000.00
Macerator at Lift Station					
Lagoon Upgrades (2023) required upgrade Alberta Environment		\$10,100,000.00			
Roads					
Sidewalk Replacement 6-32-00-00-640	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Hwy 25 Sidewalks	\$250,000.00				
Recreation					
Community Centre Air Conditioner	\$50,000.00				
Replace Ice Resurfacer 6-72-02-00-610	\$175,000.00				
Parks					
Replace Case DX34 Mower		\$50,000.00			
Replace Kubota Zero Turn		\$20,000.00			

(:PRtrail	\$,200,000:00				
Ball Diamond_reufaci_I19					

Emergency Services					
Fire					
Fire Building Reno Phase 1 6-23-00-00-650	\$997,250.00				
Replace Rescue (Town/County)		\$450,000.00			
Replace Extrication Tools (Town/County) 6-23-00-00-630	\$41,100.00				
EMS					
Replace Cardiac Monitor 6-25-00-00-650	\$38,000.00				
Totals:	\$3,450,220.36	\$11,222,500.00	\$306,500.00	\$232,500.00	\$252,500.00

Total 5 year Capital Expenditures | \$15,211,720.36 |

Projects carried over from 2022



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 11 December, 2023

To: Mayor, Council

From: CAO

Re: Business Improvement Loan – A1 Pizza

Background:

The Town of Picture Butte has partnered with an organisation called Community Futures – Lethbridge Region in order to administer business improvement loans to qualifying businesses in Picture Butte. Community Futures loans relatively small amounts of money to businesses that may not get approval from more established lending institutions. The partnership between the Town and Community Futures is that the Town has agreed to pay the interest on loans approved by the Town and administered through Community Futures to qualifying local businesses.

I have attached the Business improvement loans brochure that is available to the public. The intent of previous Councils was that the Town would pay the interest on these loans for businesses that upgraded the exterior and interior of their buildings as outlined in the brochure under “Eligible Improvements”.

The current application by A1 Pizza is requesting a \$10,000 business improvement loan for the purpose of: Upgrading their walk in cooler; Purchasing or repairing their backup oven; purchasing cooling equipment; replacing a fan on their oven, fixing their sign board and purchasing a chicken something (ineligible).

These purposes are mainly equipment upgrades and do not meet the qualifications that previous Councils has established to qualify for the Town to pay the interest on a business improvement loan. The only exception to this may be the fixing of their sign board.

Financial Implications

Community Futures currently loans out money at 7.25%. A \$10,000 loan would cost the Town a total of \$1,100 over three years.

Recommendation:

1. To deny the business loan improvement application submitted to Community Futures by A1 Pizza on the basis that the application does not meet the eligible improvement requirements for a business improvement loan as approved by Council.

Rationale:

- Equipment upgrades is not an eligible improvement for a business improvement loan as previously established by Council.
 - Council could expand the scope of the current eligibility of business improvement loans to include equipment upgrade loans but previous Councils has focused their attention on the beautification of businesses in the downtown area.

Alternate Options:

1. To expand the scope of eligible improvements for business improvement loans.
 - a. This would open the door to businesses being able to apply for loans to replace essential equipment within their businesses.
2. To approve an improvement business loan for the intent of fixing their sign board as this improvement meets the business improvement loan requirements.

Submitted by: Keith Davis, CAO

ELIGIBLE IMPROVEMENTS

- Signage in the front of business locations
- Repair or replacement of storefront windows and doors
- Exterior lighting of the building and signage
- Removal and disposal of broken signage and fixtures
- Installation and design of awnings and signs
- New storefront window openings and new doorways
- Interior window display areas and lighting
- Removal of exterior materials that cover architectural details
- New architectural details such as entryway features and cornices
- Signs that are uniquely designed to integrate into building architecture
- Creation of new retail bays in an existing building
- Addition of patio areas and permanent landscaping elements
- Removal of barriers to access for people with disabilities and mobility challenges
- Interior painting
- Interior flooring (carpet, laminate, tile, hardwood)
- Shelving (removable)
- Interior counters and display cases
- Interior light fixtures



BUSINESS IMPROVEMENT LOANS

PICTURE BUTTE BUSINESSES

Interest Free Loans

Up to \$10,000

***Loan interest paid by
Town of Picture Butte**



HOW TO APPLY

✓ *Pick up Grant Application documents at either:*

Town of Picture Butte Office

120 - 4 Street North
Keith Davis, CAO
Phone: 403 732 4555

or

Community Futures Lethbridge Region

2626 South Parkside Drive
Phone: 403 320 6044

Penny Patching, Business Advisor

Direct: 587 800 8417

ppatching@albertacf.com

Roldo Eliason, Business Advisor

Direct: 587 800 8427

reliason@albertacf.com

✓ *Complete Loan Application document:*

Application for Credit

✓ *Set up meeting with a Community Futures*

Business Analyst to present application.

✓ *Once completed grant application documents are received, CFLR will perform due diligence on the application and contact business owner to set appointment within 10 working days to proceed.*

✓ *Once approved by CFLR, loans documents will be signed by the business owner and a cheque will be disbursed within 5 working days.*



CFLR SERVICES

ALTERNATIVE FINANCING

CONSULTING

BUSINESS TRAINING

BUSINESS PLANNING

COMMUNITY ECONOMIC DEVELOPMENT

FLEXIBLE TERMS

- Loans between \$800 and \$10,000
- Terms between 1-3 years
- No penalties for early payout

Sample Loans

\$5,000 Loan

- Term of Three Years
- Loan Payment \$138.88/month
- Grant to cover interest - \$394.60

\$10,000 Loan

- Term of Three Years
- Loan Payment \$277.78/month
- Grant to cover interest - \$789.56



Community Futures Lethbridge Region and Town of Picture Butte Loan and Grant proposal



Contact Information	
Client Name (s):	MUHAMMAD UMAIR IOBAN
Business Name:	A-1 PIZZA
Business Number:	763538287RC 0001
Address:	221 HIGHTWAY AVENUE PICTURE BUTTE
Telephone:	403 745-4000

Length Of Time At Location	4 yrs -	Landlord	Ashey.
Do You Have A Lease?	yes.	Length Of Lease	5 Y.
Land			

If no, please describe rental agreement.

Project Description
<ul style="list-style-type: none"> → Walk in Cooler up Grading. → BACKUP OVAN. → COOLING EQUIPMENT. → FAN Replacement of ovan. → Sign Board Fix. → CHICKEN MALLINE.



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 12th December, 2023

To: Mayor, Council

From: CAO

Re: Council Appointments

Background:

The attached document outlines what Council members have been assigned to what committees and organisations. At some of these committees and organisations Council members act as board members for the particular organisation. Examples of these organisations include:

- Barons-Eureka-Warner FCSS
- Chinook Arch Regional Library board
- Community Futures
- Green Acres Foundation
- Lethbridge Regional Waste Management Services Commission
- North County Health Foundation
- Oldman River Regional Services commission
- Picture Butte Municipal Library board
- South Grow
- Southern Alberta Energy from Waste Association

If you are board member for any of these organisations, are unable to attend the meeting and there are no alternates assigned to the organisation then please state to the organisation that you will be absent at the meeting. As well intentioned as one may be there is no point requesting another council member to attend in your place as they will not be able to do anything at the particular meeting as they are not a board member of the organisation.

At other organisation or committee meetings where Council members are there to either share a report or to have a greater understanding of what the organisation is doing it is more appropriate to request a Councillor to attend in your place if you are unable to attend a meeting. An example of this could be the Chamber of Commerce.

This is how Council has organised Council representation at these organisations and committees. Another option is to assign Council alternates to all of the above organisations that have Councillors as board members.

Recommendation:

1. To keep the current Council appointments the same as what was approved at the 2023 Organisational meeting and to not add Council alternates to the above organisations.

Rationale:

1. It is quite okay to be absent from a meeting if your schedule has a conflict. If you are finding that you consistently can not attend the meetings, a discussion should be had with the mayor to have your assignment reassigned.
2. By not assigning alternates to every organisation saves the Town money.
3. One has to question the effectiveness of an alternate if they are only attending a meeting randomly and sporadically. That is, how can the alternate make informed decisions when they have little understanding of the background, history and vision of the organisation when they only attend the organisations meetings when the regular assigned Councillor cannot attend.

Submitted by: Keith Davis, CAO

ORGANISATIONAL APPOINTMENTS 2023-2024

NAME	MEMBERS	APPOINTMENT	AUTHORITY	TRAINING REQUIRED
Barons-Eureka-Warner Family & Community Support Services	Councillor Feist	Organisational Meeting	Orgs. Bylaws	No
Chinook Arch Regional Library Board	Councillor Feist	1 representative from the Town	Library Agreement No. 91-09	No
Chinook Intermunicipal Subdivision and Development Appeal Board	Murray Williams	Made by resolution. Two or Three year term. Cannot exceed three years without refresher training, Appointed January 10, 2022	880-19	Yes
	Bonnie Cote			
Committee of Whole	All of Council		855-16	Yes
Community Futures Lethbridge Region	Mayor Moore	Council Committee	Orgs. Bylaws	No
Doctor Recruitment Committee	Deputy Mayor Papworth	Two Members of Council	908-21	No
	Mayor Moore			
Economic Development Committee	Councillor de Kok	Two members of Council	906-21	No
	Councillor Neels			
Emergency Advisory Committee	Mayor Moore	Organisational Meeting Appointed January 10, 2022	Emergency Management Act	Yes
	Councillor de Kok			
	Blake Olsen			

ORGANISATIONAL APPOINTMENTS 2023-2024

NAME	MEMBERS	APPOINTMENT	AUTHORITY	TRAINING REQUIRED
Green Acres Foundation	Deputy Mayor Papworth	Organisational Meeting	Formation Agreement - Contract 83-03	No, but orientation occurs. Prefer continuity
Intermunicipal Development Committee	Councillor de Kok Councillor Neels	Organisational Meeting	Bylaw No. 865-18	No
Lethbridge Regional Waste Management Services Commission	Mayor Moore Councillor Neels	2 members of Council.	Commission Agreement 3 Oct 1989	No
Mayors and Reeves of Southwest Alberta	Mayor Moore	Council Committee	Orgs. Bylaws	No
Municipal Planning Commission	All of Council	Made by resolution. Shall be for 1 year.	Bylaw No. 516-79	No
North County Health Foundation	Deputy Mayor Papworth	Council Committee	Orgs. Bylaws	No
Oldman River Regional Services Commission	Councillor Feist alt. Councillor de Kok	Organisational Meeting	Bylaw No. 764-00	No
ORRSC Assessment Review Board	Deputy Mayor Papworth	Made by resolution. 3 or 4 year term. May be reappointed. May be resident at large	Bylaw No. 825-11	Yes
Picture Butte and District Chamber of Commerce	Deputy Mayor Papworth	Organisational Meeting	Orgs. Bylaws	No

ORGANISATIONAL APPOINTMENTS 2023-2024

NAME	MEMBERS	APPOINTMENT	AUTHORITY	TRAINING REQUIRED
Picture Butte Municipal Library Board	Councillor Neels	No more than 2 Councillors. 2 additional consecutive terms, 3 year terms	Bylaw No. 818-09	No
	Amanda Anderson	2nd term expires 15 Oct, 2025		
	Karen Kok	1st term expires 15 Jun, 2024		
	Theo Slingerland	1st term expires March, 2025		
	Jill Droogers	1st term expires Aug, 2025		
	Charlene Dooper	1st term expires Dec 2025		
	Estelle Anderson	1st term expires May 2025		
	Bonnie Zacher	1st term expires June 2025		
	Crystal Neels	1st term expires Sept 2026		
	Martin Oudshoorn	1st term expires Oct 2026		
Remembrance Day Committee	Deputy Mayor Papworth	Organisational Meeting	Orgs. Bylaws	No
South Grow	Councillor de Kok	Organisational Meeting	Orgs. Bylaws	No
Southern Alberta Energy from Waste Association	Councillor de Kok	Organisational Meeting	Orgs. Bylaws	No
	Alt. Councillor Neels			



CAO Report

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency*

Date: 14th December, 2023

To: Mayor, Council

From: CAO

North County Recreation Complex study

The condition assessments and recommendations have been sent for costings. They are working towards the 31st of December deadline.

Wastewater Project

WSP are working on final design details, and utility right of ways.

Sunset Park Phase 2

I have been told the powering of the subdivision will occur this week. Apart from the subdivision approval for the realignment of Crescent Avenue Sunset Park development is complete.

Multi unit residential development drafted Area Structure Plan (ASP)

We were able to provide feedback on the submitted ASP. They have made amendments which we are currently reviewing.

Miscellaneous

- I have conducted performance evaluations for most of the directors and should be already completed or completed this week.
- I have scheduled some holidays from the 2nd of January to the 5th of January.
- The office will be closed from the 22nd of December to the 27th of December. We will be open the 27th to the 29th of December.
- A staff Christmas party has been organised for the 27th of December. We are going to a Hurricanes game. Staff and spouses have been invited.
 - The following staff will be recognised for years of service:
 - Frank West 10 years
 - Me 10 years
 - Justin Chronik 5 years (been with the town for 6.5 years)
 - Lelaina Bredweg 5 years (been with the town for 7 years)
- It has been a busy finish to the end of the year with a lot of projects on the go and in the pipeline.
- I have been informed that our electric ice resurfer should be ready by end of January. This was ordered in June 2022 and has seen significant delays. I am not holding my breathe on delivery date of January as we have told earlier dates with no arrivals. This is just the latest I have been told but it does seem somewhat more promising than prior commitments.

HOLIDAY STATUS

Days in lieu used 70 hrs out of 70 hrs

Accrued Holidays 31 days

Submitted by:

Keith Davis, CAO



Memorandum

- Our Vision:** *Picture Butte is the Community of Choice to work, live and play in Lethbridge County.*
- Our Mission:** *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: December 15, 2023
 To: Mayor, Council
 From: Director of Emergency Services

RE: Emergency Services Report – October/November 2023

Year-to-Date Emergency Events (Jan-Nov)						
Fire		Medical		Motor Vehicle Collisions		Total
Town	County	Town	Other	Town	County	
15	78	331	790	4	26	1244

Fire Services

Fire crews responded to 23 events in October including 1 structure fire, 4 motor vehicle collisions, 5 alarms, 1 tender assist, 1 hazardous materials response, and 11 medical emergencies.

Fire crews responded to 15 events in November including 1 structure fire, 3 motor vehicle collisions, 2 tender assists, 1 outside fire, 1 hazardous materials response, and 7 medical emergencies.

Fire Prevention Week 2023 was extremely busy for Picture Butte Emergency Services. Our members interacted with over 500 children and 2 separate seniors' groups. As well, we had over 400 people attend our open house and fire station grand opening. A huge thank you to Paramedic Sarah Van Gunst and Firefighter Katie West for spreading this year's message of Fire Safety in the Kitchen!



The Fire Station Expansion capital project has been substantially completed with the generator install and alarm completion still remaining with the engineers having signed off on the other structural and mechanical inspections.



Annual Fire Prevention Week open house and grand opening!



Our fall recruit intake was also very successful bringing 10 firefighter recruits into the department. The fall recruit class training ran from November 9 through to December 7 with all 10 recruits successfully completing and achieving the status of probationary firefighter. This latest recruit intake brings our fire suppression staffing up to 29 out 32 positions.



Our fall recruit class completing PPE and SCBA familiarization training!



Emergency Medical Services

Our EMS crews responded to 51 emergency events and completed 31 inter-facility transfers in October, and responded to 44 emergency events and completed 9 inter-facility transfers in November. The inter-facility transfer unit pilot project continues and recent discussions with Alberta Health Services indicate the project to continue for some time. AHS has been very pleased with the results of the project and have indicated additional funding is available to support the initiative which we are currently in discussion with them about.

Bylaw Services

Officer Mosby performs regular daily patrols of Picture Butte to actively monitor for bylaw compliance. Bylaw Services had been focused summer enforcement including weeds, unsightly properties, trailer parking, and campground patrols. Enforcement activities will now transition to snow removal on sidewalks and overhanging tree branches for the winter season. Dog control issues have also seen a recent increase in activity. The Regional Park Campground is now closed for the season. There are currently 6 of the 10 allocated Urban Hen Licenses issued in town.

2023 Bylaw Enforcement Files					
	September	October	November	Year-to-date Totals	Trend *Compared to 2022
Dog Control Bylaw	3	6	11	46 files	144% (32)
Traffic Bylaw	15	15	9	62 files	-7% (67)
Noise Bylaw	-	1	-	1 file	-87% (8)
Unsightly Premises Bylaw	6	12	5	72 files	-49% (140)
Public Information	3*	1		13 files	216% (6)
Business License Bylaw	1	-	1	11 files	-35% (17)
Animal Regulation	-	-	-	1 file	-50% (2)
Fire Protection Bylaw	-	-	-	-	-300% (3)
Utility Bylaw	-	1	-	1 file	-67% (3)
Land Use Bylaw	-	-	-	1 file	100% (0)
Urban Hen Bylaw	-	3	-	15 files	150% (10)
Total	28 files	39 files	26 files	223 files	-20% (280)
Development Files	12 files	3 files	6 files	113 files	-24% (148)

*Campground files

Emergency Management

Trace Associates continues to work on the Regional Emergency Management framework on behalf of Picture Butte, Nobleford, Barons, Coalhurst, Coaldale, and Lethbridge County. Draft bylaws and terms of reference have been submitted to the province for final review before Council submission. The province is still conducting the review process and we hope to have any required revisions back early in the new year.

The Emergency Advisory Committee met November 28, 2023 with Trace Associates to discuss and update our Hazard Identification and Risk Assessment (HIRA) for the Town of Picture Butte for inclusion in the regional framework and plan.

Submitted by: Frank West, *Director of Emergency Services*



PICTURE BUTTE EMERGENCY SERVICES



"Honour – Brotherhood – Pride- Dedication"

Established 1960

Picture Butte Town Council
PO Box 670
Picture Butte, AB
T0K 1V0

November 28, 2023

RE: Invitation to Awards Ceremony

Dear Mayor Moore and Council,

We would like to extend to you an invitation to our emergency services awards ceremony on December 19, 2023 at 7:00 pm at the Picture Butte Community Centre located at 607 Highway Avenue in Picture Butte, Alberta.

This year we have several awards to present this year including:

- Fire Chief Frank West, 15-year Service Award
- Captain Justin Chronik, Alberta Emergency Services Medal
- Lieutenant Lelaina Bredeweg, 10-year Service Award
- Paramedic Alyssa Van Rhee, 5-year Service Award

The awards ceremony will include an introduction, recognition of member contributions for 2022 and the presentation of the Alberta Emergency Services Medal. The program should only be approximately 45-minutes in length and light refreshments will be served. There will be an opportunity for someone to speak on behalf of Picture Butte Town Council if desired, however there is no requirement to speak either.

If you are able to attend, please RSVP to the contact information below.

Yours sincerely,

Frank West

Fire Chief Frank West
Director of Emergency Services
Town of Picture Butte



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 15th December, 2023

To: Mayor, Council

From: CAO

Re: SouthGrow Project – Community Profiles – Picture Butte

Background:

Attached is a community profile that a subconsultant, Garnering Results, has done for Picture Butte on behalf of SouthGrow.

Is there anything in this document that you think is missing or is incorrect. I will provide feedback to the consultant if Council would like anything added or deleted.

Attachment:

1. Picture Butte Community Profile

Submitted by: Keith Davis, CAO

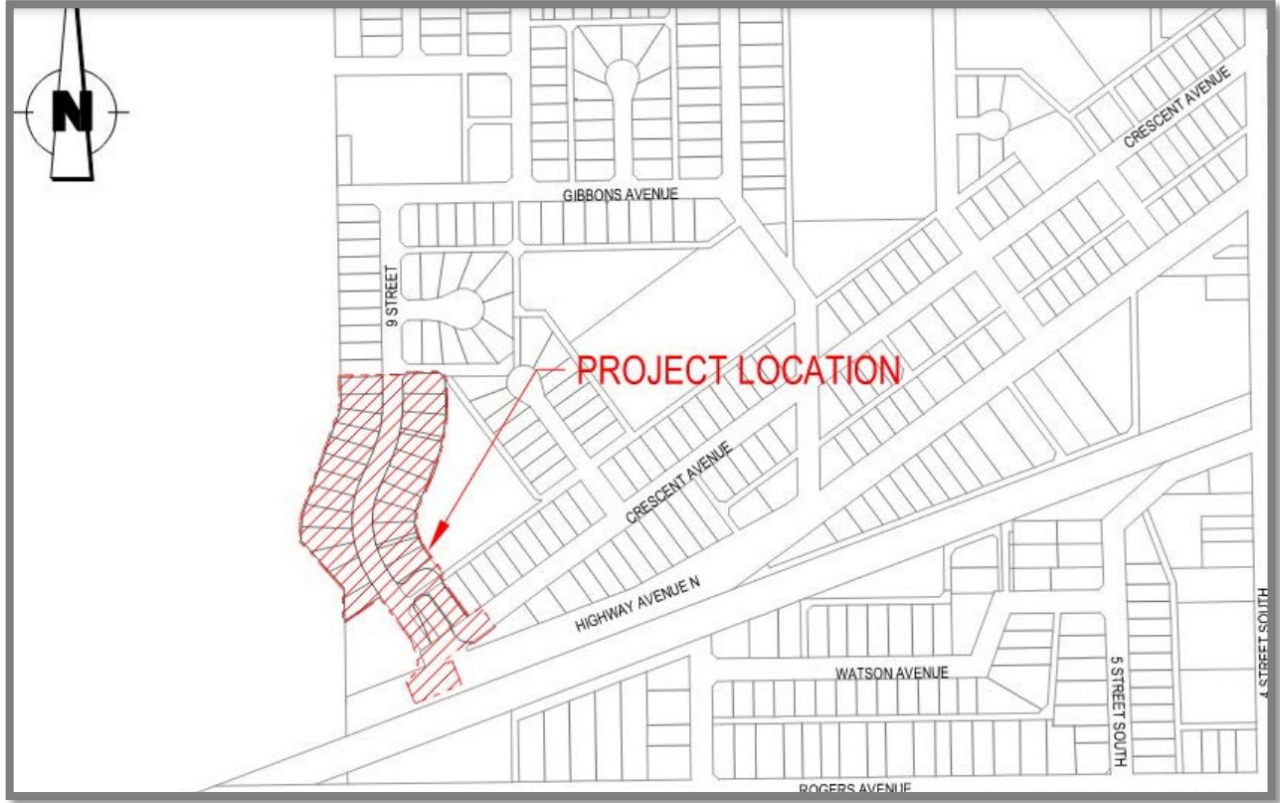


Community Profile

Municipal/County Name	Picture Butte	Contact Name	Keith Davies
Date	December 2023	Email	cao@picturebutte.ca
		Phone Number	403-732-4555
Give an overview of your region (150-200 words)			
<p>This town is a bustling and industrious hub for the agriculture community that surrounds it. With a population of 2,200+ people that has a tremendous sense of volunteerism and community building, it provides a safe and high quality of life for its citizens. With a wide variety of professional services, specialty retail shops, quality bakeries and eateries, it is a destination in the region for business and personal use.</p>			
Sectors			
What sectors are you most competitive for and why?			
<p>1. Agricultural- surrounded by premium cropland that is irrigated and dryland as well as being close to the intensive livestock operations helps this town thrive in its support services. There is potential for further growth with agriculture support services.</p> <p>2. Manufacturing- this sector is focused on supporting the ag sector but has potential for growth beyond that.</p> <p>3. Transportation- due to the number of products needing to be shipped including crop commodities and livestock, many businesses have set up to support those industries.</p>			
What is your value proposition?			
<p>Picture Butte is a community focused on growth while fostering free enterprise and competition. As the hub for livestock production in Alberta (specifically beef), this town provides opportunity for guaranteed inputs and access to labor. This attitude lends itself to encouraging innovation. Add to that the strong level of community support for local businesses and you have a community that is ripe for investment to help a business succeed.</p>			
Costs of Doing Business			
Tax rates			
Residential: 7.04 Non-Residential: 8.63 -Mill rates have been stable for the last few years.			
Land Costs per acre (average)			
\$11.00/Square foot (residential), \$47,500/acre for industrial land			
Real estate costs per sq. ft (average)			
Average House Cost 2023: \$305,913			
Incentives or cost advantages (if any)			
No formal tax incentives but the council is open to conversations.			
Other	40 acres of land zoned for industrial in the town is ready for development. It is privately owned, but the town can connect with the owner.		
Ease of Doing Business			
What supports do you bring for new businesses (try to be specific)?			
Grants for businesses through community futures which includes new business and renovations. The Chamber of Commerce is strong as well as the local community taking personal pride and ownership of the businesses in the community.			
Are there major transport access (road, rail, air)			
Two major highways, #25 and 19 that connect the community to primary highways #3 and #2. The Rail is 30 minutes away in Lethbridge.			
Describe the business culture in the community			
The culture is one of hard working, honest, efficient, and prudent. Many large agriculture companies are located in this small town that you might expect to find in a larger center. Businesses are quite stable, and retention is high.			
How do you make new businesses feel welcomed? Feel supported?			
The Chamber will connect with the business to help them get connected to the community.			
Who is the point of contact for inquiries?			

Keith Davies
Speed of Doing Business
What are the permitting & zoning timelines?
Permitted Use < 1-week Discretionary Use <1 month
Is the point of contact for inquiries familiar with land use planning, development approvals and the building process?
yes
Talent
What does your talent pipeline look like? How do you attract talent? What is the affordability look like (e.g., Average housing costs)
The town draws talent from its immediate citizens plus the surrounding rural area. It is also only 30 minutes away from the City of Lethbridge, so it can draw labor from that area as well. The municipality signed onto the Rural Renewal Program to help attract foreign workers as there is a need for that. In addition, there is a strong Mexican Mennonite (MM) population due to the agriculture sector. People are drawn to Picture Butte due to the big city amenities they offer, the healthcare options, and the affordability of the community. Housing sees large lots with considerable size houses for excellent value.
Is there access to post-secondary or training programs offered?
The closest is in Lethbridge, 30 minutes away from the University of Lethbridge and Lethbridge College.
What are the stats about the local workforce?
According to the 2020 Stats Can Census, the average age of workers is 36.4, 57.3% of the population in the town are between the ages of 15-64, and the average family income is \$94K. With a large MM and Dutch immigrant population, the ability to recruit workers within those communities continues to grow and have them move to Canada for interim positions or try to receive permanent residency.
How do you retain talent? What is the quality of life like in your community? (schools, recreation etc.) How do you ensure new residents feel welcome?
Picture Butte has a lot of big city amenities including a recently renovated K-12 school, specialty boutiques, unique eateries, hospital (urgent care) and recreational opportunities (golf, archery, pool, arena, campground, walking trails). There are numerous service organizations that operate in the town and host special events to help bring the community together on a frequent basis. Plus, the town is only 30 minutes away from Lethbridge giving citizens the ability to participate in arts, culture, and sports while maintaining the affordability of living and the benefits of living in a small town.
ESG (Environmental, Social and Governance) + DEI (Diversity, Equity & Inclusion) ESG compliance and disclosure are top drivers of investor trust as there is a growing awareness that communities, companies, government etc. have the responsibility and resources to accomplish positive climate action and build a more sustainable and resilient future.
What are the environmental, sustainability or emission reduction initiatives in your community?
The municipality is currently exploring solar options plus they have installed EV chargers. In addition, they are active in wetland management and preservation with the Picture Butte Reservoir and tree planting in the town.
What are the DEI initiatives in your community?
According to the Alberta Dashboard, 8.41% of the community is a visibly minority and growing. This has happened organically, but the municipality is collaborating with the community to foster engagement and help more people call Picture Butte home. Some of the communication tools from the town have been translated into low German for the MM population.
Other
Are there any other aspects that make your community unique?
Picture Butte provides low taxes so people can enjoy a rural way of life while being close to access bigger center amenities in the City of Lethbridge. The intense sense of community due to the surrounding agriculture community means that if the town needs something, the locals will step up to help. As the hub of the livestock (beef) industry in Southern Alberta, this town is thriving and will continue as expansion in the industry continues to grow due to global food production. If you want to help “feed the world, specifically with beef,” this is the place to look for investment.
Include any relevant maps or photos of investment ready sites

Sunset Park Construction- 23 new residential lots



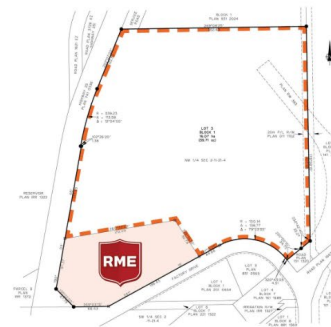
Industrial Land

Avison Young Lethbridge

<https://www.avisonyoung.ca/properties/101-factory-drive-picture-butte-sale>

Offering Summary

Opportunity:	Up to 39.71 acres
Legal Address:	4;21;11;2; NW (subdivided portion)
Zoning:	Industrial
Sale Price:	\$47,500 / acre
Possession:	Immediate

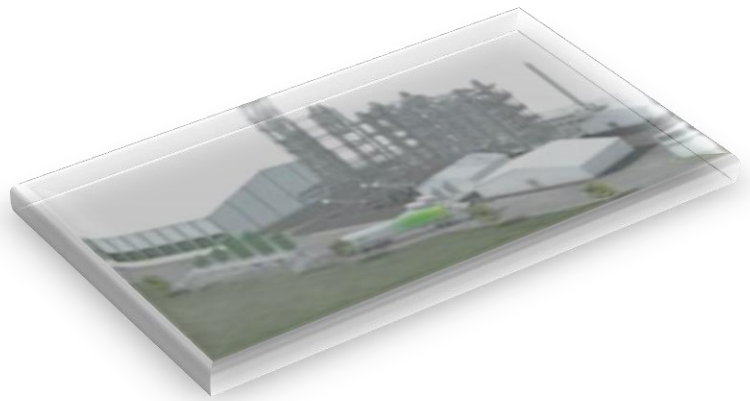


SAEWA

Year End Report

2023 - 2024

EfW - creating a clean solution to landfilling waste for a sustainable future.



Chairman's Look Ahead...

Another year has passed and as the new Chairman of SAEWA I find myself struggling to fill the shoes of the outstanding individuals that have preceded me. I salute the hard work and commitment by all that has carried us so far and ever closer to our goal, an environmentally responsible and sustainable alternative to landfilling. Even more laudable is the progress made when we do not represent or have the resources of a large urban like Calgary and Edmonton but represent rurals and small urbans with the additional challenges that this entails. Thanks to the Member Communities and their representatives that have stayed the course even as they found how challenging the task undertaken was proving to be and the time and resources that it would take. Thanks to the past and present Board Members and Executive that have contributed so much time and effort to this project, which when completed will be a template for all of Alberta and beyond.

Work continues on the initial MOU with HZI and while it has been eagerly anticipated and is hoped to be completed shortly once its finalized significant tasks and challenges will remain, including:

- Work will begin on a detailed agreement with HZI.
- SAEWA will now have the details to take back to Member Communities and to other waste generators to seek their waste commitments.
- SAEWA will be in a position to pursue the higher-level government funding needed to continue to move forward.

This coming year holds great promise and great challenges. As we move forward towards the culmination of the many years' cooperative efforts take pride in your participation and support of a project that will make a real difference.

Sincerely,



Ray Juska, SAEWA Chair



Our Mission And Vision

The Southern Alberta Energy from Waste Association (SAEWA) is a coalition of waste management jurisdictions with an interest in implementing technologies to recover energy from residual waste and reduce long-term reliance on landfill disposal. With membership of 50 plus municipalities, encompassing four (4) waste authorities and waste commissions, SAEWA represents a significant portion of the population of Southern Alberta outside of the 3 large urban municipalities.

Steering Committee Report

This past year the Steering Committee has been working diligently with our Engineers of Record (HDR) to secure a Memorandum of Understanding (MOU) with HZI.

There has been exchanges of many documents required to get to a Draft MOU and as of this week we finally have the first Draft and am anticipating the financial breakdown in the near future.

We hope to have both documents ready for Board consideration in mid-January and will be taking direction, from the Board, on next steps.

It has been a long road to get to this point and we look forward a very positive outcome.

Paul Ryan

Chairman Steering Committee/Vice Chair SAEWA

2023 Overview and 2024 Look Ahead - SAEWA dealt with a great deal of highs and lows as they selected an investment partner after a lengthy expression of interest process that was at the mercy of many corporate scheduling delays. The entire process took over 1.5 years to complete and after a rigorous scoring and interview screening process did result in the selection of a preferred candidate, as Hitachi Zosen INOVA (HZI). SAEWA unfortunately was then faced with further delays due to lack of financial support from the Alberta Government discovering SAEWA was not awarded the Alberta Community Partnership Fund that was applied to early 2023. The hopes of all were to move forward with the Initial Memorandum of Understanding process with the preferred candidate, without extraneous delay. Having to go out to members to find the financial support did end up moving timelines from the ambitious six (6) month schedule to one (1) year while also experiencing a four (4) month delay from May – August 2023 going out to our members to gain support in securing alternative funding support. It has been very fortunate to have received that from Newell County and the City of Brooks as they have rallied behind the project in partnership and made a combined commitment to fund the \$200,000 required budget to complete the MOU process.

Of late the Alberta Government and Premier have been very forthcoming in meeting with several of SAEWA member representatives and in those meetings verbalized support of the project concept however have been quick to advise that does not come with financial support which has always been one of the biggest hurdles in keeping the project momentum on track for SAEWA. The Board and member representatives continue as they always have to relentlessly bang on Alberta ministerial doors to connect the mysteries of the government support with something more tangible as is what is really needed to keep the project development moving forward at a desirable pace. – It has been a monumental challenge to move a game changing project of this magnitude forward through a non-profit entity relying solely on grant funding to complete over \$3.2 million dollars in feasibility and engineering work, one that has relied on everyone's patience and perseverance. With the finalization of the Initial MOU most feel that it will finally gain the investment of our Canadian governments, certainly some of the potential funder programs SAEWA has engaged with have voiced this as their opinion and asked SAEWA to come back when an MOU has been established with HZI.

In focusing on moving the dial closer to development of the facility at the Newell County landfill site there has been a formal discussion with the landowner Newell Regional Solid Waste Management Authority and we are now waiting for them to come back to us so we can determine what a land lease looks like foundational to the development of the facility. SAEWA is also clearing the path for progress by establishing a Waste Technology Committee who will be tasked with confirming the waste quantity commitments with our members to be designated as confirmed feedstock for the facility (350,000 – 400,000 tonnes are optimal) which is the position that HZI, our development partner wants SAEWA to take leadership on.

Within SAEWA sights is the next chapter of business and it is understood that signing a land lease agreement and forming open ended agreements to secure the waste volumes with members is the next order of business, also keeping in mind SAEWA will need to prepare to find investment for the non-profit society to transition to a corporate business model before the end of 2024 to establish an in-depth Memorandum of Understanding and Joint Venture.

SAEWA asks members, when sharing updates on the project to refer to the Talking Points of reference:

1. SAEWA was formally established as a non-profit society in 2013, recognizing that the organization evolved from 2009 from a group of champions from the Vulcan region to what we know as SAEWA.
2. SAEWA's mission is to develop a 300,000 plus tonne facility to treat member waste as an alternative to landfilling.
3. To date SAEWA has been successful in applying for \$3.2 million dollars in funding to complete the following work:
 - Feasibility and Project Development Planning
 - Communication Plan
 - Governance Model
 - Transportation Study
 - Seasonal Waste Analysis Study Report of Member waste
 - The Pembina Institute 3rd party Lifecycle Analysis reporting that the project will reduce 7 million tonnes over a 35-year lifecycle for the waste-to-energy facility.
 - Initial Business Plan and Executive Summary
 - Detailed Business Plan and Financials
 - Siting EOI, screening and analysis study and report
 - Siting selection process
 - Economic and Environmental Analysis
 - Expression of Interest for Energy-from-Waste Investor / Developer
4. The priority as a next order of business once the Initial MOU is completed with HZI will include engaging members in development of a memorandum of understanding for waste commitments with an off-ramp, development of a site lease agreement, noting that dialogue is currently being established as SAEWA has asked the Board representatives to begin the important conversation with their municipalities.
5. SAEWA as part of their goals to move forward from the Initial Memorandum of Understanding will be working towards transitioning the non-profit entity to a corporate business model which is necessary to the next stages of business.

Closing Notes

Creating a better future for Alberta Is not easy. A testament of the SAEWA Board.

This journey has been met with frustration for taking as long as it has. Those at the table with their sleeves rolled up over the years – the true champions of this project would all agree the level of collaboration SAEWA has received in moving forward this development has been profound. The reality is that moving the engineering and planning ahead for this project has been costly and near impossible through a non-profit model so your patience in the process is well deserved.

We are within days of signing an Initial MOU with Hitachi Zosen INOVA (HZI) and just two (2) years ago that was not even an option on the table. As we are nearing a time of counting our blessings let us count that.

There is still a great deal of work involved in moving the development forward in 2024, and it was always understood the closer the goal line the more energy it will take to win.

This facility will provide a sustainable solution to landfilling, it will generate clean energy and it will be a legacy project we can all be proud of.

Thank you again to our members and our partners for your support.

A Safe and Happy Holiday is wished for all!

LEARN MORE ABOUT WASTE-to-ENERGY Facilities Here...



5150 Riverbend Drive, Burnaby

Waste-to-Energy Facility

Facility Description

Metro Vancouver's Waste-to-Energy Facility has operated in Burnaby since 1988 and handles about 250,000 tonnes of garbage per year – roughly a quarter of the region's garbage. It is a mass-burn facility that turns waste into electricity (enough to power 16,000 homes) and recovers approximately 6,500 tonnes of ferrous and 500 tonnes of non-ferrous metal annually.

The waste-to-energy process is monitored 24 hours a day, seven days a week, 365 days a year from a control room located on site. Facility emissions data and compliance reports are available on Metro Vancouver's website in real time. The range of emissions monitored, includes common air contaminants such as nitrogen oxides (NOx) and particulate matter (PM), as well as acid gases, trace metals, trace organics, and dioxins / furans.

The facility receives waste from an average of 80 mechanically unloading trucks per day that empty their loads into a large garbage bunker.

- Site Area:** 1.8 hectares (4.4 acres)
- Building Area:** 70 m x 70 m = 4,900 m²
- Annual number of customers:** 24,678
- Direct Haul:** 123,683 tonnes
- Transfer:** 120,679 tonnes
- Total Processed:** 244,362 tonnes





Did you know...

In 2019 the DYEC:

- Diverted 140,000 tonnes of waste from landfill to energy recovery
- Generated enough electricity to power the equivalent of 10,000 homes for one year
- Recovered and recycled the equivalent of 36 million aluminum cans and 3,000 cars worth of steel



Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, November 1, 2023
Coaldale Hub (2107-13th Street)
In-person

Attendance (in-person)

Degenstein, Dave – Town of Milk River, Board Chair
Bekkering, Garth – Town of Taber
Coad, Ray – Town of Vauxhall
Doell, Daniel – Village of Barons
Feist, Teresa - Town of Picture Butte
Foster, Missy – Village of Barnwell
Jensen, Phil – Alternate, County of Warner
Hickey, Lorne – Lethbridge County
Jensen, Melissa – Town of Nobleford
Jensen, Kelly – Town of Raymond
Kirby, Martin – Village of Warner
Nilsson, Larry – Village of Stirling
Payne, Megan – Village of Coutts

Absent – Board Members

Caldwell, Heather – Town of Coalhurst
Chapman, Bill - Town of Coaldale, Vice-Chair
Harris, Merrill – M.D. of Taber
Heggie, Jack – County of Warner

Staff (in-person):

Morrison, Zakk - Executive Director
Florence-Greene, Evelyn – Accounting Assistant
Hashizume, Linda – Executive Assistant

Call to Order

Z. Morrison called the meeting to order at 4:01 p.m.

Introductions were made.

Elections

Z. Morrison called for nominations for the position of Chairperson.

M. Payne nominated D. Degenstein for the position of Chairperson.

Z. Morrison called a second time for nominations for the position of Chairperson.

Z. Morrison called a third time for nominations for the position of Chairperson.

G. Bekkering moved nominations cease. T. Feist seconded the motion.

Carried Unanimously



Carried Unanimously

Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

M. Kirby moved the Board approve the November 1, 2023 Financial Report including:

- Financial statement for September 30, 2023;
- Monthly accounts for September 1-30, 2023;
- Mastercard statement for September 14 to October 12, 2023.

Carried Unanimously

New Business

Board Photo

The Board members had a group photo taken.

Family and Community Support Services Association of Alberta (FCSSAA)
Conference 2022

Z. Morrison discussed the annual FCSSAA Conference which will be held Nov. 22-24, 2022.

D. Degenstein stated as per a past Board motion four Board members may attend the annual conference on a rotating basis.

T. Feist moved the Board send K. Jensen, L. Hickey, D. Doell and R. Coad to the FCSSAA Conference and appoint K. Jensen and L. Hickey as the voting delegates for the 2023 FCSSAA AGM.

Carried Unanimously

2024 Municipal Requisitions

The Board discussed 2024 Municipal Requisition rates.

Round Table

M. Payne asked if the Board photo could be distributed to all Board members.

Z. Morrison responded we would email all the Board members a copy of the photo.

The tax program and volunteers were discussed.

G. Bekkering stated the Tax program is a crucial service for Seniors.

T. Feist added how important this service is for low-income Seniors.

D Degenstein asked the Board if they would like to recognize the service to the FCSS Board provided by M. Harris as the Board Chairperson.

The Board agreed that M. Harris should be recognized.

Z. Morrison discussed the new Emergency Responder Provider - Counselling Services Brochure.

Z. Morrison discussed the Anit-Bullying Resource Guide developed by the Youth Do Crew.

L. Hickey offered the Lethbridge County office for the December Board meeting.

Date of Next Meeting

The date of the next regular Board meeting will be December 6, 2023, at the Lethbridge County Office in-person and online (via Teams) at 4:00 pm.

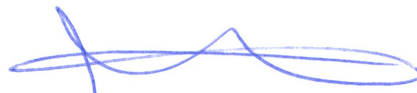
Adjournment

G. Bekkering moved the meeting adjourn at 5:05 p.m.

Carried Unanimously



Chairperson



Executive Director



November 24, 2023

Honourable Ric McIver
Minister of Municipal Affairs
320 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister McIver:

Thank you for your ministry's engagement of Alberta Municipalities (ABmunis) for input on possible changes to the *Municipal Government Act* to enhance accountability and public trust in local elected officials.

ABmunis has reviewed Municipal Affairs' discussion guide questions and enclosed is our response to the consultation questions.


If you would like to discuss any aspect of our submission, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660. We look forward to your consideration of and response to this resolution.

Sincerely,



Tyler Gandam
President, Alberta Municipalities

Enclosure



Alberta Municipalities' Submission to Alberta Municipal Affairs' Consultation on MGA Provisions for Councillor Accountability

On October 24, 2023, the Government of Alberta began consulting on potential changes to the *Municipal Government Act* (MGA) to explore opportunities to enhance accountability and public trust in local elected officials. This document represents ABmunis' responses to Alberta Municipal Affairs' discussion guide questions focusing on the themes of:

- A. Disqualification Rules for Councillors
- B. Councillor Training
- C. Disclosure by Council Candidates
- D. Allowing Council to Caucus in Private
- E. Minister's Authority to Remove a Councillor
- F. Clarifying Conflicts of Interest for Councillors
- G. Changes to Recall Legislation
- H. Revisiting Code of Conduct Discussions from 2022

ABmunis responses are presented in **blue font**.

A. Disqualification Rules for Councillors

Section 174 of the MGA provides criteria for councillor disqualification, such as a councillor not being eligible for nomination as a candidate, failing to file the disclosure statement as required in the Local Authorities Election Act (LAEA), absence from all council meetings for eight consecutive weeks, or taking a position as judge of a court, a member of the Senate or House of Commons. The MGA currently requires a disqualified councillor to resign their seat voluntarily. If a disqualified councillor does not resign, the council or a member of the public must take them to court. The court process results in considerable delays as well as costs for taxpayers.

1. **Should the MGA be amended to make a councillor's seat vacant upon disqualification, thus putting the onus on the councillor to make an application to court to dispute the disqualification?**

Yes. The existing approach is inefficient and gives undue power to the disqualified councillor. This is particularly problematic for small municipalities that have limited fiscal resources to pursue court action due to the expected legal costs. In most cases, the rules for disqualification are generally clear such that the councillor's seat should automatically become vacant, except for issues of a pecuniary interest.

Disqualification for a Pecuniary Interest

Issues of a pecuniary interest are more subjective and therefore, there may be merit for the existing voluntary resignation rule to continue to be applied for MGA sections 174(1)(g) to 174(1)(i). This may help prevent unsubstantiated accusations of a pecuniary interest from being weaponized to automatically disqualify a councillor.



Prevention of Ineligible Candidates on the Ballot

ABmunis members have expressed concern in cases where a candidate's nomination is signed by individuals who are not eligible electors in the municipality. While we are recommending that any councillor be automatically disqualified if it is found that they were not an eligible candidate, we question if there needs to be further review of the rules to prevent a candidate's name from even being listed on the ballot where circumstances apply. We recommend that this issue be reviewed with municipal associations.

B. Councillor Training

Section 201.1 of the MGA requires municipalities to offer orientation training to each councillor within 90 days of the councillor taking the oath of office. This is intended to ensure a councillor is informed of their responsibilities and mandate of their role. However, it is not mandatory for the councillor to attend the orientation training.

1. Do you think it should be mandatory for councillors to attend orientation training?


Yes. Making orientation training mandatory will help to equip all councillors with foundational knowledge of their role and responsibilities, best practices, and legal and legislative requirements. This may help alleviate miscommunication and misunderstandings which contribute to tension between councillors and between council and administration. Orientation training is a standard practice for any employee position and while councillors are elected and serve in a governance capacity, the same standard should be applied wherein orientation training is an essential component for councillors to effectively serve in their role.

If orientation training were to be made mandatory, ABmunis recommends that enforcement of this requirement should be overseen by an independent provincial or regional body (e.g., Alberta Ombudsman) and that the MGA clarify the consequences of not participating in orientation training. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.

2. If yes, should the training be made mandatory before a Councillor takes the oath, within 90 days of taking the oath (as in the current legislation) or at some other time?

ABmunis acknowledges that making orientation training a mandatory requirement has the potential to bring forth various risks and complexities such as:

- Challenges for elected officials to access the training on a timely basis based on availability of trainers and the frequency that training is offered.
- Challenges for elected officials in rural and remote regions to access training based on travel challenges in winter months.
- Circumstances when elected officials are unable to attend a scheduled regional training due to sickness, work responsibilities, lack of childcare, medical needs, or other reasons.
- How to manage situations where an elected official attends only a portion of the training.
- Who is responsible to enforce the requirement.
- The risk of this requirement being weaponized to penalize or disqualify a councillor (e.g., organizing a training session when it is known a councillor cannot attend).



Under the current environment and availability of training options, the 90-day time period would be insufficient to mandate orientation training. Due to the value that orientation training be completed as earlier as possible in the council term, ABmunis recommends that the Government of Alberta:

1. Work with ABmunis and other municipal stakeholders to create an on-demand online course that elected officials can complete at their own pace within the required 90-day time period.
2. Use a simple reporting process where the CAO submits a notice when all councillors have completed the training. Should a councillor refuse to take training ABmunis recommends that enforcement of this requirement should be supported by an independent provincial or regional body (e.g., Alberta Ombudsman), similar to our recommendation for a third party to help investigate code of conduct violations. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.
3. Following a review by an independent provincial or regional body, the legislation should clarify that non-compliance will result in disqualification and removal from council.

In addition to these supports, the Alberta Elected Officials Program could adjust the curriculum of its Munis 101 course so that it can be delivered in an online format, but this option still carries the risk of scheduling challenges for elected officials, which is why the development of an on-demand course would be particularly valuable. The intention of creating an on-demand course is not to replace in-person or other online training but to serve as an option for elected officials whose personal schedules do not align with scheduled training or for elected officials who are elected in a by-election when the availability of training options is limited.


C. Disclosure by Council Candidates

Section 171 of the MGA allows municipalities to pass a bylaw that would require councillors to disclose information about family members, employers, or corporations the councillor may own or be a partner in. Section 172 of the Act sets out requirements for council members to disclose any pecuniary interest in any matter before council and to abstain from voting on any question relating to the matter. Under section 174, failure to follow the pecuniary interest requirements can result in councillor disqualification. The MGA does not have any rules for what candidates for council must disclose. The LAEA provides financial disclosure rules for candidates of what financial information must be disclosed after the election.

1. Other than financial information, what should candidates for municipal office disclose?

Any consideration of expanding requirements for disclosure must consider the constraints of municipal administration to oversee and enforce the rules on candidates. In general, municipalities do not have the resources to verify any additional disclosure information (e.g., criminal record, removal from professional associations, etc.) and make the information public prior to election day. If disclosure requirements are expanded, ABmunis recommends that an independent provincial body be responsible for oversight and enforcement to:

- Ensure sufficient capacity is available, and

- 
- To avoid placing the CAO and municipal staff in a position where enforcement of the disclosure requirements may create a perception that the CAO or municipal staff is unfairly targeting a candidate and the potential risk of repercussions to the CAO or staff's employment with the municipality should that candidate be elected.

2. Should financial disclosure be mandatory for council candidates prior to an election?

Yes. In the interests of transparency and public trust in municipal elected officials, council candidates should be required to disclose required financial information prior to the election. Recognizing that candidates may receive donations right up to the election, it will be impossible for candidates to disclose all financial information prior to the election. ABmunis recommends that the LAEA prescribe a time period (e.g., 14 days) prior to the election day when candidates must disclose available financial information. The municipality shall then be responsible to make each candidate's financial disclosure available to the public either by posting a copy at the municipal office or online.

3. Should council candidates be required to disclose other information that is not financial in nature?

ABmunis has discussed the advantages and disadvantages of requiring additional disclosures such as a criminal record check. We believe that this issue requires additional time and coordinated review with municipal stakeholders based on questions such as:

- Should all criminal acts, no matter their severity, be required for disclosure? (e.g., driving under the influence versus assault)
- Should the disclosure requirement apply to all criminal acts in the candidate's life or only those in recent history? This speaks to the question of creating a disadvantage for a candidate for a mistake that was made decades prior.
- Would a vulnerable sector check be more appropriate than a criminal record check as it relates to the position of public office and dealings with the public?
- Would a candidate be blocked from submitting their nomination if the RCMP were delayed in providing the criminal/vulnerable sector record check?

If new disclosure requirements are added, the intention should only be to better inform the public prior to the election and not serve to disqualify a candidate from running for office.

4. Should financial disclosure be mandatory for all councillors?

Yes, all councillors should be treated equally for any disclosure requirements.

D. Allowing Council to Caucus in Private

Section 193 of the MGA requires that when council meets, they do so at pre-scheduled meetings. Section 197 and 198 of the MGA establish that meetings must be open to the public and everyone has a right to attend. Any change to the schedule must include at least 24 hours notice to the public and any councillor who was not present at the meeting when the schedule was changed. Some commentators have suggested that councils should be able to caucus (meet) in private to discuss broad strategic issues in another forum, and this might also provide an avenue to address interpersonal dynamics with greater privacy. All decisions of council would still need to be made in an open public meeting.



1. Should councils have the ability to meet in private, beyond the current provisions for closed sessions?

Yes, there is merit for the MGA to be expanded to allow council to meet in private without the public, but only in prescribed situations such as:

- To address interpersonal dynamics that could reduce the need for formal code of conduct processes.
- To workshop ideas for the development or update of the municipality's strategic or statutory plans.

While any decisions should still be made in an open public meeting, the ability to caucus in private allows councillors to speak to issues more directly without concern for how their comments may be interpreted by the media or public. This is already a common practice by municipalities but would be helpful to clarify in the MGA.

2. Should there be limitations on what could be discussed in such meetings?

Yes. Careful consideration needs to be given to potential unintended consequences of enabling greater private discourse. For example, care needs to be given that this provision does not enable council to meet privately to discuss regularly day-to-day business items.

In addition, the role of the CAO in these meetings needs to be carefully considered as it is vitally important for the CAO to be kept abreast of council discussions to effectively administer council decisions with a clear understanding of the council dynamics behind them.

These questions warrant further discussion with municipal legal experts, elected officials, CAOs and municipal clerks to enable clear guidelines that enable good governance.

E. Minister's Authority to Remove a Councillor

Section 602.39 of the MGA provides the Minister with the authority to dismiss a councillor. This can happen as the result of not following ministerial directives or orders following an inspection or a report of an official administrator. In practice, procedural fairness requirements create challenges for the Minister to provide timely decisions to remove a council or councillor.

- 1. Do you think that the current process of dismissing a council or councillor needs to be changed?**
- 2. What other options are there for a more streamlined process to address instances of severely inappropriate councillor behaviour?**

Recognizing that procedural fairness requirements limit the ability for the Minister to make timely decisions for removal of a council or councillor, there may be value for a broader review to be conducted with legal experts and stakeholders to identify alternative measures such as suspending a councillor from conducting municipal business for a defined period.

ABmunis recommends that the rules that enable the Minister to remove a council or councillor should continue to be highly prescriptive and should only be exercised in extreme circumstances. We acknowledge that the introduction of the *Recall Act* in 2022 provides electors with additional democratic power to remove a councillor where circumstances are deemed warranted.



F. Clarifying Conflicts of Interest

The MGA requires councillors to disclose when they or their immediate family may have a financial interest in a decision before council. This could include votes on a subdivision or a development permit, or a zoning or other land use related bylaw that may benefit the councillor or their family.

1. **Are there additional situations where a councillor may be considered being in a conflict of interest?**

Any additions to conflict of interest rules must consider if the parameters under which a councillor needs to recuse themselves from votes could result in a loss of quorum. This is particularly relevant in small communities where some councils only have three or five councillors.

2. **If yes, what additional provisions should be added to the MGA?**

No recommendations.

G. Changes to Recall Legislation


As of April 2023, municipal recall is a new tool that allows the public to hold councillors accountable. A petitioner must collect signatures from eligible voters that represent 40 per cent or more of the population as a whole within 60 days. This threshold can be challenging to meet, especially in larger municipalities or in municipalities with a large number of residents who are not eligible to vote. In some cases, petitioners must solicit more signatures than the total voter turnout of the previous election. This makes the use of these provisions out of reach for some municipalities.

1. **Should the threshold for a municipal recall petition be revisited, and if so, should it be:**
 - a. based on percentage of total number of electors?
 - b. based on the percentage of electors who voted in the previous election?
 - c. tiered by population size?
 - d. Any other suggestions?

Due to the short period that the *Recall Act* has been in place, ABmunis is recommending that no changes be made to allow further time for review of the strengths and weaknesses of the existing legislation.

Councillors have a challenging job where they often need to make decisions that may be unpopular in the near term but are intended to benefit the community in the long term. Therefore, the threshold for recall should be sufficiently high such that members of the public are deterred from attempting to use it as a weapon to try to remove a councillor from office based on a personal dispute or based on a councillor not taking a certain policy position.

Our current democratic process and four-year election cycle already provide the public with the ability to retire a councillor from municipal office. Recall legislation should only serve a purpose in extreme circumstances where a councillor's actions are so egregious that a high proportion of residents deem it worthy to remove the councillor from office mid-term to avoid further disruption and harm to the municipality.



We acknowledge that basing recall thresholds on total population instead of the number of electors may create some inequities. For example, it may be more difficult to achieve the required number of signatures in municipalities with a higher proportion of youth due to the lower number of available electors as a percentage of the population. However, this would be a minor inequity and as of right now, there is no clear case for changing the recall legislation. Therefore, ABmunis recommends that recall legislation be brought back for review after a more suitable time period has passed.

If the Government of Alberta opts to change the threshold measure to a percentage of electors, ABmunis recommends that the percentage threshold be increased to at least 50 per cent of electors to avoid recall legislation being used to attempt to reverse a close election result.

H. Revisiting Prior Discussion Topics from 2022

During the 2022 engagement sessions, the following topics were discussed:

- Strengthening code of conduct legislation;
- Simplifying the code of conduct investigation process and responsibility to investigate;
- Role of third party in investigating code of conduct Issue;
- Enforcement of code of conduct; and
- Provincial role in code of conduct disputes.

ABmunis would like to take this opportunity to express appreciation for the Minister of Municipal Affairs in maintaining provisions for code of conduct provisions in the MGA despite the challenges that the Ministry has experienced in supporting municipalities to implement the codes. We also appreciate the financial support of the ministry that enabled us to partner with the Rural Municipalities of Alberta (RMA) to develop an updated “Code of Conduct: A Guide for Municipalities”.

We would also like to take this opportunity to reiterate a position we have long shared with RMA that a province-wide third-party investigation unit should be established to support more effective implementation of the codes by:

- supporting triaging of code complaints to dismiss spurious complaints and point municipalities to alternative options to resolve conflicts.
- provide investigation services that avoids councils investigating themselves, or administrators being asked to investigate their employers.
- helping to ensure procedural fairness is maintained throughout the process.

There may be an opportunity to expand the role of the Ombudsman or establish a similar body. While ABmunis appreciates that this would require provincial resources, the investment in a strong process of investigation and a body that can support municipalities in implementing good governance practices could save municipalities and the Ministry of Municipal Affairs being embroiled in conflict and reduce the need for taxpayers to fund legal costs.



November 22, 2023

Honourable Ric McIver
Minister of Municipal Affairs
320 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister McIver:

Thank you for your ministry's engagement of Alberta Municipalities (ABmunis) for input on possible changes to the *Local Authorities Election Act* (LAEA).

Enclosed is ABmunis' response to Municipal Affairs' consultation questions. In addition to our enclosed responses, I will use this opportunity to reiterate our concern about the Government of Alberta's interest in encouraging the use of political parties at the municipal level. As you know, our members overwhelmingly passed a 2023 [resolution](#) that calls for the Government of Alberta to refrain from introducing partisan politics in local government elections.

Some have suggested that political parties could increase voter turnout in municipal elections. Voter turnout is an important issue but before any ideas are implemented, research should be conducted to fully understand the root issues associated with lower interest in municipal elections and then seek to explore possible solutions. ABmunis would be pleased to work with the Government of Alberta to explore options to increase resident engagement in municipal elections without the complexities of introducing political parties.

I also want to stress that the Government of Alberta has regularly updated the LAEA in small ways after each municipal election, but there would be value for the Government of Alberta and municipal stakeholders to undertake a holistic review of the LAEA through a working group where issues can be reviewed and researched over an extended time period to allow for comprehensive discussion and plans to better meet the future needs of local elections.

If you would like to discuss any aspect of our submission, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660. We look forward to your consideration of and response to this resolution.

Sincerely,



Tyler Gandam
President, Alberta Municipalities

Enclosure



Alberta Municipalities' Submission to Alberta Municipal Affairs' Consultation on the *Local Authorities Election Act*

On October 26, 2023, Alberta Municipal Affairs launched a consultation to review how the *Local Authorities Election Act* (LAEA) could be updated to strengthen integrity and public trust in local elections. This document represents ABmunis' responses to Alberta Municipal Affairs' discussion guide questions, which are focused on the themes of:

- A. Proof of Elector Eligibility
- B. Elector Lists
- C. Rules for Election Postponement in Case of Unforeseen Circumstances
- D. Political Parties
- E. Advance Voting
- F. Special Ballots
- G. Runoff Elections for Chief Elected Officials
- H. Elector Privacy (protecting voters)
- I. Third Party Advertisers
- J. Ballot Recounts for Elections Using Tabulators

ABmunis responses are presented in **blue font**.


A. Proof of Elector Eligibility

The LAEA outlines requirements for proof of eligibility for an elector. Electors must have proper identification. Voter identification requirements are one piece of identification issued by a federal, provincial, or local government that contains a photograph of the person, the person's name and the address of the person's residence; or one piece of identification authorized by the Chief Electoral Officer under the Election Act. Identification requirements may also be established by the municipality, by bylaw, to verify an elector's name and address. The LAEA also outlines stipulations regarding attesting and vouching for an elector without proper identification. Attesting is the act in which another elector can vouch on behalf of an elector who does not have proper identification.

1. Should the LAEA be amended to remove the ability for another elector to vouch on an elector's behalf?

No. ABmunis recommends that the ability to vouch for another elector be maintained in the legislation. The consequences of removing this ability would:

- Deprive some Albertans from the right to vote as this practice is generally used in scenarios where:
 - Seniors have moved into care homes and no longer drive a vehicle resulting in them no longer having a picture ID with their current address and no utility bill in their name.
 - Persons that are homeless and do not have adequate picture ID.
 - Persons who have forgotten their ID and have a significant distance to travel home or face physical challenges to leave and return to a voting station with the proper ID (e.g., seniors).
- Create confusion for voters since vouching is accepted for provincial and federal elections.



It is our understanding that vouching is used infrequently and if the Government of Alberta is concerned about the potential for fraudulent voting through vouching, ABmunis recommends that further review be conducted with regards to the communication and reporting process and potential penalties for someone to fraudulently vouch for an ineligible elector.

2. Are there any challenges with the current LAEA voter identification requirements?

Yes. Many people living in smaller communities have their post office box number listed on their government-issued ID instead of their physical address. This can cause challenges to confirm if an individual lives within the municipality's electoral boundaries.

B. Elector List

Currently under section 50 of the LAEA, local authorities are granted the ability to prepare a list of electors via bylaw. The LAEA stipulates that the elected authority must conduct an enumeration of electors to create the list of electors. Elections Alberta maintains a list of electors for provincial elections and may provide this information to municipalities for local elections.

- 1. Should Elections Alberta be required to share a voter list for local elections?**
- 2. Should municipalities be required to create a municipal list of electors for local elections based on the provincial voter registry?**
- 3. What would be the implications if a list of electors were required for local elections? What are the pros and/or cons of requiring or using an elector list?**

It is not clear what problem would be solved by requiring a municipal list of electors whether it be based on the provincial voter registry or a local enumeration. Any system has advantages and disadvantages. The moment an elector list is published, it is immediately inaccurate due to the thousands of people that are moving to different municipalities or different wards within a municipality. With an elector list, electors would still need to produce sufficient identification on election day in order to vote.

If implemented, this would add additional costs for municipal governments to create databases and systems to safeguard the personal information of electors. In addition, systems would need to be in place and ongoing administrative costs to allow electors to request that their personal information be removed from the elector list.

Overall, it is not clear what purpose municipal elector lists would serve for the municipal government unless the intention is to provide candidates or political parties with additional information to assist their campaign for election. ABmunis opposes any changes that encourage the introduction of political parties within municipal government. Therefore, ABmunis recommends that a broader review of the entire LAEA be conducted with stakeholders where there is an opportunity to review the issue of elector lists in alignment with overarching principles and other components of the LAEA.



4. Should candidates have access to the municipal list of electors upon request with individual names and personal information? Why or why not?

No. Our goal should be to strengthen public trust in Alberta municipal elections. Any instance where electors perceive that their private information has been released to persons that are not in a position to need that information has the potential to create distrust with that system.

Candidates are not bound by rules of confidentiality that would normally apply to persons who are elected or employed with organizations that are entrusted with personal information. Elections Alberta's [Guideline on Access to and Disclosure of Alberta's List of Electors](#) speaks directly to the importance of personal privacy and the safeguarding of information. There are also significantly more candidates that run in municipal elections so there is a greater risk of personal information being misused. There are examples where personal information has been misused in the past and there is a risk of non-serious candidates running for office solely to access personal information of Albertans.

Even if limited personal information was shared with candidates, any perception that candidates have access to personal information opens the door for the public to question what information has been shared without their permission, which can lead to a public relations problem and overall distrust with the municipal government.

C. Rules for Election Postponement in Case of Unforeseen Circumstances

Natural disasters and other unforeseen circumstances can affect elections. The province of Alberta has been affected by wildfires, floods, snowstorms and tornadoes, all of which have at some point caused concern among authorities and candidates about access to voting stations.

- 1. Should elections be postponed in the case of unforeseen circumstances?**
- 2. What considerations should be taken into account for the postponement of an election?**

Yes, there is merit for the LAEA to clarify rules for the postponement of an election in the event of exceptional circumstances that will prevent electors from accessing voting stations. This would be beneficial for defining rules for elections and by-elections. ABmunis recommends that a thorough review be conducted with stakeholders to determine the appropriate criteria and process for when an election should be postponed. The review should consider:

- The advantages and disadvantages of aligning the rules for election postponement with the rules for declaring a state of local emergency.
- What position, organizational body, or government should have the authority to declare postponement of a local election. Assigning this authority to the council may create an unfair perception that councillors seeking re-election are delaying the election for political purposes. Alternatives such as assigning authority to an independent body or the provincial government should be explored.
- Situations in which returning officers should have the authority to extend voting hours at a voting station (e.g., power outage on voting day that delays voting).



D. Political Parties

There are no LAEA provisions prohibiting a candidate or councillor from being part of an organization such as a political party. The LAEA provides strict parameters for the contents of ballots to elect candidates. The ballot must only contain the name of each candidate arranged alphabetically by surname, or if approved by bylaw, in a randomized order. Accordingly, the LAEA does not permit a political affiliation or endorsement to be included on a ballot. The Act also does not contain provisions addressing financial reporting and accountability measures for these organizations.

1. Should the LAEA be amended to allow political party affiliation to be listed on the electoral ballot?

No. At ABmunis' 2023 Convention, ABmunis members voted overwhelmingly in favour for the Government of Alberta to:

- Refrain from introducing partisan politics in local government elections, and
- That the LAEA should be amended to prohibit political party endorsements of local candidates, donations directly or indirectly to local candidates, or any other measure to prohibit political parties and partisanship in local elections.

We recognize that some people have expressed concerns about the level of voter turnout in municipal elections and the suggestion that political parties could make it easier for electors to understand the positions of municipal candidates. While increasing voter turnout in municipal elections is a worthwhile goal, our members and the public are not supportive of political parties at the local level and there are other steps that could be taken to help increase voter turnout.

In September 2023, Janet Brown Opinion Research conducted a [public poll](#) on behalf of ABmunis that found:

- 3 in 4 Albertans would prefer to see municipal candidates run as independents as opposed to part of a political party, and
- 81% of Albertans agree that municipal officials who are part of a political party would vote along party lines, and not necessarily in the best interest of the community.

The Government of Alberta conducted its own public survey in 2020 that asked for input on issues that would increase fundraising and political parties within local elections. The results overwhelmingly demonstrated that Albertans do not want additional money or partisanship injected into local elections.

If increasing voter turnout is the primary goal, ABmunis would be interested in partnering with the Government of Alberta to consider alternative initiatives that could increase resident engagement in municipal elections without the introduction of political parties. There could be many reasons for why voter turnout is lower in municipal elections, but research should be undertaken to understand those reasons before assuming that political parties are the solution.

2. What are the pros/cons, opportunities and issues related to this?

ABmunis appreciates that political parties play important roles at the provincial and federal levels of government where the scale of the issues and geographies involved require party apparatuses to support representation and access. Municipal governments are the closest



level of government to the people where councillors may be next-door neighbours or volunteer together on local groups.

The implementation of political parties at the municipal level would require a broader rewrite of Part 5 of the *Municipal Government Act* (MGA). In particular, political parties would contravene section 153(a) that stipulates that councillors have the duty to “consider the welfare and interests of the municipality as a whole and to bring to council’s attention anything that would promote the welfare or interests of the municipality”. Each member of council is a spokesperson for the entire community – not themselves or any individual group. In addition, there are strict rules around meetings and decision making that does not allow for whipped votes as is seen at the provincial and federal level.

The presence of political parties could also inadvertently complicate collaboration, not just among municipalities, but also in partnerships between municipalities, school boards, and the provincial government. Collaboration is a linchpin for the future of municipalities and anything that undermines collaboration would undermine the efficient and effective delivery of local service delivery.

Political parties do exist at the local level in other jurisdictions with mixed outcomes. In the United Kingdom, local elections are often seen as referendums on the party in charge at the national level. Given the timing of our local elections two years after provincial elections, there is a significant risk that instead of focusing on important local issues, they would end up being proxy mid-term elections for the provincial government.

ABmunis is also concerned that the use of political parties and party fundraising could result in money being raised in other parts of Alberta being used to influence elections in a municipality in another part of the province. The addition of political parties would create several issues around fundraising such as the window for fundraising and tax receipts for parties versus individual candidates which could create an uneven playing field that disadvantages individual grass roots Albertans.

Overall, the incursion of political parties creates a number of complex election, and post-election governance challenges.

3. If political parties are permitted, should they follow the same financial disclosure rules as provincial political parties?

If the Government of Alberta opts to disregard input from municipal stakeholders and the views of the majority of Albertans and proceeds to permit political parties at the municipal level, then broader independent consultation should be undertaken to set prescriptive rules for how political parties may operate.



E. Advance Voting

Any municipality with a population over 5,000 must allow for an advance vote period. That period cannot be held within 24 hours of the general election day, and the actual days and hours are set by the returning officer.

1. Are there any issues with the current rules for advance voting?

ABmunis is supportive of the existing rules for advance voting.

2. Should electors have the ability to cast a vote at a polling station outside of their ward or municipality?

ABmunis is supportive of electors being able to cast a vote at a polling station outside of their ward or municipality that is within a reasonable geographic area. For example, many municipal districts and counties will locate voting stations in an urban centre surrounded by the municipal district even though the voting station is technically not within the municipal district's legal land boundaries. This approach is most commonly used because the urban centre has facilities with sufficient capacity to accommodate a large number of people.

In larger cities, offering the ability to vote at a polling station outside their ward but still within the city is beneficial to support accessibility for voters during the advance voting period.

It is not reasonable to expect a municipality to offer voting opportunities in other regions of the province based on an elector's personal or work commitments. The offering of advance voting and special ballots is sufficient to meet the needs of people who know they will be outside of their municipality or ward on election day or when advance voting is open.

F. Special Ballots

Special ballots, commonly known as mail-in voting, allow an elector to vote who would otherwise not be able to attend a polling station on election day. To be eligible to vote by a special ballot, an elector must have a physical disability, be absent from the local jurisdiction, or be working at a polling station on election day other than that of their place of residence.

1. Should the criteria for special ballots be removed or expanded?

Yes, the requirements for who is eligible to vote by special ballot should be removed. The requirement to force people to disclose their disability to qualify for a special ballot is not inclusive and creates a public relations challenge for the municipality. This is especially relevant since the LAEA also allows people to receive a special ballot due to travel, yet municipalities do not require those persons to provide proof of their travel plans.

Each municipality should maintain the authority to determine whether special ballots will be used during the election.

2. If expanded, what other criteria could be used for special ballots?

ABmunis has no recommendations.

G. Runoff Elections for Chief Elected Officials

A runoff election system is a voting system used to elect a single winner who has more than a pre-established percentage of the votes. For example, this can be facilitated by rounds of voting or ranked ballots. Under the two-round election system, the election process usually proceeds to a second round only if in the first round no candidate received a simple majority (more than 50%) of votes cast, or some other lower prescribed percentage. There are various methods to structure a runoff ballot. The following questions relate only to municipalities where the chief elected official is elected at large, rather than selected by council.

1. Would a runoff election lead to a stronger and more accountable local electoral system?
2. What are the pros and/or cons of a runoff election?
3. Are there any issues or opportunities that exist with adopting this system of election for chief elected officials?
4. If a runoff election system was adopted, should it apply to all municipalities that elect their chief elected official, or only a subset of those municipalities (e.g., population, municipal type, etc.)

ABmunis is not supportive of using runoff elections for the chief elected official for the following reasons:

- It creates confusion for voters because the voting process would be inconsistent with the voting processes used in federal and provincial elections. It is important to maintain consistency in voting processes to build trust in our overall electoral system.
- If the structure of a runoff election required a second vote to determine the chief elected official, it would:
 - create logistical challenges in the swearing in of new councillors while still waiting for the position of the chief electoral officer to be determined.
 - possibly lead to greater voter apathy due to the requirement to vote twice within a short period of time.
 - create inefficiency due to the delay of the election of the full council and delays in necessary governance decisions to support the operation of the municipality.
 - create a situation where next year's budget cannot be approved by the end of the year because the full council will not be in place for budget deliberations in November of the election year.
- It creates a perception that the chief elected official is more important or has special powers over other councillors. While the chief elected official often receives more information, per section 154 of the MGA, the chief elected official has no unique power compared to a councillor, other than the chief elected official chairs the meetings of council. One of the benefits of the existing municipal governance model is that the authority to enact decisions is shared equally by all elected officials. Therefore, if the electoral process were to be changed for the chief elected official, the same changes should apply for the election of all councillor positions to avoid creating a public perception that the chief elected official holds special powers.

Overall, the background information provided by Municipal Affairs does not offer any context on what problems would be solved by using a runoff election and ABmunis recommends that the existing first-past-the-post system be maintained until there can be a broader independent review to understand the current concerns and advantages and disadvantages of alternative election processes.



Revisiting Prior Discussion Topics from 2022

H. Elector Privacy (protecting voters)

Through prior engagement, stakeholders were asked their opinions regarding “objecting to an individual who has shown up to vote”. Allowing candidates, their scrutineers, or their official agents the opportunity to object to electors had some support from respondents. The rationale provided was to ensure accountability and an opportunity to discourage fraudulent voters. The responses also indicated a need for further discussions on this topic.

- 1. Should candidates, their scrutineers, or their official agent continue to have the opportunity to object to an individual who has shown up to vote? Please explain your answer.**

ABmunis recommends that this issue would be better addressed through a broader review of the LAEA through a technical working group, but we note that removal of this authority would still require a mechanism to prevent an ineligible person from voting.

I. Third Party Advertisers

Third party advertisement is an important aspect of the election process. The participants in the engagement sessions, and the written feedback, were in agreement that Third Party Advertisers (TPAs) involved in advertising for or against an issue on a ballot (e.g., plebiscite), should be required to register. Respondents to the survey also indicated a need for more clarity on definitions of some of the terms (such as “promoting”, “issues”, and “influence” etc.), the provision of guidelines, and addressing any impacts on transparency of legislative changes relating to TPAs. Stakeholders also supported that issues-based TPA campaigns should follow the same financial rules as candidate-based TPAs.


- 1. Should issues-based TPAs follow the same financial obligations and regulations as candidate-based TPAs?**

Yes. We should strive to improve transparency and accountability in any form of advertising related to municipal elections. This includes preventing possible collusion between an issue based TPA and any candidate that would contravene section 166 of the LAEA.

ABmunis maintains our position that TPAs should be held to similar standards and limits as individual candidates to maintain a level playing field between independent candidates and third parties.

J. Ballot Recounts for Elections Using Tabulators

Section 84(1) of the LAEA enables an elected authority to, by bylaw, provide for the taking of the votes of electors by means of voting machines, vote recorders or automated voting systems (note: this does not include online computer voting). Section 84(3) states that a judicial recount is not available for votes collected by voting machines, vote recorders or automated voting systems including tabulators.

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1. **Should elections conducted with electronic voting equipment be eligible for judicial recount, whereby the judge can determine how to recount ballots?**

Yes. ABmunis recommends that elections conducted with electronic voting equipment should be eligible for judicial recount.

If possible, ABmunis requests that Municipal Affairs explain the background and reasoning that section 84(3) was added to the LAEA.