



AGENDA

REGULAR MEETING OF PICTURE BUTTE TOWN COUNCIL COUNCIL CHAMBERS

Monday 8th May, 2023 at 6:30 pm

1.0 CALL TO ORDER

2.0 ADOPTION OF THE AGENDA

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting Minutes – 24th February, 2023

4.0 PUBLIC HEARING

5.0 DELEGATION

5.1 STARS – Glenda Farnden

6.0 REQUESTS FOR DECISION

6.1 Bylaw No. 935-23 2023 Tax Rate Bylaw

6.2 Picture Butte High School Academic Awards

6.3 Council summer meeting schedule

6.4 Chamber of Commerce – Community Centre Rental Wavier

6.5 Bylaw No. 936-23 Land Use Bylaw Amendment – Land Redesignation

7.0 MAYOR'S REPORT

8.0 COUNCIL'S REPORT

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

9.1.1 Director of Operations Report

10.0 CORRESPONDENCE

10.1 Lethbridge County – Development Permit 2023-082

10.2 Town of Coaldale – Civic Square Grand Opening Invitation

11.0 INFORMATIONAL ITEMS

- 11.1 Dr. John Cowell, Alberta Health Services Administrator Update
- 11.2 2023 Minister's Awards for Municipal and Public Library Excellence
- 11.3 Oldman River Regional Services Commission – Executive Committee Meeting Minutes – 12 January, 2023

12.0 CLOSED SESSION

- 12.1 FOIP Act Division 2 16.1 – Area Structure Plan Proposed Amendment
- 12.2

13.0 ADJOURNMENT

MINUTES
OF THE
PICTURE BUTTE TOWN COUNCIL MEETING
HELD IN
COUNCIL CHAMBERS
Tuesday, April 24th, 2023 AT 6:30 PM

PRESENT: Mayor C. Moore Deputy Mayor H. de Kok Councillor C. Papworth
Councillor T. Feist Councillor S. Thomson

ALSO PRESENT: Chief Administrative Officer – K. Davis
Director of Corporate Services – M. Overbeeke
Director of Emergency Services – F. West
Administrative Assistant – C. Johnson

1.0 CALL TO ORDER

Mayor Moore called the Regular Council Meeting to order at 6:30 p.m.

2.0 ADOPTION OF THE AGENDA

115 2304 24 MOVED by Deputy Mayor de Kok that the agenda be approved as amended:
ADD: 10.5 Ground Ambulance Regulation
CARRIED

3.0 ADOPTION OF THE MINUTES

3.1 Regular Council Meeting – April 11th, 2023

116 2304 24 MOVED by Councillor Papworth that the Regular Council Meeting minutes of April 11th, 2023 be approved as presented.
CARRIED

4.0 PUBLIC HEARING – None for this meeting

5.0 DELEGATION

5.1 Joseph Schow, MLA

Mr. Schow joined Council via Zoom. Legislature has come to a close on March 23rd, 2023. The Alberta Government have passed a balanced budget. Mr. Schow will be running for re-election in the upcoming election on May 29th. Council asked about Piyami funding. There is something coming with the Alberta Housing Partnership in the near future. Council has requested help with mitigating the speed problem on Highway 25 through town. There is not enough Police enforcement to monitor the situation 24 hours a day. He will discuss with the Minister of Transportation for other solutions. Deputy Mayor de Kok asked if there is going to be Provincial funding available for municipalities that want to apply for their own police force. There is a community in Northern Alberta that is making the transition with Provincial funding. Mr. Schow commented that the government is working on finding a solution to the Provincial policing debate. Councillor Feist brought up that access to mental health is difficult with extended wait times. Is this something we can see addressed in the upcoming campaign? Mr. Schow commented that improving access to medical care, including mental health, is difficult but is on the UCP's radar in order to find solutions to improve access.

J. Schow left the meeting at 6:46 p.m.

6.0 REQUESTS FOR DECISION

6.1 Bylaw No. 934-23 – Line of Credit Borrowing Bylaw

117 2304 24 MOVED by Councillor Papworth to approve first reading of Bylaw No. 934-23 – Line of Credit Borrowing Bylaw.
CARRIED

- 118 2304 24 MOVED by Deputy Mayor de Kok to approve second reading of Bylaw No. 934-23 – Line of Credit Borrowing Bylaw.
CARRIED
- 119 2304 24 MOVED by Councillor Thomson for permission to conduct third and final reading of Bylaw No. 934-23 – Line of Credit Borrowing Bylaw.
CARRIED UNANIMOUSLY
- 120 2304 24 MOVED by Councillor Feist to approve the third and final reading of Bylaw No. 934-23 – Line of Credit Borrowing Bylaw.
CARRIED
- 6.2 Picture Butte High School – Bylaw No. 926-22 Urban Hen Bylaw waiver request
- 121 2304 24 MOVED by Deputy Mayor de Kok to approve a waiver, allowing a 2.43m coop height, for the proposed coop, to be used at the Picture Butte High School.
CARRIED
- 122 2304 24 MOVED by Deputy Mayor de Kok to refund the Picture Butte High School \$130 for one Urban Hen application fee and one Urban Hen license fee.
CARRIED

7.0 MAYOR'S REPORT

7.1 Mayor's Report

Mayor Moore advised Council on her recent activities:

April 14 Attended a Mayors and Reeves meeting
April 17 Attended a Committee of the Whole meeting

- 123 2304 24 MOVED by Deputy Mayor de Kok to allow Mayor Moore to attend the Picture Butte High School Graduation Ceremony on May 27th, 2023.
CARRIED

- 124 2304 24 MOVED by Mayor Moore that the Mayor's Report be accepted as presented.
CARRIED

8.0 COUNCIL'S REPORT

8.1 Council's Report

Deputy Mayor de Kok advised Council of his recent activities:

April 17 Attended a Committee of the Whole meeting

Councillor Feist advised Council of her recent activities:

April 17 Attended a Committee of the Whole meeting

Councillor Papworth advised Council of her recent activities:

April 13 Attended a Picture Butte Chamber of Commerce meeting
April 19 Attended a Green Acres Finance & Audit meeting

Councillor Thomson advised Council of his recent activities:

April 17 Attended a Committee of the Whole meeting
April 21 Attended a Sothern Alberta Energy from Waste Association meeting

- 125 2304 24 MOVED by Councillor Thomson that the Council Reports be accepted as presented.

CARRIED

9.0 ADMINISTRATION'S REPORT

9.1 CAO Report

126 2304 24 MOVED by Councillor Papworth to accept the CAO Report as presented.
CARRIED

9.1.1 Director of Emergency Services Report

9.1.2 Power PRO Stretcher Brochure

127 2304 24 MOVED by Councillor Thomson to accept the Director of Emergency Services Report.
CARRIED

10.0 CORRESPONDENCE

10.1 Minister of Transportation and Economic Corridors – Alberta Municipal Water/Wastewater Partnership funding approval

10.2 Municipal Affairs – Intermunicipal Collaboration Framework agreements

10.3 Municipal Affairs – Recall petitions

10.4 Municipal Affairs – Municipal Census Regulations

10.5 Ground Ambulance Regulation

128 2304 24 MOVED by Deputy Mayor de Kok to receive and file Correspondence 10.1-10.5.
CARRIED

11.0 INFORMATIONAL ITEMS

11.1 Town of Tofield – Extended Producer Responsibility System exemption request

11.2 Town of Camrose – Casino Licence Relocation

129 2304 24 MOVED by Councillor Papworth to receive and file Informational Items 11.1-11.2.
CARRIED

12.0 CLOSED SESSION

12.1 FOIP Act Division 2 Section 16 – Union Arbitration

130 2304 24 MOVED by Deputy Mayor de Kok to close the meeting in accordance with Division 2 Section 16 of the Freedom of Information and Protection of Privacy Act to discuss Union Arbitration at 7:27 p.m.
CARRIED

C. Johnson left the meeting at 7:27 p.m.

131 2304 24 MOVED by Councillor Thomson to open the meeting to the public at 7:36 p.m.
CARRIED

13.0 ADJOURNMENT

The next Regular Council Meeting is scheduled for May 8th, 2023 beginning at 6:30 p.m.

132 2304 24 MOVED by Councillor Papworth that the Regular Council Meeting adjourn at 7:37 p.m.
CARRIED

Mayor Moore

Keith Davis
Chief Administrative Officer

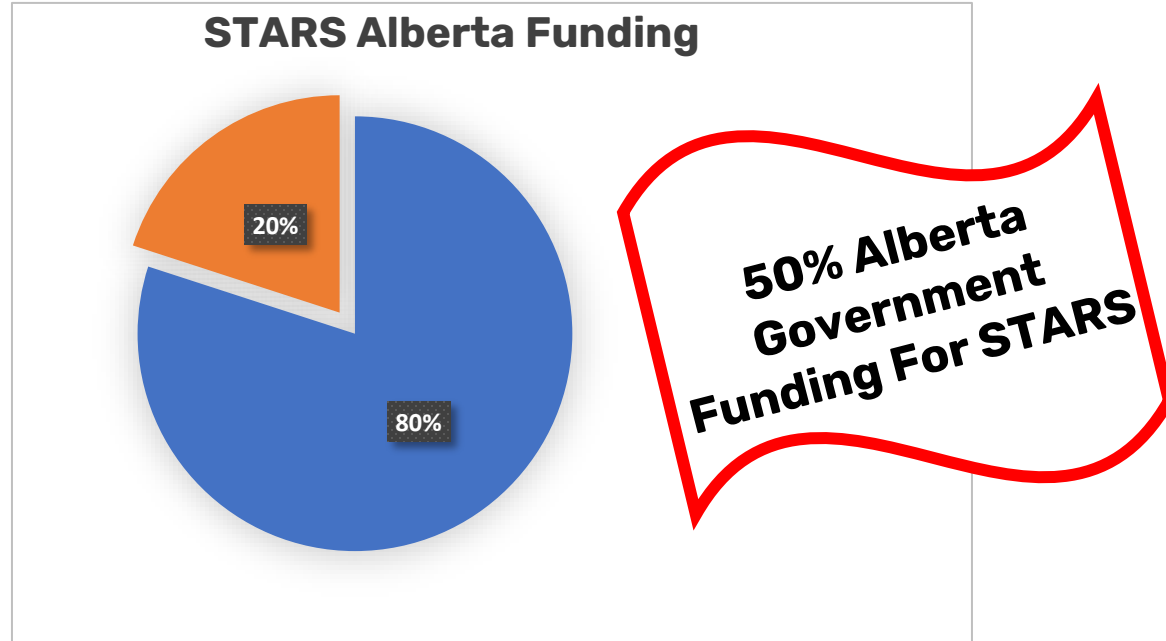


CRITICAL CARE, ANYWHERE.

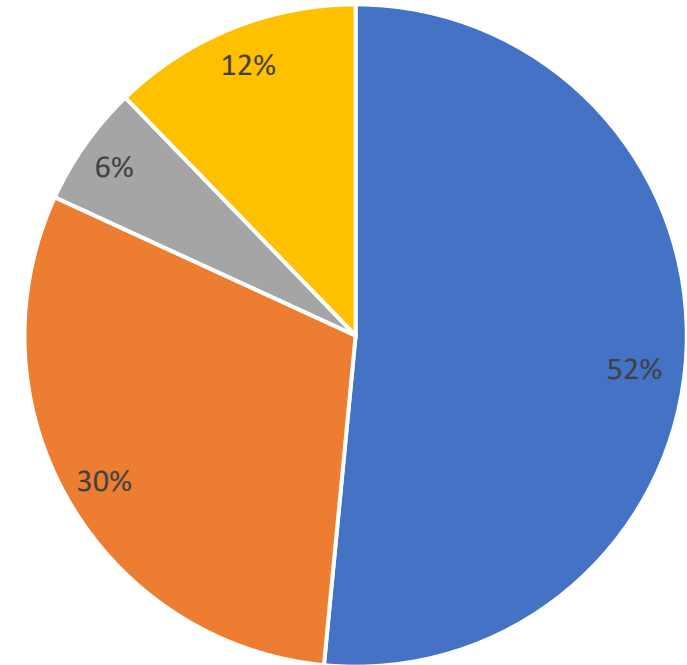
STARS[®]

FUELED BY GENEROSITY

Achieving successes together



STARS Alberta Expenditures (3 Bases)



Funding in Thousands

| | | |
|--|----|--------|
| AB Government Funding | \$ | 7,990 |
| AB Operating expenditures | \$ | 39,950 |
| AB Government funding as a Percentage of costs | | 20% |
| STARS Gross Fundraising | \$ | 17,310 |
| AB Lottery (net) | \$ | 12,810 |
| Calendar (net) | \$ | 417 |
| Site Registration/Emergency contact centre | \$ | 2,702 |

- Aviation operations
- Clinical operations
- STARS ELC
- Base operations and administration



TOWN OF PICTURE BUTTE SUPPORTS STARS

STARS - An essential service

90% Alberta Regional Partnerships

*** New! 5 rural municipalities**

- **Lethbridge County - confirmed**

*** New! 5 urban municipalities**

- **Village of Stirling - confirmed**
- **Town of Coalhurst - pending**

*** Fixed rate or per capita - Range \$1 - \$90**

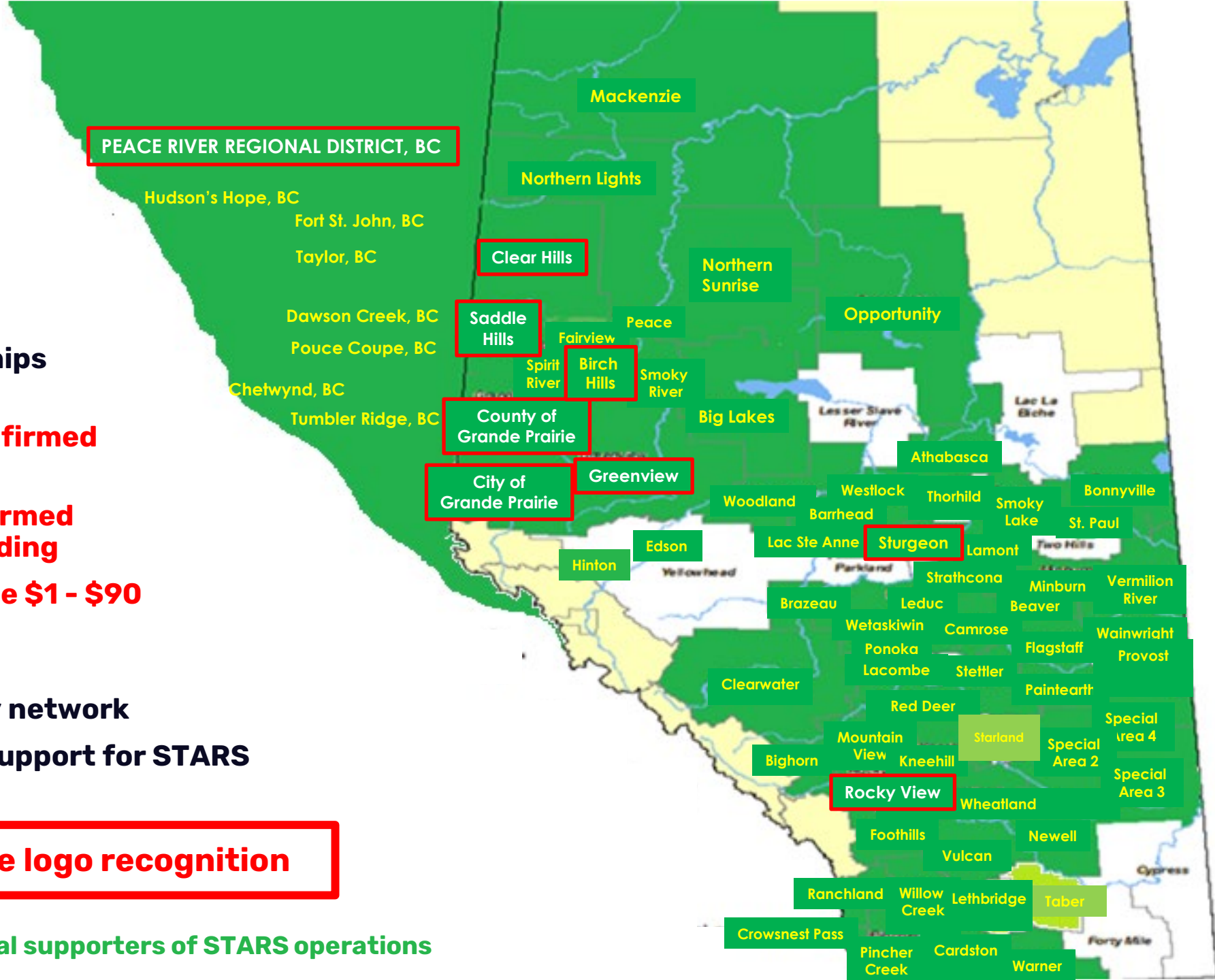
United municipal efforts

Ensure a robust health & safety network

\$2M+ sustainable operational support for STARS

(9) Municipal leaders receive logo recognition

***GREEN represents annual municipal supporters of STARS operations**



| LETHBRIDGE COUNTY @ March 31, 2023 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | TOTAL |
|---|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Near Barons (scene) | | 1 | | | | | 1 |
| Near Coaldale (scene) | | | | 1 | | 1 | 2 |
| Near Lethbridge (scene) | 1 | | 2 | 3 | 2 | | 8 |
| Near Nobleford (scene) | | | | | 1 | | 1 |
| Near Picture Butte (scene) | | | | 2 | 2 | | 4 |
| TOTAL Annual avg. 3 scene calls per year | 1 | 1 | 2 | 6 | 5 | 1 | 16 |

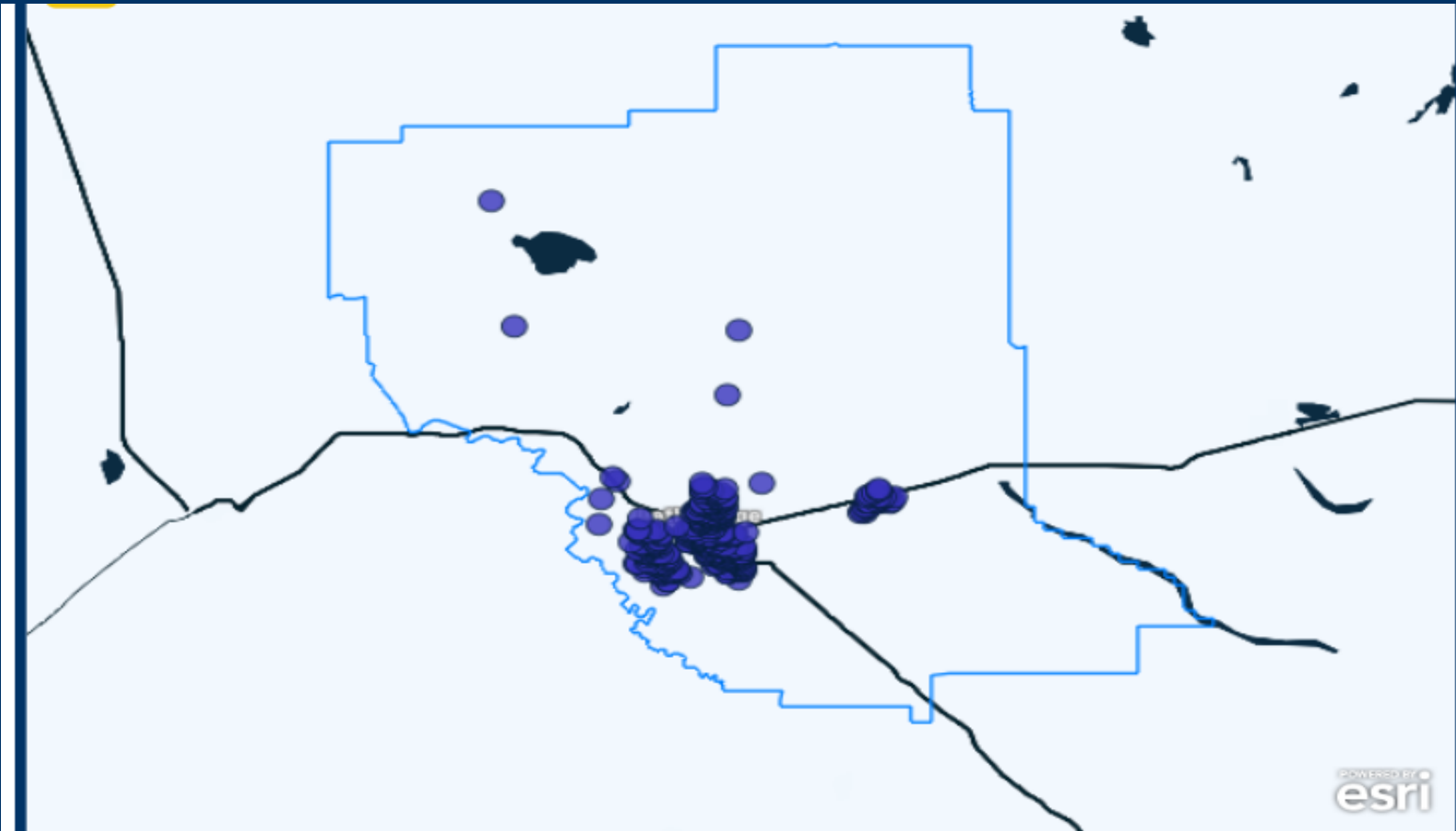


| LETHBRIDGE HOSPITAL @ March 31, 2023 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | TOTAL |
|---|------|------|------|------|------|------|-------|
| Lethbridge Hospital (critical inter-facility transfers) | 58 | 58 | 67 | 67 | 74 | 14 | 338 |
| TOTAL Annual avg. 67 missions flown per year | 58 | 58 | 67 | 67 | 74 | 14 | 338 |



*Includes transfers by local ground ambulance to local hospital requiring critical care transport to tertiary care

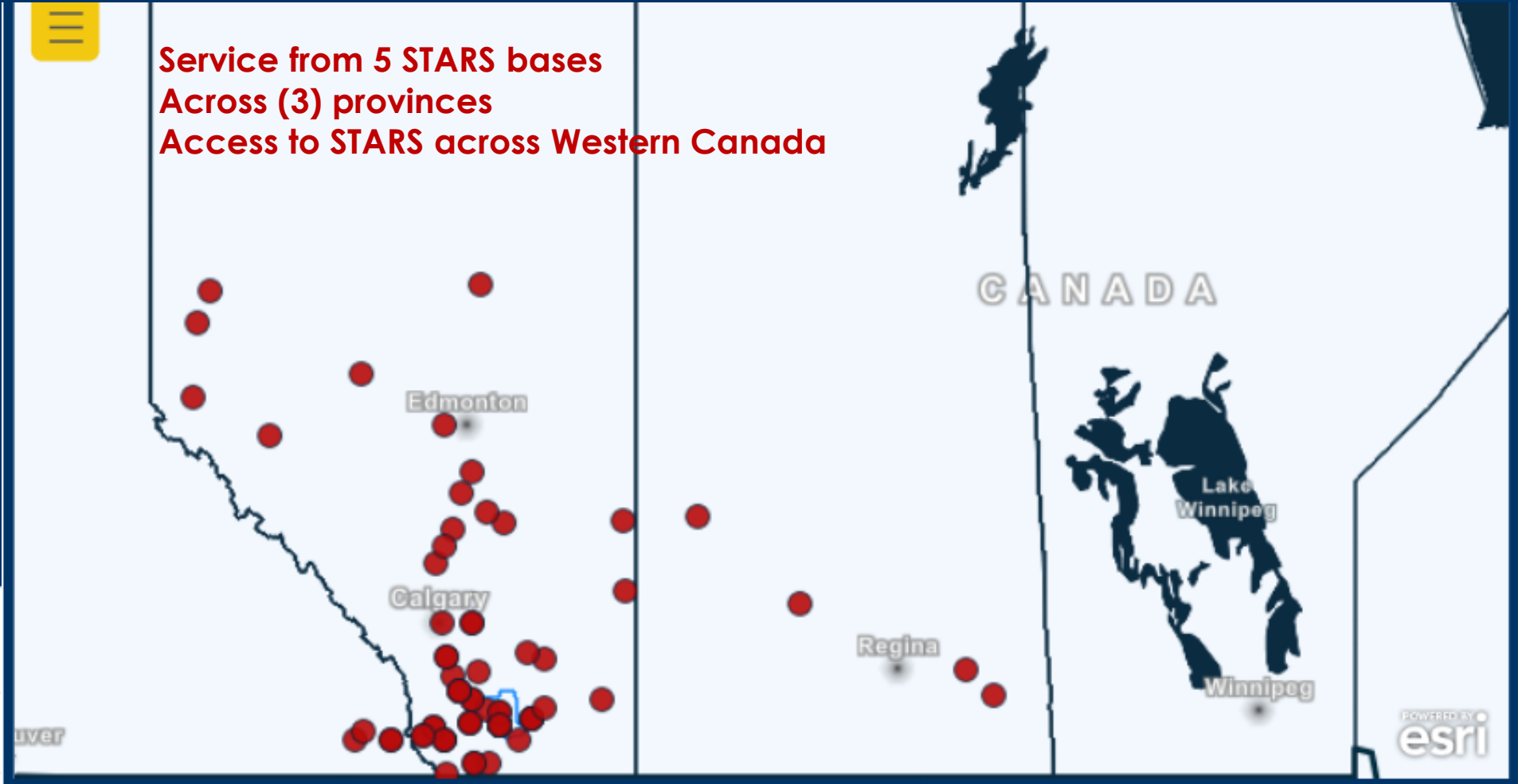
Lethbridge County & local area residents flown by STARS (2010-Present)



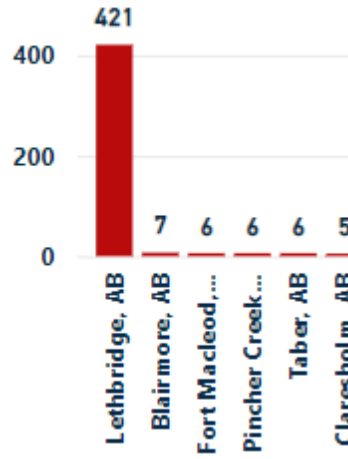
| Resident Community | 5 Yrs Ago | 4 Yrs Ago | 3 Yrs Ago | 2 Yrs Ago | Last Year | 5 Year Total | Total Since 2010 |
|--------------------|-----------|-----------|-----------|-----------|-----------|--------------|------------------|
| Lethbridge | 32 | 36 | 45 | 36 | 36 | 185 | 421 |
| Coaldale | 2 | 5 | 4 | 6 | 4 | 21 | 51 |
| Picture Butte | 1 | 0 | 4 | 2 | 3 | 10 | 16 |
| Coalhurst | 1 | 4 | 0 | 2 | 1 | 8 | 12 |
| Nobleford | 1 | 0 | 0 | 2 | 0 | 3 | 10 |
| Barons | 1 | 0 | 0 | 0 | 0 | 1 | 1 |
| Total | 38 | 45 | 53 | 48 | 44 | 228 | 511 |

Locations where Lethbridge County & area residents travelled and needed STARS

Service from 5 STARS bases
 Across (3) provinces
 Access to STARS across Western Canada

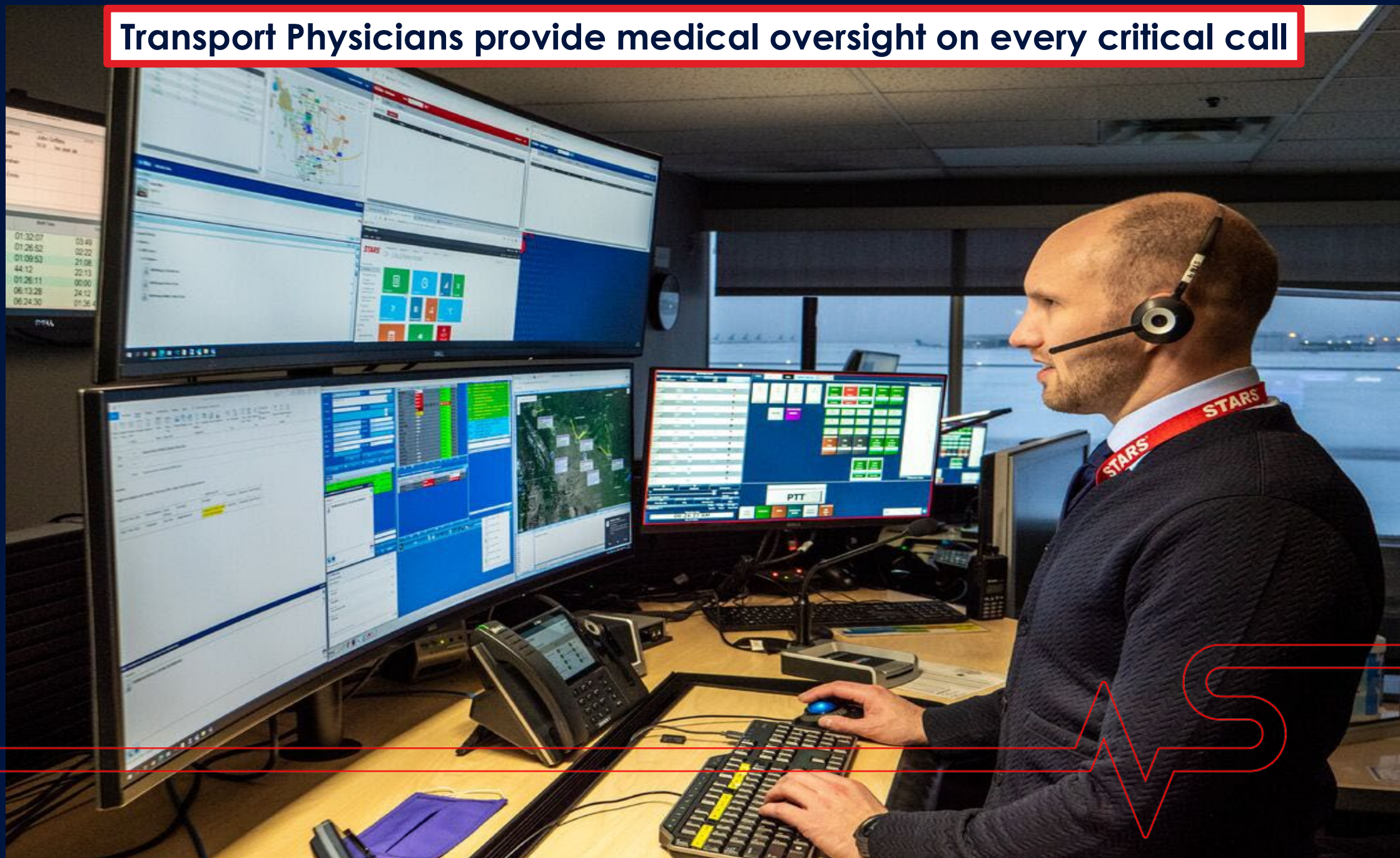


Count by Pickup Location



EMERGENCY LINK CENTRE (ELC)
Over 36,000 emergency requests/year

Transport Physicians provide medical oversight on every critical call



COMPLETE FLEET – (10) AIRBUS H145s



- * Outperforms BK117
 - * Speed, range, fuel efficiency
 - * Powerful twin engines
 - * Advanced avionics
 - * Superior safety features
 - * Night Vision Goggles (NVG)
- STARS - 1st Civilian Org. in Canada (2002)



GENERATIONAL INVESTMENT





Handheld i-stat Lab

Hemoglobin / Blood Gases
Electrolytes
Vital test results < 2 minutes

H145 INTENSIVE CARE UNIT (ICU)

STARS[®]



Hamilton T-1 Ventilator

Fully featured (ICU)

Adult / Pediatric / Neonatal

Optimal ventilation therapy in transport



(2) Units Universal Blood

1st HEMS program in North America

Advanced care in trauma patients

The difference between life & death.



Video Laryngoscope

Advancement in intubation

Video screen view of trachea

Difficult airway management

Trauma / Burns / Crushed on impact

TIME – TOOLS – TALENT





EZIO Drill

Time-sensitive

Life-threatening cases

Immediate IV access required

Stabilization / Pain Management



Handheld Ultrasound

(test results for rapid diagnosis)

Collapsed lungs

Trauma-related internal bleeding

Heart abnormalities

Fetal Compromise

* Expedite treatment plans



Pain Management Drugs

Thrombolytics

(stroke patients / requires CAT scan)

Physicians Kit

Central Venous Catheterization
(central lines)

Temporary Pacemaker

TIME – TOOLS - TALENT





**1ST PLACE
2022 AMTC
SIM COMPETITION**



2022 CHAMPIONS! Kevin Easton and Chris Fay



STARS - Born out of necessity.

- * A critically ill newborn in Lethbridge County area
- * Radically changed delivery of critical care in Alberta and Western Canada
- * Today, more than 55,000 missions flown
- * No cost to the patient.

Thank you, Town of Picture Butte

Current Pledge: \$1 per capita

2023, 2024, 2025

(In conjunction with Council term)



A life is saved every day. Partnerships make it possible.

Kelly Waldron – STARS 1st Patient

TOWN OF PICTURE BUTTE

BYLAW # 935-23

A BYLAW OF THE TOWN OF PICTURE BUTTE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF PICTURE BUTTE, FOR THE 2023 TAXATION YEAR

WHEREAS, the Town of Picture Butte has prepared and adopted detailed estimates of the municipal revenues and expenditures required, at the Regular Council Meeting held on May 08, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Picture Butte for 2023 total **\$5,493,665.00**; and

WHEREAS, the estimated municipal revenues and transfers from all other sources other than taxation is estimated at **\$3,882,785.00**, and the balance of **\$1,610,880.00** is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

| | | |
|--|----------------------|----------------------|
| Alberta School Foundation Fund (ASFF): | | |
| Residential / Farmland | \$ 373,230.00 | |
| Non-Residential | <u>\$ 107,155.00</u> | \$ 480,385.00 |
| Opted Out School Boards: | | |
| Residential / Farmland | \$ 46,680.00 | |
| Non-Residential | <u>\$ 29,980.00</u> | <u>\$ 76,660.00</u> |
| Total School Requisitions | | \$ 557,045.00 |
| Green Acres Foundation (Seniors Requisition) | | \$ 30,790.00 |
| FCSS | | \$ 15,440.00 |
| Provincial Policing | | \$ 75,000.00 |
| Designated Industrial Property (DIP Requisition) | | <u>\$ 175.00</u> |
| Total Requisitions for 2023 | | \$ 678,450.00 |

WHEREAS, the Council of the Town of Picture Butte is required each year to levy on the assessed value of all taxable property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council of the Town of Picture Butte is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Picture Butte as shown on the assessment roll is:

| | Assessment |
|-------------------------------------|--------------------------|
| Residential / Farm Land – Public | \$ 157,811,820.00 |
| Residential / Farm Land – Separate | \$ 19,853,970.00 |
| Non-Residential / Linear – Public | \$ 31,547,640.00 |
| Non-Residential / Linear – Separate | \$ 8,374,870.00 |
| Machinery and Equipment – Public | \$ 1,816,610.00 |
| Machinery and Equipment – Separate | <u>\$ 0.00</u> |
| Total Assessment for 2023 | \$ 219,404,910.00 |

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Town of Picture Butte, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Picture Butte:

| | TAX LEVY | ASSESSMENT | TAX RATE |
|---|------------------------|-------------------|-----------------|
| General Municipal | | | |
| Residential / Farmland | \$ 1,250,671.00 | \$177,665,790.00 | 7.04010 |
| Non-Residential and M&E | \$ 360,209.00 | \$ 41,739,120.00 | 8.63000 |
| Alberta School Foundation Fund | | | |
| Residential / Farmland | \$ 373,230.00 | \$157,811,820.00 | 2.36347 |
| Non-Residential | \$ 107,155.00 | \$ 31,547,640.00 | 3.43501 |
| Opted Out School Boards | | | |
| Residential / Farmland | \$ 46,680.00 | \$ 19,853,970.00 | 2.36347 |
| Non-Residential | \$ 29,980.00 | \$ 8,374,840.00 | 3.43501 |
| Seniors Requisition | | | |
| Green Acres Foundation | \$ 30,790.00 | \$219,404,910.00 | 0.14033 |
| FCSS | \$ 15,440.00 | \$219,404,910.00 | 0.07037 |
| Provincial Policing | | | |
| Residential / Farmland | \$ 58,295.00 | \$177,665,790.00 | 0.32812 |
| Non-Residential | \$ 16,705.00 | \$ 41,739,120.00 | 0.40022 |
| Designated Industrial Property Requisition | | | |
| DIP Requisition | \$ 175.00 | \$ 2,409,120.00 | 0.07230 |
| GRAND TOTAL | \$ 2,289,330.00 | | |

2. That this Bylaw shall take effect upon the date of the third and final reading.

Read a first time in Council assembled this 08th day of May, 2023

Read a second time in Council assembled this 08th day of May, 2023

Council unanimously resolved to proceed to third reading this 08th day of May, 2023

Read a third time in Council assembled this 08th day of May, 2023

Mayor Cathy Moore

CAO Keith Davis



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 5th May, 2023
To: Mayor, Council
From: CAO

Re: Picture Butte Academic Awards Program

Background:

The Town has received a letter from the Academic Awards Chair for the Picture Butte High School requesting parties to inform the school if they will be providing sponsorship to the school and to also state how much will be sponsored.

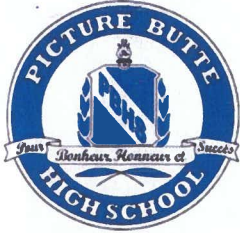
In recent history, the Town has provided a \$200 sponsorship for the Picture Butte High School Academic Awards.

The mayor or another representative from Council usually the Academic Awards night.

Recommendation:

1. To approve a \$200 sponsorship for the Picture Butte High School Academic Awards night.
2. To approve a member of Council to attend the awards night.

Submitted by: Keith Davis, CAO



PICTURE BUTTE HIGH SCHOOL

Principal
M. Lowe

mark.lowe@pallisersd.ab.ca

Box 1280
401 Rogers Avenue
Picture Butte, AB
T0K 1V0
Phone: (403) 732-4404
Fax: (403) 732-4757
www.pbhs.ca

Town of Picture Butte
Attention: Keith Davis
PO Box 670
Picture Butte, AB T0K 1V0

April 26, 2023

To all our Community Academic Award Sponsors,

We hope this letter finds you in good spirits and health! We are quickly approaching the end of this school year which will culminate with our Academic Awards night. We are so appreciative of the support that this community has shown the students of Picture Butte High School in the past and we are hopeful for continued support. We want to reach out to you regarding your level of involvement with our Academic Awards. We will be running a full slate of academic and citizenship awards and we invite our sponsors to join us as we celebrate these academic and personal successes of our students. We are hoping to offer as many awards as we have historically, and hope that you are able to support us in some capacity.

As a sponsor, we are looking for your intent to give financial support or decline for the year. We would very much appreciate hearing from you so that we can begin to make arrangements. With that, we kindly ask if you could please fill out the enclosed form and return it no later than Friday, May 26th, 2023.

In times like this, we're reminded of how interconnected we all are. Thank you for being part of our community. Without you, none of it is possible.

Stay safe and well,

Gord Bramfield
Academic Awards Chair
Picture Butte High School

RECEIVED

APR 28 2023

**TOWN OF
PICTURE BUTTE**



Request for Decision

Our Vision: *Providing sustainable growth that results in a safe, vibrant and inclusive community while embracing our heritage.*

Our Mission: *By serving Picture Butte, Town Council will continually strive to ensure a thriving and vibrant community that improves the lives of Town Residents.*

Date: 5th May, 2023
To: Mayor, Council
From: CAO

Re: Council Meeting Summer Schedule

Background:

Council has usually amended their meeting schedules in the summer months. Below is a summary of the historical practice for the past four years.

2022 – July meetings cancelled. One Council meeting in August. One COW in August

- In 2022 we ended up having one Special Council meeting in July.

2021 – One Council meeting in July and August. One COW in August

2020 – One Council meeting in July and August. One COW in August.

2019 – One Council meeting in July and August. One COW in August.

Following the above precedent Council could have the following schedule.

| | |
|-----------|------------------------|
| 26 June | Council Meeting |
| 10 July | Council Meeting |
| 21 August | Committee of the Whole |
| 28 August | Council Meeting |

September would return to the regular meeting schedule.

An alternate option could be to cancel the meeting in July as done in 2022. If imminent things arise we always have the option of calling a Special Council Meeting. I would propose that if a special council meeting is called during the summer then remuneration would not be issued unless there are more than three Council meetings in the month.

Recommendation:

1. To direct Administration to cancel meetings over the summer months as decided upon by Council.
2. To make a motion stating that if any Special Council meetings are required during July and August that Council remuneration will only occur if there are more than three meetings of Council in the month.

Submitted by:
Keith Davis, CAO



**PICTURE BUTTE & DISTRICT
CHAMBER OF COMMERCE**

Box 517, Picture Butte, AB T0K 1V0

chamber@picturebutte.ca

587-821-8544

Town of Picture Butte
Box 670
Picture Butte, AB

May 5, 2023

Dear COA – Keith Davis

Councillors: Mayor - Cathy Moore, Deputy Mayor - Henry de Kok, Councillor - Teresa Feist, Councillor - Scott Thompson, Councillor - Cynthia Papworth.

As you may know, the election is well under way and in previous years the Picture Butte & District Chamber of Commerce has hosted an Election Forum at the Community Center for the Candidates in the Cardston-Siksika Constituency.

The date set for this Election Forum is May 16, 2023 and as a Chamber Executive we are requesting that the Town of Picture Butte waive the cost of the community center rental for this event.

We thank you for your consideration.

Regards,

Eva Penner
President
Picture Butte & District Chamber of Commerce



Request for Decision

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Date: 5 May, 2023
To: Mayor, Council
From: CAO

Re: Bylaw No. 936-23 Land Use Bylaw No. 841-15 Amendment – Land Use Redesignation

Background:

The Town received an application from Rocky Mountain Equipment to change the land use zoning of the land annexed from the County from Rural Urban Fringe to Industrial.

This request is consistent with the Town's intent for this land and is consistent with Intermunicipal Development Plan between the Town and Lethbridge County.

If Council is comfortable with the application, Council can proceed with 1st reading of Bylaw No. 936-23. If this occurs we will send out notifications to affected parties, including Lethbridge County, for comments. A public hearing can then be held on the 12th of June. If Council would like to proceed with the Land Use Bylaw Amendment for redesignating this land to an Industrial land use then 2nd and 3rd reading can occur after the public hearing.

Recommendation:

For Council to conduct 1st reading of Bylaw No. 936-23 Land Use Bylaw Amendment – Land Use Redesignation.

Attachments:

1. Land Use redesignation application
2. Bylaw No. 936-23
3. Bylaw No. 936-23 Schedule A
4. Bylaw No. 936-23 Public Hearing Notice

Submitted by: Keith Davis, CAO



Rocky Mountain Equipment
3939 – 1 St Ave S
Lethbridge, AB
T1J 4P8
Phone: (403) 327-3154
Fax: (403) 327-9021

April 26, 2023

**RE: Application for Land Use Bylaw Amendment
Legal Land Description – 4,21,12,2,NW**

We have attached an application to rezone the above noted parcel from Rural Urban Fringe to Industrial.

The approval of this application would allow the noted parcel of land to match the intent and follow with the ASP that is currently in place, along with the Town desire to have industrial lots developed between Factory Drive and Picture Butte Auction Market

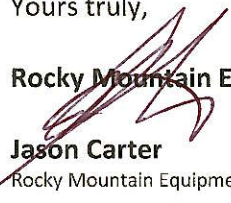
The noted property would be allocated for development and sale.

Attached you will find the following documents:

- Application Document
- Information pulled from the Town GIS Site
 - o Map
 - o Specific property information
- Current ASP lot layout
- Proposed amendment to ASP lot layout
- Google Maps – Overhead Image
- Current Land Title as proof of ownership

We trust this meets the descriptive narrative and site information requested in the application.

Yours truly,


Rocky Mountain Equipment LP (RME)

Jason Carter
Rocky Mountain Equipment



Town of Picture Butte
Box 670, Picture Butte, AB T0K 1V0

APPLICATION FOR A
LAND USE BYLAW AMENDMENT

Date of Application: April 26, 2023

Table with 2 columns: Field Name, Value. Fields: Bylaw No., Date Deemed Complete.

A refusal is not appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 6 months after the date of refusal.

IMPORTANT NOTE: Although the Designated Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: Rocky Mountain Equipment LP, Jason Carter
Mailing Address: 3345 8th Street SE
Phone: 403-265-7364
Phone (alternate): 403-894-6055
Municipality: Calgary AB, T2G 3A4
Postal Code:

Is the applicant the owner of the property? [] Yes [x] No
IF "NO" please complete box below

Owner information box containing Name of Owner (RME Ventures GP Inc.), Mailing Address (3345 8th St SE), Municipality (Calgary AB), Postal Code (T2G 3A4), Phone (403-265-7364), and Applicant's interest in the property (Agent checked).

PROPERTY INFORMATION

Municipal Address: Factory Drive N, Picture Butte AB
Legal Description: Lot(s) _____ Block _____ Plan _____
OR Quarter 4 Section 21 Township 11 Range 2

AMENDMENT INFORMATION

What is the proposed amendment?

Text Amendment

Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments to the *Land Use Bylaw*, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation:

Rural Urban Fringe - RUF

Proposed Land Use Designation
(if applicable):

Industrial

Map Attached

Section 51 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please attach a descriptive narrative detailing:

- the proposed designation and future land use(s);
- if and how the proposed redesignation is consistent with applicable statutory plans;
- the compatibility of the proposal with surrounding uses and zoning;
- the development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire and police protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land from Urban Reserve to another district;
- multiple parcels of land are involved;
- several pieces of fragmented land are adjacent to the proposal;
- internal public roads would be required;
- municipal services would need to be extended; or
- required by Council or the Subdivision and Development Authority.

The Designated Officer or the Subdivision and Development Authority may also require a:

- geotechnical report; and/or
- evaluation of surface drainage and any other information

if deemed necessary.

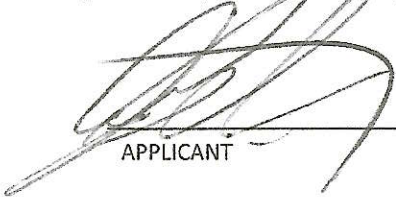
SITE PLAN

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.


DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).



APPLICANT

Registered Owner (if not the same as applicant) 

The personal information provided as part of this application is collected under section 39 of the Safety Codes Act and sections 303 and 295 of the Municipal Government Act and in accordance with section 32(c) of the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. If you have any questions about the collection or use of the personal information provided, please contact the Chief Administrative Officer at the Town of Picture Butte.



Rocky Mountain Equipment
3939 – 1 St Ave S
Lethbridge, AB
T1J 4P8
Phone: (403) 327-3154
Fax: (403) 327-9021

TOWN GIS – MAP AND LEGAL LAND DESCRIPTION

The screenshot shows a GIS web application interface. At the top, there is a blue navigation bar with the following menu items: Home, Identify, Measure & Draw, and Tools. Below this is a toolbar with icons for Identify, Search Property, Search Points of Interest, Full Extent, Zoom In, Zoom Out, Previous Extent, Pan, Bookmarks, and Street View. The main map area displays an aerial view with a large parcel highlighted in cyan. A search bar at the top of the map area contains the text "I want to...". To the left of the map is a details panel with the following sections:

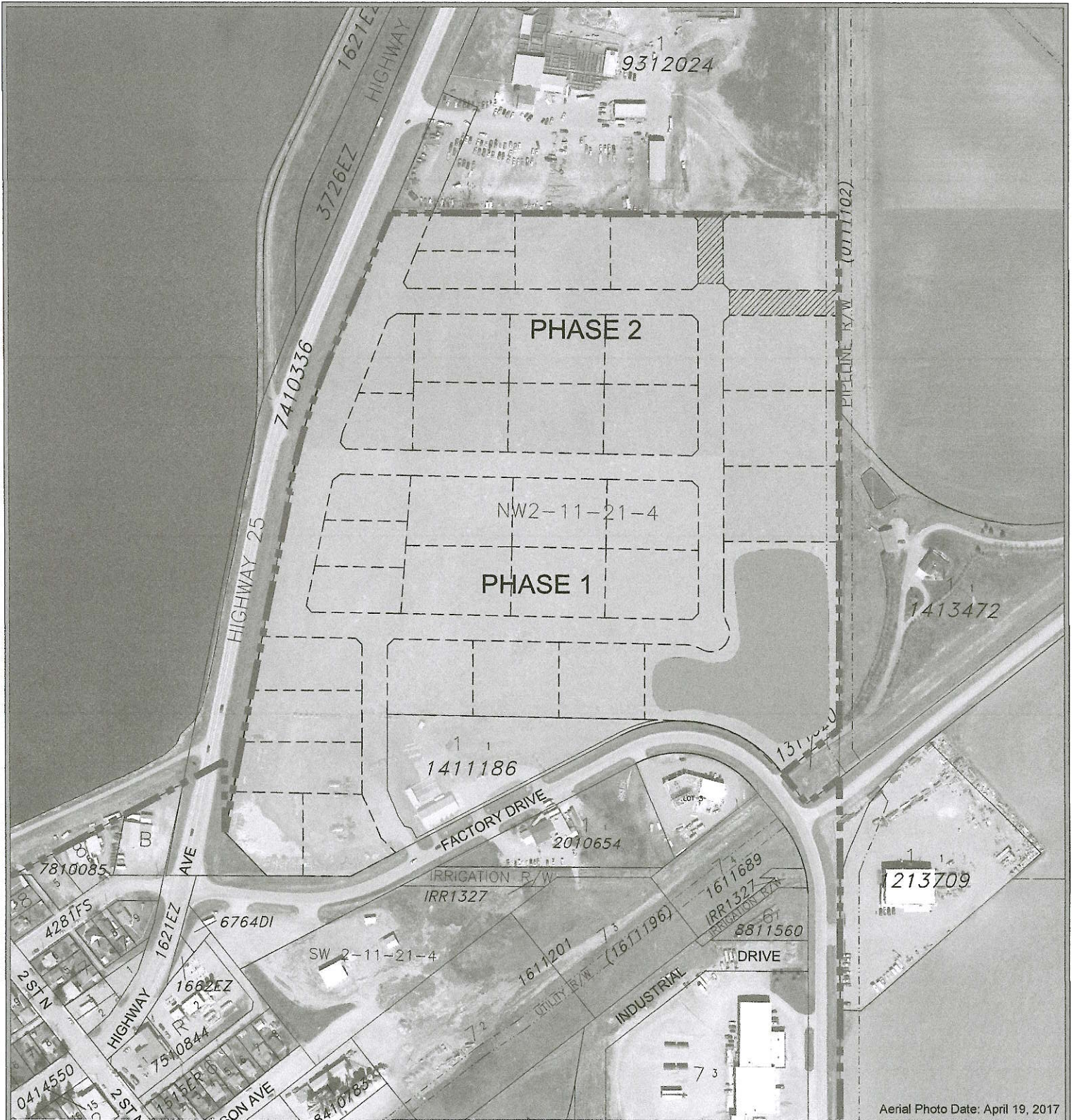
Description

| | | |
|----------------------|---|------------------------|
| Civic Address | : | |
| Unit Number | : | |
| Lot | : | |
| Block | : | |
| Plan | : | |
| Legal Description | : | |
| Linc Number | : | 0036127033 |
| Title Number | : | 211193805001 |
| Land Use District | : | RURAL URBAN FRINGE RUF |
| Area (sq m) | : | 186352.99 |
| Perimeter (m) | : | 2358.02 |
| Total Land Value | : | CA\$149,720.00 |
| Total Improved Value | : | CA\$0.00 |
| Total Assessed Value | : | CA\$149,720.00 |

[Zoom To Parcel](#)

Details

| | |
|-------------------|------------------------|
| Civic Address | N/A |
| Unit Number | N/A |
| Land Use District | RURAL URBAN FRINGE RUF |
| Short Legal | 4:21:11:2:NW |
| Plan | N/A |
| Block | N/A |
| Lot | N/A |
| Linc Number | 0036127033 |
| Title Number | 211193805001 |
| Area | 186352.99 |

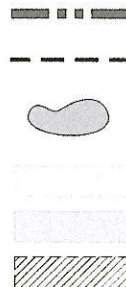


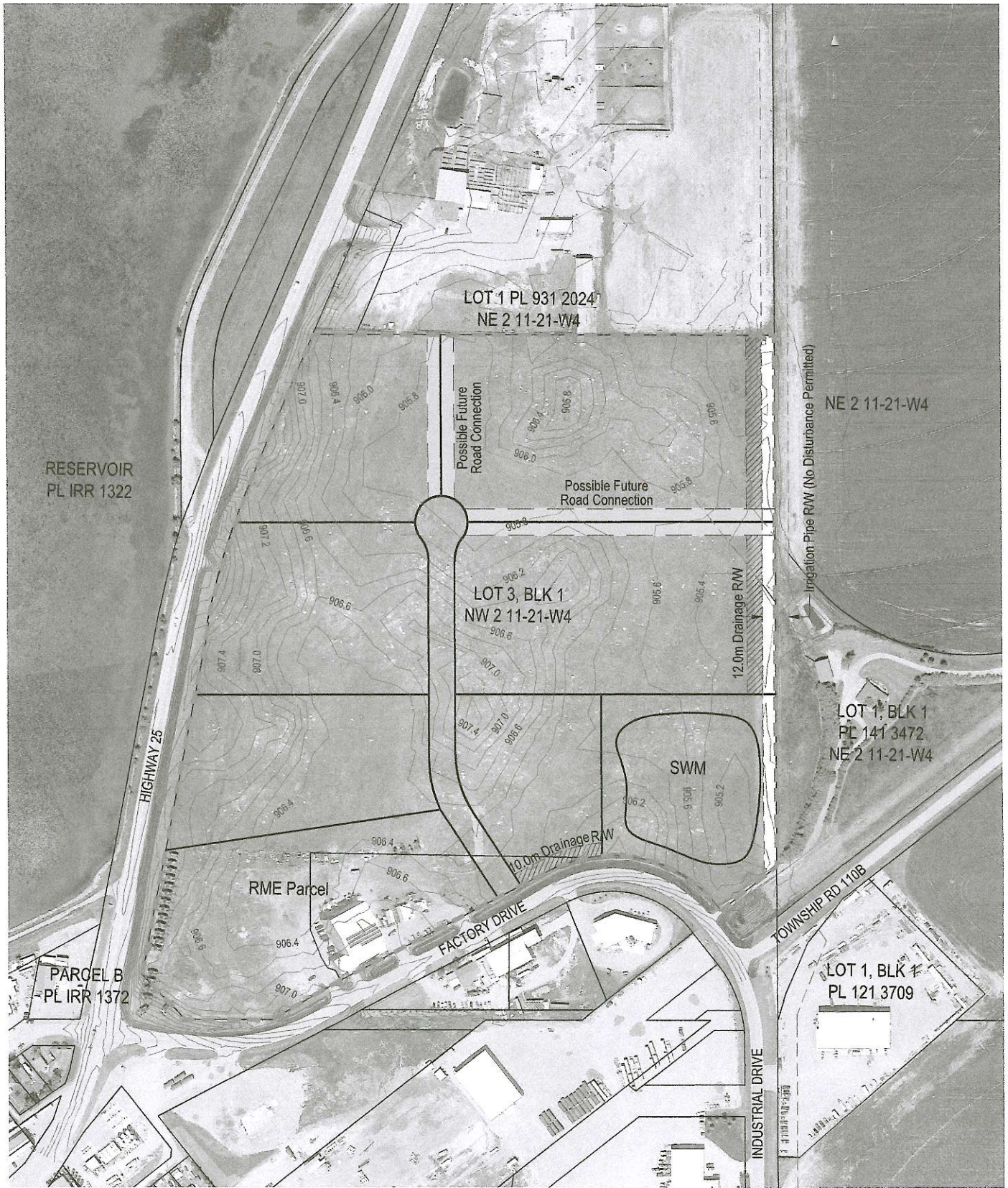
Town of Picture Butte North Industrial Area Structure Plan

Map 5

Development Phasing

- Town Boundary
- Proposed Lots
- Proposed Stormwater Management Facility
- Proposed Phase 1
- Proposed Phase 2
- Future Road Connector





Parcel Boundary



Integrated Expertise, Locally Delivered



Picture Butte
Preliminary Concept

April 2023



Rocky Mountain Equipment
3939 – 1 St Ave S
Lethbridge, AB
T1J 4P8
Phone: (403) 327-3154
Fax: (403) 327-9021

GOOGLE MAPS – CURRENT IMAGE





LAND TITLE CERTIFICATE

S
LINC 0036 127 009 SHORT LEGAL 1411186;1;1 TITLE NUMBER 211 193 805

LEGAL DESCRIPTION
PLAN 1411186
BLOCK 1
LOT 1
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 1.065 HECTARES (2.63 ACRES) MORE OR LESS

ESTATE: FEE SIMPLE
ATS REFERENCE: 4;21;11;2;NW

MUNICIPALITY: TOWN OF PICTURE BUTTE

REFERENCE NUMBER: 141 092 132

| REGISTRATION | DATE (DMY) | REGISTERED OWNER(S) DOCUMENT TYPE | VALUE | CONSIDERATION |
|--------------|------------|--------------------------------------|-------------|---------------|
| 211 193 805 | 05/10/2021 | TRANSFER OF LAND | \$2,250,000 | \$2,250,000 |

OWNERS

RME VENTURES GP INC.
OF 301 3345 8 STREET SE
CALGARY
ALBERTA T2G 3A4

ENCUMBRANCES, LIENS & INTERESTS

| REGISTRATION NUMBER | DATE (D/M/Y) | PARTICULARS |
|------------------------|--------------|--|
| 8420DP . | 23/05/1935 | RESTRICTIVE COVENANT "NORTH WEST" |
| 7570EM . | 13/06/1935 | CAVEAT RE : EASEMENT CAVEATOR - BOARD OF TRUSTEES OF LETHBRIDGE NORTHERN IRRIGATION DISTRICT. "NORTH WEST" |

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
211 193 805

| REGISTRATION NUMBER | DATE (D/M/Y) | PARTICULARS |
|------------------------|--------------|--|
| 741 091 031 | 27/09/1974 | IRRIGATION ORDER/NOTICE THIS PROPERTY IS INCLUDED IN THE LETHBRIDGE NORTHERN IRRIGATION DISTRICT |
| 781 168 490 | 19/10/1978 | UTILITY RIGHT OF WAY GRANTEE - CANADIAN WESTERN NATURAL GAS COMPANY LIMITED. "NORTH WEST" |
| 011 167 364 | 15/06/2001 | UTILITY RIGHT OF WAY GRANTEE - LETHBRIDGE NORTHERN IRRIGATION DISTRICT. TAKES PRIORITY OF CAVEAT 011063746 REGISTERED ON MARCH 8, 2001 "(PORTION AS DESCRIBED)" |
| 211 193 806 | 05/10/2021 | MORTGAGE MORTGAGEE - FARM CREDIT CANADA. 12040-149 ST NW, 2ND FLR EDMONTON ALBERTA T5V1P2 ORIGINAL PRINCIPAL AMOUNT: \$4,000,000 |
| 211 193 807 | 05/10/2021 | CAVEAT RE : ASSIGNMENT OF RENTS AND LEASES CAVEATOR - FARM CREDIT CANADA. C/O LAWSON LUNDELL LLP 1600 925 WEST GEORGIA STREET VANCOUVER BRITISH COLUMBIA V6C3L2 AGENT - DAVID P FENDLEY |

TOTAL INSTRUMENTS: 007

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 3 DAY OF APRIL,
2023 AT 11:29 A.M.

ORDER NUMBER: 46880080

CUSTOMER FILE NUMBER: 1411186;1;1

END OF CERTIFICATE



(CONTINUED)

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

**TOWN OF PICTURE BUTTE
IN THE PROVINCE OF ALBERTA
BYLAW NO. 936-23**

BEING a bylaw of the Town of Picture Butte in the Province of Alberta, to amend Bylaw No. 841-15, being the municipal Land Use Bylaw.

WHEREAS the purpose of the proposed amendment is to redesignate land (Portion of NW 2-11-21-W4) legally described as:

MERIDIAN 4 RANGE 21 TOWNSHIP 11 SECTION 2 THAT PORTION OF THE NORTH WEST QUARTER LYING EAST OF THE ROADWAY ON PLAN 1621 EZ, AND NORTH OF THE ROADWAY AND RAILWAY ON PLANS 1662 EZ AND RW 189 RESPECTIVELY CONTAINING 29.88 HECTARES (73.83 ACRES) MORE OR LESS EXCEPTING THEREOUT: PLAN NUMBER HECTARES ACRES HIGHWAY 3726 EZ 1.44 3.56 AND CUT-OFF 3726 EZ 0.793 1.96 ROADWAY 171 IX 0.437 1.08 SUBDIVISION 9312024 8.217 20.30 SUBDIVISION 1411186 1.065 2.63 EXCEPTING THEREOUT ALL MINES AND MINERALS AND THE RIGHT TO WORK THE SAME (Certificate of Title No. 211193805001)

(located north of Factory Drive and east of Highway 25) from '**Rural Urban Fringe – RUF**' to '**Industrial – I**', as shown on the map in Schedule 'A' attached hereto to accommodate the future subdivision and development of industrial land with respect to the Picture Butte North Industrial ASP Bylaw No. 923-22;

AND WHEREAS a Public Hearing, as required by Section 692 of the Municipal Government Act, will be held prior to second reading of this Bylaw;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Picture Butte, in the Province of Alberta, duly assembled does hereby enact the following:

1. The land (Portion of NW 2-11-21-W4) legally described above on Certificate of Title No. 211193805001 and as shown on the attached Schedule 'A' be designated as Industrial – I.
2. That the Land Use Districts map of the Town of Picture Butte Land Use Bylaw No. 841-15 be amended to reflect this designation.
3. Bylaw No. 841-15 being the Land Use Bylaw is hereby amended.
4. Final formatting and consolidation shall take place following the passage of the bylaw.
5. This bylaw comes into effect upon third and final reading hereof.

READ a **first** time this ____ day of _____, 2023.

Mayor – Cathy Moore

Chief Administrative Officer – Keith Davis

READ a **second** time this ____ day of _____, 2023.

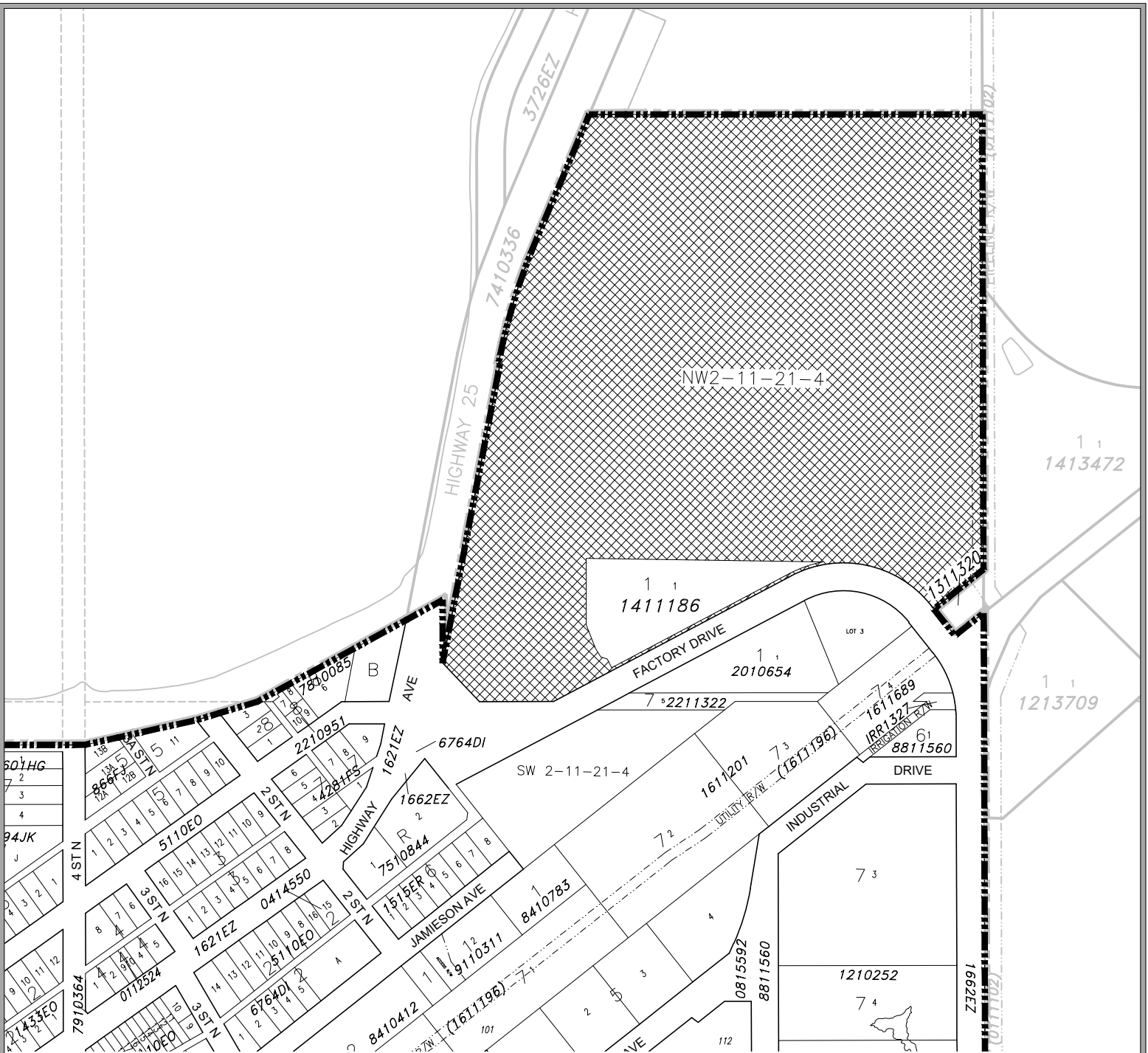
Mayor – Cathy Moore

Chief Administrative Officer – Keith Davis

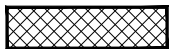
READ a **third** time and finally passed this _____ day of _____, 2023.

Mayor – Cathy Moore

Chief Administrative Officer – Keith Davis



LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: RURAL URBAN FRINGE – RUF
(Lethbridge County LUB No. 1404)

TO: INDUSTRIAL – I

PORTION OF NW 1/4 SEC 2, TWP 11, RGE 21, W 4 M

MUNICIPALITY: TOWN OF PICTURE BUTTE

DATE: MAY 5, 2023

Bylaw #: 936-23

Date: _____



OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 100 200 300 400



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

NOTICE OF PUBLIC HEARING

TOWN OF PICTURE BUTTE IN THE PROVINCE OF ALBERTA

PROPOSED BYLAW No. 936-23

To be held at **6:30 p.m., June 12th, 2023**

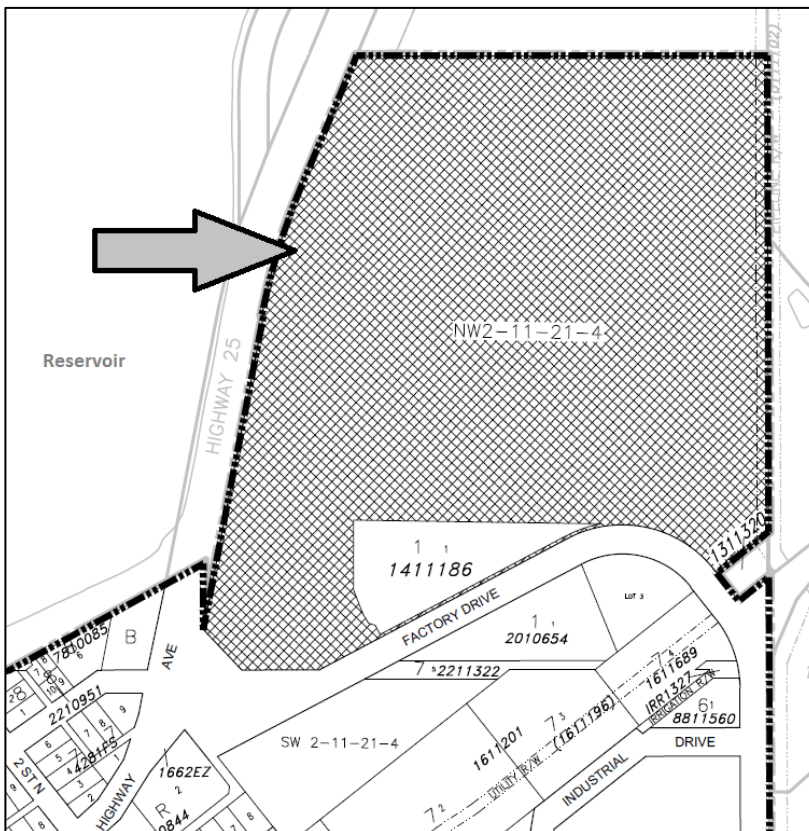
Town Of Picture Butte Council Chambers Online

Pursuant to the Municipal Government Act the Council of the Town of Picture Butte hereby gives notice of its intention to consider Bylaw No. 936-23, being an amendment to Land Use Bylaw No. 841-15.

The Council of the Town of Picture Butte has been requested to redesignate (rezone) a 46.05-acre parcel of land (**Portion of NW 2-11-21-W4**) located north of Factory Drive and east of Highway 25 and legally described as:

MERIDIAN 4 RANGE 21 TOWNSHIP 11 SECTION 2 THAT PORTION OF THE NORTH WEST QUARTER LYING EAST OF THE ROADWAY ON PLAN 1621 EZ, AND NORTH OF THE ROADWAY AND RAILWAY ON PLANS 1662 EZ AND RW 189 RESPECTIVELY CONTAINING 29.88 HECTARES (73.83 ACRES) MORE OR LESS EXCEPTING THEREOUT: PLAN NUMBER HECTARES ACRES HIGHWAY 3726 EZ 1.44 3.56 AND CUT-OFF 3726 EZ 0.793 1.96 ROADWAY 171 IX 0.437 1.08 SUBDIVISION 9312024 8.217 20.30 SUBDIVISION 1411186 1.065 2.63 EXCEPTING THEREOUT ALL MINES AND MINERALS AND THE RIGHT TO WORK THE SAME (Certificate of Title No. 211193805001) from **“Rural Urban Fringe – RUF” to “Industrial –I”** as shown below.

The purpose of the proposal is to accommodate the future subdivision and development of industrial land with respect to the Picture Butte North Industrial ASP Bylaw No. 923-22.



How to Submit Comments

If you would like to submit comments or require further information on this proposed bylaw please email keith@picturebutte.ca or call 403-732-4555, during normal business hours.

Please forward written submissions on or before June 8th at 4:00 PM.

How to Attend the Public Hearing

A public hearing to consider the proposed Bylaw will be held in person in Council Chambers at the Town office **6:30 p.m. on June 12, 2023.**

If you would like to speak at the public hearing or listen in, please contact Keith Davis at keith@picturebutte.ca by 4:00 p.m. on **June 8th, 2023.**

DATED at the Town of Picture Butte in the province of Alberta this 5th day of May 2023.

Keith Davis
Chief Administrative Officer
Town of Picture Butte



CAO Report

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency*

Date: 20 April, 2023
To: Mayor, Council
From: CAO

Miscellaneous Items

- As reported in Aaron's report, he has been able to acquire 58 trees for free through the Prairie Tree Innovation Project. Aaron and I are drafting up a tree planting plan to be presented to Council at the next Committee of the Whole meeting.
- I am still working on the scope of work and tender documents for the North County Recreation Complex study.
- The electric car chargers install has begun with the cables been run within the arena. Final install is still to occur. I will present information to Council at the May COW regarding charging rates.
- The alley located to the north of St. Catherines school is scheduled to be graded this week.
- The Picture Butte High school has been informed of Council's decision regarding their chicken coop. A refund and licence, if not already issued, are in progress.
- I had the wrong email for Barons and we are waiting their Councils decision on whether or not they want to be a part of the reciprocal business licence. Once we hear from Barons I will send the document to the communities that have committed to this agreement. Currently, Picture Butte, Nobleford, Coalhurst, Raymond, Magrath and Stirling have all committed.
- I attended a meeting with Steve Harty and the future developers of the property opposite Maple Estates Park and the high school. They are preparing an Area Structure Plan for Council's consideration.
- I met with Jeremy Wickson, Lethbridge County and Joe Hutter, Town of Nobleford and discussed potential options for the County, Town and Nobleford to work together in providing garbage services to their residents. Jeremy is taking the lead on this work and is doing further research.
- I attended a meeting with Frank, Coalhurst, Coaldale, the County, Barons and Nobleford representatives to discuss the regional emergency management program and grant funding.
 - The grant funding can only be used for a consultant.
 - Emergency management staff have been tasked with creating the initial scope of work and then to hire and work with a consultant. Our intent is to have the consultant lay out a plan for how the governance and administration of the new body will be established; provide a regional emergency management plan and bylaw; and to provide training to the regional team.

Sunset Park Phase 2

Crescent Avenue will shortly be closed to facilitate water tie ins and the demolition of the existing tin shed. Discussing lot prices and sales is scheduled for the May COW.

HOLIDAY STATUS

Days in lieu used 61 hrs out of 70 hrs

Accrued Holidays 29 days

Submitted by:

Keith Davis, CAO



Town of Picture Butte

Our Vision: *Picture Butte is the Community of Choice to work, live and play in Lethbridge County.*

Our Mission: *Picture Butte is a thriving community dedicated to serving our people through fiscal responsibility and transparency.*

Director of Operations Monthly Report

April 24 – May 5, 2023

Current Public Works Activity

- **Sunset Phase II:** The contractor is to start on May 10, 2023, with mobilization, demolition of the building, preparation of the tie-in and excavation for the site works.
- **Fire hydrant repairs:** A hydrant repair is completed on Highway Avenue beside the Cattlemen's chop house.
- **Cor Van Raay & Community Aquatic Centre:** Maintenance and preparation of the pool are in progress with the start date of June 5, 2023.
 - Hired 9 lifeguards and in the interview process of hiring 4 cashiers and more lifeguards as required as of May 4, 2023.
- **Garbage:** Spring clean-up is scheduled for May 15 – 19, 2023.
- **Lions Park & Playground:** Mowing grass, lawn maintenance, volleyball courts, tables, chairs, and new sprinkler lines for irrigation is in progress.
- **Irrigation Use:** The Lethbridge Northern Irrigation District (LNID) is prohibited from using its water until further notice. Therefore, the Town will use potable Town water by connecting to fire hydrants and large irrigation guns for Lions Park and the Baseball diamonds. Please find the information provided by the LNID on their website.
- **Reservoir Cleaning:** The cleaning of the north reservoir is completed at the water treatment plant.
- Planting of flowers in the Town is in progress.
- **Planting trees:** The Prairie Tree Innovation Project has donated 58 different species of trees. PW is reviewing a site plan to plant all of them in 2023.
- **Streets:** Street cleaning of the Town is finished. However, Alberta Transportation will require to do Street sweeping on the highways. TBD on an exact date.
 - Line painting is completed on all the pedestrian walkways and parking lot at the pool.
 - Pothole patching was completed behind Pyami Lodge on May 4, 2023.
 - A site walkthrough with the contractor for replacing concrete sidewalks in the Town will happen on May 5, 2023.
 - Dust control has been ordered for 2nd Street and around the recycling on 4th Street. TBD on when the County of Lethbridge will do this work.
 - Placement, grading and spreading of gravel are started in the alleys such as 2nd Street and behind 3rd Street. The work on the remaining alleys is to commence next week and when needed.
 - Crack sealing will start at the end of May 2023 on the north side of the Town. Notification will be sent on the days the work is to happen.

RECOMMENDATION:

That Council receives, for the information, the Director of Operations report for the period of April 24, 2023 – May 5, 2023.

Prepared by: Aaron Benson Date: May 5, 2023
Respectfully presented to: Council Date: May 9, 2023



News - May 3, 2023

NOTICE TO ALL LNID WATER USERS MAY 3, 2023 - RE: ALBERTA AGRICULTURE & IRRIGATION MAIN CANAL REPAIRS

The Board of Directors met today May 3, 2023 to review the latest information the LNID has received from Alberta Agriculture & Irrigation ("AA&I") concerning the status of repairs to the LNID Headworks Canal (the "Headworks Canal"). As we have earlier advised our water users, ground conditions had caused some embankment instability in a section of the Headworks Canal upstream of the Oldman River Flume. The Alberta Government hired a contractor to effect the repairs over this past winter. Upon completion of the repairs this spring, AA&I began to commission the repairs and turned water into the Headworks Canal on April 25th and discovered construction-related leaks at the site of the repair work. The leaks were significant enough to warrant shutting down the Headworks Canal which was done on April 26th.

We have been advised by AA&I that additional contract resources have been engaged by the Alberta Government effective May 3, 2023 to expedite repairs. No further water will flow in the Headworks Canal until the leaks are repaired. We have been given no time frame for completion of these latest repairs, and we will continue to communicate with AA&I for updates on the status of the work.

For now, the District has access to water at the outlet of Keho Lake, and some water stored in the Monarch Canal from which we will continue to run minimum flow where possible, to prime pipelines and fill ponds, however, **NO IRRIGATION** will be permitted, off of any of our systems, until we advise otherwise.

The Board is asking that all water users cooperate and not irrigate any acres at this time.

Please **DO NOT** contact your Water District Coordinator for information on the status of water and Main Canal repairs, as the District will keep you informed as information is received.

Water will become available, but it is not yet known as to how much and when.

The next email update will be issued on Friday, May 5, 2023.

Development Application Circulation

Date: May 1, 2023

To: Leah Olsen, Alberta Transportation and Economic Corridors

Keith Davis, Town of Picture Butte

RE: Development Permit Number: 2023-082 (Accessory Building (Office) to Existing Discretionary Use with Setback Waivers from Highway Right-of-Way and Existing Building)

Location: Plan 9212024 Block 1 (110071 HWY 25)

Description:

Lethbridge County has received an application to construct a building to be used for office space on a parcel in Rural Urban Fringe. The applicant has requested that the 131ft setback from the boundary of provincial highway right-of-way be waived to 92ft. Further, the applicant has requested that the 10ft setback from other structures be waived to 5ft. The waivers have been requested to accommodate future plans to connect the buildings. The proposed development meets all other setbacks of the Rural Urban Fringe District.

As both Accessory Buildings to Discretionary Uses and Setback Waivers are Discretionary Uses, adjacent landowners will be notified.

If you have any comments or concerns regarding this application, please contact me by May 16, 2023.

Regards,

Nathan Hill, Development Planner

Enclosures

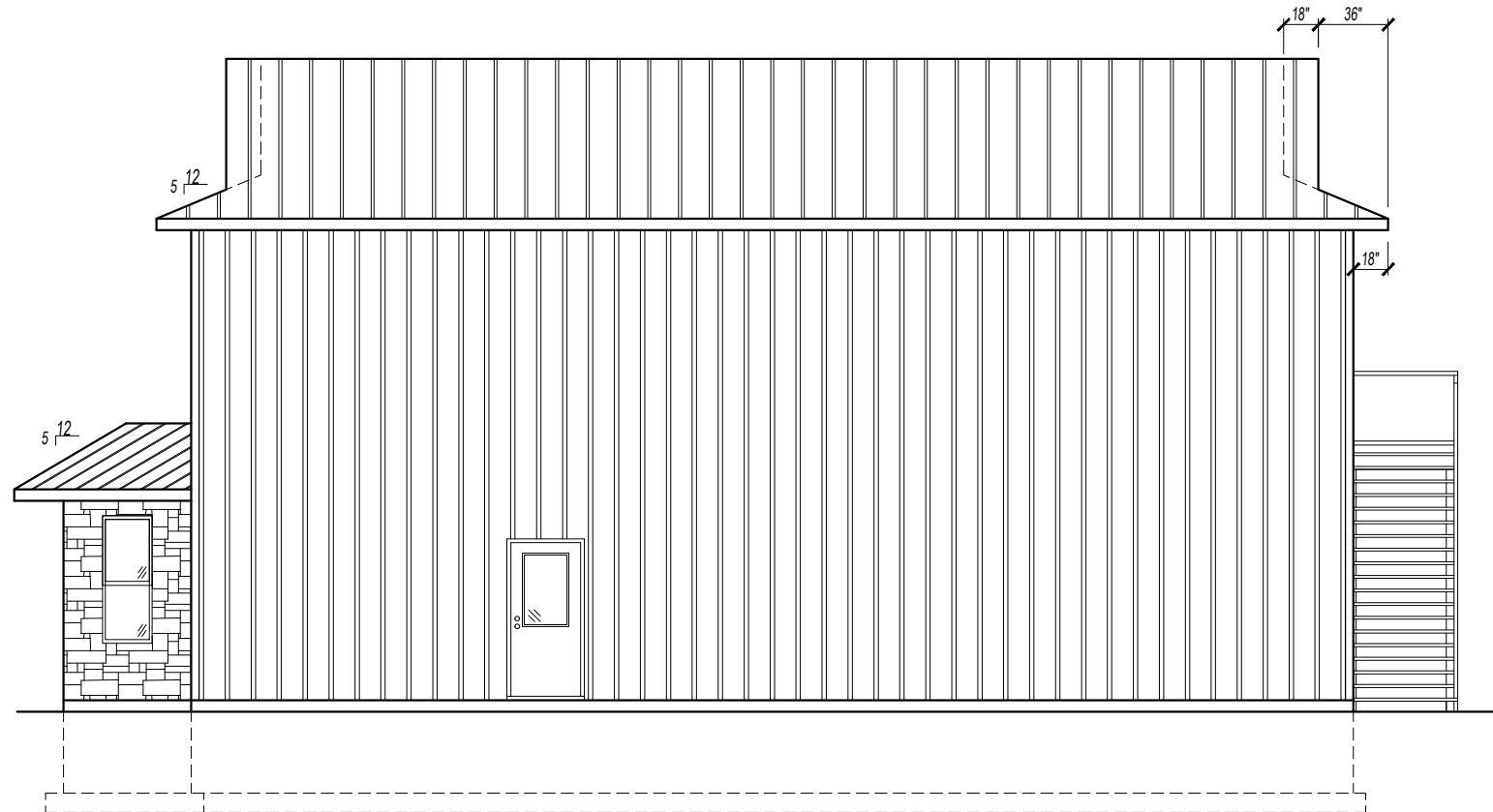
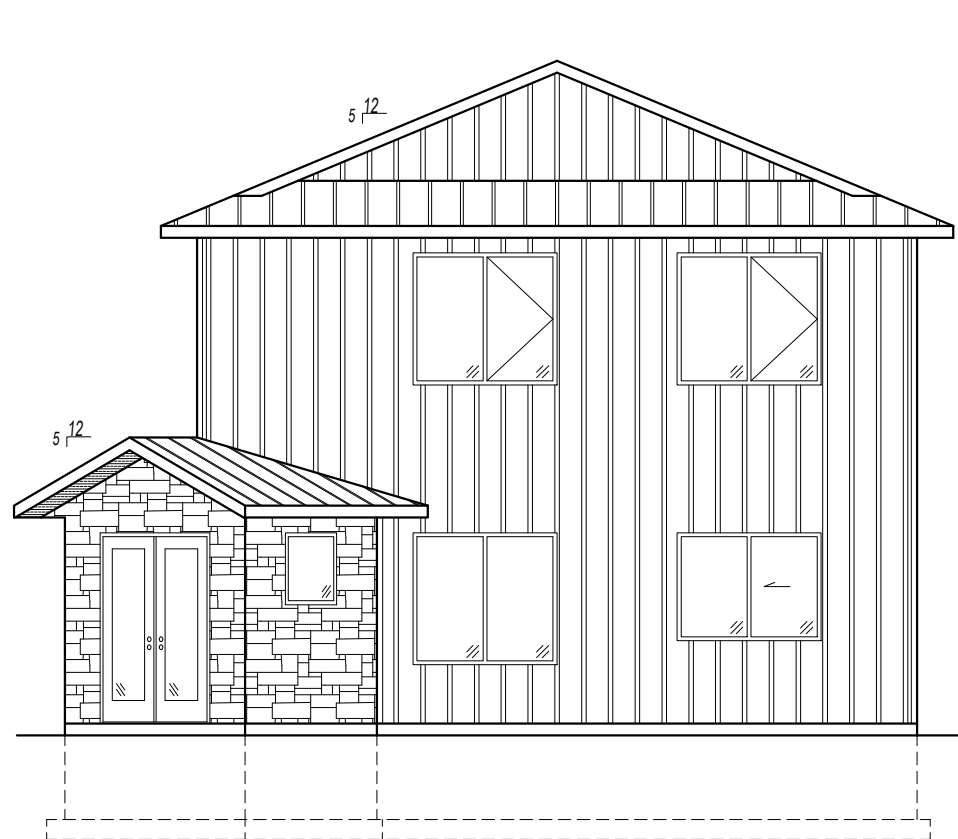
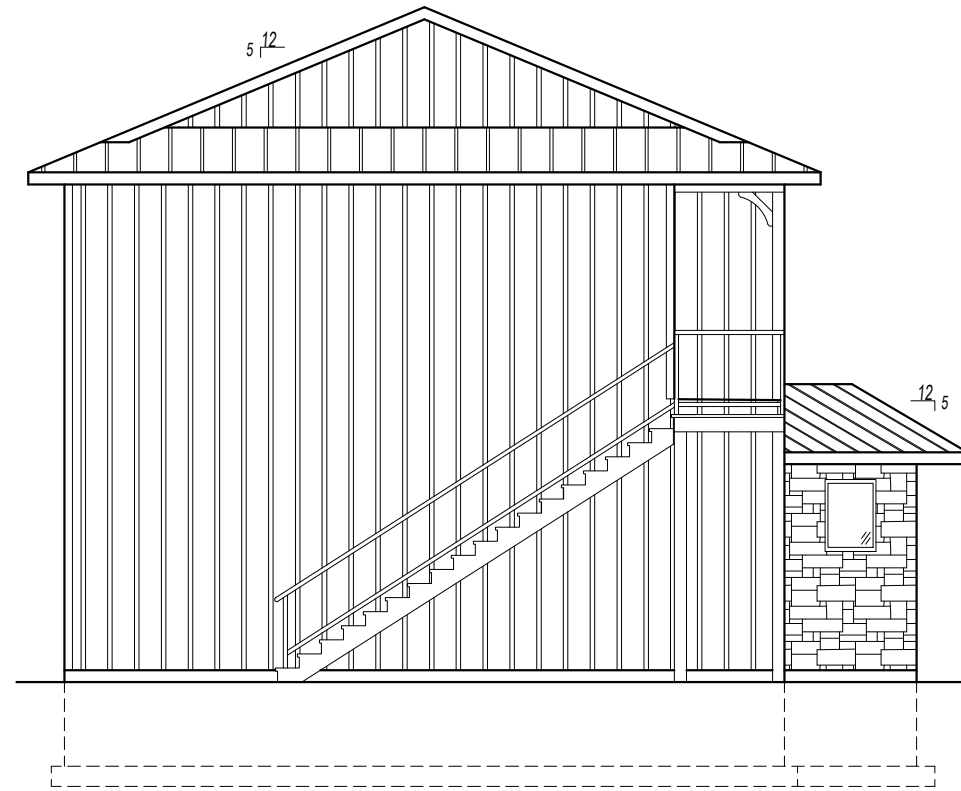
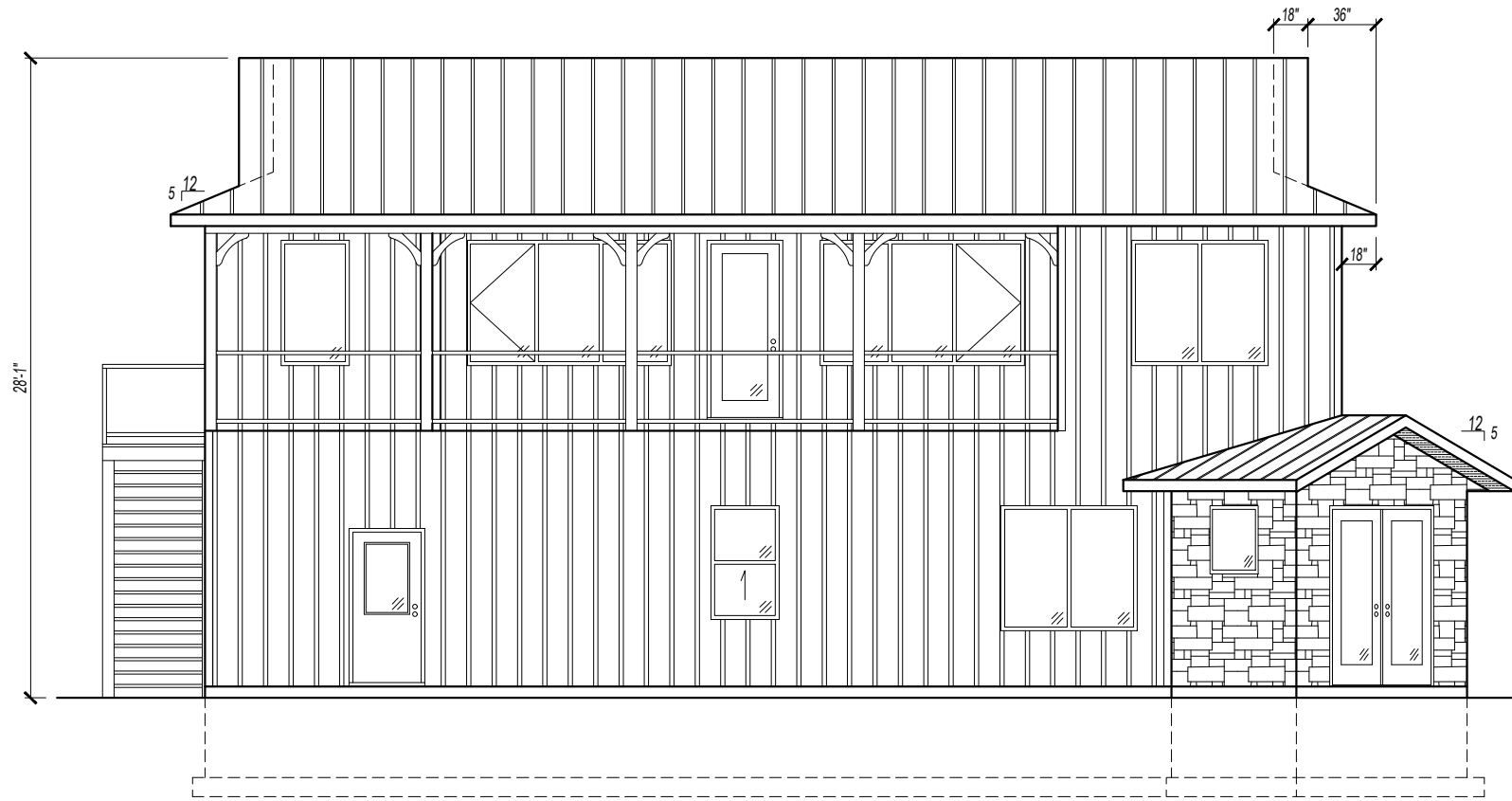


270ft

92ft

5ft

30ft x 50ft
Office Building



Dimensional
DESIGN

& DRAFTING LTD.

Phone (403) 553-0014

email: henry@dimensionaldesign.ca

CONSTRUCTION MUST CONFORM TO ALL APPLICABLE BUILDING CODES.

IT IS THE OWNER AND/OR CONTRACTORS RESPONSIBILITY TO REVIEW ALL DIMENSIONS AND SPECIFICATIONS PRIOR TO STARTING CONSTRUCTION.

ALL MANUFACTURED FLOOR AND ROOF SYSTEMS, INCLUDING BEAMS, MUST BE DESIGNED BY SUPPLIER.

CONTRACTOR AND/OR OWNER RESPONSIBLE FOR ALL PERMITS AND INSPECTIONS.

ALL WINDOW AND DOOR SIZES SHOWN ARE APPROXIMATE SIZES ONLY. ROUGH OPENING SIZES WILL VARY DEPENDING ON SUPPLIER. CONSULT WITH SUPPLIER PRIOR TO FRAMING TO CONFIRM OPENING SIZES.

FLASHINGS AT ALL WINDOWS AND WALL PENETRATIONS TO COMPLY WITH 2019 ABC FLASHING REQUIREMENTS

CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019

DO NOT SCALE DRAWINGS.

TITLE:

ELEVATIONS

CLIENT:

PICTURE BUTTE AUCTION LTD.

PROJECT:

**OFFICE BUILDING
110071 HWY. 25
PICTURE BUTTE, ALBERTA**

FILE:

c:/jobs/picturebutteauction

DATE:

APRIL 24, 2023

DRAWN BY:

Henry Cuddeboorn

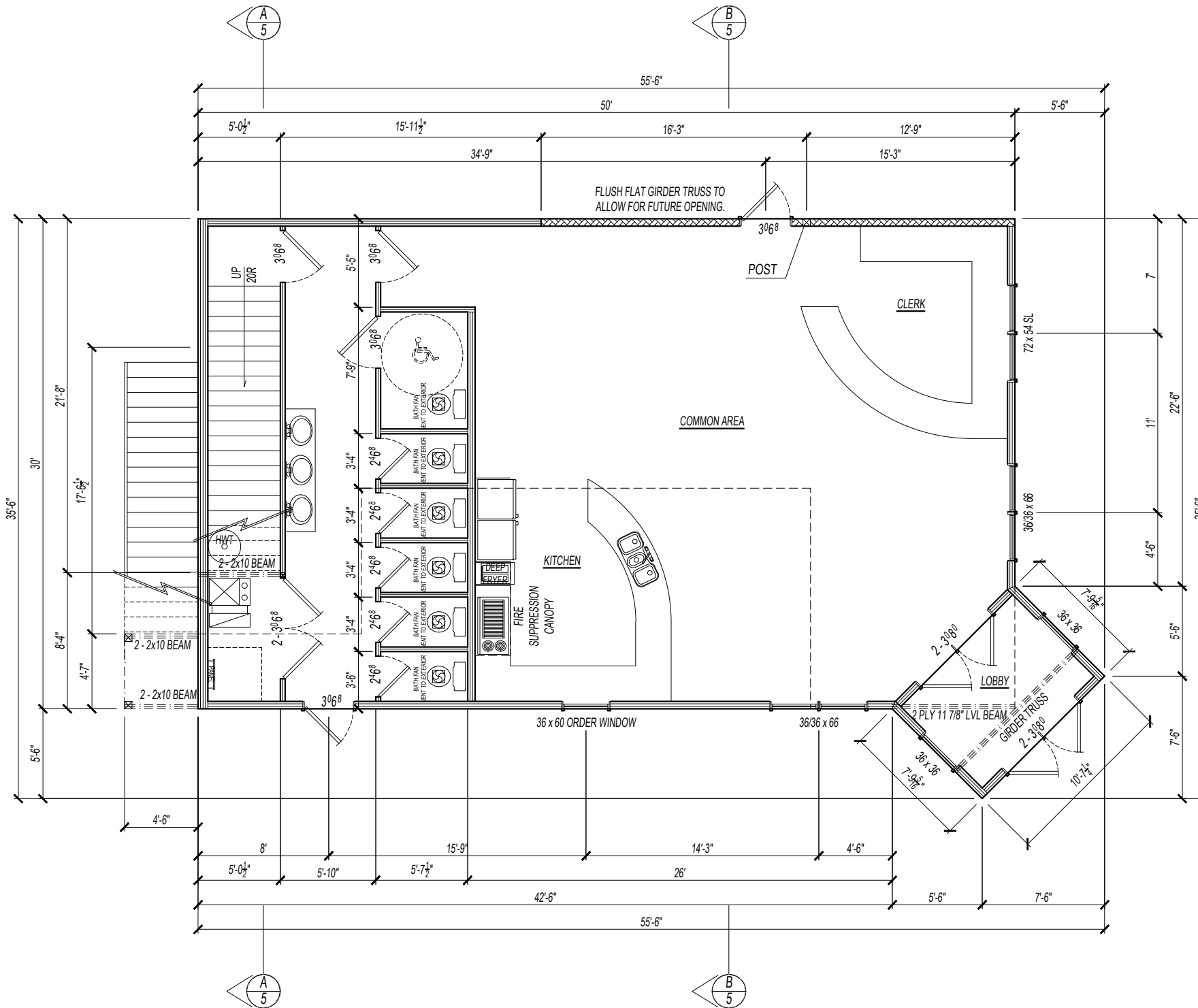
SHEET

1 of 6

SCALE:

1/8" = 1'-0"

REVISION:



Dimensional
DESIGN
& DRAFTING LTD.
Phone (403) 553-0014
email: henry@dimensionaldesign.ca

CONSTRUCTION MUST CONFORM TO ALL APPLICABLE BUILDING CODES.
IT IS THE OWNER AND/OR CONTRACTORS RESPONSIBILITY TO REVIEW ALL DIMENSIONS AND SPECIFICATIONS PRIOR TO STARTING CONSTRUCTION.

ALL MANUFACTURED FLOOR AND ROOF SYSTEMS, INCLUDING BEAMS, MUST BE DESIGNED BY SUPPLIER.

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ALL WINDOW AND DOOR SIZES SHOWN ARE APPROXIMATE SIZES ONLY. ROUGH OPENING SIZES WILL VARY DEPENDING ON SUPPLIER. CONSULT WITH SUPPLIER PRIOR TO FRAMING TO CONFIRM OPENING SIZES.

FLASHINGS AT ALL WINDOWS AND WALL PENETRATIONS TO COMPLY WITH 2019 ABC FLASHING REQUIREMENTS

CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019

DO NOT SCALE DRAWINGS.

TITLE:
MAIN FLOOR PLAN

CLIENT:
PICTURE BUTTE AUCTION LTD.

PROJECT:
**OFFICE BUILDING
110071 HWY. 25
PICTURE BUTTE, ALBERTA**

FILE: c:/jobs/picturebutteauction DATE: APRIL 24, 2023

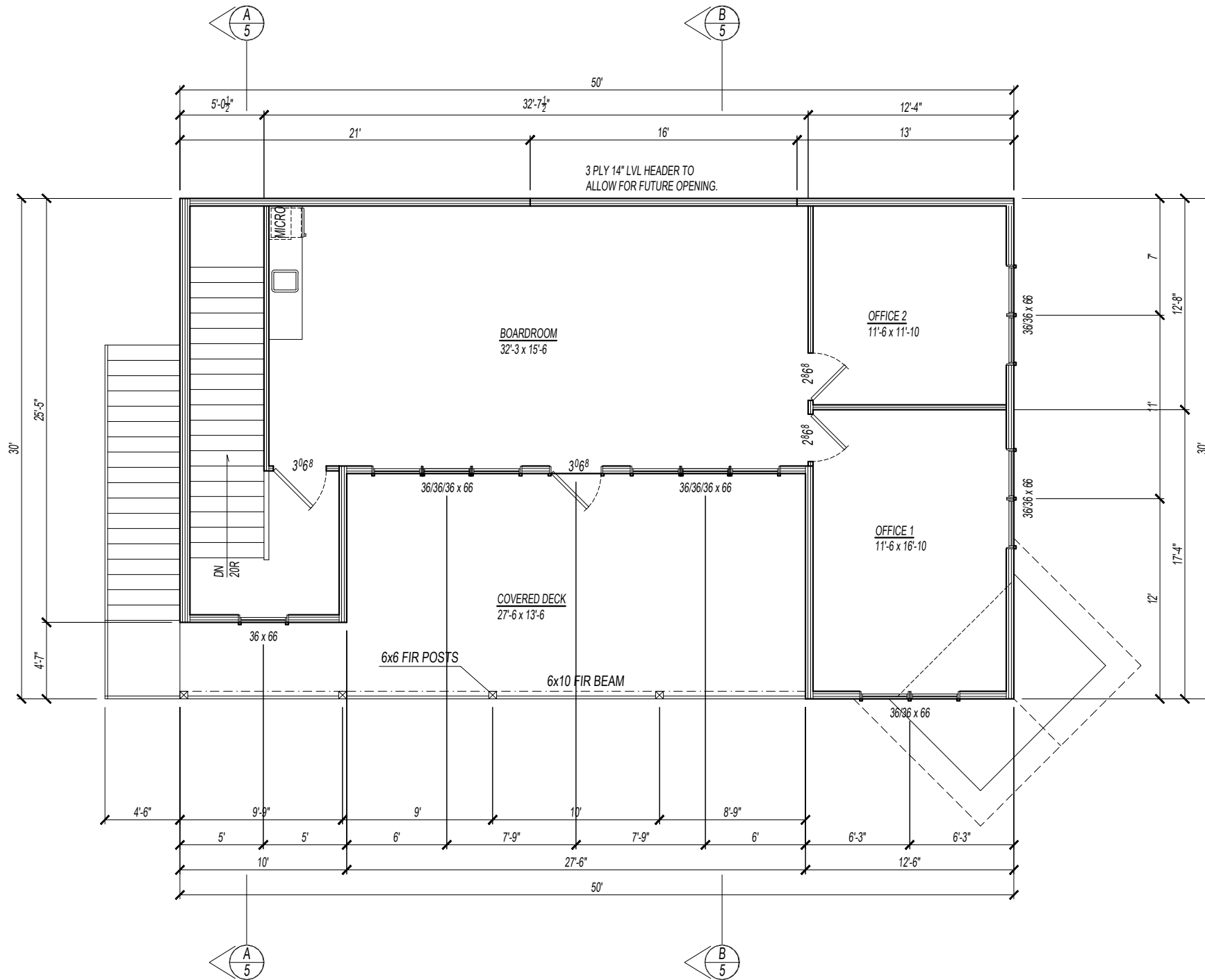
DRAWN BY: Henry Oudshoorn SHEET 2 of 6

SCALE: 1/8" = 1'-0"

REVISION:

UPPER FLOOR 1083 S.F.
COVERED DECK 417 S.F.

**Dimensional
Design**
& DRAFTING LTD.
Phone (403) 553-0014
email: henry@dimensionaldesign.ca



CONSTRUCTION MUST CONFORM TO ALL APPLICABLE BUILDING CODES.

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DO NOT SCALE DRAWINGS.

TITLE:
**UPPER FLOOR
PLAN**

CLIENT:
**PICTURE BUTTE
AUCTION LTD.**

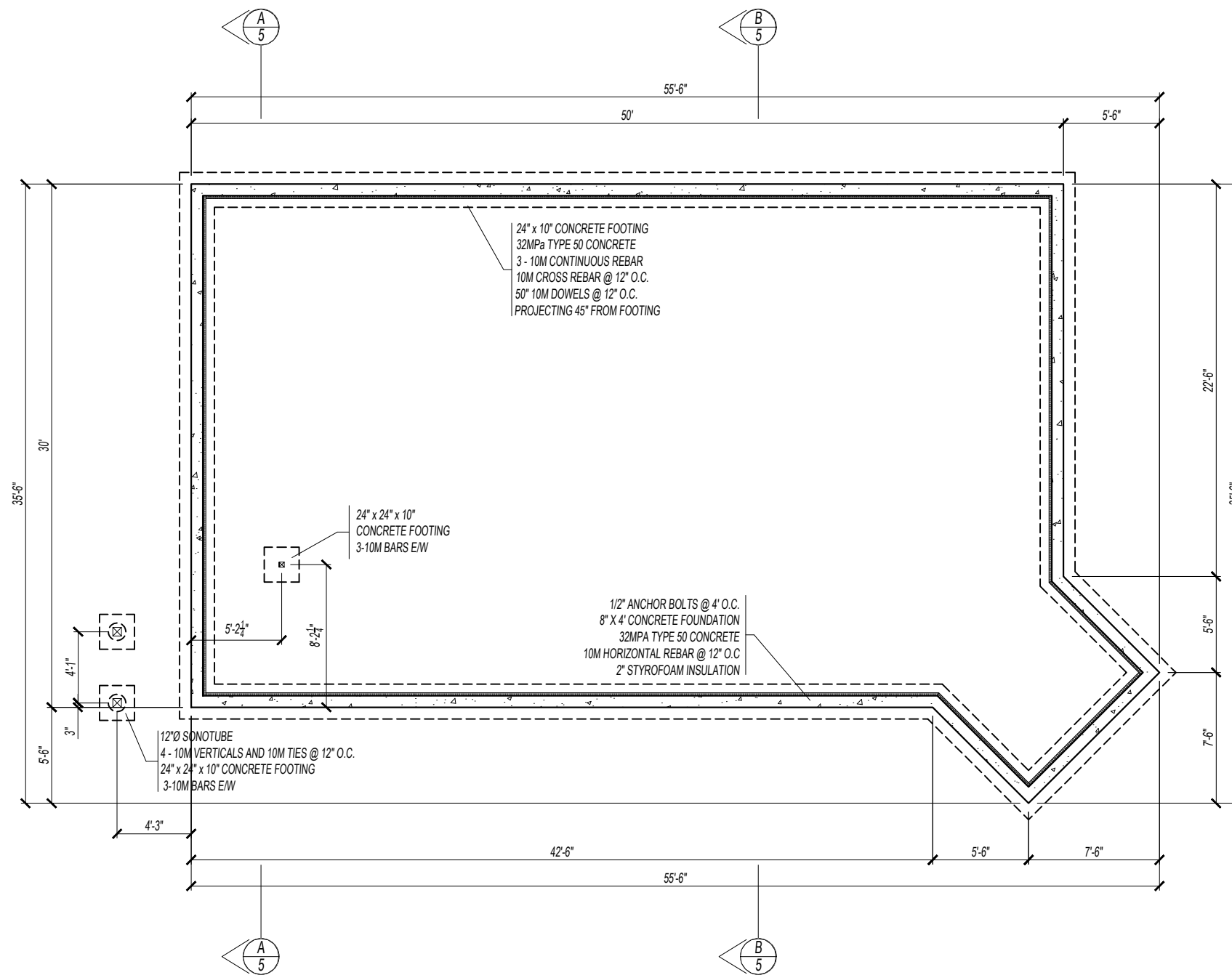
PROJECT:
**OFFICE BUILDING
110071 HWY. 25
PICTURE BUTTE, ALBERTA**

FILE: c:/jobs/picturebutteauction DATE: APRIL 24, 2023

DRAWN BY: Henry Gudshoen SHEET 3 of 6

SCALE: 1/8" = 1'-0"

REVISION:



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 email: henry@dimensionaldesign.ca

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 CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019
 DO NOT SCALE DRAWINGS.

TITLE:
FOUNDATION PLAN

CLIENT:
PICTURE BUTTE AUCTION LTD.

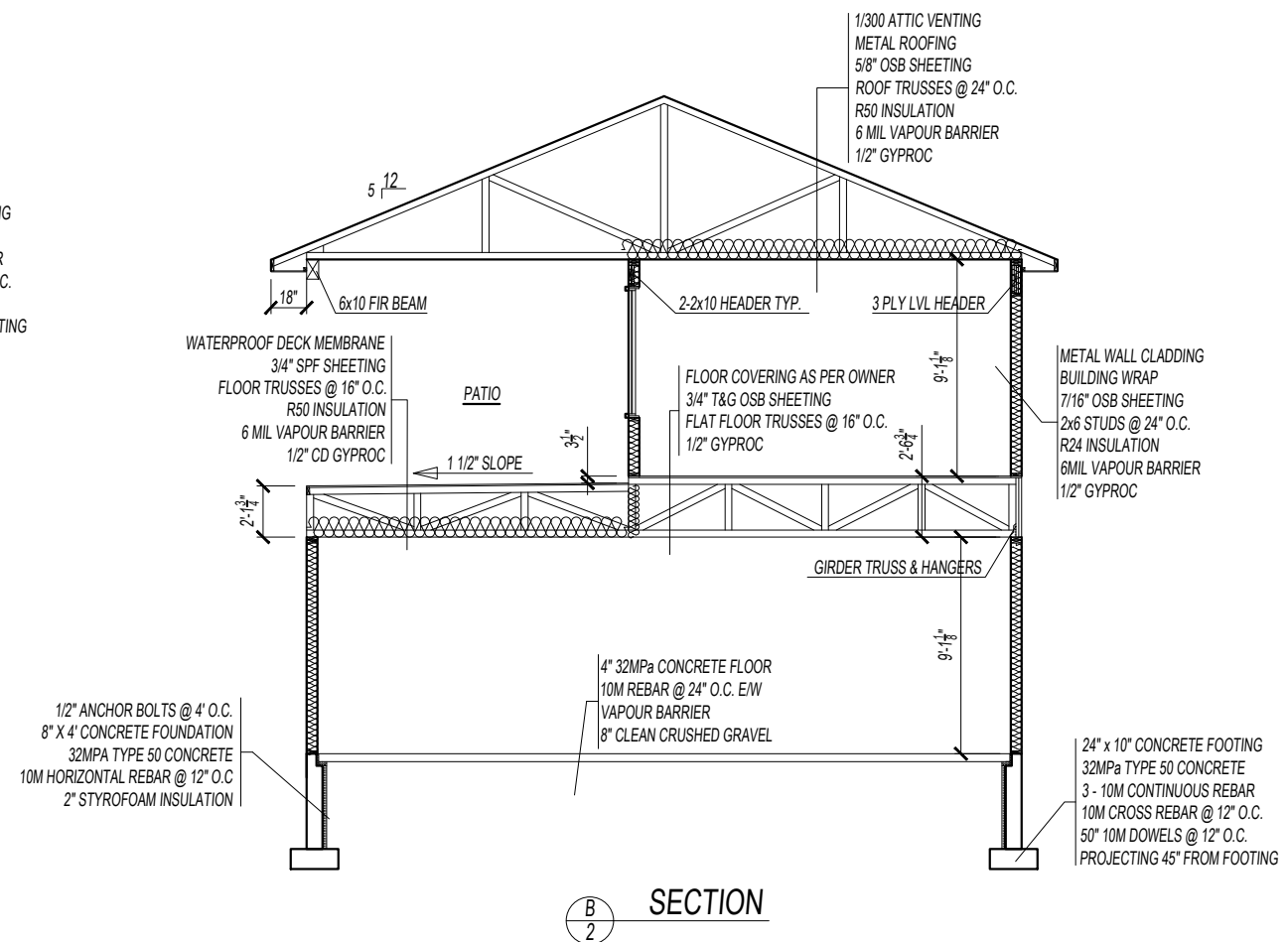
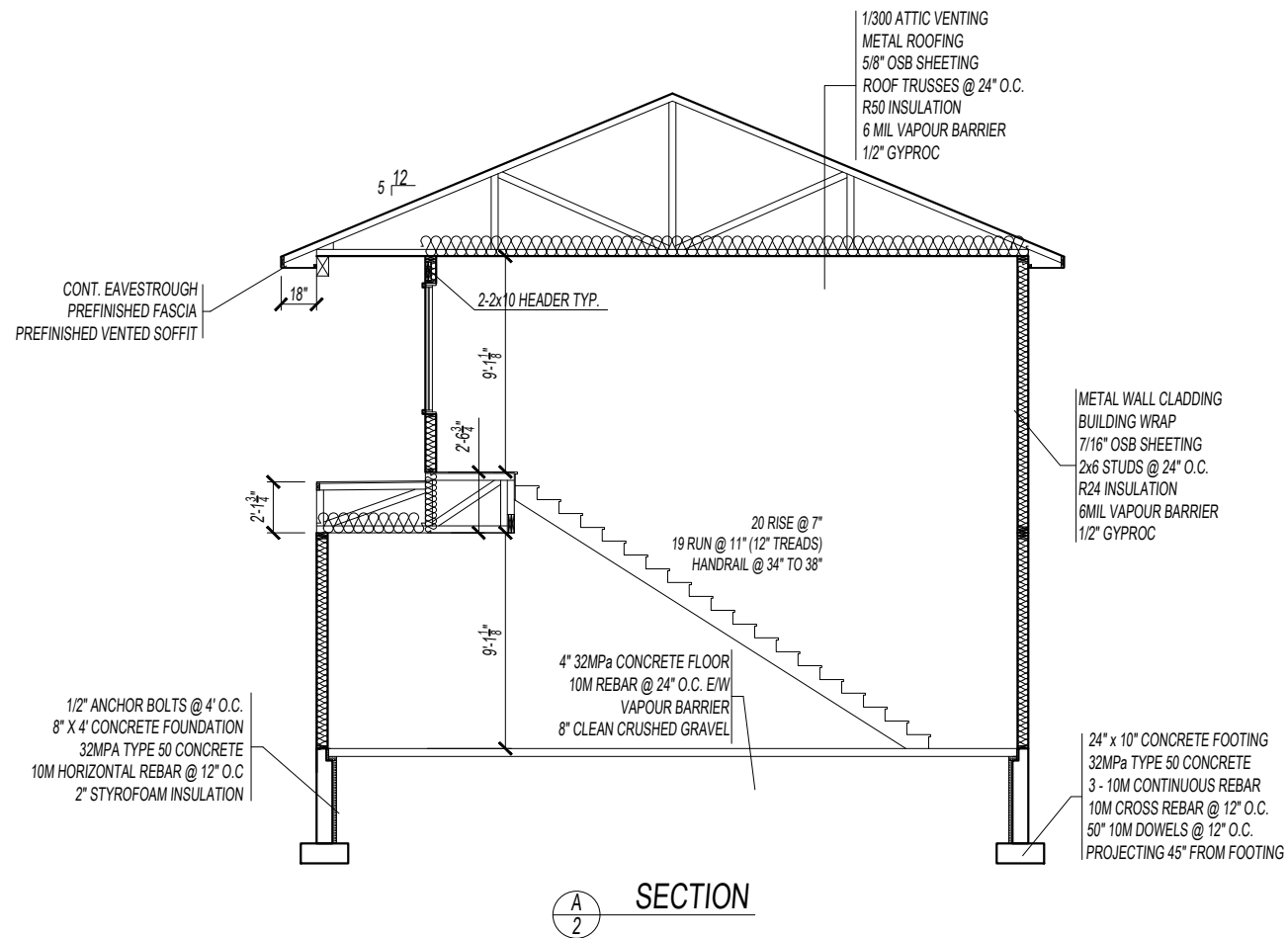
PROJECT:
**OFFICE BUILDING
 110071 HWY. 25
 PICTURE BUTTE, ALBERTA**

FILE: c:/jobs/picturebutteauction DATE: APRIL 24, 2023

DRAWN BY: Henry Oudshoorn SHEET 4 of 6

SCALE: 1/8" = 1'-0"

REVISION:



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email: henry@dimensionaldesign.ca

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DO NOT SCALE DRAWINGS.

TITLE:
CROSS SECTIONS

CLIENT:
PICTURE BUTTE AUCTION LTD.

PROJECT:
**OFFICE BUILDING
110071 HWY. 25
PICTURE BUTTE, ALBERTA**

FILE:
c:/jobs/picturebutteauction

DATE:
APRIL 24, 2023

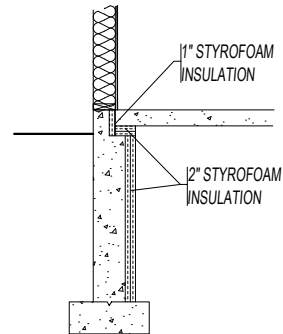
DRAWN BY:
Henry Oudshoorn

SHEET
5 of 6

SCALE:
1/8" = 1'-0"

REVISION:

BUILDING DESIGNED TO ABC 9.36 .2 - 9.36.4 ENERGY EFFICIENCY COMPLIANCE OPTION (PRESCRIPTIVE)



UNHEATED FLOOR DETAIL

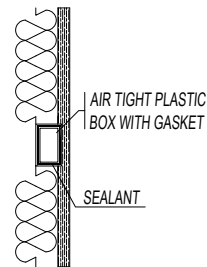
| CEILING ASSEMBLY - BELOW ATTIC (NNO HRV & HRV) | | | |
|--|------------------------------|------|--------|
| | MATERIAL | RSI | R |
| ROOF | ASPHALT SHINGLES | 0 | 0 |
| SHEETING | 7/16" OSB | 0 | 0 |
| OUTSIDE AIR FILM | | 0.03 | 0.17 |
| TRUSS ASSEMBLY | 24" O.C. (FRAMING FACTOR 7%) | | |
| INSULATION | 19.1" GLASS FIBRE LOOSE FILL | 8.46 | 48.036 |
| VAPOUR BARRIER | 6 MIL POLY | 0 | 0 |
| GYPSUM | 0'-0 1/2" | 0.08 | 0.454 |
| INTERIOR AIR FILM | | 0.11 | 0.625 |
| TOTAL EFFECTIVE RSI/R VALUE | | 8.68 | 49.29 |

| UNHEATED FLOOR ABOVE FROST LINE (NO HRV & HRV) | | | |
|--|-------------------------|------|--------|
| | MATERIAL | RSI | R |
| INTERIOR AIR FILM | | 0.16 | 0.908 |
| FLOORING | UNKNOWN MATERIAL | 0 | 0 |
| FLOOR | 100 mm CONCRETE | 0.04 | 0.227 |
| VAPOUR BARRIER | 6 MIL POLY | 0 | 0 |
| INSULATION | 2" EXTRUDED POLYSTYRENE | 2.1 | 11.924 |
| TOTAL EFFECTIVE RSI/R VALUE | | 2.3 | 13.06 |

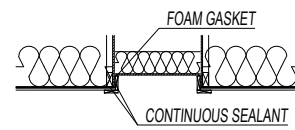
| WALL ASSEMBLY - ABOVE GROUND (NO HRV) | | | |
|---------------------------------------|--------------------|-------|--------|
| | MATERIAL | RSI | R |
| OUTSIDE AIR FILM | | 0.03 | 0.17 |
| CLADDING | METAL CLADDING | 0.026 | 0.148 |
| BUILDING WRAP | | 0 | 0 |
| SHEETING | 3/8" OSB | 0.093 | 0.528 |
| STUD WALL & INSULATION | 2x8 @ 12" WITH R28 | 3.22 | 18.283 |
| VAPOUR BARRIER | 6 MIL POLY | 0 | 0 |
| GYPSUM | 0'-0 1/2" | 0.08 | 0.454 |
| INTERIOR AIR FILM | | 0.11 | 0.625 |
| TOTAL EFFECTIVE RSI/R VALUE | | 3.56 | 20.21 |

| WALL ASSEMBLY - ABOVE GROUND (NO HRV) | | | |
|---------------------------------------|--------------------|-------|--------|
| | MATERIAL | RSI | R |
| OUTSIDE AIR FILM | | 0.03 | 0.17 |
| CLADDING | METAL CLADDING | 0.026 | 0.148 |
| BUILDING WRAP | | 0 | 0 |
| SHEETING | 3/8" OSB | 0.093 | 0.528 |
| STUD WALL & INSULATION | 2x6 @ 24" WITH R24 | 2.8 | 15.898 |
| VAPOUR BARRIER | 6 MIL POLY | 0 | 0 |
| GYPSUM | 0'-0 1/2" | 0.08 | 0.454 |
| INTERIOR AIR FILM | | 0.11 | 0.625 |
| TOTAL EFFECTIVE RSI/R VALUE | | 3.14 | 17.82 |

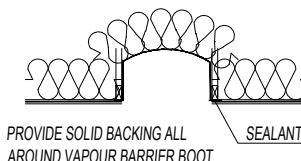
| RSI & R REQUIREMENTS ZONE 6 | | |
|--|-------------|-------------|
| COMPONENT | RSI VALUE | R VALUE |
| CEILING BELOW ATTICS | 8.67 | 49.23 |
| CATHEDRAL CEILINGS & FLAT ROOFS WALLS (NO HRV) | 4.67 | 26.52 |
| WALLS (HRV) | 3.0800 | 17.49 |
| FLOORS OVER UNHEATED SPACES | 2.9700 | 16.86 |
| BELOW GRADE | | |
| COMPONENT | RSI VALUE | R VALUE |
| FOUNDATION WALL | 2.9800 | 16.92 |
| UNHEATED FLOORS BELOW FROST LINE | UNINSULATED | UNINSULATED |
| UNHEATED FLOORS ABOVE FROST LINE | 1.9600 | 11.13 |
| HEATED FLOORS | 2.3200 | 13.17 |
| SLAB ON GRADE WITH INTEGRAL FOOTING | 1.9600 | 11.13 |



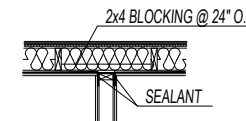
TYPICAL ELECTRICAL BOX DETAIL



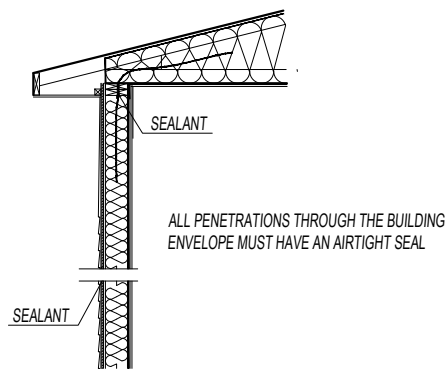
ATTIC HATCH DETAIL



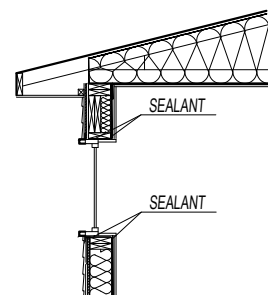
FAN / POTLIGHT DETAIL



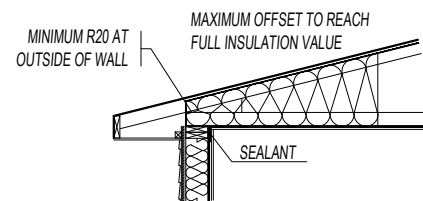
EXTERIOR / INTERIOR WALL CONNECTION



TYPICAL WALL PENETRATION DETAIL

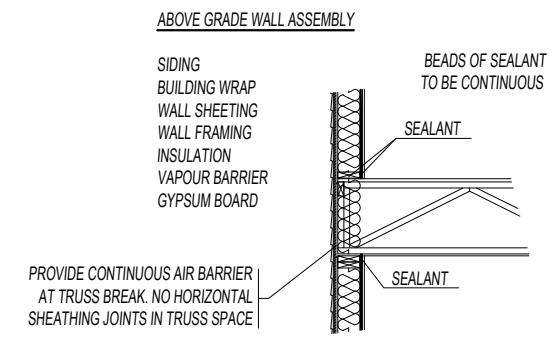


WINDOW DETAIL



WALL TO ROOF DETAIL

ROOF ASSEMBLY
SHINGLES
SHEETING
TRUSSES
INSULATION
VAPOUR / AIR BARRIER
GYPSUM BOARD



PONY WALL AND UPPER FLOOR DETAIL

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Phone (403) 553-0014
email: henry@dimensionaldesign.ca

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CONSTRUCTION TO CONFORM TO HIGH INTENSITY RESIDENTIAL FIRE REQUIREMENTS AS PER ABC 2019

DO NOT SCALE DRAWINGS.

TITLE:
ABC 9.36 ENERGY EFFICIENCY DETAILS

CLIENT:
PICTURE BUTTE AUCTION LTD.

PROJECT:
**OFFICE BUILDING
110071 HWY. 25
PICTURE BUTTE, ALBERTA**

FILE:
c:/jobs/picturebutteauction

DATE:
APRIL 24, 2023

DRAWN BY:
Henry Oudshoorn

SHEET
6 of 6

SCALE:
1/4" = 1'-0"

REVISION:

May 1, 2023

Picture Butte Town Council
120 – 4th Street North
Picture Butte, AB
T0K 1V0

Re: Civic Square Grand Opening

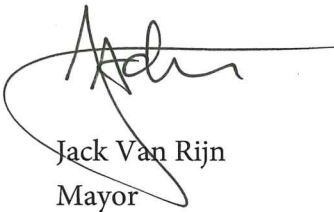
Dear Mayor & Councillors,

On behalf of Coaldale Town Council, I am pleased to invite you to the grand opening of Coaldale's recently completed Civic Square building, which is scheduled to take place on Saturday, June 17, 2023 from 1:00-4:00pm.

Civic Square is home to Coaldale's new Town Office and Council Chambers and will also serve as a central gathering place for the community for decades to come. As our regional friends and neighbours, we would therefore be honored to have your Council join ours, along with MLA Grant Hunter and MP Rachael Thomas, in celebrating its grand opening.

Please RSVP at your earliest convenience. We look forward to having you in attendance at what promises to be an historic event for the entire Town.

Sincerely,


Jack Van Rijn
Mayor

Keith Davis

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: Wednesday, April 26, 2023 3:17 PM
To: Community Engagement
Subject: AHS shows improvement in priority areas



AHS shows improvement in priority areas

Dear Community Leaders,

Since November, AHS has been committed to improving the healthcare system in priority areas that matter the most to Albertans. The changes we are making are having positive, measurable, and meaningful impacts to individuals and families. Collectively, we are improving healthcare in Alberta by reducing wait times, increasing access to surgeries, keeping ambulances on the road and in their home communities, and working to ensure Albertans receive the right care at the right time and in the right environment.

None of this would be possible without the hard work and dedication of our amazing healthcare teams and the support of our key partners. We continue to focus on recruiting and retaining the critical healthcare professionals we need to support this work across the province.

As follow-up to the [90-day report](#), we would like to share further progress made on our four priority areas:

- improving EMS response times
- decreasing emergency department (ED) wait times
- reducing wait times for surgeries
- improving patient flow throughout the healthcare continuum

AHS and the Government of Alberta issued a [news release](#) sharing additional information this afternoon, and you can also visit ahs.ca/priorities which details our progress and improvements as we build a better healthcare system for all.

Improving EMS response time

EMS response times have improved significantly. More ambulances are staying in their home communities since streamlining EMS transfers at EDs and launching programs to free up paramedics from non-emergency transfers. This has been a collaborative effort across teams at EMS and across sites.

- The response time in metro and urban areas dropped from 21.8 minutes last November to 12 minutes in April – a 44 per cent improvement. This is measured at the 90th percentile, which means the majority of responses are at or less than 12 minutes.
- Since mid-January, 2,500 people who called 911 for EMS were transferred to Health Link to direct them to the appropriate care that did not require an ambulance and met their health needs.
- The frequency of red alerts is down significantly. In April, Edmonton has spent about 10 minutes in red alert, compared to 295 minutes in November and four minutes in Calgary in April, compared to 254 minutes in November.
- A new inter-facility transfer program will introduce 10 new ambulances in Central Zone to support the transfer of stable, low-acuity patients between facilities and keep EMS resources for emergencies. The program will be expanded across the province in the future.
- AHS is working with approximately 180 contractors to provide non-critical transfers for Albertans requiring transportation home after discharge for both ED and hospital stays.

Decreasing ED wait times

- ED wait times are coming down. From November 2022 to March 2023:
 - The average provincial wait time to see a doctor in an ED decreased by 17 per cent, from 7.1 hours to 5.9 hours.
 - The total time spent in the ED for admitted patients decreased by 26 per cent, from 42 hours to 31 hours.
 - The total time spent in the ED for discharged patients has been reduced by seven per cent, from 11.9 hours to 11.1 hours.

Reducing wait times for surgeries

- 11,190 fewer patients are waiting longer than clinically recommended compared to this time last year – more than a 25 per cent improvement.
- 75 per cent of pediatric patients and 86 per cent of cardiac patients are now receiving surgeries within the clinically recommended surgical target.
- In the 2022-23 fiscal year, AHS completed about 22,100 cancer surgeries, compared to about 20,040 pre-pandemic, a 10 per cent increase.

Improving patient flow

- The number of Albertans waiting at the 14 largest hospitals for continuing care placement dropped 20 per cent from a peak of 299 in September 2022, to 240 at the end of March.
- More hospital patients have been placed into a continuing care living option within 30 days of no longer requiring hospital care, with 78 per cent in March compared to 70 per cent in April 2022.
- The Bridge Healing Transitional Accommodation Program in Edmonton began accepting patients in March to help provide transitional care for people experiencing homelessness or other housing insecurity who have been discharged from EDs.

These improvements tell us that we are moving in the right direction, and we remain committed to our workforce, partners and all Albertans.

Thank you again for your commitment to advancing healthcare in Alberta.

Sincerely,

Dr. John Cowell
AHS Official Administrator

Mauro Chies
AHS President and CEO



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April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Schulz". The signature is fluid and cursive, with the first name "Rebecca" written in a larger, more prominent script than the last name "Schulz".

Rebecca Schulz
Minister



OLDMAN RIVER REGIONAL SERVICES COMMISSION

EXECUTIVE COMMITTEE MEETING MINUTES
January 12, 2023; 6:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, January 12, 2023, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive Committee:

Gordon Wolstenholme, Chair
Don Anderberg, Vice Chair, Virtual
David Cody
Christopher Northcott (Arrived at 6:07 pm)
Jesse Potrie
Brad Schlossberger
Neil Sieben

Staff:

Lenze Kuiper, Chief Administrative Officer
Raeanne Keer, Executive Assistant

Chairman Wolstenholme called the meeting to order at 6:03 pm.

1. Approval of Agenda

Moved by: David Cody

THAT the Executive Committee adopts the January 12, 2023 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Neil Sieben

THAT the Executive Committee approves the November 10, 2022 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Official Business

a. ATB Financial Municipal Borrowing Bylaw Annual Endorsement

Moved by: Don Anderberg

THAT the Executive Committee authorize the Chair and Director to endorse the 2023 Municipal Borrowing Bylaw (Revolving Line of Credit) for ATB Financial Signing Authority – ATB Financial.

CARRIED

b. 2023 Schedule of Fees – Chinook Intermunicipal Subdivision and Development Appeal Board

L. Kuiper stated that in accordance with the agreements for the Chinook Intermunicipal Subdivision and Development Appeal Board an annual schedule for fees must be set for 2023.

L. Kuiper stated that Administration has reviewed the fees and are not recommending changes to the remuneration fees, but is recommending to update the mileage rate in accordance with Canada Revenue, from \$0.61/kilometer to \$0.68/kilometer, as done in previous years.

Moved by: Brad Schlossberger

THAT the Executive Committee accepts the 2023 Schedule for Fees for the Chinook Intermunicipal Subdivision and Development Appeal Board, as presented.

CARRIED

c. Staff Update

L. Kuiper stated that Jack Shipton would be joining ORRSC in March 2023 to fulfill the role of Planner.

L. Kuiper discussed proposed changes to area assignments for later in 2023 to ensure workloads are distributed efficiently amongst planning staff.

d. Subdivision Activity

L. Kuiper presented the Subdivision Activity statistics as of December 31, 2022 for information.

e. Community Planning Association of Alberta (CPAA) 2023 Conference

L. Kuiper stated that the 2023 Community Planning Association of Alberta Conference would be held May 1-3, 2023 in Nisku, Alberta. He stated that in previous years a number of the Executive Committee would attend the conference and recommended advising Administration if they would like to attend.

f. Brownlee LLP – Emerging Trends in Municipal Law

L. Kuiper presented information on the two Emerging Trends in Municipal Law session that Brownlee LLP is hosting in virtually and in-person in February 2023.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts for November 2022 and the Payments and Credits for October 2022 to the Committee.

Moved by: Christopher Northcott

THAT the Executive Committee approve the Monthly Office Account for November 2022 and the Payments and Credits for October 2022.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022 to the Committee.

Moved by: Don Anderberg

THAT the Executive Committee approve the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022

CARRIED

6. New Business

There was no new business for discussion.

7. CAO's Report

L. Kuiper presented his CAO Report to the Committee, highlighting the upcoming periodical and the Assessment Review Board hearing scheduled for March 2023.

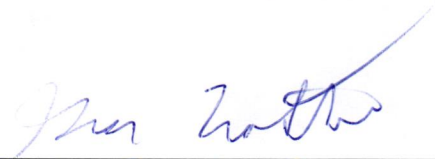
8. Round Table Discussions

Committee members reported on various projects and activities in their respective municipalities.

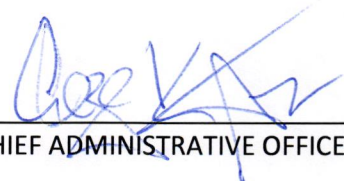
9. Next Meeting – February 9, 2023

10. Adjournment

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:19 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER